AMS Governance Committee

Minutes for January 17, 2019

Governance Committee Membership: Dylan Braam (Chair, Councillor), Christopher Hakim (AMS VP Administration), Jeanie Malone (Councillor), Hannah Xiao (Councillor), Jennifer Ling (Councillor), Kate Burnham (Councillor), Melody Cheung (Member-at-Large)

Staff Support: Sheldon Goldfarb (AMS Archivist and Clerk of Council)

Present: Jeanie, Dylan, Melody (phone), Chris (arrived at 16:24), Kate (phoned in at 16:27)
Regrets: Hannah, Jennifer, Sheldon

Call to Order

Meeting called to order at 16:15.

Territorial Acknowledgement

Approval of Agenda

Motion 1

WHEREAS it has been almost two months since we met, and we have things to do

BE IT RESOLVED THAT the Committee approve the Agenda for the meeting of January 17, 2019.

Moved by Jeanie, seconded by Dylan.
Motion passes unanimously (non-quorate).

Approval of Past Minutes (Motion)

Motion 2
WHEREAS 2018 is a long a distant historical time period that future generations may want to study

BE IT RESOLVED THAT the Committee approve the Minutes of the meeting of November 27, 2018.

Moved by ____________, seconded by ____________.

Tabled until quorum.

**Policy I-9 Executive Goal Setting (Motion)**

-work was done on the I-9 document to resolve concerns as raised by committee members-

WHEREAS it is important to balance the need for new executives promptly set goals with the fact that they have no idea what they are doing.

BE IT RESOLVED THAT the Committee recommend that AMS Council approve the changes to Policy I-9: Executive Goal Setting [as seen on the committee Google Drive](#).

*Motion tabled.*

Chris will circulate this revised version to ExecComm for their review before we pass this version.

**Governance Review — By-Laws (Discussion)**

Once again we are back to our By-Laws discussion.

Please see the [by-laws discussion document](#) in the Governance Review folder.

[Dylan]: Please continue commenting up the document! Note we will need to pass things to bring to Feb 7th Council if we wish to get them on the ballot.

[Dylan]: Stay tuned for more info re: when we are meeting. We may need to meet weekly for a bit to get through what needs to be done.
Adjournment

5:00pm.
AMS Governance Committee

Agenda for January 25, 2019

Governance Committee Membership: Dylan Braam (Chair, Councillor), Christopher Hakim (AMS VP Administration), Jeanie Malone (Councillor), Hannah Xiao (Councillor), Jennifer Ling (Councillor), Kate Burnham (Councillor), Melody Cheung (Member-at-Large)

Staff Support: Sheldon Goldfarb (AMS Archivist and Clerk of Council)

Attendance: Chris Hakim, Kate Burnham, Dylan Braam
Regrets: Jeanie Malone, Hannah Xiao, Jennifer Ling, Melody Cheung, Sheldon Goldfarb

Call to Order

- This meeting was called to order at 4:15pm.

Territorial Acknowledgement

Approval of Agenda

Motion 1

WHEREAS By-Laws, By-Laws, By-Laws

BE IT RESOLVED THAT the Committee approve the Agenda for the meeting of January 25, 2019.

Moved by Dylan Braam, seconded by Kate Burnham.

The Agenda was approved (non-quorate).

Approval of Past Minutes (Motion)

Motion 2
WHEREAS 2018 we met last week and didn’t approve past minutes while creating more of them

BE IT RESOLVED THAT the Committee approve the Minutes of the meetings of November 27, 2018 and January 17, 2019.

Moved by Dylan Braam, seconded by ___________.

The meeting was unanimously approved to continue without approving the Minutes (Dylan, Kate).

**Governance Review — By-Laws (Discussion)**

Please see the by-laws discussion document in the Governance Review folder.

- **Dylan:**
  - Bylaw 2(1)(a)(ii), we have to change March to November because that doesn’t actually follow the timeline
- **Chris:**
  - What if classes end December 1 instead of November 30?
- **Kate:**
  - You’re likely still gonna finish classes if it ends December 1.
- **Dylan:**
  - Bylaw 2(3)(a), should we add ‘Code and Policies’?
- **Chris:**
  - Does Bylaws even recognise the existence of policies?
- **Dylan:**
  - No.
  - Bylaw 3(2)(a)(i), should we include the Agenda of AGM as being required to be posted 14 days in advance of the AGM?
- **Chris:**
  - I don’t think we should be restricting the release of the agenda.
  - We should be having a lot more flexibility.
- **Dylan:**
  - Bylaw 3(2)(a)(ii), we should delete this.
  - What happens when the Ubyssey says no?
- **Kate:**
But you can post it to other campus publications.

- Dylan:
  - What happens when literally no other campus publication exist?

- Chris:
  - Does my UBC blog for my arts studies course in first year count as a campus publication?

- Dylan:
  - Bylaw 3(4)(a), do we want to lower our quorate AGM?
  - Make 500 active member the threshold instead of 1%.

- Chris:
  - Is 500 members representative of the Society instead of 1%?

- Dylan:
  - 557 (1%) isn’t very different than 500.
  - Bylaw (4)(2), do we wanna change the requirements for referendums?

- Chris:
  - Do we want referendums to also be legally allowed?

- Dylan:
  - I will draft something for this.

