THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of January 9, 2019

Attendance
Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Cristina Ilnitchi (VP External), Piers Fleming (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 5:05 pm in Nest Room 3511.

Agenda
• The agenda was approved (Cristina, Chris).

Minutes
• The minutes of December 12 were approved (Kuol, Max).

Showpass Contract
• Marium:
  o We are going to take this off the Council agenda.
  o We are exploring a new option.
  o Kuol will update us.

U-Pass
• Cristina:
  o We have secured a five-year agreement, which is unprecedented.

SUDS
• Cristina will follow up on the sponsorship dollars we should have received.

Fee Referendum(s)
• Kuol:
  o Been working on the budget for SASC (the Sexual Assault Support Centre).
  o Have come up with some figures we can propose for the new sexual assault support services fee: $8.46, which we would round up to $8.50.
• Marium: Would like to be able to present two numbers, one operational and one more ideal.
• Kuol: We actually have three numbers.
• Abdul: The $8.50 number is based on current benefits and salaries at SASC.
• Marium: At that figure, operations would remain the same?
• Abdul: Yes.
• Kuol: The Finance Committee has also been discussing a $1 reduction to the Grad Class Fee.
  • We have a proposal that would lead to us having three fees:
    ▪ Grad Class Fee.
    ▪ Indigenous Students Fee – of course only if the Indigenous Committee agrees.
    ▪ Student Initiatives Fee.
• Max:
  • Are you assuming four years before graduation?
  • The Grad Class fee is different, in that it is only assessed on graduating students.
  • It’s the same amount whether the student graduates in four years or five.
• Marium:
  • We don’t know how to administer the Indigenous fee.
  • UBC will have to do it.
  • There will be criteria for awards and bursaries to figure out.
• Kuol: We can look into the logistics and will be ready with a referendum question for the February Council meeting.
• Marium: This would be coming the same year as the SASC fee increase. We have to be careful not to jeopardize that.

Graduation Ceremony Feedback
• Marium:
  • UBC consulted us on what the grad ceremonies should look like.
  • Currently, there are 36 ceremonies, which is cumbersome.
  • This is not usual at other universities: they have one big graduation.
  • UBC is suggestion a Last Day with a big headliner at BC Place, to be attended by all 9,000 graduating students plus guests.
  • They would also book spaces across Vancouver for smaller faculty ceremonies.
  • Santa (President Santa Ono) would only attend the big one here and one at UBCO.
  • This is an old suggestion that has been revived.
  • They’re looking for support from students for one big ceremony.
  • It would probably cost less than having 36 ceremonies.
  • At the one big ceremony there would be a collective granting of degrees on the 9,000 students: no one would be crossing the stage and shaking hands.
• The Executive voiced its support.

Student Engagement
• Cristina:
  o Want to increase awareness of the AMS.
  o Online videos for the elections, explaining what the Executive is.
  o Also explaining how money from businesses goes to services and events.

Transition planning/Council orientation
• Marium:
  o Everyone in the office (all the student staff) should produce a report.
  o Two weeks before the end of April, submit the final copy.
  o Want to set up a template.
  o Want to do Council orientation the last weekend of April.
    ▪ We should set up a working group to look into it.

The meeting went in camera at 5:30 pm.
Attendance
Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Cristina Ilnitchi (VP External), Piers Fleming (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Keith Hester (Managing Director)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Abdul Alnaar

Call to Order
The meeting was called to order at 2:10 pm in Nest Room 3511.

Agenda
- The agenda was approved (Max, Cristina).

Academic Experience Survey
- Max:
  - Taking away some questions because we’ve not used them in advocacy efforts.
  - Taking away others because we’re going to be asking them only every two years (rolling basis).
  - New questions are also being proposed.
  - Two questions from the VP External.
  - Made some changes to questions around sexual assault and misconduct; have consulted with SASC members.
  - Disability experience: first time asking standardized questions.
  - Demographic information: modernized the terminology and hopefully we’ll not need to update these questions going forward.

Fee Referendum
- Kuol:
  - The grad class fee is underutilized and I would like to propose a restructure.
  - Would reduce the fee and redirect the money to a couple of different initiative funds:
    - the existing Student Initiatives Fund and
    - a new Indigenous Student Fund.
Terms of reference for the Student Initiatives Fund already exist, but they need a little update and my AVP is working on it.

The Indigenous Student Fund needs a terms of reference to be developed.

- Marium:
  - We still have not had a discussion about how much money is owed for past gifts or the future standing of the Grad Class Council.
  - We have not consulted with the Student Life Committee.
  - The Grad Class gifts are closely linked to graduation; they’re announced at graduation; we haven’t consulted anyone at UBC convocation.

- Piers: Does the Student Life Committee have the authority to determine the future standing of the grad class fee?

- Marium:
  - We still need to look into that.
  - Also, do we have numbers on the utilization of the Student Initiatives Fund?
  - What kind of programs do we fund under the Student Initiatives Fund?

- Kuol:
  - I’ll follow up with numbers, but the fund is not that big.
  - Individuals can apply to it; it’s not for clubs.
  - It’s in Code.

- Max:
  - It does not seem that we’re ready for a change of this nature.
  - We lack information, we haven’t discussed this with the Indigenous Committee, people involved have not been consulted. We’re not there yet.
  - We also have a SASC fee referendum coming up; if there are additional fee referendum questions, it could impact our efforts for SASC.

**SASC Fee Referendum**

- Kuol presented options for what the increase in the fee could be, as presented to the Finance Committee.

**WUSC Position**

- Kuol:
  - At the beginning of this Executive’s term, I brought a proposal to Council to approve a funding model for the AMS WUSC Student Refugee Program (SRP) position.
  - After the summer, for the eight months following (September-April), Work Learn funding was not received.
  - For that period there was a mixed funding model involving the AMS and UBC’s VP Students.
  - Need to find long term solutions for funding, and who the role reports to within the AMS.
UNA (University Neighbourhoods Association)

- Cristina:
  - UNA bylaw amendments will mean the removal of AMS and UBC representatives from the UNA board.
  - The justification is that they want a board representing residents, elected by the residents, not including appointees from other organizations.
  - The bylaw amendments were approved by the board: I abstained.
  - There was a discussion about doing a consultation with UBC and the AMS about next steps: considering how the relationship will change moving forward.
  - Consultation with the AMS on this did not happen.
  - The UNA provides services to residents, including two community centres.
  - UBC will have observer status on the UNA board, and there is a Neighbours Agreement between UBC and the UNA.
  - Similarly, the UNA is looking to formalize their relationship with the AMS.
  - Next steps: A consultation period about what we want our relationship with the UNA to be.

- Max:
  - I’m concerned that they made these amendments without consulting with the AMS. Did they discuss this with any students before?

- Marium:
  - The AMS should continue to review this.

Adjournment
The meeting adjourned at 3:50 pm.
Attendance
Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance, left at 2:55), Piers Fleming (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Keith Hester (Managing Director)

Guests: Praneet Sandhu (HR Manager)

Regrets: Cristina Ilnitchi (VP External), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Abdul Alnaar

Call to Order
The meeting was called to order at 2:08 pm in Nest Room 3511.

Agenda
- The agenda was approved (Max, Chris).

Minutes
- The minutes were postponed.

Payroll/HR software presentation
- Praneet:
  - Replace multiple existing HR systems (Pay At Work, People At Work, EZ Labor, Payscale, iKrut, 7 shifts, ADP) with one cohesive system.
  - Current challenges:
    - Multiple manual data entries of the same information;
    - Current systems are not integrated.
  - Performance management, onboarding and recruitment are currently manual processes.
  - There is confusion over payroll workflows – many different systems calculating different aspects.
  - Current ADP systems cannot be upgraded further.
  - What we are looking for is a one stop shop for HR and Payroll needs, with:
    - Real time information
    - Accuracy of employee data
    - User friendliness
24/7 technical support

Considered three options:
- APD
- Ceridian Dayforce
- Workday

Conducted demos with ADP and Ceridian Dayforce.
Workday did not conduct demo since their licensing starts from 700 employees.
Evaluation: Ceridian meets all of our needs, whereas ADP only partially meets them.
Annual costs based on 550 employees: Ceridian cheaper than ADP; however, implementation costs (Ceridian has more expensive one-time costs).
Timeline for completion: Ceridian 8-12 weeks, ADP 8-14 weeks.
Currently for the current separate systems, we are paying an approximate cost of $76,000.
No fixed term contract is being signed.
Top pick: Ceridian Dayforce: It hits everything we are looking for in one system.
Ceridian license cost per user is around $11 approx.
Many reasons to choose Ceridian. It has the following features:
- applicant tracking system,
- payroll and tax,
- performance management and goals tracking,
- benefits management,
- compensation,
- learning management,
- time and attendance + scheduling,
- consolidated reporting,
- annual employee surveys + exit surveys.

Source of funds: initial costs ($67,635) + taxes to come from CPF (Capital Projects Fund).
Ongoing maintenance costs will come from operational.

- Kuol: Is this a Canadian company?
- Praneet: Data centres are stored locally, unsure whether they are a Canadian company – will get back to you.
- Max: They are probably American, but have data centres here in Canada.
- Chris: Question on costs. Have not seen implementation costs as high as for Ceridian. How much did we pay for ADP?
- Keith: It would have been around $50-60,000 and then $35,000 later for EZ Labor.
- Max: On Ceridian: Have we been able to see the system in action and talked to referrals?
- Praneet:
  - They ran us through their systems through the demo.
  - One of my staff used to work at Amazon, where they used Ceridian, and provided a good recommendation.
While Ceridian’s implementation costs are more than ADP, ADP’s annual costs are significantly higher.

- Chris: After last night’s CPF discussion at Council, can we use the CPF fund to pay for this?
- Keith and Kuol said Yes, they believe it fits within the parameters of the terms in Code.
- Max: Question on the annual costs: By CPI? By agreement?
- Keith: It is the price that they stick with at the moment. Then they would have to negotiate increases later on.
- A motion to recommend for approval from AMS Council can come from Finance or Exec Committee: The plan is to update and present to Finance Committee next week.

Fee Review Process
- Kuol:
  - We are meeting with VP Finances of the Constituencies.
  - Also going to speak to someone who deals with finances at the GSS.
  - And meeting with groups that administer fees before the next Council meeting.
  - On Friday next week, we’ll be meeting the Indigenous Committee (through Max).

[Svul left.]

SVPREP (Sexual Violence Prevention and Responsible Environment Policy)
- Chris:
  - We’ve completed our first draft of the policies, on track with our timelines.
  - In the consultation stage: brought both policies to Executive Committee to seek feedback, mentioned in Council.
  - Also circulating an anonymous survey – open to comments and/or feedback.
  - Max will send written feedback.
  - Feedback is sought by end of January.

Policy I-9 (Executive Goals)
- Chris:
  - Governance Committee will discussing this tomorrow.
  - Some edits have been suggested.
- Max: What has changed?
- Chris: From points 14 through 18 – edits.
- Max:
  - Point 17 – the language ought to include consultation (not approval) by Executive Committee.
  - Point 18 include: codifying Executive duties changes.

Adjournment
The meeting adjourned at 3:00 pm.
Attendance
Present: Marium Hamid (President, by phone), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Cristina Ilnitchi (VP External), Piers Fleming (Student Services Manager, arrived 2:40), Abdul Alnaar (Senior Manager of Student Services, arrived 2:40), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:08 pm in Nest Room 3511.

Agenda
- The agenda was approved (Max, Cristina).

Minutes
- The minutes were postponed.

U-Pass
- Cristina:
  - Agreement between TransLink, the U-Pass Advisory Committee, and the provincial government.
  - Recommending a U-Pass question with the fee frozen at the current rate of $41 until 2020, then going up to $42.50 in May 2020 and rising annually after that by 2% till it hits $46.

MOVED CRISTINA, SECONDED KUOL:

“That the Executive recommend the U-Pass question to Council for it to be put on the ballot as a referendum question.”

... Carried

SASC Fee
- Kuol:
  - The options for the sexual assault support services fee are for increases that will bring the fee up to somewhere between $8.50 and $9.50.
The VP Finance Caucus says it is fine with any increase that leaves the fee under $10.
The Finance Committee is still to discuss it and is awaiting Executive feedback before bringing forward a recommendation.

- Marium:
  - There should be a joint recommendation from Finance and the Executive.
  - Executives are the ones who can answer questions on this, the ones who know how SASC is run.

- Kuol:
  - Fincom members know how to answer too.
  - The Executive should come up with a number, but not impose it on Fincom.
  - Let Fincom make the decision.

- Marium:
  - This is not just about finances. It’s about what SASC offers.
  - We promised the community something.
  - It should be a joint recommendation.

- Max:
  - I don’t think $8.50 is appropriate.
  - It should be $9 or $9.50.
  - We need money for the SAIF (the Sexual Assault Initiatives Fund).
  - We need flexibility if we want to expand.

- Cristina:
  - I don’t want us to be in precarity.
  - We need SASC to run at its best.
  - So somewhere between $9 and $9.50.
  - I don’t think students will react negatively.

- Kuol:
  - Our members might be willing to pay as much as $12 or $15, but do we charge on the basis of willingness to pay or on need?
  - I’d go with need, and think slightly below $9 would be fine.

- Max:
  - We are all looking at need, but there are also future needs.
  - Right now SASC is not doing legal advocacy, but it might.

- Kuol: If we’re talking about expansion, what sort of expansion? If legal advocacy, what would that cost?

- Max:
  - We don’t know the cost of legal advocacy.
  - And what if SASC wants to expand education and training?
  - What if it decides it needs an elder present for Indigenous students?
  - We don’t know the cost of these things, and if we don’t pass enough, we may need to go to another referendum.
- Kuol: When we explain to people, I want to be able to tell people what the extra money will be for.
- Marium:
  - This is a very fast-growing landscape that we can’t predict.
  - To specify an exact cost is nearly impossible.
  - I object to lower than $9.
  - I won’t object to more.
  - Will we be there for students, or will we have to say, Sorry, we don’t have the funds.
- Max:
  - If we end up with surpluses, we can run a referendum to lower the fee.
  - I’d rather do that than run another one to raise it.
  - Let’s say $9.25 and provide an explanation, and be flexible.
- Chris: I worry if we go too high, we will get a negative response from the students.
- Kuol:
  - If we want to be flexible, let’s give a range.
  - My opinion is $8.75, but as a member of the Executive I recommend $9-$9.25, so Fincom doesn’t have to go against the Executive.
- Max:
  - If Fincom says $9, and we go along with $9, that’s not disagreement; that’s healthy discussion.
  - So let’s suggest $9.25, but listen to Fincom.
  - $9.25 with flexibility.

[Services]

- Max: We should ask Council to authorize campaigning by the Services only on the SASC referendum.
- Kuol: Maybe it should be for any question endorsed by Council.
- Marium:
  - SASC is happy to talk about the fee referendum affecting them.
  - Not sure they would be comfortable discussing the other fee referendums.
- Max:
  - Services should only get involved on questions affecting the Services.
  - The SASC question affects the Services; the other questions do not.
  - The Code rule means that in general the Services are not involved in referendum campaigns.
- Chris: Can individuals who work for the Services be involved?
- Sheldon: Yes, they can. The Code rule only prevents the Services as Services from taking part (unless Council authorizes it).
- Marium: We can mobilize Safewalk.
• Abdul: Hand out flyers, stickers.
• Chris: They won’t use their office space, will they?
• Max: They won’t do that.
• Marium:
  o This always comes up.
  o We need to trust the Services; they know what is appropriate.
  o They know that providing Services comes first; helping in the referendum is second.