### Adjournment

- The meeting was adjourned at 5:23pm.
AMS Governance Committee

Minutes for the meeting of January 29, 2019

**Committee Membership:** Dylan Braam (Chair, Councillor), Christopher Hakim (AMS VP Administration), Jeanie Malone (Councillor), Hannah Xiao (Councillor), Jennifer Ling (Councillor), Kate Burnham (Councillor), Melody Cheung (Member-at-Large)

**Staff Support:** Sheldon Goldfarb (AMS Archivist and Clerk of Council)

**Members Present:** Dylan Braam, Kate Burnham, Sheldon Goldfarb

**Guests Present:** Katherine Westerlund, Cole Evans

**Regrets:** Christopher Hakim, Jeanie Malone, Hannah Xiao, Jennifer Ling, Melody Cheung

**Call to Order**

The meeting was called to order at 4:15 pm. Due to the meeting room being occupied the meeting occurred in the AMS bullpen. Guest noted as present were those who contributed directly to the discussion.

**Territorial Acknowledgement**

The meeting was started informally and as such a territorial acknowledgement did not occur until 4:30 pm. The Chair would like to apologize for this omission.

**Approval of Agenda**

**Motion 1**

WHEREAS more By-Laws, By-Laws, By-Laws

BE IT RESOLVED THAT the Committee approve the Agenda for the meeting of January 29, 2019.
Moved by Dylan Braam, seconded by Kate.

Motion carries unanimously (non-quorate).

**Approval of Past Minutes (Motion)**

**Motion 2**

WHEREAS we had not quorum to approve minutes at our previous two meetings

BE IT RESOLVED THAT the Committee approve the Minutes of the meetings of November 27, 2018, January 17, 2019, and January 25, 2019.

Moved by Dylan Braam, seconded by Kate.

Motion tabled until such time as a quorum is present.

Unanimous consent was given to proceed without approving past minutes.

**Governance Review — By-Laws (Discussion)**

Please see the by-laws discussion document in the Governance Review folder.

[Sheldon] There are missing paragraphs in the document regarding funds. However, they are in the paper version of the By-Laws and the PDF version online so it is not an issue.

[Dylan] It might be useful in the future to create a By-Law 24 that sets out a list of passed referenda. Or, in the By-Law on referenda a section could be added stating that all successful referenda shall be included as an Appendix to the By-Laws.

[Sheldon] There is a typo in By-Law 2(2)(a) which Abdul pointed out to me that should be corrected.
[Dylan] It was pointed out in the document that in By-Law 13 we state that Council “may” require consent from clubs and constituencies for certain things. Do we want to remove this or make it stricter?

[Kate] It’s nice to be able to require it when there are problems but not have to constantly be supervising where there are not.

[Sheldon] By-Law 13(9) has a very weird wording that doesn’t make much sense.

[Dylan] We can reword it and also reduce the timeline from 10 days to a week to make it easier to read. Also, I spoke to Kuol and he confirmed that we do in fact still do this those maybe not in as much detail as we should.

[Sheldon] I have concerns about how many documents are available under By-Law 18. There was a proposed By-Law amendment that failed a few years back that I could dig up.

[Dylan] Send it to me and I will put it in the draft report for us to discuss.

[Dylan] By-Law 19(1)(a) needs to be updated to match the changes to quorum above.

[Dylan] Does anyone here have any concern with abolishing Student Court? I have heard some concerns that nobody would be overseeing Council?

[Sheldon] Student Court decisions could be overruled by Council anyway.

[Kate] I have no issue with this.

[Katherine (guest)] Agreed.

[Dylan] I will begin preparing a summary of changes for the committee to vote on. Good work everyone.

**Adjournment**

The meeting adjourned at 5:03 pm.
AMS Governance Committee

Agenda for February 1, 2019

Governance Committee Membership: Dylan Braam (Chair, Councillor), Christopher Hakim (AMS VP Administration), Jeanie Malone (Councillor), Hannah Xiao (Councillor), Jennifer Ling (Councillor), Kate Burnham (Councillor), Melody Cheung (Member-at-Large)

Staff Support: Sheldon Goldfarb (AMS Archivist and Clerk of Council)

Call to Order

The meeting was called to order at 4:20 pm.

Present at Call: Dylan Braam, Bryan Starick (proxy for Kate Burnham), Melody Cheung, Sheldon Goldfarb

Regrets: Jeanie Malone, Hannah Xiao, Jennifer Ling

Present Later: Christopher Hakim (arrival noted below)

Territorial Acknowledgement

Approval of Agenda

Motion 1

WHEREAS more we are in the final stretch!

BE IT RESOLVED THAT the Committee approve the Agenda for the meeting of February 1, 2019.

Moved by Dylan Braam, seconded by Melody Cheung.

The motion was approved unanimously (no quorum was present).
Please note that the Agenda was not sent 48 hours in advance (it was sent ~45 hours in advance).
Approval of Past Minutes (Motion)
The committee agreed by unanimous consent to proceed without approving past minutes (no quorum was present).

Governance Review — By-Laws (Motion)

Motion 3

WHEREAS we have done a lot of work pouring over the Society’s By-Laws

AND WHEREAS we would like that work to result in a deliverable

BE IT RESOLVED THAT the Committee recommend the changes to By-Laws, as set out in Appendix A - Draft By-Law Changes be endorsed by Council for a referendum vote.

[Dylan] I’d like to move to amend the document to replace it with the fixed version that was distributed to the Committee via email.

[Melody] I second the motion.

MOVED that Motion 3 be amended to replace the document in Appendix A, as distributed to the Committee via email.

Moved by Dylan Braam. Seconded by Melody Cheung.

The motion is carried unanimously (no quorum present).

[Dylan] I understand that there have been some concerns about removing Student Court, so let’s start there.

[Bryan] As far as I understand, when they ruled on something, Council simply overturned it. If we keep Student Court, it would need to be overhauled. In the past it existed so that there was someone who could interpret our Bylaws. These days we have a Clerk of Council who does that job, and does it well.

[Melody] My concern is that that is no oversight to Council with no Student Court. If you have a bad Council, then you have no recourse.
At the Engineering Undergraduate Society, our Council is only beholden to the students. That is our safety net. They can remove Council members if things good that poorly.

You’d need a petition of 500 members to recall an Executive, but it is certainly possible.

One thing I know Student Court was used for was disputes by clubs. Who would they go to now? Would it be the Ombudsperson? Also, there is some use in Bylaw interpretation.

Bylaw interpretation are the sort of rulings that Council overruled.

I think looking at how our Bylaws are, with or without Student Court, we have a system of Council supremacy, but the membership can take some control through recall elections. Also, if Council is not following its fiduciary duty to members there is also recourse to the actual court system. Of note, the Societies Act will soon be under the Civil Resolution Tribunal so the cost of bringing such a complaint is getting much lower for students.

Christopher Hakim arrives at 4:37 pm. The meeting is now quorate.

I think as long as there is an avenue for students to express their displeasure with Council things are fine. Also, if we give the final supreme power to Student Court, then this power is being taken away with the actual people who hold the fiduciary duty. What would happen if Student Court makes a ruling that would cause Council to breach this duty? The Student Court wouldn’t face any repercussions.

I agree.

Melody, does that address your concerns.

I still don’t like how much power Council has, but I understand why Student Court isn’t a great solution.

We will move through the rest of the document sequentially.
Recording secretaries note: sections which were listed by the Chair but had no discussion are omitted.

[Dylan] Let’s move on the changes to general meeting quorum requirements.

[Chris] Have we ever had a meeting where there were 500 people present but no quorum was achieved.

[Sheldon] We have hit 500 people in attendance in the past, but that was when 1% of the student body was less than 500 so the quorum at that time was 500.

[Chris] Ok. I wanted to check if 500 has ever happened. The other issue I have is the question of whether 500 people is representative of the membership as a whole. In the future, if we have 100,000 members, would 500 still be representative?

[Bryan] Can we put limits on how this 500 is composed so that it’s not just 500 students from one faculty?

[Dylan] Then we are getting into a structure that looks like a federation with veto power for constituencies.

[Chris] The goal of a general meeting is that it be a representative body. I don’t believe that a hard number can remain representative. I want to remove these quorum changes from the document.

MOVED that the recommendations in Appendix A be amended to remove changes to the quorum requirements for general meetings.

Moved by Christopher Hakim, seconded by Dylan Braam.

The motion carries unanimously.

[Dylan] Let’s talk about the changes to referendum requirements.

[Bryan] Why aren’t we also requiring that referenda that would break a contract explicitly state that and the consequences of doing so. We require this in Code.
[Sheldon] Given that Bylaws don’t authorize Council to write Code to deny referendum questions, this is probably not enforceable.

[Bryan] I will yell at Council about this.

[Dylan] Moving on to the changes to document disclosure. As it currently stands, we are very open with our documents and this could put us in a very bad position, especially with documents that would normally be subject to solicitor-client privilege. Sheldon and Keith have requested that this change be included.

Melody Cheung leaves at 5:12 pm. The meeting is no longer quorate.

[Bryan] If we were to require a referendum ending a contract to disclose the contract will be broken and the consequences, if we were to restrict access to some documents would they be able to use the referendum provision to force use to disclose the contract?

[Sheldon] They wouldn’t be able to know the whole contract, just that it exists and the contents of any penalty clause.

[Bryan] I would like to add the contract Code provisions into the Bylaws.

[Dylan] Given that we are no longer quorate, Sheldon and I will implement the changes that have been requested and will send a revised version to the committee for email vote.

Adjournment

The meeting was adjourned at 5:28 pm.
Attendance

Membership: Dylan Braam (Chair, Councillor), Christopher Hakim (AMS VP Administration), Jeanie Malone (Councillor), Hannah Xiao (Councillor), Jennifer Ling (Councillor), Kate Burnham (Councillor), Melody Cheung (Member-at-Large)

Present: Dylan, Chris, Kate, Jeanie, Sheldon

Regrets: Melody, Hannah, Jennifer

Call to Order

The meeting was called to order at 4:11 pm

Agenda Items

Territorial Acknowledgement

Approval of the Agenda

Motion 1

WHEREAS there are things to do other than Bylaws

BE IT RESOLVED THAT the Committee approve the Agenda for the meeting of February 15, 2019.

Moved by Dylan Braam, seconded by Jeanie Malone.

Motion passes unanimously.

Approval of Past Minutes

Motion 2

WHEREAS we have lacked quorum at the start of meetings for some time now

BE IT RESOLVED THAT the Committee approve the Minutes of the meetings of November 27, 2018, January 17, 2019, January 25, 2019, January 28, 2019, and February 1, 2019.

Moved by Dylan Braam, seconded by Kate Burnham.

Motion passes unanimously.

Policy I-9
We have received feedback on our proposed changes to Policy I-9. They are included as Appendix A – Policy I-9 feedback.