Grad Class Fee
• Kuol:
  o The Finance Committee discussed this.
  o The $7 fee is too high; it should be reduced to $4.
  o We can use the other $3 to create a Student Initiatives Fee and, if the Indigenous Committee agrees, for an Indigenous fee.
  o Have consulted the VP Finance Caucus and the GSS.
  o Grad students don’t pay the Grad Class Fee; that’s why we consulted the GSS; this will mean a new fee for their members.
    ▪ They were more supportive of an Indigenous fee than the Student Initiatives Fee.
  o I have also spoken to Student Life; they’re looking at changing the Grad Class Code.
    ▪ They’re okay with reducing the fee.
  o I suggested that the Finance Committee oversee the fee.
• Max:
  o We should not be discussing an Indigenous student fee without Indigenous students present. We need to consult Indigenous students.
  o As to the Student Initiatives Fund, there’s no evidence it needs more money.
  o Yes, the Grad Class Fee is probably too large, but ...
• Kuol:
  o This year more money was used from the Student Initiatives Fund: $10,000.
  o We raised the cap on grants from the fund.
  o It’s a flexible fund; lots can apply.
  o Other funds are more restrictive: e.g., just for clubs.
• Cristina:
  o How important are the projects funded from the Student Initiatives Fund?
  o What is the money used for?
• Max: A lot is for professional development.
• Marium:
  o I’m fine with reducing the Grad Class Fee.
  o I can’t endorse increasing the Student Initiatives Fund: it’s largely funding people to go to conferences. There are multiple other sources for that.
The role of the AMS is to fill in gaps, not simply to add resources, but to add things that are not being done.
We need to look at all our fees. Have we done an assessment of them? I don’t think so.
The purpose of the Student Initiatives Fund is not fully articulated.

- **Chris:**
  - I don’t know enough about what the Student Initiatives Fund is.
  - As to an Indigenous fee, we need to consult the Indigenous Committee.
  - It’s inappropriate for this conversation to take place here without it first coming from the Indigenous community.

- **Kuol:**
  - We have a report being sent on all AMS fees.
  - Council can change the purpose of funds.

- **Marium:** Will you propose new terms of reference for the Student Initiatives Fund before we vote on this?

- **Kuol:** I thought its terms of reference were good, but I will look at them.

- **Cristina:**
  - Knowing the current terms of reference, I don’t support putting more money into it.
  - If you can propose a new plan for the Student Initiatives Fund ...

- **Max:**
  - For the Indigenous fee, we can ask the Indigenous Committee, and if they say they want the fee, then obviously we would go ahead.
  - But one rushed meeting puts them in a difficult situation: it’s not meaningful consultation.
  - We should have done this earlier. Or start now and do it later.

- **Marium:** Especially if we’re going to them with a suggestion.

- **Abdul:** We do need to alleviate the concerns for funding the Indigenous Committee next year.

- **Max:** Yes, of course. We need to give money to the Indigenous Committee.

- **Marium:**
  - I’m not suggesting we don’t run a referendum. If they want one, we’ll go ahead.
  - But I don’t want to go to them and say, Your funds should come from other funds.
  - There should be a fund for them on its own.

- **Cristina:**
  - Meaningful consultation would have meant letting them lead what this would look like.
  - It should not be led by us, with us telling them these are your options.
  - We can offer this as one option, and if this is what they want, yes, support them and do it.
AMS Executive Committee

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- But if not, if they want to wait for next year, then we should wait – but still make it clear there’s going to be money for them.
  - Max:
    - We can tell them we can run a referendum if they’d like one.
    - But if they decide they don’t want one now, we will tell them they will still get funding, e.g., from the Grad Class gift of $20,000 or out of the AMS student government budget.
    - We need to make clear they will get funding and not pressure them to take a position.
    - We need to say: No matter what, you will get funding.
  - Cristina: And if they choose not to do a referendum this year, we’re still committed to discussions of future fee referendums.
  - Max: And committed to having a fee for them.
  - Marium: We will give them time, will not push them.
  - Chris: We shouldn’t even be having this discussion now without any Indigenous presence.
  - Max: Yes, I don’t think we should have been having this discussion.
  - Kuol:
    - I’m just seeking perspectives and options about using the Grad Class Fee.
    - I appreciate the feedback.

Adjournment
The meeting adjourned at 3:15 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of February 7, 2019

Attendance
Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Cristina Ilnitchi (VP External)

Guest: Eric Lowe (Communications Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:08 pm in Nest Room 3511.

Agenda
• The agenda was approved (Chris, Kuol).

Minutes
• The minutes of January 9, 17, and 24 were approved (Max, Chris).

Communications Update
• Eric:
  o Aims:
    ▪ Boost awareness of the AMS.
    ▪ Increase foot traffic to the Nest.
    ▪ Increase business for Catering & Conferences.
  o Build the brand, build consistency.
  o Seeking to make things relevant.
  o Connecting to UBC Communications, the GSS, UBC Recruitment, the Welcome Centre (campus tours for students: want to improve their accuracy), UBC Media Relations, and the Ubyssey (seeking to improve our relationship).
  o Want to tell AMS stories: especially about what we’ve achieved.
    ▪ If others don’t tell our stories, let’s tell them ourselves.
- Looking to create content and make the website more dynamic so it has a place for stories.
  - Branding:
    - The logo is fine.
    - Want to make sure that AMS Services look like a sub-brand of the AMS, consistent with AMS branding. Elections too.
    - Looking to bring AMS Events into the fold.
  - Working on better presentation of photos and the text around them.
  - Looking to use B-Line bus ads.
  - Use the WeChat app to reach international students from China: that’s the only social media some international students use. How do we maintain a presence there?
  - Want to optimize our website in searching: want the AMS page to come up when people search on Google. Get our Google rankings up.
  - Improve Nest signage.
  - Maybe get AMS involvement in the new UBC app.
  - A broader Nest campaign: make it the hub of student life.
    - Put up banners, signage: to make it easier to find the building.
  - Catering and Conferences marketing: emphasize our differences from UBC, highlight the advantages of choosing us.
  - Need better photos, with people in them.
  - Chris: What other social media channels are you looking at?
  - Eric:
    - Instagram.
    - We had a page, but now it’s used by AMS Events.
    - We could start another one.
    - We want to distinguish ourselves from UBC’s channels: they have stories. We don’t want to do the same thing; we want something AMS-focused.
  - Max: Maybe positions under the VP’s can report to Coms too: might be useful to integrate.
  - Marium: We even considered doing that for the Services.
  - Eric: I would like to talk about that.
  - Abdul: It would be useful to have an internal working group to discuss what is going on.
  - Marium:
    - There have been some AMS events that ended up being publicized on individual students’ Facebook pages, as if hosted by the individuals instead of by the AMS.
      - If we want to host an event, it should go through channels.
    - And individual outlets like Ph Tea should not have their own Instagram page.
  - Eric: I agree.
  - Max: Orientations should have a big piece on the Communications process: present a set of guidelines so people know how to work through the proper channels.
  - Chris: What is our communications plan for telling students what’s going on at the AMS?
Eric:
  o We need a place to tell stories.
  o We need to produce proactive, engaging communication.

Marium: Like the Facebook version of our newsletter: it was amazing to see so many people liking that page.

Eric:
  o We also should be working now to produce a Year in Review document.
  o And I’d like to do video profiles of all of you.

Contingency Budget
Kuol:
  o There’s never been a separate account for the Contingency fund, but if we need to be paying for things from there we will need one.
  o Keith and I are creating an account.
  o We’ll need rules and guidelines on how to use it.
  o This was brought up at the Finance Committee.
  o We’d like to codify the rules, but first we’d like to hear the Executive’s perspective.

Marium:
  o The thing about a contingency is that you can’t foresee what it will be needed for.
  o But the criteria could include saying it’s for emergency use only, with a high threshold.

Chris:
  o Can’t have too many rigid rules.
  o Maybe say it needs Council approval.

Sheldon:
  o It’s mainly an issue of process.
  o Code should say who decides.

Marium: Probably do some consultation.

Office structures
Marium:
  o The HR Committee wants to create an organizational chart for each Executive portfolio and thus wants input from us.
  o Of course, this may change with the next Executive, but we should let them know how many assistants we need, what things we think should change and what should stay the same.
  o Let’s produce our recommendations by the end of the month.

Adjournment
The meeting adjourned at 3:03 pm.
Attendance
Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Cristina Ilnitchi (VP External), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Piers Fleming (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:07 pm in Nest Room 3511.

Agenda
- The agenda was approved (Kuol, Max).

Minutes
- The minutes of January 31 (amended) and February 7 were approved (Max, Chris).

Musqueam
- Marium:
  - In the absence of a Policy Advisor, I take on relations with the Musqueam.
  - Jason promised them an update, so I will go, along with two people named by the Indigenous Committee, plus a gift.
  - SASC may also want to send someone.
  - I’m informing the Executive as required by the policy.
- The Executive was fine with this.

Operating Budget
- Kuol:
  - Question about where to locate things like Campus Vibe and EchoSign in the budget so that someone is responsible for them.
  - Could be put in the VP Administration’s budget, but that would make it higher.
- Discussion ensued:
It was noted that multiple departments use these, so perhaps they should not go under a single VP’s budget.

But it was also noted that even if these items are added to the VP Admin budget, the VP Admin can simply explain the situation to the Finance Committee.

JD updates

- Marium:
  - Please send these to HR, explaining what assistants you need, what is changing and why; also what works now and does not need to change.
  - Assistants are paid at Tier One, AVP’s at Tier Two.

- Kuol:
  - We need to know for the preliminary budget.

Adjournment

The meeting adjourned at 2:32 pm.
Attendance
Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs, left 2:40), Kuol Akuechbeny (VP Finance), Cristina Ilnitchi (VP External, arrived 2:25), Piers Fleming (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Chris Hakim (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:10 pm in Nest Room 3511.

Agenda
• The agenda was approved (Max, Kuol).

Minutes
• The minutes of February 14 were approved as amended (Max, Kuol).

Council Orientation
• Marium:
  o We have been working on this in consultation with the Presidents Council.
  o They had lots of suggestions, including:
    ▪ Something from SASC
    ▪ Legal 101: what we can and cannot do
    ▪ Budget: reimbursements, expectations
    ▪ Resources
    ▪ Services
  o The orientation will be held April 27-28 for new Councillors and Execs of Constituencies.
  o Will send invites.
  o Final agenda still to come.
• Discussion of ways to ensure attendance:
  o Tell them why this is important: incentivize them to come.
Tell them that they need to come in order to be eligible for free tickets to Block Party and Welcome Back Barbecue.

- Public shaming.

- Marium: If people have a good reason for not attending, there will be an online version of the orientation.

**Council Timeline**

- Marium:
  - There has been talk of the need for Councillors to know the schedule of events.
  - I have given the committees a template for them to fill in everything that they are required to do by Bylaws, Code, etc.
  - The aim is to produce a timeline showing the dates when hiring, budgeting, appointments, reports, goals, etc. are to be done.
  - The aim is also to combine committee goals with committee reports.

**Building signs**

- Keith:
  - Looking to put banners on pillars and doorways saying AMS Student Nest.
  - Similar to the banners on the Life Building.
- Marium: We could also hang a banner for Services in the Atrium of the Nest.
- Keith: Will come back with the costs.

**I-9 (Executive Goals)**

- Final document is due end of March, early April.
- To be produced in an aesthetically pleasing format with the assistance of the Communications Department.

[Cristina arrives.]

- Marium: This is your chance to show off what you’ve done this year, things like the elimination of interest on student loans or the expansion of psychology coverage, the Food Bank, etc.
- Cristina: We’re meeting with Minister Melanie Mark next Thursday to talk about the elimination of student loan interest.
- Marium: This was a big win for us.

[Max leaves.]

**Announcements**

- Keith: We’ve hired a new Policy Advisor.
Kuol: Money from the sale of the Lemieux art piece has been deposited in the Endowment Fund.

Adjournment
The meeting adjourned at 2:44 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of March 28, 2019

Attendance
Present: Marium Hamid (President), Chris Hakim (VP Administration), Cristina Ilnitchi (VP External, left 2:50), Piers Fleming (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Max Holmes (VP Academic & University Affairs), Kuol Akuechbeny (VP Finance)

Guest: Lucia Liang (VP Finance-elect)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:18 pm in Nest Room 3511.

Agenda
- The agenda was approved (Cristina, Chris).

Minutes
- The minutes of March 7 were approved (Chris, Cristina).

SVPREP (Sexual Violence Policy and Respectful Environment Policy)
- Chris:
  - Round 2 of consultation: Council, email, Town Hall, SASC.
  - Policy will not make the April deadline.

Executive Report
- Marium:
  - Need it by tomorrow.
  - Two pages from each of you.
  - There will be a presentation to Council.
Business Budget

- Keith:
  - Challenges:
    - Minimum wage going up.
    - New employer health tax.
    - Increased competition.
    - Focusing on advertising and increasing our sustainability practices.
    - Want to increase student engagement, bring more people to the Nest.

  [Cristina left.]

  - New e-transfer system for clubs so they don’t have to come to the building for reimbursements.
  - Replacing HR and Payroll software systems.
  - Contracts review: getting Code changes passed to ensure that major contracts are shown to the Privacy Officer and Managing Director.
  - IT hybrid cloud, with back-up in the old building.

Adjournment

The rest of the agenda was tabled until the next Executive meeting, and this meeting adjourned at 3:09 pm.
Attendancen

- Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Kuol Akuechbeny (VP Finance), Cristina Ilnitchi (VP External), Piers Fleming (outgoing Student Services Manager, arrived 2:14), Ian Stone (incoming Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Keith Hester (Managing Director, left 3 pm), Patrick Meehan (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Chris Hakim (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:07 pm in Nest Room 3511.

Agendan

- The agenda was approved (Kuol, Cristina).

Minutes

- The minutes of March 28 were approved (Cristina, Max).

Welcomen

- To the new Student Services Manager (Ian Stone) and the new Policy Advisory (Patrick Meehan).

Final Executive Report

- Marium:
  - Postponed till the April 24 Council meeting.
  - Send in your sections by April 15.
  - This is our last report to Council.
  - Discuss your achievements and note any reasons why any of your goals were not fulfilled or were changed.
- Sheldon: Also can include recommendations.
Transition
- **Marium:**
  - Please have your staff give you their transition reports; don’t rely on them to hand them on to their successors.
  - You also have your own transition reports to write.
  - Everyone should attend April 27-29 for the onboarding of Councillors and the last meeting with the VP Students.

Credit Card Policy
- **Kuol:**
  - Want to take a credit card policy to Council to create a Council-approved Internal Policy.
  - Happy to take feedback.
  - Hope to improve our procedures.

Club Gifts and Honorariums
- **Marium:**
  - I’ve asked Sheldon to alert the new chair of Governance and also the new VP Finance and VP Administration about the need for a policy on what sort of gifts and honorariums clubs can give out.