**Motion 3**

BE IT RESOLVED THAT the Committee approve the changes to Policy I-9: Executive Goal Setting and Reporting Policy, as seen in Appendix A – Policy I-9 feedback.

Moved by Dylan Braam, seconded by Chris Hakim.

Discussion:

[Dylan]: Jeanie’s question about effective time date.

[Chris]: Unclear...

[Dylan]: Remove TBA, we should make this come into effect May 1st 2019.

[Sheldon]: We are supposed to rename “approval date” to “expected consideration date”.

[Dylan]: Max would prefer that people are encouraged to talk to executives trying to change their goals. This is not particularly firm wording but does ensure there is some discussion initially.

[Chris]: Wording is broad? Effective? Responsible? “in question”

[Dylan]: “responsible”?

[Jeanie]: This has been a long time coming! Would be nice to have this finalized before end of the year.

*Motion passes unanimously with the changes as per discussion.*

**Consultation on Proposed Council Changes**

Long ago in November we held a consultation period with AMS Council. We will discuss the feedback we’ve received and what Code changes we would like to see drafted as a result.

The summary of comments are available on the [Committee Google Drive](#).

[Chris]: People on OpsComm need to understand that there will likely be Sexual Violence cases, need training.

[Jeanie]: Agreed. This committee has to deal with some of the toughest issues.

[Chris]: Also we should mandate this for the Ombuds.
[Dylan]: Do we need this in SVPREP policy or code?

[Sheldon]: Code needs to refer to the policy...

[Dylan]: So we should bring code changes alongside SVPREP policy.

[Jeanie]: Also connect with Jerome and see if we can frame how some of the judicial aspects of Ops.

[Chris]: Other issues from SVPREP... change Ombuds hours etc.

**Written exec reports.**

[Dylan]: Executives seem very concerned about this. Suggestions: written monthly report.

[Kate]: Seems like more work.

[Chris]: Would miss out on a lot of things.

[Sheldon]: You are writing them down anyways?

[Kate]: This should be low level effort, but would make a big effort.

[Chris]: Every additional task for executives... builds up

[Sheldon]: But you are already doing them?

[Dylan]: Would need to do them earlier.

[Kate]: Could do on the Wednesday at like 6pm. EUS does it live, write at the start of the meeting.

[Dylan]: A written report would be ideal.

SOLUTION: we get people to drop in the notes into a live google doc copy of the agenda.

[Jeanie]: Chris - ask executives?

[Sheldon]: Can we put this in code? Or is this cultural?

**Written Committee reports**

[Dylan]: Committee reports are due Monday?

[Jeanie]: Align with council doc timeline.
[Dylan]: Sheldon sent out reminder...

[Dylan]: Chair training = 0%. No access to email, keys, bookings, that chairs are paid... Should we make a template for goals? And training.

[Sheldon]: It is already in Code... training issue.

[Jeanie]: Who holds people accountable for Committees? Who is support?

[Chris]: Working groups, subcommittees, their respective chairs.

[Dylan]: Would be nice to have additional support...

**Next Meeting**

The next scheduled meeting is in the FUTURE.

**Adjourn**

There being no further business the meeting was adjourned at 4:55 pm
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

Agenda of the AMS Governance Committee, March 5, 2019

Attendance
Membership: Dylan Braam (Chair, Councillor), Christopher Hakim (AMS VP Administration), Jeanie Malone (Councillor - arrived at 4:04pm), Hannah Xiao (Councillor), Jennifer Ling (Councillor - arrived at 4:08pm), Kate Burnham (Councillor), Melody Cheung (Member-at-Large)

Call to Order
The meeting was called to order at _________ 4:05 pm

Agenda Items

Territorial Acknowledgement

Approval of the Agenda

Motion 1
WHEREAS there are things to do other than Bylaws
BE IT RESOLVED THAT the Committee approve the Agenda for the meeting of March 5, 2019.
Moved by Dylan Braam, seconded by Chris Hakim.

Motion passes unanimously.

Please note that the Agenda was not sent out 48 hours in advance of the meeting.

Approval of Past Minutes

Motion 2
BE IT RESOLVED THAT the Committee approve the Minutes of the meeting of February 15, 2019.
Moved by Dylan Braam, seconded by Jeanie Malone.

[Jeanie] Can we change the minutes to reflect Kate’s actual point instead of what I wrote? Change the second instance of the word “effort” to read “impact”?

[Kate]: This should be low level effort, but would make a big impact.

Moved by Jeanie, Seconded by Chris.
Motion passes unanimously.

Audit Committee

Council has requested that we discuss the possibility of creating an Audit Committee separate from the Finance Committee. We will begin this discussion by setting out a) what the committee knows about finance processes and b) who we should be working with towards this goal.

[Dylan]: In October, Jakob moved in Council a motion which requires us to investigate the possibility of a mechanism for audits to be reviewed prior to the submission to the membership.

[Sheldon]: Usually the auditor report is done in September.

[Hannah]: Could Council do this?

[Jeanie]: I think the interest was having one group to spend a lot of time doing a deep dive into the auditor’s report - which is not something that Council excels at in such a large group.

[Dylan]: Could be Finance?

[Chris]: I think the intention was we wanted the Finance Committee/executives not to be involved?

[Sheldon]: Jakob had expressed non-executive directors to be involved.

[Chris]: The importance of audits seems to be a hot topic - I believe CUS is also doing this.

[Jeanie]: I think the VP Finance should report to this group. I don’t think it should sit within the Finance Committee.

[Bryan]: What’s the final outcome we want?

[Dylan]: As per Jakob’s primer, to provide some oversight.

[Bryan]: Concerned that this is very similar to Finance Committee’s role.

[Dylan]: With annual turnover, this is challenging... would be good to not have same group

[Hannah]: Could this be a subcommittee of Finance Committee?

[Jeanie]: I think we need to empower any audit group to be equal or more level.

[Bryan]: Not sure if this is needed? Have we ever had concerns?

[Sheldon]: We had some issues in the 90s. We asked them deliberately.

[Bryan]: Could we do an adhoc if there were issues?
[Dylan]: At one point there was an audit committee and it became oversight which was dissolved. It had “to be struck only when needed” and was never struck.

[Jeanie]: Would like it to be regular so it doesn’t need to be code red level emergency before we strike a committee.

[Dylan]: We should set up two goals: one is emergency things, and one is the regular annual review of the audit. A book club of sorts.

[Jeanie]: Also could be involved in selecting the auditor.

[Dylan]: Need to meet with: Keith, Kuol, Finance Committee. Maybe others?

[Bryan]: From this conversation - should we bring back oversight?

[Dylan]: Executive bonus review?

[Bryan]: But do we want there to be something at arms length? Is there any other pieces they should be handling that we could add to the terms of reference?

[Jeanie]: Should definitely be arms length. Exec or staff invited as guests/non-voting.

[Sheldon]: Ombuds review committee? Got absorbed into oversight.

[Dylan]: I feel Council’s role is oversight.

[Bryan]: Then get them to report to council and make recommendations. It’s hard to have some sensitive discussions with all of Council - useful to have some smaller group to help provide background and direction.

[Chris]: Interested in membership. Concerned about CPA/experience required. How would we make this work without having folks solely rely on staff? Who are they double checking with when looking for extra

[Dylan]: Can they talk to the auditor’s about their report?

[Sheldon]: Check with Keith on that. Are we auditing the auditors?

[Bryan]: Yes?

[Hannah]: I think we are trying to find gaps.

[Dylan]: I’ll try to sit in on a finance committee meeting. Is anyone else available? Will circulate.

[Jeanie]: Would be useful if we can have a little draft of outcomes/roles for next time.
Consultation on Proposed Council Changes

We will be continuing our discussion on the feedback we’ve received and what Code changes we would like to see drafted as a result.

The summary of comments are available on the Committee Google Drive.

[Dylan]: will table this for next time.

Next Meeting

The next scheduled meeting is in THE FUTURE.

Adjourn

There being no further business the meeting was adjourned at 4:51 pm
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

Agenda of the AMS Governance Committee, March 12, 2019

Attendance

Membership: Dylan Braam (Chair, Councillor), Christopher Hakim (AMS VP Administration), Jeanie Malone (Councillor), Hannah Xiao (Councillor), Jennifer Ling (Councillor), Kate Burnham (Councillor), Melody Cheung (Member-at-Large)

Present: Dylan Braam, Jeanie Malone, Hannah Xiao, Chris Hakim (arrives 4:25pm)

Regrets: Kate Burnham, Jennifer Ling, Melody Cheung

Call to Order

The meeting was called to order at 4:07pm

Agenda Items

Territorial Acknowledgement

Approval of the Agenda

Motion 1

BE IT RESOLVED THAT the Committee approve the Agenda for the meeting of March 12, 2019.

Moved by Dylan Braam, seconded by Jeanie Malone.

Motion passes unanimously with the note that we are non-quorate.

Approval of Past Minutes

Motion 2

BE IT RESOLVED THAT the Committee approve the Minutes of the meeting of March 5, 2019.

Moved by Dylan Braam, seconded by Jeanie Malone.

Motion passes unanimously.

Contracts Code Changes

[Dylan]: We will discuss this so we can dispose of this digitally.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

[Sheldon]: Council has discussed some contract eligibility pieces in the past. Have had some issues tracking contracts over the years - especially with turnover of the executives. Have added privacy officer and managing director to the workflow of contract approvals, and to the archives for tracking.

[Dylan]: Should we contact anyone else about this? Chris, Kuol...

[Sheldon]: This comes from me and Keith already.

[Jeanie]: Finance committee?

[Sheldon]: All exec are signing officers?

[Jeanie]: Can we ask all exec about this. I bet sometimes contracts don’t get passed through admin or finance and end up at two other exec’s desk...

[Dylan]: Concern about the piece of Operations Committee approving bookings contracts - this is done by clubs office.

[Chris arrives 4:25pm]: We have online signing system (Echosign), almost all contracts are signed by me and one other exec. Sometimes we maybe have rush contracts, those are rare, still online.

[Dylan]: Will having Sheldon/Keith slow things down? How do we handle vacation etc?

[Chris]: I have never had an issue with contracts I have seen with privacy concerns, but would definitely need to get things vetted through exec, with Sheldon, etc.

[Jeanie]: So our main concern is big IT infrastructure, not clubs booking hotels.

[Chris]: Echosign is anything we don’t take to council - stuff like showpass for tickets went through there.

[Sheldon]: Should we distinguish types of contracts more?

[Sheldon]: If this is all contracts, I will be very busy...

[Chris]: Should we define privacy concerns more?

[Sheldon]: “shall” or “may”?

[Dylan]: Concern - all contracts need to go through Ops?

[Jeanie]: are we beholden to executives for having to sign things? In my mind, we need to ask them a lot of questions about what the process is. This should go to exec comm for discussion.