VP Finance Caucus
- **Kuol:**
  - Looking to formalize the VP Finance Caucus as a body giving advice to the AMS VP Finance on loans, club funding, cheque limits, financial systems, etc.
  - It could be something like the Presidents Council.
- **Max:**
  - If it’s just a consultative body, it probably doesn’t need to be codified.
  - If it’s like the VP Academic Caucus, it will change from year to year in what it does.
- **Marium:** Don’t want blurring of lines of authority over who can make financial recommendations.
- **Kuol:** We’ve had trouble getting commitment, so we thought a formal Terms of Reference would help.
- **Max:**
  - We had this conversation about the VP Academic Caucus.
  - Just because you codify something or produce a ToR doesn’t mean people will attend.
  - Better to talk to people at Orientations.
- **Kuol:**
  - Maybe it can just be something the Finance Committee approves.
  - It can be a body reporting to the Finance Committee.
Cheque Signing

- **Keith:**
  - Currently, the Managing Director can sign cheques only if they’re related to business and administration.
  - It would be good to expand what I can look at for control purposes.
  - I don’t see club and Constituency transactions, which means I don’t see most of the Society’s financial transactions.
- **Max:** So it’s not necessarily a question of signing, but of seeing?
- **Keith:** Sometimes it would be useful if I could sign the cheques (when other signing officers aren’t around).
- **Kuol:** If you see all the transactions, that would be a lot more work. Maybe access to Constituency transactions, but not all 400 clubs.
- **Keith:** It’s just a question of access. I wouldn’t necessarily look at every cheque, but would be able to do so.
- **Marium:** This would be good especially for big ticket items. Some Constituencies write cheques for as much as $20,000.
- **Kuol:** Constituencies submit budgets.
- **Keith:** I don’t see those.
- **Max:** It seems a good idea to have another person with access.
- **Everyone was in agreement on changing procedures to give access to the Managing Director.**

CERT (Campus Emergency Response Team)

- **Marium:**
  - Last year the CERT team approached us and wanted the AMS to run the service.
  - We considered the issues involved: the resources etc.
  - We could give them space, technology, and training, but as for providing the funding and running the service: we don’t have the capacity.
  - We said this should be a University initiative.
  - The University did express interest, and there have been discussions between CERT and the University, but it seems progress has not happened, and then CERT came to Council and made a presentation.
- **Max:**
  - At Council the suggestion was that they be under the AMS.
  - There’s an insurance issue here.
  - At Council some Councillors said insurance shouldn’t be the reason to hold this up, but afterwards I heard pushback from some Councillors; some of them wondered how much such a service would help.
  - I wish CERT had come to us sooner; we could have advocated for funding for them from UBC. Now it will have to wait till next year.
It would be a good idea to bring this up at the next VP Students meeting and then go back to Council.

It’s a continuity issue now, for next year’s Executive.

- **Abdul:**
  - We need a conversation on whether this should be an AMS Service.
  - We struggle to get $25,000 from the University for Safewalk, and this service would cost a lot more.
  - The first step is advocacy to the University to take responsibility for CERT.

- **Max:**
  - Yes, this should be the University’s responsibility.
  - If they refuse, then we can look at it.
  - This would be more expensive than any other AMS Service.

- **Marium:**
  - We don’t have the expertise or the resources to take this on.

- **Kuol:**
  - This is an important service.
  - It could be set up like CiTR: we would give money to another organization that would run the service.
  - Or if the University takes it on, we could take on some of the costs.

- **Max:**
  - We need to look at a diversity of solutions.
  - The University is looking to the AMS to fund things UBC should be funding.
  - We need to tell them this has to stop.
  - The University can’t depend on the AMS to fund services provided elsewhere by universities.
  - I don’t think the issue has been well publicized on the University side: there are levels of advocacy the AMS can pursue to create awareness and get the University to do the funding.
  - We should also talk to the students to see if they want this sort of service.
  - We need to collect information.

[Keith left.]

- **Marium:**
  - There’s also the issue of integration with UBC.
  - Phone calls, ambulance integration, road patrols: only UBC can provide those.
  - We can’t.

- **Cristina:**
  - It’s great that they approached us and pointed out the gap.
  - We need to look at different options.
  - We need to do a better job of pursuing this and not let another year go by.

- **Max:** What is the basis for deciding whether the AMS or the University runs this?
• Abdul: CERT says that in Ontario student societies run this service.
• Max:
  o Just because it’s done elsewhere one way doesn’t mean that’s the way we should do it.
  o And it seems partly they have come to us because they’re having issues with the University.
  o They may need our help advocating to the University.
• Cristina: Next step?
• Max:
  o Execs should discuss who’s going to own this next year.
  o The VPAUA can do advocacy, but I’m not sure it’s the portfolio to take the lead on emergency services.
  o Should it be AMS Services? Policy? A permanent staff member, for continuity?

Q4 (Quarterly Financial Report)
• Kuol:
  o Need information from you for the next report.
  o You should work on it with your successors.

Last Council
• Marium:
  o Goals presentation: Keep it short, clear, good.
  o Cake.

Sustainability Projects Fund/MoU’s
• Kuol:
  o Looking to develop a system of MoU’s for organizations that apply for funding for several projects during a year.
  o The MoU’s would go to the Finance Committee and then Council.
• Max:
  o Will they get guaranteed funding? That’s not a good idea.
  o A year from now the organization may be different.
  o What would the time limit be?
• Kuol: There would be a one or two-year limit.
• Max: The MoU’s would be for projects or for organizations?
• Kuol: For organizations, but they would have to meet criteria.

Adjournment
The meeting adjourned at 3:21 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of April 25, 2019

Attendance
Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Cristina Ilnitchi (VP External), Chris Hakim (VP Administration), Piers Fleming (outgoing Student Services Manager), Keith Hester (Managing Director), Patrick Meehan (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kuol Akuechbeny (VP Finance), Ian Stone (incoming Student Services Manager), Abdul Alnaar (Senior Manager of Student Services)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:20 pm in Nest Room 3511.

Agenda
- The agenda was approved (Max, Cristina).

Minutes
- The minutes of April 11 were approved (Max, Cristina).

SVPREP (Sexual Violence Policy and Respectful Environment Policy)
- Chris:
  o This is being pushed back to May while we check legalities.
  o The Terms of Reference say the chair is the VP Admin.
  o It would be useful if I continue as chair because of my experience and for continuity, so I would suggest amending the ToR.
- The Executive agreed to amend the ToR to make the President chair.

Nest Sign
- Keith:
  o UBC’s Campus & Community Planning rejected our Knoll sign.
  o They gave a number of reasons:
    ▪ Aesthetics.
    ▪ It’s in the wrong place to be a wayfinding sign: should be on the other sign of the building, not on the Knoll.
AMS Executive Committee

Minutes of April 25, 2019

- Marium: It should be on the Knoll; it belongs to students.
- Keith: The Grad Class Council did say to put it there: Student Nest, Student Knoll.

MOVED MAX, SECONDED CRISTINA:

“That the President and the VPAUA advocate to C&CP to install the Nest sign on the Knoll as directed by the Grad Class Council.”

... Carried

Grad Gifts
- Marium:
  - Multiple gifts were suggested, including a smoking gazebo, which the committee decided sent the wrong message (also we’d need yet another permit, and there would be issues with complying with the rule against smoking within 6 metres of a building).
  - So that one was not approved.
  - The approved gifts were:
    - $5,000 for the Food Bank
    - $2,500 for a hygiene fund for the Food Bank
    - at the suggestion of Zak Vescera of the *Ubyssey*, $5,000 to repair the Goddess of Democracy and install a new plaque, to show our commitment to resistance and to mark the Tiananmen anniversary
    - $5,000 to the Indigenous Students Committee to decorate their space, provide art work, and pay for an opening ceremony.
  - There is still $5,000 left.
  - We don’t know the exact cost of the Goddess repairs, so there may be more money for other gifts
  - Chris to report back on this; Michael Kingsmill to be consulted on the Goddess.
  - Joanne will report the gifts to the Ceremonies Office.

Party Bus
- Max:
  - The AMS should have a bus.
  - C&CP would give us free parking.
  - Undergraduate societies and clubs could use it for retreats.
  - It could be the Pit shuttle bus.

MOVED MAX:

“That the Executive endorse the idea of buying a party bus.”

... Failed for lack of a seconder
Higher Education

- Max:
  - Having a dispensary in the Nest would be a good idea.
  - We could even develop a chain of dispensaries at various universities so that students could get all the good grass they need.

MOVED MAX, SECONDED CRISTINA:

“That the Executive endorse the idea of a cannabis dispensary in the Nest and explore the creation of a chain of dispensaries throughout Canada.”

MOVED MARIUM, SECONDED CRISTINA:

“That the motion be amended to strike the second half.”

... Carried, with Max opposed (“I like the original,” he said)

MOVED PIERS, SECONDED MAX:

“That the motion be amended to say that the President will be responsible for exploring this idea with UBC and reporting back to Council before the first Council meeting in September.”

... No objections

MOVED MAX, SECONDED CRISTINA:

“That the Executive endorse the idea of a cannabis dispensary in the Nest and that the President be responsible for exploring this idea with UBC and reporting back to Council before the first Council meeting in September.”

... No objections

Pit Stop

- Piers: We should have something on the way out of the Pit where you can keep drinking, buy liquor.
- Keith: We can't be a liquor store; it’s in our lease.

Transition

- Marium: Transition reports from your staff?
- Piers: All mine were done last month.
- Others said theirs are in progress.
• Marium:
  o Talk to your successors about SCF’s (for HR).
  o Orientation is next week.
  o Return keys, credit cards, and iPads.
  o Read the requirements for transitional honoraria.
  o Smartphone reimbursements.
  o Deal with pending receipts.
  o Return any AMS property.
  o Files: for shredding or archives.
  o Handle pending invoices.

Adjournment
The meeting adjourned at 2:56 pm.
Attendance
Present: Chris Hakim (President), Cristina Ilnitchi (VP External), Lucia Liang (VP Finance), Cole Evans (VP Administration), Ian Stone (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Keith Hester (Managing Director), Patrick Meehan (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Julia Burnham (VP Academic & University Affairs),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:05 pm in Nest Room 3511.

Agenda
- The agenda was approved (Cole, Cristina).

Minutes
- The minutes of April 25 were approved (Cristina, Cole).

Committee Appointments
- The Executive appointed the following Executive members to sit on committees:
  - Finance Committee: Chris
  - Governance Committee: Cole
  - SVPREP: Cristina
  - Brewery: Cole
  - SHAPE: Cole
  - University Ombuds Committee: Julia

Goals
- Chris: Due in June. There are permanent staff members assigned to assist you.

Budget
- Chris:
  - Preliminary budget goes to the next Council meeting.
  - Final budget goes in June.
• Discussion of whether it is necessary to do both: Code does require both.

UNA (University Neighbourhood Association)
• Cristina:
  o The UNA is pursuing bylaw amendments, one of which will get rid of the appointed UBC and AMS representatives on its board.
  o The UNA is negotiating a Neighbours Agreement with UBC to set up a relationship with the University without UBC having a voting seat on the UNA board.
  o The UNA has reached out to the AMS and we are looking to have some meetings with them.
  o We want to keep our seat on the UNA board and are sending them a formal submission saying that.
• Cole: Are they open to giving us a non-voting seat so they can at least hear our voice?
• Cristina: Not at this time – it’s currently a blank slate for what our relationship will look like moving forward and they did not consult us like they did with UBC to figure out what that relationship would look like before the bylaw amendments were proposed.

Leases
• After an in camera discussion, the Executive recommended two leases for areas in the Nest.
• They will go to Council for approval.

Adjournment
The meeting adjourned at 1:50 pm.
Attendance
Present: Chris Hakim (President), Julia Burnham (VP Academic & University Affairs), Cristina Ilnitchi (VP External), Lucia Liang (VP Finance), Cole Evans (VP Administration), Ian Stone (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services), Patrick Meehan (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:27 pm in Nest Room 3511.

Agenda
- The agenda was approved (Cole, Julia).

Minutes
- The minutes of May 10 were approved with amendments (Julia, Cristina).

Safewalk
- Ian:
  - Chatting with UBC about the $25,000 subsidy from Campus Security for the coming year.
  - Looking at this as the model going forward, as opposed to them taking over the service.
- Abdul:
  - We discussed working with them.
  - The new VP Students seems interested in supporting programs, whether in monetary ways or otherwise.

Battle of the Bats
- Chris: The annual AMS versus UBC softball game. Maybe on July 17. They won last year.
Budget

- Chris:
  - Last day to hand in preliminary budgets to Lucia.
  - Finance Committee meets next Tuesday.
  - You can attend.
  - You can also submit notes, which would be especially useful if you can’t attend.

Goals

- Chris:
  - Meet your permanent staff advisor.
  - Your goals will then come back to an Executive Committee meeting so we can go over them and make sure there are no conflicts.

Clubs Resource Centre

- Cole:
  - In discussions with Michael Kingsmill about renovations.
  - Will go to Council on June 19 for funding approval (from the Capital Projects Fund).
  - Estimated completion date: third week of August.

Adjournment

The meeting adjourned at 1:39 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of June 7, 2019

Attendance
Present: Chris Hakim (President), Julia Burnham (VP Academic & University Affairs), Lucia Liang (VP Finance), Cole Evans (VP Administration), Ian Stone (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Cristina Ilnitchi (VP External), Abdul Alnaar (Senior Manager of Student Services), Patrick Meehan (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:07 pm in Nest Room 3511.

Agenda
- The agenda was approved (Chris, Julia).

Minutes
- The minutes of May 17 were approved (Chris, Lucia).

Goals
- Chris:
  - Goals are due today.
  - Please send them in so we can review them at next week’s Executive Committee meeting before sending them to Council.

Adjournment
The meeting adjourned at 1:10 pm.
Attendance
Present: Chris Hakim (President), Julia Burnham (VP Academic & University Affairs), Lucia Liang (VP Finance), Cole Evans (VP Administration), Cristina Ilnitchi (VP External, by phone), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Patrick Meehan (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:06 pm in Nest Room 3511.

Agenda
• The agenda was approved (Lucia, Julia).

Minutes
• The minutes of June 7 were approved (Julia, Cole).

Goals
• Chris: The goals were sent out, and they are compatible with each other.

MOVED CHRIS, SECONDED COLE:

“That the Executive Committee send the 2019-20 Executive Goals to Council for approval.”

... Carried

Sustainability Priorities
• Cole:
  o We’re focusing on taking a step back to make sure everything is in line.
  o Recently, we’ve had new directions every year, resulting in a bunch of projects that don’t get completed while new ones get started.
  o We’re looking to work on the old projects to get them up and running.
  o Also reworking the Student Driven Sustainability Strategy (SDSS).
  o And want to add some resource documents for Clubs and Constituencies.
There will be a few large-scale projects:
  - Container sharing
  - Zero Waste foodware
  - Collaborating with SEEDS on smaller ad hoc projects.

- Chris: I love us to be ambitious with sustainability priorities.

MOVED IAN, SECONDED COLE:

“That the Sustainability Priorities be sent to Council for approval.”

... Carried

CERT (Campus Emergency Response Team)

- Julia:
  - My office is working with the CERT team to make this a point of University advocacy.
  - I met the CERT folks and talked through the plan.
  - Discussed their interactions with the University.
  - Working with them to create a strategy to take this to the finish line.

Permanent Art Collection

- Cole:
  - Looking at good art pieces to sell.
  - The referendum allows us to sell three more.
  - Will report to SHAPE.
  - Also developing a restoration plan: a lot of our works are in disrepair.

- Chris: Look into reviving the rental program: get the pieces out there.

Adjournment

The meeting adjourned at 1:29 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of July 5, 2019

Attendance
Present: Chris Hakim (President), Julia Burnham (VP Academic & University Affairs), Lucia Liang (VP Finance), Cole Evans (VP Administration), Cristina Ilnitchi (VP External), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Patrick Meehan (Policy Advisor), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:06 pm in Nest Room 3511.

Agenda
- The agenda was approved (Julia, Lucia).

Minutes
- The minutes of June 14 were approved (Chris, Cristina).

SUDS
- Cristina:
  o One month to go, and the student union reps will be here for professional development.
  o One challenge we’ve had is with the Ontario schools over the Ontario Student Choice initiative, the government policy that has left the Ontario student unions unsure about their revenue for the coming year.
  o We are trying to support them.
  o It’s important that they come out.
  o We’re looking at various sponsors who may be able to offer funding to allow us to subsidize some Ontario representatives.
- Julia: How many would be subsidized?
- Cristina: This is just for the Ontario reps. We’re aiming to support 10 students.

Policy 131 (UBC’s policy on sexual violence)
- Julia:
  o The AMS now has a seat on the UBC committee reviewing the policy.
Originally the AMS was not included, but successful lobbying has resulted in a seat which I will be filling.
I will be working with SASC to bring SASC experiences to the table.

CERT (Campus Emergency Response Team)

- **Julia:**
  - This looks really good.
  - Been meeting with the VP Students and CERT with a view to having CERT become a University service.
- **Cristina:** What is happening with the issue of support and insurance?
- **Julia:**
  - Still working on the insurance issue.
  - Other universities house the service in a hospital and that brings insurance coverage.
  - At UBC the plan was to work through Student Housing and Campus Security.
  - There is an ongoing conversation about this, and I am really hopeful: everyone is in the same room.
- **Abdul:** Will it start in September?
- **Julia:**
  - Technically, they can recruit and train now.
  - It’s a long process, so they can start that.
  - Aiming for April 2020 for the launch.

**U-7**

- **Cristina:**
  - U-7 mirrors the G-7 of countries.
  - France is bringing university presidents to France from the G-7 countries to tackle the world’s five biggest problems.
  - The idea is that universities will be global actors.
  - At the moment there is no student involvement.
  - We’re preparing a letter that Santa Ono has agreed to submit.
  - We’re trying to get other student unions to sign on.
  - Seeking a commitment to include students.
  - A lot of the student unions are excited.
  - We’re trying to spread information and awareness and ensure there are student voices.

**Ceridian Dayforce**

- **Chris:**
  - Council approved a new HR/Payroll software system to combine all our platforms into one.
We’ve hired a new HR assistant to work on implementation.

**Academic Experience Survey**

- Julia:
  - Working on compiling the AES recommendations.
  - Hoping to bring them to the July 31 Council meeting.
  - We’ve already talked informally to Executives.
  - As the recommendations evolve, we’ll contact you again.

- Cristina: Any surprises?
  - Julia:
    - Mostly pretty standard year to year.
    - We did add some new questions this year, and it will be interesting to see that data.

- Cristina: Do you plan any changes to the AES?
  - Julia:
    - We’ll need a conversation later about what to add on.
    - The real value of the AES is to see the same questions every year and to see any differences from year to year.

**SVPREP (Sexual Violence Prevention and Respectful Environment Policy)**

- Chris:
  - Just got all the legal feedback and will send it to the working group.
  - Everything looks positive.
  - Aiming to go to Council July 31 for approval.

**Strategic Plan**

- Chris:
  - Been setting up meetings to get going on a 5-10 year strategic plan.
  - First want to start discussions internally, then go out to the community: the staff and students.
  - Other student unions have 1-3 year plans with lots of details and metrics.
  - But the feedback we’ve gotten says that if you set specific targets for the next Executive, they may have different priorities and will not follow what the strategic plan says.
  - A broad plan is better. Without metrics. Setting the broad direction, setting out where we want to be 5-10 years from now.
  - We’ve had shorter plans ourselves in the past that weren’t followed.
  - We’re looking for something longer term.

- Cristina: Will the plan focus on values or be more operational?
  - Chris:
    - Overarching values and themes, but also operational goals.
• Not to say we should have a 25% expansion or whatever, but to say, for instance as an HR goal, that we want the AMS to become a leader among student unions as an employer.
  • Then it will be up to the departments to figure out how to meet that goal.
  • Cristina: Tracking mechanisms?
  • Chris:
    • Hoping to do research and explore further.
    • Benchmarking with other student unions.
    • Looking at data points.
  • Cole:
    • It would be very high level; may not have Key Performance Indicators.
    • More a vision, a direction, a guide.
  • Cristina:
    • It’s good to have pillars and values, but we also need actionable items.
    • Maybe not KPI’s, but milestones.
  • Chris: We would do performance tracking to see how we’re doing so far.
  • Cristina: How do you see the Strategic Plan and Executive Goals aligning?
  • Chris:
    • Council is the body of accountability, including goals.
    • Executives will need to show how their goals will fulfill the strategic vision.
  • Cristina: How will you ensure a refresher of the plan so it doesn’t become irrelevant?
  • Chris: The Executives will have to show how their goals align with the plan.
  • Cole:
    • Realistically, the plan won’t be 100% binding.
    • There has to be a balance of high-level vision and the shorter term.
    • But what if a new Executive hates the strategic plan?
    • We can say here’s the vision now, but in 2029 …
  • Cristina: That’s why you’ll need a refresher.
  • Patrick:
    • I’ve seen a lot of strategic plans.
    • Very few succeed.
    • It’s not a question of creating a good one, with good rules.
    • It’s the culture. It changes.
  • Sheldon: Will we be able to amend the plan if the culture shifts?
  • Chris: What we’re trying to capture is a vision for the long term derived from students and staff.
  • Cole: We can have high level goals, for instance that we should be invited to ministerial meetings.
  • Cristina: There are lots of campaigns in September. How will working on the plan fit in with the schedule?
  • Chris: We will need to align things.
Budget
- Lucia:
  - Two modifications to the budget:
    - Adding provisional actuals.
    - Fixing a typo in the U-Pass revenue.
  - We’ve noted some discrepancies (about Executive salaries, wrong account codes).
  - We’ll be sending out the provisional actuals.

UCRU (Undergraduates of Canadian Research-Intensive Universities)
- Cristina:
  - Getting off the ground for the federal election.
  - Perhaps drafting a national letter to ensure every party has student issues in its platform.
  - Creating UCRU campaign materials.
  - Seeking to establish UCRU: a transformational year for it.
  - I’m the UCRU Chair now.

Norm Theatre
- Cole:
  - UBC Properties Trust says that to get the theatre up to code, we’re $16,000 in the red.
  - The Finance Committee has approved taking the $16,000 from the Contingency Fund and is sending a motion to Council next week.
  - We’re also exploring further enhancements.
  - If everything goes according to plan, we hope to have a soft launch/reopening in the fall.
  - One issue is asbestos in the walls; we’re avoiding the asbestos in doing our renovations; it’s not a problem if you don’t disturb it.
- Keith:
  - It’s more than $16,000, really.
  - We’re also forgiving $67,000 worth of recoverables.
- Cole:
  - The total cost to bring the theatre up to code is $311,000.
  - That’s to get basic functionality.
  - It’s a huge space; lots has to be done.
- Abdul: Will Filmsoc be ready for the fall?
- Cole:
  - I want the AMS to regain control of the space, with a staff member in charge.
  - Filmsoc will of course be a main user.
  - Also looking to increase functionality and go beyond showing movies.
But to do more – to prepare the space for live performances – would require more funding. That’s not what’s happening now.

Conferences and Catering are also excited about the space.

Eventually we could have theatre, dance, concerts, music, but that would be Phase 2.

- Cristina: Will we establish a deferred maintenance fund to avoid letting the theatre run down in the future?
- Cole:
  - It’s actually relatively low maintenance.
  - We definitely need a maintenance plan.
  - Need to know where the money’s coming from.

**Adjournment**
The meeting adjourned at 1:56 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of July 12, 2019

Attendance
Present: Chris Hakim (President), Julia Burnham (VP Academic & University Affairs), Lucia Liang (VP Finance), Cole Evans (VP Administration), Cristina Ilnitchi (VP External), Keith Hester (Managing Director), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Abdul Alnaar (Senior Manager of Student Services)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:08 pm in Nest Room 3511.

Agenda
• The agenda was approved (Chris, Cristina).

Minutes
• The minutes of July 5 were approved (Cristina, Julia).

UNA (University Neighbourhoods Association)
• Cristina:
  o This is a continuation from last year, when the UNA (the organization representing residents of UBC’s residential neighbourhoods) began doing a bylaw review.
  o They are planning to hold a Special General Meeting to pass their new bylaws.
  o One result of their bylaw changes would be to take the AMS (and UBC) off their Board.
  o There would be no more student representation.
  o We wanted to keep the AMS seat; we told them that; two members of last year’s AMS Executive presented to them.
  o We’re going to meet with them again, and our position now is going to shift.
  o We are going to ask for a “student position,” not necessarily an AMS position, and if they think it’s undemocratic for the AMS to appoint the student representative, then we will be okay with an election as long as they remove the barriers to students being elected.
The UNA says it’s undemocratic to have unelected appointees.

We say that the students elected us; also we represent those who are potential UNA members and who interact with the UNA.

But we’re adjusting our stance in this negotiation while trying to meet our needs and preserve our rights.

- Cole: Can we postpone the decision?
- Cristina:
  - There’s not going to be a postponement.
  - Their general meeting is going ahead; they have eight other bylaw changes they want to make, and some on their Board don’t want any further delay.
  - We can engage students to show up and vote.

- Cole: Could we bring students to the meeting?
- Cristina:
  - Yes, though there are barriers: you have to register, and it’s in the evening.

- Julia: A lot of housing property is not in the UNA.
- Cristina: Some is (the Central residential building is).
- Julia: But only a small number of students will actually be eligible to vote at a UNA general meeting.
- Ian: Will accepting “a student” instead of an AMS representative set a bad precedent?
- Cristina:
  - It’s fair in this situation for them to want students who are actually UNA members to be the ones voting or sitting on their Board.
  - You can’t make that argument for other University committees or boards.
- Chris: And the idea is not just any random student, but someone elected.

AMS Policy Review

- Chris:
  - Council passed an omnibus motion reassigning our Internal Policies.
  - The Executive Committee was given responsibility for:
    - I-3 (Responsible Use of Student Email Addresses)
    - the Communications Policy
    - Relations with Outside Organizations
    - Sponsorship Guidelines.

Merchandise/Swag

- Ian:
  - The Services traditionally give out stuff.
  - Brainstorming about what stuff this year:
    - Shaker bottles
    - Key chains with USB sticks (but MacBooks can’t use them)
    - Something for charging phones
Privacy covers for laptops
A phone back/case
Stress balls
Umbrellas
A spice grinder for Vice.

Keith: Check with First Week to see what they’re doing.

Cristina:
  o Good pins
  o Beer bottle openers
  o Ping pong balls
  o Red Solo cups
  o Coffee cups
  o Lifesavers branded AMS
  o Straws
  o Reusable cutlery
  o AMS reusable mugs.

Julia: Would these be branded AMS or AMS Services?
Chris: This is something to speak to Eric (the Communications Manager) about.
Ian: We do have a logo specific to Services.
Cristina: Let’s talk about how to collectively order these things.
Julia: AMS quarter-zip jackets.
Cole: AMS clothing.

Fall Student Engagement

Cristina:
  o Want us to go to Jump Start. The Services are already going.
  o It would be great to have a central plan of action.
  o Boothering on Imagine Day.
  o First Week presence.
  o Getting people to sign up for AMS interests.
  o Email lists.
  o What merchandise are we giving away?
  o It needs to be coordinated.
  o A Student Life Executive Initiatives staff person.
  o Need good partnership with The Calendar.
  o Fun stuff: get our name out there, expand our network.

Keith: Link up with Eric.
Chris: I’m speaking to him about various opportunities.
Julia: There’s Textbook Broke in the second week.
Branding

- Cole:
  - Going to be talking with Eric.
  - We need a strategy.
  - There are three different approaches:
    - The Procter & Gamble approach: one company managing various brands (e.g., Tide, Head & Shoulders); Procter & Gamble name not on the brand;
    - Virgin approach: the Virgin name is on everything (Virgin Atlantic, Virgin Mobile);
    - The Coca-Cola approach: in between; some things are Coke (Coke Zero, Diet Coke), but other products do not have the Coke name on them (Nestea, Sprite, water).
  - Where do we envision our brands going?
  - AMS Services versus AMS general.
  - We have a Nest brand, which works well, especially when we want to rent to people who don’t necessarily want to rent from a student society; they’re renting from the Nest, the building.
  - But the Pit perhaps needs AMS branding (which it currently doesn’t have).

- Chris: This is a conversation about the future that can connect to the general AMS Strategic Plan.
- Cristina: I’d be interested to hear how the meeting with Eric goes. We need more information.
- Julia: It would be helpful to have Eric here.
- Cole:
  - Today I was just looking for high-level feedback, strong feelings any of you might have. But if not, fine.
  - As to the general Strategic Plan, the long-term strategy for branding could fit into that, but we need a brand strategy sooner.

- Chris: We’ll have Eric come here.
- Sheldon: He did speak to the Exec last year.
- Cole: That was brand guidelines, not strategy.
- Keith: Last year we worked on the logo redesign.
- Ian: We’re trying to redesign Services logos; would like input on that.

Adjournment
The meeting adjourned at 1:42 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of July 26, 2019

Attendance
Present: Chris Hakim (President), Julia Burnham (VP Academic & University Affairs), Lucia Liang (VP Finance), Cole Evans (VP Administration), Cristina Ilnitchi (VP External), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:09 pm in Nest Room 3511.

Agenda
- The agenda was approved (Chris, Julia).

Minutes
- The minutes of July 12 were approved as amended (Cristina, Julia).

Academic Experience Survey (AES)
- Julia:
  - My staff has been working on the data with the Executive and is excited to present the report at next week’s Council meeting.
- Cristina: There are more recommendations than before.
- Julia:
  - Yes, which aligns with our approach of becoming a more data-driven society.
  - The AES is a catch-all for all things not captured in Executive goals.
  - Brainstorming with the Executive led to solutions meant to address various issues the AMS should be tackling.
- There was some discussion of the margin of error in some results.
- Cristina: Some of the recommendations are continuations.
- Julia: Yes.
- There was consensus to send the presentation on the AES to Council.
Capital Projects

- Cole:
  - Construction has started on the Norm Theatre upgrades and on the new student lounge/Clubs Resource Centre (CRC).
  - The projects are going well and are on budget.
  - Will keep you posted about Phase 2 of the Norm project.

- Abdul: When will the CRC open?

- Cole:
  - It’s on schedule for the end of August or beginning of September.
  - Announced in the Clubs Newsletter.
  - May do some advertising.

September Board of Governors meeting

- Julia:
  - It’s in the Okanagan.
  - Chris and I are going there to do a presentation on the AMS.

- Cristina:
  - Last year all the Executives contributed blurbs for the presentation.
  - Will that be done this year?

- Julia: We’ll chat.

Stadium Road Neighbourhood

- Julia:
  - Working on a campaign to engage students, staff, and faculty to support more housing.
  - A group of residents has petitioned against further development.
  - We’re hoping to do a counter-petition to show that students, staff, and faculty do care about housing.
  - I will bring a draft of our petition and a timeline to the next Exec meeting.

SVPREP (Sexual Violence Policy & Respectful Environment Policy)

- Chris:
  - The working group finished its work and has produced new policies, supplemental report forms, a final report, and seven recommendations.
  - Three necessary steps to take now are:
    - Hire a Deputy Ombudsperson.
    - Training.
    - Creating an implementation working group.
  - Aiming to pass what the working group did at the July 31 Council meeting
  - Aiming to complete the three necessary steps by August 21.
  - Aiming to implement the other recommendations within the year.
Also bringing in some investigation guidelines.

- Cristina: This is the result of a lot of work over the past year. We owe thanks to Chris.
- Chris: It was the working group.
- The consensus was to send the package to Council.