[Sheldon]: That’s by-laws.
Audit Procedures

Continuing our discussion on audit procedures from our previous meeting (with some updates from consultation with the VP Finance, the Chair of HR Committee, and the Managing Director).

[Dylan]: Circulated the audit executive summary (NOT report - that is more spreadsheety).

[Dylan]: Kuol gave me the timeline:

- late June/early July - audit occurs. Lots of interviews with MD + VP Finance.
- they write report
- August/Sept - present the report to the MD + VP Finance
- circulate an executive summary to Executive Committee
- October - approved by membership at AGM

[Dylan]: Kuol was concerned that he thought a CPA would be very helpful to have when going through audit (ex Keith/MD is required). Amy (financial controller) is also CPA. Some concern that the audit of management is being submitted to the folks who are being audited.

[Hannah]: Can’t they just present to Council?

[Dylan]: They could!

[Dylan]: Hypothetically, advisory board includes CPA folks? Could make it a req that one member of AB has a financial accreditation.

[Sheldon]: Have had issues reviving the AB.

[Dylan]: Some concern about 5 meetings per year - is this a good use of their time? Marium and Keith thinks it may be good. Also noted no reason why the exec summary can’t be public.

[Hannah]: Until AB is more established, would prefer having an audit committee type thing.

[Dylan]: Frank is supposed to be sending things to Council, no one has noticed that isn’t happening.

[Dylan]: I will talk to Jakob about his view on this.

Consultation on Proposed Council Changes

We will be continuing our discussion on the feedback we’ve received and what Code changes we would like to see drafted as a result.

The summary of comments are available on the Committee Google Drive.

Next Meeting
The next scheduled meeting is March 19, 2019.

Adjourn

There being no further business the meeting was adjourned at 4:58 pm
Note: This agenda was sent out less than 48 hours ago.

**Attendance**

Present: Dylan Braam (Chair, Councillor), Christopher Hakim (AMS VP Administration), Jeanie Malone (Councillor), Kate Burnham (Councillor), Melody Cheung (Member-at-Large), Jerome Goddard (4:45pm)

Regrets: Hannah Xiao (Councillor), Jennifer Ling (Councillor)

**Call to Order**

The meeting was called to order at 4:16 pm.

**Agenda Items**

**Territorial Acknowledgement**

**Approval of the Agenda**

**Motion 1**

BE IT RESOLVED THAT the Committee approve the Agenda for the meeting of April 2, 2019.

Moved by Dylan Braam, seconded by _____________.

**Approval of Past Minutes**

**Motion 2**

BE IT RESOLVED THAT the Committee approve the Minutes of the meetings of March 12, 2019 and March 26, 2019.

Moved by Dylan Braam, seconded by Melody Cheung.

The Meetings of March 12th are approved but March 26th will be corrected and a blackline version will happen by email vote

**AUS/VSEUS Issue**

- Dylan:
  - Solution is to have both the VSEUS and AUS sign an MOU.
  - The current draft that I have states that students that are combined majors in both schools/faculties, VSEUS will charge the students and provide the appropriate portion to the AUS.
Sheldon:
  ○ This will go through AMS Council?

Dylan:
  ○ Yes.
  ○ This allows for if the VSEUS is not transferring the portion to the AUS, the AUS can complain to AMS Council to mediate.

Sheldon:
  ○ Jerome raised the concern to me that students who are double major in arts and science.

Dylan:
  ○ We should get to that after this issue.

**New Video Surveillance Policy (Discussion/Motion)**

See attached documents containing the current and proposed policies.

Sheldon:
  ○ We have an ancient surveillance policy; it’s out-of-date.
  ○ This came up in Council when Jakob brought up concerns during the talks of adding more surveillance cameras in AMS spaces.
  ○ I have spoken to Keith Hester, Michael Kingsmill, Vince Markarian, and Chris Hakim.
  ○ I spoke to Cole Evans about it and he left multiple comments.

Dylan:
  ○ One comment is that this should be an Operations Committee policy since this pertains to facilities.

Jeanie:
  ○ I think we should discuss this because technically it is our policy.
  ○ Let’s keep the meeting open after Operations Committee arrives and they can tell us if they have any objections.

Dylan:
  ○ Is the Chair of the Operations Committee fine with this being sent to them?

Chris:
  ○ Yes.

-4:45pm we retrieve Jerome, and call a meeting of the Operations Committee so that it is a joint Ops/GovComm meeting to fully discuss the policy-

Governance Attendance: Dylan, Kate, Jeanie, Melody, Chris, Sheldon (non-voting)

Operations Attendance: Chris, Dylan, Jeanie, Jerome, and written comments from Cole

Dylan:
  ○ Let’s look into the comments from Cole. Section 8
One comments discusses increasing the holding period of the recordings from two weeks to thirty days.

- Sheldon:
  - The issue brought by Vince is that the storage space for recordings don’t have the capacity beyond two weeks.
  - The government recommendation is one week.

- Dylan:
  - “6.5.2 if it has been used to make a decision that directly affects an individual, it must be retained for at least one year after the date of that decision” in the UBC policy 118 is good - we should have that

- Jeanie:
  - The NEST does not necessarily have to follow UBC’s policies, but what about our constituency buildings?

- Dylan:
  - Clause 6 is a bit more restrictive.

- Chris:
  - The Building Operations Manager isn’t available at all times, but they have designates or staff who are around past working hours.

**Audit Procedures**

Continuing our discussion on audit procedures from our previous meetings.

**Consultation on Proposed Council Changes**

We will be continuing our discussion on the feedback we’ve received and what Code changes we would like to see drafted as a result.

The summary of comments are available on the [Committee Google Drive](#).

**Next Meeting**

The next scheduled meeting is April 2, 2019.

**Adjourn**

There being no further business the meeting was adjourned at pm
AMS Governance Committee Minutes

4:30-5:30 | AMS Offices | 2019-05-22

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Tyra Philips (Councillor), Kevin Zhang (Councillor), Dylan Braam (Student at Large), Cole Evans (Councillor), Sheldon Goldfarb (AMS archivist - non-voting)

Guests:

Regrets:

Recording Secretary: Katherine

**Note: this meeting wasn’t published before occurring**

Call to Order

The meeting was called to order at 4:35 pm.

Introductions

Approval of Agenda

Moved: Cole Seconded: Kevin

That the agenda be adopted.

*The motion carries unanimously.*

Welcome – 5 mins

Introductions were done.

Appointment of a Vice-Chair – 5 mins

This committee requires a Vice Chair! This person takes over chair-ship when the Chair can’t be present.
Moved: Kevin  Seconded: Tyra

“Cole Evans be appointed as the Vice-Chair of the AMS Governance Committee until the first AMS council meeting of September 2019.”

*The motion carries unanimously.*

[Jeanie]: I nominate Dylan.

[Dylan]: respectfully declines.

[Katherine]: Nominate Cole.

[Cole]: I accept

**Summer Timeline – 30 mins**

Let’s nail down exactly what we’d like to work on this summer.

[Katherine]: Many things we can work on this summer.

[Sheldon]: 3 things recommended: video surveillance (has been drafted throughout the year by last govcomm), general privacy policy (drafted by Sheldon), review of old rules for transition reports from committee chairs.

[Dylan]: Would transition reporting be retroactive? Bylaw referendum is a big question, do we want to do another one? maybe yes, maybe no. As a personal thing, student court is still a consideration that we may want to continue discussing. Would like to see someone appointed as the clerk of student court at least. let’s look into this ad-hoc process of student court a bit more.

Also: Good opportunity to review election rules. This is the only real time when we can do that.

[jeanie]: potential consideration: senate and board procedures. Should be reflecting the mandated timelines. Reaching out to equity and inclusion for request for comment on our election rules. Considerations for insiders and outsiders.

[Cole]: adding onto dylans bylaws request: considering AGM ordeal last year, may be the potential to pass bylaws through an AGM vote (as another consideration). Would like to have a meaningful AGM.
AMS Governance Committee

Minutes of [Month] [Date], [Year]

[Dylan]: there’s the opportunity for us to take some ownership of this as well. May be opportunities for collaboration. Big event, good to have a lot of buy in.

[Katherine]:
- Video surveillance (has been drafted throughout the year by last govcomm)
- General privacy policy (drafted by sheldon)
- Review of old rules for transition reports from committee chairs.
- Brief review elections rules, external consultation equity and inclusion.
- Student court
- Indigenous seat on council, primary research and consultation.

How much should we do?

[Jeanie]: Somewhat dependent on Sheldon’s time/availability.

[Sheldon]: last year things were delayed for external reasons.

[kevin]: something else I’d like to see is the codification of indigenous student representation on council. Issues about consultation, and voting status of this seat. This is more of a long term consideration.

[Cole]: this would require a bylaw change, would need to be AGM/ref. Another thought is the feedback from the larger Indigenous community on campus that this is something people wouldn’t necessarily like.

[Kevin]: who is this coming from?

[Cole]: This is informal, second hand knowledge of comments from persons on this committee.

[Tyra]: I am an indigenous person, was on this committee on the beginning. People on this committee don’t necessarily see this as a priority.

[Dylan]: some people do want it, some people don’t.

[Cole]: would like to avoid the “tokenization” of the seat. A more organic process would be better in my opinion.
Katherine: Seems like a good plan, let’s start that consideration and have knowledge about things so that later on if people decide they’d like to act on it we have a process in mind.

Dylan: This could also be a more ad-hoc process.

Sheldon: nonvoting seats don’t need a bylaw change, voting do. council can just appoint nonvoting people. Would be good to think of the logistics of that.

Katherine: Alright, that seems like a good list of things to do!

Tasks Assigned

Next Meeting

The next scheduled meeting is Monday May 22nd, 2019, 4:30 pm in 3511.

Adjourn

The meeting was adjourned at 5:11 pm.
AMS Governance Committee Minutes

4:30 - 5:30 | NEST 3511 | May 27, 2019

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Tyra Phillips (Councillor), Kevin Zhang (Councillor), Dylan Braam (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting)

Guests:

Regrets: Dylan Braam (Student at Large)

Recording Secretary: Cole

Call to Order

The meeting was called to order at 4:35 pm

Introductions

Approval of Agenda

Moved: Jeanie
Seconded: Katherine

That the agenda be adopted.

*The motion carries unanimously.*

Approval of Minutes

Moved: Jeanie
Seconded: Tyra

That the minutes of May 22nd, 2019 be approved.

*The motion carries unanimously.*

Updates from the Chair - 5 mins

- Hanging out!
- Wrote May Committee report and submitted it to Steering for Review
- Didn’t go to Council due to miscommunication, will appear soon!
- Been talking to Nick about connecting with Jennifer Cameron (Indigenous Projects Assistant) about engaging with Indigenous Committee
- We are sad that Dylan isn’t here to talk about his comments on Video Surveillance Policy.
- But we have Sheldon’s comments, in person!