**Zero Waste Strategy**

- Cole:
  - Council mandated me and the Sustainability Subcommittee to report in September on implementing UBC’s Zero Waste Strategy.
  - Now having done our June report we will work on that.
  - We will be engaging senior management and sending something out shortly.
- Keith: Are there financial considerations for the budget?
- Cole:
  - These will be factored in, and we’ll send the information to you and Lucia, addressing any loss of profit that may result.
  - UBC is receptive to us having to take some time to make sure we don’t skewer our operations.
- Abdul: Will there be exceptions for the Food Bank?
- Cole:
  - Exactly.
  - It’s a framework/strategy: no tariffs for not following.
  - It’s something to align with.

**Grad Class Gifts**

- Keith:
  - Two old gifts:
    - Thunderbird decoration in the Lower Atrium.
    - Knoll sign.
  - Both are floating, not happening.
  - UBC Planning said no to the Knoll sign; they don’t like it.
- Cole:
  - Going to email Leona Sparrow (of the Musqueam) about the Thunderbird sculpture.
  - On the Knoll sign, Michael Kingsmill is communicating with Campus & Community Planning (C & CP).
  - There’s a suggestion that we put the sign at the front of the Nest instead of on the Knoll.
  - UBC has restrictions on sign size: those may also require us to remove the large Porch lettering.
- Keith: They’ve been asking about the Porch sign for a while, though their own Life Building has equally large letters.
· Chris:
  o We’ll probably contact C & CP about the Knoll sign.
  o Cole will update us about the sculpture.

Adjournment
The meeting adjourned at 1:32 pm.
Attendance
Present: Chris Hakim (President), Julia Burnham (VP Academic & University Affairs), Lucia Liang (VP Finance), Cole Evans (VP Administration), Cristina Ilnitchi (VP External), Ian Stone (Student Services Manager), Keith Hester (Managing Director)

Regrets: Abdul Alnaar (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Chris Hakim/Ian Stone

Call to Order
The meeting was called to order at 1:12 pm in Nest Room 3511.

Agenda
- The agenda was approved (Cristina, Lucia).

Annual General Meeting
- Chris:
  - I would like us to recommend that Council set October 23 as the date for the AGM.
  - We should have the Auditors’ report done by the end of this month, so we should have all the materials prepared for the AGM.
- Cole:
  - We should think about location; possibly the Great Hall.
  - The Lower Atrium didn’t work last year.
- The Executive Committee recommended to AMS Council to set the Annual General Meeting date to be October 23, 2019.

Knocking Out Interest Campaign
- Cristina:
  - The AMS has signed onto this campaign, and we’ve advocated for the elimination of interest on provincial and federal student loans.
  - BCFS is running a campaign for federal advocacy, and the AMS is signing onto this campaign.
  - My staff and I will be doing most of the groundwork.
Societies Act
- Chris:
  - The provincial government is proposing amendments to the Societies Act.
  - The amendments include that we must keep a membership list and provide it to the BC Registrar Office.
  - We will be working with the GSS on a response to the amendments.
- Cristina:
  - I will be leading the work on this.

Stadium Road Neighbourhood Plan
- Julia:
  - The AMS has launched a petition for the community to sign onto to show support for the residential development to be at 1.55 million square feet or more.
  - We want to get as many signatures as we can, so tell everyone about it.

SVRPI Working Group
- Chris:
  - I have created a terms of reference for the Sexual Violence and Respectful Policy Implementation (“SVRPI”) Working Group.
  - The working group will be responsible for coordinating the efforts on the implementation of the Sexual Violence Policy and the Respectful Community and Workplace Policy.
- Cristina:
  - Does the membership of the working group include all the relevant parties?
- Chris:
  - To my knowledge, yes.
  - If you notice there is a department missing, let me know so I can include them.
- Cristina:
  - How long are we expecting this working group to exist?
- Chris:
  - The goal is to complete the implementation items set out in the SVPREP Final Report in a year from now.
  - If they are not completed in time, the working group will continue to exist until the implementation items are completed.
  - I will consult with some departments and come back with the final draft for approval.

Grad Class Gift Update
- Cole:
  - Contacted Musqueam about the Thunderbird Sculpture.
Will let folks know once we have a response back.

Get Out the Vote Campaign
- Cristina:
  - We are going to be running the Get Out the Vote campaign.
  - Currently getting materials prepared and lots of events are being scheduled in September and October.
  - We will be hosting a Pints and Politics for each debate and will have a panel for elections night.
  - The national letter will also be going public next week.

Q1 Update
- Lucia:
  - The report is almost done and will be sent out to AMS Council.
  - We compiled a trend comparison of the Q1 across three years.

Welcome Back BBQ
- Chris:
  - Our AMS Events team compiled an amazing lineup that has A$AP Ferg as the headline and Lil Nas X as the special guest.
  - Our lineup is better than everyone else’s.

Adjournment
The meeting adjourned at 1:28 pm.
Attendance

Present: Chris Hakim (President), Julia Burnham (VP Academic), Lucia Liang (VP Finance), Cristina Ilnitchi (VP External Affairs), Cole Evans (VP Administration), Keith Hester (Managing Director), Abdul Alnaar (Senior Services Manager), Ian Stone (SSM)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Abdul Alnaar

Call to Order

• The meeting was called to order at 12:17 pm.

Agenda

• The agenda was adopted (Julia, Chris).

Minutes

• The minutes from the August 16, 2019 meeting were approved (Julia, Lucia).

AMS SASC/CUPE Local 1396 Collective Agreement

• Chris:
  o We have completed collective bargaining with CUPE Local 1936 for the SASC Unit.
  o This negotiation process has taken over a year to complete.
  o Both parties are very happy with the agreement and I would like us to recommend to AMS Council that it ratify this Agreement.
  o The Union will ratify the Agreement in the near future.
• The Executive Committee recommended to AMS Council that it approve the AMS SASC/CUPE Local 1396 Collective Agreement.

SVRPI Working Group

• Chris:
  o Sent over the final draft of the terms of reference for the SVRPI Working Group.
  o We consulted with the various departments on this document.
  o Looking for approval from this Committee to establish the Working Group.
• Julia:
  o Should I be added to the terms of reference since I am on the Policy 131 Review Committee?
• Chris:
  o The main purpose of the Working Group is internal coordination not advocacy.
  o I can talk to you if there is anything that needs work on the University’s end.
• The Executive Committee approved the SVRPI Working Group terms of reference.

Empower Me
• Chris:
  o We finalized an MoU with UBC and StudentCare on continuing the Empower Me service.
  o In this MoU, UBC will take on 100% of the costs of the service.
  o In addition, the service will now be available to all UBC students, not just those opted into the Health and Dental Plan.
• Keith:
  o How many years is the MoU?
• Chris:
  o One year.
  o The University is waiting to see how the province’s mental health hotline will play out before deciding to continue Empower Me for the long-term.
• Julia:
  o Will international students be included?
• Chris:
  o All students will be covered.

Policy 131 (UBC’s Sexual Violence Policy)
• Julia:
  o The Policy 131 Review Committee had its first meeting yesterday.
  o Items will be brought to the Board for community consultation in December.
• Cristina:
  o How was the first meeting?
• Julia:
  o Lot’s of work still needs to be done.
• Cristina:
  o What’s the plan to work with SASC?
• Julia:
  o I keep Annette from SASC in the loop on everything.
AMS Executive Committee

Minutes of September 6, 2019

Welcome Back BBQ

- Keith:
  - We sold out on our first week kits.
  - We have sold about 4,500 tickets so far.
- Julia:
  - Will we sell out?
- Keith:
  - Yes, usually there is a spike in ticket sales in the last week.

UNA

- Cristina:
  - I wanted to give an update on the UNA bylaw review changes.
  - The changes will come for a vote in February.
  - We should likely solidify our position knowing that the UNA does not want to change its position.
  - I do not think compromising on observer status should be the way to go since we would not get a change to properly engage with the UNA.
- Chris:
  - We should push for a student seat on the UNA.
  - The model should be similar to how the UBC Board of Governors does it where some Governors have three-year terms, but the student Governors have one-year terms.
  - Observer status does not recognize students as an important stakeholder.
- Cristina:
  - We’ll look to push for a student seat then.

UBC Pride Event

- Abdul:
  - Come out to the UBC Pride Event.
  - We have Safewalk and SASC available during the event in case anything happens.

Adjournment

- The meeting was adjourned at 12:40 pm.
THE ALMA MATER SOCIETY OF UBC VANCOUVER

AMS EXECUTIVE COMMITTEE
October 11, 2019, Room #3511

Members

Present: Chris Hakim (President), Cristina Ilnitchi (VP External), Keith Hester (Managing Director), Julia Burnham (VP AUA), Lucia Liang (VP Finance), Abdul Alnaar (Senior Services Manager), Terrina Chan (Assistant to the President)

Regrets: Sheldon Goldfarb (Clerk of Council & Archivist), Cole Evans (VP Administration)

Recording Secretary: Terrina Chan

Call to Order
- The meeting was called to order at 12:24PM.

Approval of the Agenda
- The agenda was approved (Cristina, Julia)

Equity and Inclusion Office Review
- Julia:
  - Cristina and I met with UBC on the external review of the UBC Equity and Inclusion Office.
  - The Office is generally unsupported and under resourced.
- Cristina:
  - There also needs to be more agency to do all the things the Office wants to accomplish.
- Abdul:
  - The Human Rights Advisor falls under the Equity and Inclusion Office, right?
- Julia:
  - Yes.
- Abdul:
  - Did UBC hire a second Human Rights Advisor?
- Julia:
  - Yes, I sat on the Search Committee for the second Human Rights Advisor.
  - There was funding to add another, but it ended as a failed search.
  - I am waiting to hear back from the Committee on how they intend to change the application to attract different people.
  - A good thing about the Human Rights Advisor position is that it deals with 300 reports/year from UBC and UBCO, which resolves 80-90% of cases without further legal action.
Annual General Meeting

- Chris:
  - A reminder that the Annual General Meeting is going to be on October 23 at 12PM in the Lower Atrium of the Nest.
  - My Office and the Communications & Marketing department are going to create a list of topics that can be added to the agenda to attract more attention to the AGM.
  - We will also include our regular business such as the AMS Financial Statements and the President & Managing Director Report.
  - The Executives will present on the work they have completed so far.
  - In addition, Lucia will give an additional presentation on the breakdown of the Financial Statement.

- Keith:
  - A cannabis store as a discussion item will attract people.

- Chris:
  - Feel free to connect with me if you have any ideas.

Executive Goals Report

- Chris:
  - Congratulations everyone, you’ve reached just about the half-way point of your Executive terms.
  - As per Policy I-9, the Executives are required to submit a progress report on our annual goals along with a presentation to AMS Council.
  - I emailed everyone earlier this week with their assigned permanent staff member, who they will go over their goals with.
  - Since we do not have a Policy Advisor, I can do the reviews with Julia and Cristina.
  - I’ll check-in with everyone later this month to see how our progress is on the report.

Provincial Lobby Trip

- Cristina:
  - Heading out next week to Victoria for our first provincial lobby trip
  - We will be meeting with relevant MLAs, staff members, and important stakeholders.
  - We will also have a meeting with UBC, who are also coming along to Victoria for their lobby trip.
  - We are doing this trip collaboratively with SFSS, UVSS, and the BCFS.
  - We have three main topics that we are lobbying on this trip:
    - Student financial aid;
    - International student support;
- Supporting and funding post-second institution through their sexual violence support offices.

- Chris:
  - How did we choose the BCFS? Did we consider other groups such as the ABCS?

- Cristina:
  - We had conversations with both the ABCS and BCFS about their priorities and our priorities, and we concluded that our priorities best aligned with the BCFS.

- Chris:
  - Are we working with other lobby groups apart from student unions?

- Cristina:
  - No, other advocacy goals will be collaborated on with external groups.
  - We will also be meeting with UBC about what potential asks they will put forward this lobby trip; we will try to include graduate student scholarship and student financial aid within these conversations.

**Stratagem**

- Julia:
  - I recently went to the Stratagem Conference.
  - It was a great opportunity to learn about equity and inclusion in the workplace.
  - I sat down with the Human Resources Committee to discuss the things that I have learned during the Conference.
  - Some points of focus were regarding Muslim friendly spaces, along with diversity instead of tokenism.
  - I would love to talk to you more about this if you are interested.

- Cristina:
  - It would be great to include some of the things you learned into our Executive orientation.

- Keith:
  - Would be good to touch base with Praneet.

**Services Review Working Group**

- Abdul:
  - Will submit the terms of reference for the Working Group for the Services Review next week.
  - I am compiling all the feedback I received from our last draft.
  - I am hoping to complete the Services Review by late February.

- Chris:
  - It would be better to complete it by mid-January since we are likely to change the budget process so the Services Review recommendations should come in before we finish budgeting.

- Abdul:
  - Will figure out if that timeline is feasible.

- Cristina:
I would love to see an update on if the new timeline is feasible and whether you have enough support to complete on time.

Hecht and Duchene
- Cristina:
  - I wanted to debrief about putting up that statement on behalf of the AMS that we stand against this event.
  - I would like Julia to give an update at some point regarding the active role we will be playing surrounding the review of the UBC Bookings Policy, the Academic Freedom Statement, and a potential Equity, Diversity, and Inclusion (EDI) Policy.
- Chris:
  - The AMS is working with the Student Senate Caucus on the Academic Freedom Statement.
  - We are waiting to see the developments of a potential EDI Policy.

Holidays
- Keith:
  - Happy Thanksgiving weekend!

Adjournment
- The meeting was adjourned at 12:51PM.
THE ALMA MATER SOCIETY OF UBC VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of October 18, 2019

Attendance
Present: Chris Hakim (President), Lucia Liang (VP Finance), Cristina Ilnitchi (VP External), Cole Evans (VP Administration, arrived 12:17), Julia Burnham (VP Academic & University Affairs), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager, arrived 12:35, left 12:52), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order
• The meeting was called to order at 12:10 pm in Room 3511.

Agenda
• The agenda was adopted (Cristina, Julia).

Minutes
• The minutes from October 4 were approved (Chris, Lucia).

Lobbying
• Cristina:
  o The AMS External team is going to Victoria, along with the BC Federation of Students (BCFS) and the Simon Fraser Student Society (SFSS).
  o We have three issues:
    ▪ Up front needs-based grants system to reinvigorate financial aid; we’re the only province without a grants system.
    ▪ International students.
    ▪ Sexualized violence policies and funding:
      • looking to the province to play an active role
      • using information from reviews to determine funding packages for institutions with fewer resources
      • accountability: asking the province to review policies and if students have concerns with the implementation, there should be a separate body in government that can hear those concerns.
  o Will be in Victoria all next week.
Chris: What are your expectations?

Cristina:
- We’ve heard from the province that it may not be a big year for achieving goals via the budget, because the province is undertaking policy work, laying the groundwork for advocacy and actions in future years.
- But it’s actually an important year; it’s important for us to be at the table for the conversations about the first steps that will lead to programs, legislation, and funding.

Chris: Will we partner with the BCFS in the second term as well?

Cristina:
- For this trip we spoke to the BCFS, the ABCS (Alliance of BC Students), UVic, and SFU.
- Our priorities and the timing lined up best with the BCFS.
- Our partnership with them last year worked really well, so I’m excited to work with them again on this trip.
- As to lobbying in Term 2, we have no partnership plans yet, but we are planning with the Indigenous Committee and following up on financial aid and sexualized violence.

Chris: Will the Term 2 lobbying trip be different?

Cristina:
- Probably.
- It will be less formal, more of a follow-up conversation, building on the work done in the October trip.
- The second trip will be important because next year will be the year before an election year.
- It’s important to establish a foundation for our asks and give next year’s Executive and VP External a platform.

Chris: Is the success rate different when we go alone?

Cristina:
- We haven’t gone alone in the time I’ve been here.
- It might look very different.
- We’ll only be there for a few days on the second trip.

[Cole arrives.]

Chris: How will you collaborate with UBC?

Cristina:
- We’ve chatted about collaboration and supporting each other.
- Not on this trip, but there are lots of opportunities in the future on issues such as financial aid, graduate student support, sexualized violence.
- We have lots of conversations with the UBC VP External before and after lobby trips.
• Abdul:
  o MSP payments for international students are going to jump.
  o Some students will be put in a vulnerable position.
  o Can you push advocacy on that?
• Cristina:
  o Just reached out to International Student Services to find out what they’ve heard before we decide on our next steps.
  o We did hear about this; there can be an impact.
  o We will follow up.
• Lucia: What happens during the lobby trip?
  • Cristina:
    o We get there Monday, which will be a training day for delegates, going over talking points.
    o Between Tuesday and Thursday we have meetings.
    o Last year we met 60 people, including cabinet ministers (Advanced Education, Education, Health, Mental Health).
    o We ask them to send letters of support, to have conversations.
    o Last year we asked Premier Horgan to have a conversation about OER (Open Education Resources), and he did, and we got funding for OER’s.

**Financial Quarterly**

• Lucia:
  o Next quarterly (Q2) is coming up.
  o Will present in November.
  o I want to hear everyone’s opinion on reaching out to the Constituencies.
• Chris:
  o Actually, it’s not necessary to contact the Constituencies, as they’re not fee-receiving groups in the sense of getting money passed on to them by the AMS.
  o The ones to reach out to are the Global Lounge, University groups generally, some clubs, and the Student Legal Fund Society.
• Lucia: Yes, I’ve already reached out to them.
• Chris:
  o They get money from all the students, whereas the Arts Undergraduate Society only gets money from Arts students.
  o There’s also the issue of Q1, which got postponed.
• Lucia:
  o Q2 is going to cover Q1.
  o It’s been quite hard to get the reports for the fee-receiving groups; they want to write good ones, but don’t know how; they’re asking lots of questions.
• Chris: Going to change these to quarterly reports.
• Cristina: And these reports are going back to last year?
• Chris: Yes, they didn’t get done.
• Cristina:
  o Can we go to the Finance Committee and ask them what they want to see.
  o It’s difficult for new treasurers to write these.
  o It seems like this was a misstep by us last year.
• Julia: I don’t like the idea of brand new treasurers having to fix an old mess.
• Lucia:
  o There’s been no training of the clubs.
  o And the various kinds of fee-receiving groups are different: Resource Groups, clubs.
  o It’s difficult to standardize.
• Chris: It’s good you’ve identified a gap: the clubs need training in budgeting.
• Cole:
  o I’m thinking of revamping the orientation for clubs.
  o It should be more conference-style: a full day with a general presentation and then different workshops.
  o Need to hybridize the Executive and Treasurer orientations.
• Lucia:
  o Another problem is the high turnover of treasurers: orientation is going on all the time.

[Ian arrived.]

• Chris: You need a handbook.
• Lucia: We have one.
• Chris: Or a video series.
• Lucia: Going to look into that: digital workshops. It would save labour time.

Policy 131 (Sexual Violence and Misconduct)
• Julia: One last meeting before the review committee receives a draft.
• Cristina: Consultation?
• Julia:
  o It runs from December through January.
  o Two months instead of the usual one because of December exams.
  o This is good because January is Sexual Assault Awareness Month.
• Cristina: What engagement events is UBC planning?
• Julia:
  o They haven’t decided yet.
  o There are thoughts of going to the First Nations House of Learning.
  o The AMS is going to do a Town Hall with SASC in January.

Federal Election
• Cristina:
  o Wrapping up. Can do a debrief in the future.
Today is the last day of classroom announcements.
A little more boothing.
On election day there will be a results watch party in the Gallery.

- Julia: I think you did a really wonderful job: there was so much engagement.
- Cristina:
  - Was hard to plan in the summer.
  - Learned a lot.
  - Classroom announcements worked really well.
  - Have information to pass on for next time.
- Abdul:
  - There were increased numbers of advance voters on campus.
  - Long lines at the Great Hall.
  - Good work.

AGM
- Chris:
  - Some old business.
  - Can also discuss the Zero Waste program and the Strategic Plan to get feedback.
- Cole:
  - Why is that on the agenda?
  - People won’t know anything about it.
  - It’s a strange place to seek feedback.
- Chris: Communications identified sustainability as recent work of ours to bring up.
- Cole: What I would suggest is talking about the Sustainability Action Plan: it’s more all-encompassing.
- Cristina: Can we combine this with engagement on the Strategic Plan?
- Chris: It will be discussion. Like in Council. Asking for feedback. On our values.
- Cristina: Have we thought about different ways to get feedback? Ask them to do a survey?
- Chris: Going to ask questions at the AGM.
- Cristina: I don’t see students being comfortable with that format at the AGM; maybe have different engagement opportunities: we could have them put stickers on a board.
- Chris: The time for producing something like that has passed.
- Cole: We don’t have time to produce the boards.
- Julia: It’s a fantastic idea for the future.
- Cristina: I just mean list the values.
- Cole: I haven’t been looped in on this.
- Chris: Council told us to bring topics to the AGM. That was just last week, so it’s very last minute.

Services Review
- Abdul:
  - Finalized the ToR.
Looked at past reviews, working from past frameworks; added a couple of new terms around space and compensation.

Including SASC for the first time: will look at them organizationally, trying to help them retain staff: what works, what’s not working?

There will be a working group including me, Keith, Chris, and a former Student Services Manager, Hussam Zbeeb.

They will provide guidance, but I will lead, with the assistance of the Student Services Manager (Ian) and the SASC Manager (Annette).

Last week the Exec asked for an earlier completion: I will probably be able to produce the recommendations and final report by the end of January or mid-February.

Then there will be continuing discussion in March-April.

- Cole: Loop me in about space issues.
- Abdul: It’s my intention to loop everyone in, e.g., the VP Finance on finances, and of course the VP Admin about space and the VP Academic & University Affairs about issues with the University.

[Ian leaves.]

**Health and Dental**

- Chris:
  - The Health and Dental Committee met to discuss priorities and things we want to better evaluate, including:
    - Use of Empower Me
    - Increase in psychological coverage: the use of that.
  - We’re renegotiating contracts, sending out an RFP.
- Cristina: What are the procedures for the RFP?
- Chris: TRG, Keith, and Lucia are spearheading it.
- Cristina: I’d love to see a presentation from Studentcare on usage numbers.
- Chris: They provide an annual presentation to Council.

**Conferences**

- Julia:
  - I’m going to a conference at the U of T on preventing sexual, racial, Transgender violence.
  - Super excited.
  - Looking forward to bringing back information.
- Cole:
  - I also have a conference in Toronto for Colleges Ontario, a higher education summit discussing leadership, branding, talking to employers, indigeneity, and restructuring.
  - Edward Snowden will be speaking to us (by Skype).
RBC Workshops

- Lucia:
  - They’re doing well, but there’s been a drop in attendance during midterms.
  - Next year we’re looking to do larger sessions earlier.
  - There was a concern about RBC branding, but we made sure there would be no RBC logo used.
  - They’re in the RBC space, but they advertise the AMS.
- Abdul:
  - Next time could seek collaboration with Events during First Week.
  - People are getting their first credit cards then; huge turnouts.
- Lucia: The budgeting workshop got great attendance.
- Cristina: What are the workshop themes?
- Lucia:
  - Budget
  - Debit and Credit/Loans
  - Taxes (next term around tax time)
  - Investments.
- Cristina:
  - Sounds great.
  - Plans for next year?
- Lucia:
  - This was a pilot and there’s no monetary agreement in place.
  - We just let them use the AMS brand.
  - We could seek an MoU for next year.

Adjournment

- The meeting was adjourned at 1:11 pm.
Attendance
Present: Chris Hakim (President), Lucia Liang (VP Finance), Cristina Ilnitchi (VP External), Cole Evans (VP Administration), Ian Stone (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Julia Burnham (VP Academic & University Affairs), Abdul Alnaar (Senior Manager of Student Services)

Recording Secretary: Sheldon Goldfarb

Call to Order
- The meeting was called to order at 12:09 pm in Room 3511.

Agenda
- The agenda was adopted (Chris, Cole).

Minutes
- The minutes of October 11 and October 18 were approved as corrected (Cristina, Chris).

SVRPI (Sexual Violence and Respectful Policy Implementation Working Group)
- Chris:
  - Update:
    - Working on materials.
    - Working on rebrand and changed compensation for the Ombudsoffice.
    - My staff are writing up the feedback process.
    - Procedural fairness training being planned for next week.
- Cristina: Where will updates and minutes from this group go?
- Chris:
  - Here, to the Executive Committee.
  - Later this month.
  - It began meeting in October.

Inter-Fraternity Council (IFC)
- Cole:
  - The report is done.
It’s important, given the recent high profile events and national media attention.

The report could end up being quoted by the media on such things as the recommendation to remove the IFC as a club.

I’m suggesting a motion from Council to accept the report, so it’s not just coming from me.

If Council approves it, that means it’s been ratified by our Board.

- Chris: Did the Operations Committee approve it?
- Cole:
  - It’s been sent to them, but not approved yet: they don’t have to approve, according to the Council motion.
  - Council asked for a report from the VP Administration, done in coordination with the Operations Committee.

- Cristina:
  - Will the recommendations all apply if the IFC isn’t a club anymore?
  - For instance, the recommendation that the Advocacy Committee should review our relationship with Greek Life.

- Cole:
  - That’s there because if we remove them as a club, they become an external organization and it becomes a VPAUA and VP External issue.
  - This is something suggested by OpsCom.

- Chris:
  - You recommend an MoU to clarify our relationship. What is your intention with that?

- Cole:
  - An agreement to outline responsibilities.
  - They might get booking privileges in return for certain responsibilities.
  - Not sure exactly what it would look like.

- Chris:
  - We don’t want to replicate the liability situation we may have now.
  - But thanks for all the work on this.

- Cole:
  - It was easier after the conversation with the IFC.
  - Everyone was on the same page.
  - They said they shouldn’t be a club.

- Chris: Council will vote on the report.
- Cole: If Council accepts it, I will take that to mean they want me to carry out the recommendations.

**New Table**

- Cole:
  - Buying a new table for this room.
  - OpsCom has approved the allocation from the SUB Repairs & Replacement Fund, and it has to go to Council because it’s more than 0.5% of the amount in the fund.
o It’s an expensive table, made of maple, but we got it on sale for $1,700.
o It won’t look the same as our other tables.
• Chris: Can we instead look at tables similar to the ones we have?
• Cole: Those tables are so bad
• Lucia: A wood table will get scratched.
• Cole: It’s specifically designed for commercial use. Of course, all tables suffer wear and tear. The one we have now has certainly suffered.
• Lucia: Why get something that’s the most expensive?
• Cole: It’s not the most expensive.
• Chris: Can you take a second look?
• [It was established that, according to Code, for this size of expenditure only one committee’s approval is required, so the request can go to Council from the Operations Committee alone.]
• Cole: OpsCom has approved, so I’m going to go with that.

Loan renewal
• Keith:
o The loan from RBC for the building just renewed for another three years.
o They reviewed our payments, whether we’ve had any defaults, and we’re all good.
• Cristina: Can we negotiate better terms?
• Keith: We got a really good deal when we negotiated this one.
• Chris: When will we finish paying?
• Keith: 17 years from now.

Cannabis
• Cristina: Where are we at with the cannabis dispensary?
• Chris:
  o UBC Campus & Community Planning (C&CP) is still developing a process: they’re going to replicate what the City of Vancouver does, which is a slow, arduous process.
  o I did ask why UBC can’t have a different, unique process.
  o They said such a thing could go to the Board of Governors: we would have to show community support.
  o Could put a question on that in the Nest Experience Survey.
  o It could take a year or two for C&CP to get a process, following the City of Vancouver. Vancouver is working on that.

Committee Chairs
• Cristina: What has evolved?
• Chris:
  o Everyone I hope is sending in reports and minutes from their committees.
 Discussed the issue with the Chair of Governance, focusing on the issue of Executives chairing standing committees: maybe we should look at changing the rules to make sure Executives do not chair committees.

AGM
- Chris:
  - Report to Student Life.
  - Going forward, the idea is to provide a transition, including:
    - Background on AGM’s.
    - Bylaw requirements.
    - Three-month timeline, including planning, meeting the bylaw requirements, meeting with people.
  - The President’s Office will be the lead and will have to hire someone by August to work on the AGM.
  - Council should set the AGM date early in August.
  - We looked at other student unions’ websites to see if they do anything different from us; some of them have lower quorums.
  - The Governance Committee will also look at updating our bylaws to make sure they comply with the new Societies Act.

Hot Dog Cart
- Cristina:
  - How much did it cost?
  - What are we doing with it?
- Keith:
  - We bought it two years ago, but it’s never been used.
  - Just after we bought it, the City of Vancouver brought in new regulations on sanitation, which would require us to have a water supply.
  - We’re in the process of selling the cart.
- Cristina: How long have we been trying to sell it?
- Keith: Since the beginning of summer. We’ve contacted the original supplier to see if they’ll take it back.
- Cristina: Maybe we could use it as a coffee cart at Blue Chip.
- Keith: We have a coffee cart for Blue Chip, but we haven’t had to use it because the new machines have improved things.
- Cristina: Can we use the coffee cart for booth and at IKB?
- Chris: Wouldn’t we need a special food safety licence?
- Keith: We can do that.

Health and Dental RFP
- Keith:
  - We were talking to three providers.
  - One dropped out.
That leaves our existing provider and one other.
The RFP is going out in mid-November.
Answers should come in by mid-December.

- Sheldon: Last time Cristina was asking about Studentcare making a report to Council.
- Chris: They’re coming to the second meeting in November.

**Bookings RFI**

- Cole:
  - Sent out a Request for Interest to bookings software providers.
  - Very exploratory.
- Keith: For all bookings or just for clubs? Because Conferences & Catering (C&C) is looking at vendors as well. Have you spoken to them?
- Cole: Spoke to C&C a way back, but it’s been a while. In the RFI we outline everything we do, but we’re more focused on the clubs side.
- Keith: I can have Christine from C&C speak to you.
- Cole: Wouldn’t want to waste her time until we have something more substantial, but if we get responses, then we can coordinate more.
- Chris:
  - Maybe look at the Bookings Policy.
  - Some clubs book three times a week.
  - Perhaps we should limit the number of bookings.
- Cole: Yes, that’s a separate issue, a separate conversation.

**Adjournment**

- The meeting was adjourned at 12:44 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of November 8, 2019

Attendance

Present: Chris Hakim (President), Lucia Liang (VP Finance), Cristina Ilnitchi (VP External), Cole Evans (VP Administration), Julia Burnham (VP Academic & University Affairs), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager, left 12:50), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

- The meeting was called to order at 12:08 pm in Room 3511.

Agenda

- The agenda was adopted (Chris, Julia).

Minutes

- The minutes from November 1 were approved as corrected (Chris, Cristina).

Speakeasy Renaming

- Ian:
  - The Speakeasy team expressed interest in renaming the Service to market and promote it better.
  - The suggestion is to call it AMS Peer Support.
- Chris: Is there a possibility it could be combined with Vice?
- Ian: We can look into that.
- Abdul: Vice essentially split off from Speakeasy.
- Julia: Vice is very different.
- Cole: Can we look at renaming E-Hub too? Perhaps after the Services Review.
- Julia: Speakeasy is the name of an Ontario-based student nightlife organization.
- Sheldon:
  - In the past the name was Speakeasy Peer Support.
  - Officially, the name in Code is Speakeasy Student Support.
- Ian: I’d love to follow Cole’s suggestion about combining this with the Services Review.
- Chris: This might relate to how we might want to change Speakeasy as a Service.
- Abdul:
The name change suggestion comes from the Speakeasy team, the Coordinator. Perhaps while we wait for the Services Review, we can begin adding the words “Peer Support” in brackets. We want to align all the Service brands: they’re using various colours now. Would start that with social media, then move to a more robust rebranding.

- Cristina: What are you going to do with the other Services?
- Abdul:
  - We’re looking for relevance.
  - We want to know what the students know.
  - Do they know what this Service does?
- Chris: It’s important to be clear in the name.

**Tuition Surplus**

- Julia:
  - Last year UBC made a $7.9 million surplus as a result of tuition increases.
  - The Board of Governors told them the money should be directed to student priorities.
  - $6.8 million of the surplus is for UBC Vancouver (the rest goes to UBCO).
  - We can have a fun time figuring out what it should go to.
    - Perhaps endowing: then $250,000 a year could be distributed, and a committee would determine what to spend it on.
    - Or spend it one swoop: $6.8 million towards, say, scholarships.
  - It’s important to see immediate benefits.
  - Do you have any ideas now?
  - You can think about it.
- Chris:
  - It’s not great that there’s a surplus in the first place.
  - It means students overpaid.
  - An endowment is a good idea:
    - $250,000 a year for students.
    - Useful if there’s a tough budget year.
    - Maybe talk about Endowment idea.
- Cristina: Why was there a surplus?
- Julia:
  - The current UBC system is bad at projecting tuition revenue.
  - For instance, the amount of revenue from international students was not known till November 1.
  - They go by best guess.
- Cristina: Is this an Enrolment Services issue?
- Julia:
  - It’s a UBC-wide software issue.
They’re trying to bring in new software, but there have been delays:
  - Student-related software has been delayed till 2023 (software for things like classroom bookings).
  - Enrolment Services software is supposed to be ready by 2021.

- Cristina: Are we part of the conversations on the surplus? Is there a survey? Is there a timeline?
- Julia: Just conversations now.
- Chris: Another factor in producing the surplus is that UBC under-spent. They are hyper-conservative in their spending.
- Cristina: Because the surplus comes from tuition, it should go back to supporting students financially.
- Julia: 100% agree.
- Cristina: Things like financial aid.
- Lucia: What is the University doing to engage with students?
- Julia: I doubt there will be a survey.
  - We are at the table; we get to represent student needs.
- Chris:
  - We can follow the Academic Experience Survey data:
    - Food insecurity
    - Affordability
    - Financial aid
- Keith: Maybe UBC can set up a food insecurity program associated with the AMS Food Bank.
- Julia:
  - We should tell them you can’t raise tuition if you want to combat food insecurity.
  - The focus should not be on band-aid solutions.

**Campus Security**
- Cristina:
  - There are some inconsistencies.
  - It turns out they’re not all trained to administer Naloxone, which is problematic.
  - There is substance use; we can expect a need for Naloxone.
  - Vice and our Services shoulder the work, which is fantastic, but students don’t know Campus Security doesn’t have full capacity to administer Naloxone.
  - There’s an expectation that students bear the burden.
  - It’s important to have a conversation about this.
- Julia:
  - Campus Security is being reorganized, getting a new Associate Vice-President.
  - I’m looking forward to connecting with them.
- Chris: And they should connect with Vice.
AMS Executive Committee
Minutes of November 8, 2019

- Abdul: If it’s under a new portfolio at UBC, they will be in transition.
- Chris: We need a conversation with UBC about Naloxone training.
- Abdul:
  - The context is that this is something AMS Vice started.
  - The University opposed us boothing about Naloxone at Imagine Day:
    - They said it was inappropriate.
  - UBC told students to provide student numbers to get training.
  - So we didn’t have much exchange with UBC; we went ahead ourselves; we provided the Naloxone training.
  - We saw an opportunity to do it through Vice.
  - We’ve told UBC that we provide training.
- Chris: Do we train non-student groups?
- Ian: We work with Karmik, an off-campus organization.
- Abdul:
  - Vice is looking into how to do Naloxone training this year.
  - Karmik focuses on the downtown Eastside.

Services Review
- Abdul:
  - Working on the planning progress.
  - Have looked at past reviews.
  - Seeking out standards.
  - Looked at the self-assessment guide produced by the Council for the Advancement of Standards in Higher Education (CAS).
  - Taking a measured approach.
  - Asking such things as:
    - Are we achieving our mission?
    - Do we have the needed technological and human support?
  - Using service industry standards.
  - Hoping to get input from the Executive; asking you to rate us, tell us where we’re good and where need more support or where we need to improve a service.
  - The first meeting of the working group will be in the next couple of weeks.
- Julia: Councillors expressed interest in being involved.
- Abdul:
  - We are getting input from students at large.
  - Didn’t want to burden Councillors.
  - But if Council would like a Councillor to be involved, that’s fine.
- Chris:
  - We can amend the Terms of Reference.
  - As to feedback from the Executive, we’re pretty far removed from the day-to-day in the Services.
Keith: Can provide feedback on the self-assessment guide.
Abdul:
  o We’ll produce a framework, establish goals and metrics, and then the steps will be:
    § Establishing scope and purpose.
    § Designing evaluation.
    § Gathering evidence.
    § Evaluating, doing the actual writing, making recommendations for a January meeting of the working group.
    § Bringing the recommendations to Council.

IFC (Inter-Fraternity Council)

Cole: What do we want in an agreement with the IFC (once they’re no longer a club)?
Cristina: Maybe we should discuss process.
Cole: I will draft, liaising with the IFC, the Operations Committee, my office, SASC, and the Executive.
Julia: I recommend adding Alex Dauncey from SASC: he does workshops for the IFC.
Abdul:
  o We gave those free for them because they were a club.
  o If they’re no longer a club, how do we do this?
  o We charge non-AMS groups.
Julia: We need to see if SASC wants to do the extra labour.
Cristina: Let’s look at what we want to keep and what not.
Cole: The IFC wants booking privileges
Chris: They kick the door down when they’re here.
Abdul: And they’re quite loud.
Lucia: Have we asked different faculties how they do it: how they handle non-faculty groups?
Cole:
  o If they’re not a club, it would be like with any other group we do things with: through an MoU.
  o We would clarify whether they want equipment access from the Clubs Resource Centre.
  o We have MoU’s with Common Energy and the Student Leadership Conference.
  o The IFC would be like the Student Leadership Conference: one time a year.
Cristina: Can you draft something and come back to us?
Cole:
  o We need to establish what our relationship with the IFC will look like.
  o We will include benefits to hold them to account.
  o We’ll probably want a termination clause, so if we ask them to do something to make the environment safer and they don’t, we can terminate.
[Ian leaves.]

- Chris:
  - We’re in a position of leverage here.
  - We want to ensure they follow certain principles.
  - We will provide what support we can, but we want to be careful.
  - Clubs get certain things because they’re clubs.

**Council governance**

- Chris:
  - Council created an ad hoc committee to review Council governance, how Executives work with Council, etc.
  - Aiming to develop a synergistic relationship.
  - We need to appoint an Executive to serve on this.
- Julia nominated Chris. It was agreed.
- Chris:
  - They will consult other Executives too.
  - The aim is efficiency and equity.

**Provincial sexual violence work**

- Cristina:
  - The province is embarking on a lot of work in collaboration with postsecondary institutions.
  - They’re creating a working group with the postsecondary institutions to look at the sexual violence policies.
  - This raised some flags for us:
    - We were concerned there was no student or community representation.
    - Often the institutions need to be pushed by the students to be more progressive.
  - The government has agreed to a suggestion of ours to create a parallel process for consultation with students and community services.
  - It’s quite a big deal to get this separate body; it gives us a say; creates accountability.
  - I’ll be involving SASC in the conversation.

**Dynamic Point**

- Keith:
  - Just came from a demo of the system.
  - Based on Sharepoint and Dynamics.
  - It will allow clubs to submit online.
AMS Executive Committee

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- Lucia: Clubs will get automatic emails.
- Julia: Excited by this: anything to make the process simpler.
- Keith: And it’s part of the war on paper.
- Cristina: What’s the process?
- Keith: We will have to upgrade to Office365.
- Lucia:
  - There will have to be a transition period to upload data from the old system.
  - It will mean a shutdown for a week.
  - Will have to send out notice.

UNA (University Neighbourhoods Association)

- Cristina:
  - Met with some members of the UNA who are on the joint committee on their bylaws.
  - This is about the bylaw change that will remove the AMS seat on their board.
  - They presented some options for our relationship that could be included in an MoU:
    - The ability for us to put forward motions for their agendas and make submissions (no other group can do this).
    - We would be able to provide monthly check-ins.
    - We could take part in quarterly meetings with them and UBC.
    - There would be two UNA-AMS meetings a year to discuss concerns.
    - The AMS could have a voting seat on committees, e.g., the finance committee.
  - Those provisions would be sufficient to allow the AMS to contribute and to continue advocating for students and short-term residents in the UNA area.
  - Our communication concerns were heard; we will have a direct impact on the finance committee.
  - However, there is still a lack of representation on the UNA Board and a heightening of barriers to students and short-term residents.
  - They’re increasing the Board term to three years, to improve institutional memory.
  - But that’s a problem for students who are here only four years; it gives students much less opportunity to be represented.
  - We suggested creating a one-year position to lower the barriers.
  - They said that would be too costly.
  - While the proposed MoU is sufficient, we also want a seat on the joint UBC-UNA Committee, but we were told we can only have observer status.
  - This is a good start, but we’re not getting the whole package we need.
  - We’re making concessions, but it doesn’t seem like they’re willing to come up with creative suggestions on this matter.
Chris:
  - It’s not enough.
  - We went from a seat for an AMS representative to a seat for any student to any one-year seat.
  - This is putting equity on the backburner.
  - It’s not acceptable.

Cristina:
  - We’ll put forward some suggestions.
  - We need to provide an update to the Board committee.
  - I would recommend telling them that we can’t compromise this much.
  - We need to find a creative solution.
  - It’s not about appeasing the AMS; it’s about creating a relationship.
  - We’re losing our seat; it’s taking away the chance for students and short-term renters to have a say.

Lucia: What does this mean about development?

Cristina:
  - The UNA is only a service provider; they’re not involved in development and land use.
  - The issue is that taking away the AMS voice means they won’t get varied perspectives: no renters, no students.

Abdul: Why is the UNA creating obstacles? Are they negotiating in good faith?

Chris:
  - The MoU is a sign of good faith.
  - On Board representation, they want to replicate municipal practice (three-year terms) for efficiency and experience.
  - We disagree. You need orientation, of course.

Cristina:
  - And they are also concerned about cost-saving.
  - Elections cost $50,000, which is a large cost for them.
  - We did offer to run the elections, but that was not considered.

Adjournment
  - The meeting was adjourned at 1:12 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of November 15, 2019

Attendance

Present: Chris Hakim (President), Lucia Liang (VP Finance), Cristina Ilnitchi (VP External), Cole Evans (VP Administration), Julia Burnham (VP Academic & University Affairs), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
- The meeting was called to order at 12:07 pm in Nest Room 3511.

Agenda
- The agenda was adopted (Chris, Cristina).

Minutes
- The minutes from November 8 were approved as amended (Cristina, Julia).

Transit Strike
- Cristina:
  - Conversations have broken off, and new disruptions to students and other transit users are expected.
  - Our messaging is that we understand the disruptions for students and other transit users and the importance for transit operators to take people where they need to go.
  - We’re talking to UBC about how they are going to address the issue.
  - Want to make sure students are not bearing the burden.
  - Going to put out information on alternatives (carshare, rideshare).
- Cole: Can we keep the building open 24/7? The Operations Committee is asking about this in the event of a larger strike.
- Keith:
  - We trialled this before: people didn’t want to be here.
  - It’s theoretically possible, and would not cost a huge amount.
- Abdul: What happened during the 2001 strike? What did the AMS do?
- Sheldon said he would look into that.
- Cristina said she would look into what is said in the U-Pass contract.
Executive Goals
- Chris: Today is the deadline.

Norm Theatre
- Cole:
  - The reopening event is happening.
  - We’ve sold 323 tickets and are on a path to selling out.
  - Collaborating with Filmsoc and Improv.
  - Lots of excitement on Facebook.
  - Next term looking for larger inter-club cooperation: Maybe have a club crawl event.
  - Want to start Pit club nights: clubs would sponsor a night.
- Lucia: On Wednesdays?
- Cole:
  - Probably a themed Pit night, e.g., the Ski and Board Club partnering with the Pit.
  - Might make more sense on a Thursday.
- Abdul: We used to do things like that: Gallery trivia nights.
- Sheldon: We used to have club coatcheck nights in the Pit.
- Cristina: There’s a bigger project here about the terms of using space?
- Cole:
  - Looking at a separate booking process, theatre bookings.
  - That would be the next phase of the Norm project.
  - Need to get money for it, maybe from UBC’s capital funds.
  - I’ve had a conversation with some clubs that would use the Norm; we discussed what the proposed project might be. The name would be Project Spotlight.
  - Potential renderings by Michael Kingsmill.
  - Contingent on the money.
- Cristina: Timeline for the project?
- Cole: I’ll have something within the next week.

Equity Plan RFP
- Cristina:
  - Meeting stakeholders in the AMS to discuss what this will look like.
  - Getting good feedback.
  - The plan connects to our work.
  - It’s going well so far.

[Julia left.]

Services Review
• **Abdul:**
  - Finished planning for survey.
  - SASC working on this.
  - Completed data collection from the Services.
  - Next step: a working group meeting.
  - I know Council had a question about Councillor involvement.
  - It would be good to involve the entire Council in a Consultation Period or through Executive updates.
  - I think that would be better than having one Councillor on the working group, but I would be happy to have a Councillor on the working group if the Executive wants to amend the terms of reference.
  - In previous reviews, the way Council was consulted was at the end.
  - We could extend a survey to Councillors, seek feedback.
  - Council is usually more involved once the presentation is made to them.
  - Last time that was when Council discussed ending Volunteer Avenue and creating new Services.

    [Ian leaves.]

• **Cole:**
  - Makes more sense to involve Council later.
  - They would be consulted on the recommendations.

    [Lucia leaves.]

• **Chris:**
  - If you compile a report and present, you’ll get more response than if you add a Councillor to the working group.
  - But there was a request for a seat.

• **Abdul:** I’m open to that. It’s up to the Executive to decide.

• **Cole:**
  - You can put a seat on for a Councillor and they can contribute.
  - But then proceed with a report to Council to get further feedback then.

• **Cristina:**
  - The ToR laid out the reason for every person on the working group.
  - They each had something to contribute.
  - Bringing in Councillors is part of the larger process.

• **Abdul:**
  - The plan is to finish the review and produce a report by January.
  - Then consult with the Executive and then with Council, February through April.

• **Cole:**
  - Is there a negative to putting a Councillor on the working group?
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- What does Abdul want?
  - Abdul:
    - My intention is to get Councillors involved.
    - Better than putting one Councillor on the working group would be to involve everyone during Council time.

[Lucia returned.]

Board and Senate office

- Chris: Any movement on this?
- Cole:
  - Not yet.
  - We suspended the Code requiring they have an office.
  - The plan then was to give the Board and Senate student reps a permanent office in May.
  - Now we’re looking at something interim.
  - But haven’t received strong demands from the student Senators and BoG reps. They seem mostly indifferent.
- Chris: If we’re not going to give them space, we should just remove that section of Code.
- Cole:
  - It’s important that they have space.
  - Just operationally now it’s a problem.
  - And as I say, no one’s banging on our door demanding it.
  - Could give them space as soon as next week in Life 17, but that’s a bookable room used by clubs.
  - I’m reluctant to tell clubs that the space they used to book has been given to BoG and Senate.
- Abdul:
  - Could bring this to Governance. Is this a good use of our space?
- Cole:
  - Have had discussions on this in OpsCom, and there are BoG/Senate members on OpsCom for whom it didn’t seem an urgent issue.
  - Once we open the hallway where Finance and Events are, we can put an office there: the long-term vision is to have BoG/Senate, Ombuds, and Elections there.

Adjournment

- The meeting was adjourned at 1:01 pm.
Attendance
Present: Cristina Ilnitchi (VP External), Lucia Liang (VP Finance), Cole Evans (VP Administration), Julia Burnham (VP Academic & University Affairs), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Chris Hakim (President)

Recording Secretary: Sheldon Goldfarb

Call to Order
- The meeting was called to order at 12:23 pm in Nest Room 3511, with Cristina Ilnitchi in the chair.

Agenda
- The agenda was adopted (Lucia, Julia).

Minutes
- The minutes from November 15 were approved as amended (Cole, Lucia).

Food Bank Fridge and Freezer
- Ian:
  - Current freezer on its last legs and inaccessible.
  - Don’t have enough storage capacity in fridge.
  - Getting more donations and going to purchase more perishables.
  - To buy a new fridge and freezer would cost between $3600 and $5300.
  - Looked at two units, got quotes.
- Keith: You’d keep the existing fridge as a back-up?
- Ian:
  - Yes.
  - Like to get the high end units, costing $5300 total.
- Lucia: Lifespan?
- Keith: Seven to ten years
- Ian: Five-year warranty.
- Lucia:
  - Will this come out of the Food Bank budget in the future?
AMS Executive Committee

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• Or in five years will we go back to the fund (SUB Repairs and Replacement Fund)?
  • Keith: Capital items shouldn’t be in the operating budget.
  • Cole: Does Services have a line item for capital expenditures?
  • Ian: Some budget for small equipment purchases: Safewalk car tires, but not the car itself.
  • Cole: Maybe there should be a line item of $10-15,000 to replace the fridge.
  • Keith: No, that’s what the fund is for.
  • Cole: How much is in the fund?
  • Keith:
    o $300,000.
    o It’s replenished every year, in part from CPF.

MOVED IAN, SECONDED JULIA:
“That the Executive Committee recommend to Council that it allocate funds of up to $5500 from the SUB Repairs and Replacement Fund to purchase a fridge and freezer for Food Bank.”

… Carried

Managing Director’s Signing Authority
• A proposal from Governance Committee to expand the Managing Director’s signing authority.
  • Keith:
    o From a finance point of view I have to see everything.
    o Currently, Code says I can’t sign for contracts or cheques to do with the Services; just for business and finance.
  • Cristina: Why?
  • Keith: Political reasons.
  • Sheldon:
    o Two issues here:
      ▪ Adding the Managing Director as someone who can sign all contracts and cheques, not just ones for the business side.
      ▪ Ensuring that the Managing Director sees all the cheques.
    o The first issue came up at the Executive last April; the discussion then was mostly about extending the Managing Director’s authority to sign Club and Constituency contracts and cheques, but there’s also the issue of signing for Services.
      ▪ The Executive was in favour of extending signing authority, but nothing happened.
  • Keith:
    o I won’t literally have to look at every cheque.
    o They come in folders with a list on the front.
    o I can just scan the list.
AMS Executive Committee

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- Cole: So the proposed change would allow the Managing Director to sign for Services?
- Sheldon: For everything.
- Lucia: We had a Constituency wanting to release $15,000, and there was no one in to do it.
- Julia:
  - Increasing number of cheques.
  - It would be good to add another body who can sign them.

Iranian Students

- Julia:
  - GSS Council had a discussion about the Internet shutdown in Iran, the effect of which is that Iranian students trying to apply to UBC face difficulties.
  - The deadlines are this week.
  - There’s a need for us to do something to help the students.
  - Going to get in touch with the Dean of Graduate Studies to ask for leniency so people can still get their applications in.

Services Review

- Abdul:
  - At Council last time the idea came up of adding a Councillor to the working group.
  - Councillor consultation is usually at the end of the process, in this case in February-April.
  - If we follow that procedure, folks on the frontline who deal with the Services will do the review; then there’d be consultation with Council afterwards.
  - I’ve offered to do an update to Council.
  - Looking for direction.
- Cristina:
  - Last time in Exec we said multiple things.
  - We can add a Councillor, but everyone on the working group now is there for a reason.
  - You said you’re happy to go to Council to give an update, do consultation.

[Julia leaves.]
Cristina:
- I think Council just wanted to be part of the process.
- I think we can address this at Council when the ToR is presented.
- Let’s do a formal motion now to approve the ToR, and it can go to Council as a submission.

MOVED COLE, SECONDED LUCIA:
“That the Terms of Reference for the working group for the Services Review be approved as presented and sent to Council as a submission.”

... Carried

Policy I-9 (Executive Goal Setting)
- Cristina:
  - The Governance Committee wants to amend Policy I-9 to require Executives to attach their campaign materials to their proposed goals.
- Cole:
  - The Governance Committee is looking at greater campaign accountability measures for campaign promises and is looking for Executive feedback.
  - I’m not opposed in principle, just opposed to how the proposal is currently worded.
  - I’m the Executive representative on Governance and said that to them there.
  - The rest of the Governance Committee was in favour or neutral.
  - It’s not clear what the method of collecting the campaign materials would be.
  - Does the proposal mean I would have to attach every single piece of campaign material?
  - I suggested instead that successful candidates attach their official campaign platform.
  - But someone said you don’t have to have a platform to run in the AMS elections.
  - The existing I-9 policy already does a satisfactory job on promises and goals.
- Cristina:
  - Executives already have to identify campaign promises.
  - I don’t think it’s too much extra labour to add actual campaign materials.
  - It would be up to each person to decide what to add.
  - It’s flexible.
- Lucia: I agree with Cole. I don’t think we should add this.
- Cristina: Is it too difficult?
- Cole:
  - It’s not been well thought out.
  - I’m not against the idea of attaching; I just don’t see a process.
  - Will this become just something else that’s not followed?
- Lucia: It doesn’t add anything not already in I-9.
• Cristina: You already have to submit your campaign materials to the Elections Committee.
• Cole:
  o Once in office, it’s your goals that matter.
  o The purpose of the Board is not to keep you accountable to your campaign promises but to your goals.
  o Keeping us accountable to our campaign promises is something the media does or the electorate.
• Lucia: What if the situation has changed since you made your promises?
• Cristina: You already have to explain if your goals differ from your promises.
• Lucia: It’s just additional work for the Chief Electoral Officer.
• Cristina: Maybe we can ask the Governance Committee what materials they have in mind and what the process for collection will be.
• Cole: Will we have to attach our campaign posters, our websites, our campaign ads?
• Cristina: We can ask these questions and provide feedback to Governance. I will do that.

Transit Strike
• Cristina:
  o Full strike next week.
  o We’ve put out a statement recognizing the challenges students will face.
  o Bus operators play a critical role in getting students where they need to go.
  o It’s critical that conversations resume and students not face additional difficulties.
  o UBC just created an ad hoc Senate committee on labour relations to look into how to respond to transit strikes. (I’m on that.)
  o There are still issues with UBC on concessions for students: they’re putting the onus on students: we want that to change.
  o It will be challenging to operate next week.
  o Want to support staff and students.
• Keith: Eric (the AMS Communications Manager) is putting together a Google doc on carpooling.
• Cole:
  o OpsCom is discussing keeping the building open 24/7.
  o Discussion of providing rooms to sleep in.
• Keith:
  o The insurers are fine, depending on what we do.
  o We would need security overnight.
  o Money needs to be authorized.

MOVED COLE, SECONDED LUCIA:
“That the Executive Committee recommend to Council that it suspend Code to authorize spending from the Contingency to cover the costs involved in keeping the Nest open 24 hours during the transit strike.”

... Carried

- Cole:
  - Concern about sleeping in the Great Hall.
  - Concerned about theft and people doing something physically inappropriate.
  - OpsCom is going to discuss the potential problems.
  - Maybe we shouldn’t have a designated sleeping area.
- Keith: We wouldn’t open bookable rooms.

Adjournment
- The meeting was adjourned at 1:15 pm.
**Attendance**
Present: Chris Hakim (President, arrived 12:15), Cristina Ilnitchi (VP External), Lucia Liang (VP Finance), Cole Evans (VP Administration), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Julia Burnham (VP Academic & University Affairs)

Recording Secretary: Sheldon Goldfarb

**Call to Order**
- The meeting was called to order at 12:05 pm in a very cold Nest Room 3511, with Cristina Ilnitchi in the chair.

**Agenda**
- The agenda was adopted (Cole, Lucia).

**Minutes**
- The minutes from November 22 were approved (Cole, Lucia).

**MSP (Medical Services Premium)**
- Cristina:
  - With the ending of the MSP, domestic students will no longer pay, but international students will be paying more: their fee will rise from $30 to $71.
  - We have been talking to the Graduate Student Society (GSS) about preparing a letter speaking to the hardship for international students concerning affordability.
    - Calling for extra support to be provided.
  - Had conversations with International Student Services; they say they have not received any expressions of concern from international students.
  - The GSS has received some inquiries asking for clarification.
  - UBC has a fund for emergency relief.
  - It may be different at other institutions.
Athletics & Recreation MoU

- Keith:
  - We’ve received a request from UBC Athletics & Recreation for the money from the $21 AMS fee, but before paying, it would be good to see the MoU signed.
  - Work has been underway on the MoU for three years.
  - Where does it stand now?
- Cole: This is more a Chris and Julia question, and they’re not here.
- Cristina: I believe it’s at the stage of feedback on the first draft.
- Keith: We’ll hold onto the money till it’s signed.
- Cole:
  - There is another MoU about space for us in exchange for the space we give UBC for Storm the Wall.
  - That’s in a holding pattern now.
  - We want space for a pool party.
  - May also seek ice time and gym rentals, an equitable exchange of services.
  - Not super pressing because they are giving us a refund for the pool party.
- Keith: They’ve actually been ignoring us about the refund for the pool party.
- Cole: They told me they would process it.

[Chris arrived.]

- Lucia: Why two MoU’s instead of one combined one?
- Chris:
  - Actually three:
    1) MoU for the new recreation building;
    2) MoU for the $21 fee we transfer to UBC Athletics & Recreation (A & R);
    3) MoU about space exchange.
  - They are on different issues.
  - It would muddy things to try and combine them.
- Cole: It was considered, though.
- Chris:
  - We’re still negotiating with A & R.
  - They don’t want to budge on clauses we don’t want to budge on.
  - We want approval powers on their budget, since we provide one-ninth of it.
  - We also want approval powers on what they do with additional general operating funds that they get.
  - If we don’t get this, we won’t give them the money.
- Cristina: It’s only one-ninth.
- Chris: It’s still a significant amount (over $1 million).
- Cristina: Are we seeking sole say?
- Chris: Our position is that they will need our say.
• Cole: We want something that requires consensus building.
• Chris said he would provide an update.

Ombuds MoU
• Keith:
  o Again, we give money to UBC every year, but we don’t have an agreement.
  o We could use the money for our Ombudsoffice instead of UBC’s.
• Chris:
  o The UBC Ombudsperson will be back soon.
  o I will be in touch with her.
  o I’ll have to get the numbers.
• Keith: It’s about $50,000 a year.
• Cole: Can we create some universe in which, say, $30,000 goes to UBC and $20,000 stays with us for our Ombudsperson?
• Cristina: Does the money have to go to UBC?
• Sheldon: The referendum merely said the money should go for ombuds services for UBC students, though there was an understanding that we were introducing the fee to help pay for UBC’s office.
• Keith: That was never put in writing, though.
• Cristina: What happens at UBCO?
• Abdul: It’s modelled on us; the students pay for the University’s office.

Surveys
• Keith:
  o Going to be running a bunch next term:
    ▪ Nest Experience Survey (NES).
    ▪ Services survey.
    ▪ Academic Experience Survey (AES).
  o Am worried about survey fatigue.
• Sheldon: We also have policy limiting us to two surveys a year.
• Keith: Can we combine the AES and NES?
• Cole: It would make more sense to combine the NES and the Services survey.
• Cristina: UBC is also going to be running some surveys next term.
• Chris:
  o Going to be speaking to Insights West about a survey about AMS businesses: that would provide a useful data set and free up questions on the AES.
• Cole: For next year we can look at a hybrid survey, an AMS Experience survey.
• Abdul: The Services survey will be a high level overview rather than a satisfaction survey.
• Cole: The NES is also more about awareness.
• Abdul: It would be good to remove overlapping questions.
AMS Executive Committee

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- Cole: This year there will still be some. I’m just now building the new survey.
- Abdul:
  - Survey fatigue is a real issue.
  - Let’s look at consolidating questions.
- Cristina:
  - We should connect with Julia.
  - I think she’s removing AMS questions from the AES.

Bookings
- Cole:
  - Looking at changes to how bookings are done.
  - Not just new software, but a change in policy.
  - Working with Conferences & Catering.
  - There’s been an increase in complaints from clubs.
  - Hoping to implement something new by January.
  - Trying to make it work for everybody.
  - Minimize conflicts for clubs.
- Lucia: What software?
- Cole:
  - Still preliminary.
  - Did an RFI but got limited response.
  - Want to probe further, but lots of companies are not interested in an RFP process.
  - Not rushing: want to find something that works.
- Cristina: There have been conflicts between clubs?
- Cole:
  - No, it’s rooted in policy and capacity.
  - Going to put out a questionnaire to clubs about managing bookings.
  - Maybe we need a quota system, limiting the number of bookings per club.
  - Hopefully have this done by January.

Lower Level Lounge
- Cole:
  - The pocket lounge across from Grand Noodle: the thoroughfare to the Life Building.
  - Mentioned this at Council.
  - Looking at sprucing it up.
  - Will introduce an environmental/sustainability theme.
  - One big mega-project for the area.
  - Budget of $30-40,000 for new furniture, mural work.
AMS Executive Committee

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- Hope to take some of the money from SUB Repairs and Replacement and some from Capital Projects.
- Will bring some renderings next week.

Open Policy Consultation
- Chris:
  - UBC is consulting on Policy 131 (sexual misconduct), Policy 14 (at risk behaviour), and a new policy on retaliation (ethical as well as financial retaliation).
  - Consultation will continue till the end of January.
  - We should produce a first draft of our submissions by January 17 so we can all look at them.
  - It will be good to get everyone’s thoughts.

UBC Budget
- Chris:
  - One of the most important parts of student advocacy is input on the budget, which (along with the Excellence Fund) allocates money for food insecurity, mental health, etc.
  - It’s important that student voices get heard.
  - We haven’t made our budget submission yet; we need to do one within two weeks.
- Cristina: Will this come back to Exec Com?
- Chris: Not sure there’ll be time, but all Executives will see it beforehand.
- Cristina: We can do offline conversations.

Adjournment
- The meeting was adjourned at 12:38 pm.