Review of the Security Camera Policy - 45 mins

Review of the previously drafted security camera policy, along with comments from Sheldon.

Jeanie: We talked about this last year, happened at the very last meeting.

Sheldon: Was an old policy, needs to be reviewed. Long discussions were had and comments have been included. Including Cole’s suggestion that this be under Operations Committee. More conversations were had about the length of time recordings are kept for - Committee members were interested in seeing them kept for 30 days - talked to IT and they said it would cost $30,000 to keep recordings that long. Talked to Keith whether we want this operationally and he didn’t think it was necessary.

Jeanie: Talked about whether this should be a joint policy with Operations or exclusively an Operations Committee thing.

Kat: Are we concerned about #10 and its implications on OpsComm reviewing building bans?

Jeanie: Those reviews have to do with material submitted at the time of investigation.

(Group conversation on how long to keep video footage when it is used in review of an expulsion or suspension)

Jeanie: We should retain video involving incidents and include that in the policy. I’d be satisfied if Operations Committee had the last word on this.

Kevin: Do we have a definition for a designate?

Jeanie: Probably don’t need to worry about it - the position is hired in trust.

Sheldon: It’s also restricted to members of the Building Ops team.
AMS Governance Committee

Minutes of May 27, 2019

BIRT that the AMS Governance Committee instruct the AMS Privacy Officer to make the necessary revisions to the Video Surveillance Policy and send it to the AMS Operations Committee.

Moved: Jeanie
Seconded: Kevin

Passes unanimously

Tasks Assigned

[Name] – [Task Assigned] – Due [Due Date]

[Name2] – [Task Assigned] – Due [Due Date]

Next Meeting

The next scheduled meeting is June 3rd, 2019 at the same time, same place.

Adjourn

The meeting was adjourned at [Time].
AMS Governance Committee Minutes

June 3rd, 2019 | 4:30 - 5:30 | NEST 3511

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Kevin Zhang (Councillor), Dylan Braam (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting)

Guests:

Regrets: Tyra (Councillor), Nicholas (Councillor)

Recording Secretary:

Call to Order

The meeting was called to order at 4:34pm.

Territorial Acknowledgement

Introductions

Approval of Agenda

Moved: Jeanie                     Seconded: Cole

That the agenda be adopted.

*The motion carries unanimously.*

Approval of Minutes

Moved: Jeanie                     Seconded: Dylan

That the minutes of May 27, 2019 and April 4, 2019 (last minutes of last meeting) be approved.

*The motion carries unanimously.*

Updates from the Chair - 5 mins
[Katherine]: Have talked to the Indigenous projects assistant from Chris’s office. Reached out to UBC E&I about review of elections code. We are going fast. I participated in bike to work week.

[Cole]: OpsComm will handle the policy we passed to them tomorrow. Hopefully the video policy will pass and then go to Council.

[Sheldon]: Keith had concerns?

[Cole]: Those concerns are more about I7 than about the video policy and will be handled in that review.

[Katherine]: Could hold off until I7?

[Jeanie]: I think the concern should be dealt with in I7 and just pass this now.

**Review of General Privacy Policy - 30 mins**

Find the drafted update, along with the original policy, in the working policies section of the drive!

[Sheldon]: We are required to have a privacy policy. It was last updated in 2011. Last year, Chris as VP Admin working on the club expulsion policy (IX) noted that our privacy policy is not detailed enough. Lawyers sent a long response. I formatted and tweaked a few things, but the main parts of it are from the lawyers. Goes into much more detail about what info we collect, limits we use/disclose, how we get consent, how we maintain security, and the note that people have the right to access their own data. Complaint procedure.

[Katherine]: Do we have the ability to allow a person to view their own data? Practically?

[Sheldon]: Yes. Currently is happening. Has happened in the past with respect to hiring/request for interview notes.

[Sheldon]: Has been run by Chris, Keith. Both are fine with it. Has not been recirculated to the lawyers.

[Katherine]: Let’s run the revised draft to the lawyers again.

[Cole]: Is there anything in PIPPA that would give us reason to withhold personal info?

[Sheldon] Yes. If it reveals other people’s personal info. Solicitor/client privilege. If it damages the AMS commercially/any other way. If it causes danger to others.
[Sheldon]: Need consent / implied consent.

[Jeanie]: How would this impact the ability of the AMS to advocate for students with service data/demographics.

[Sheldon]: Shouldn’t impede this.

[Kevin]: Sec 29 - how would this work? FOI?

[Sheldon]: Not FOI but similar. They would apply to the same office in Victoria and they would mediate/look into it. Further steps are in PIPPA.

[Dylan]: Everything always ends up going to BC Supreme Court eventually.

[Jeanie]: Can we run this by Abdul/services? Particularly interested in SASC.

[Sheldon]: And ombudsperson.

[Dylan]: And AMS Advocate.

[Katherine]: No big changes from Governance.

[Cole]: Are we making any significant changes? Standard practice isn’t changing?

[Sheldon]: I don’t think so. Just clarifies what is happening.

**Review of Goals and Timeline - 5 mins**

Last week we talked about some of the other things on our motion bank, would we like to add any of those to the queue? Anything else we might want to look into? Should we continue on this 1 item/meeting pace, or should we be increasing this workload?

[Jeanie]: Can we add the constituency dual major topic? Need to talk to Stephanie to get some background (what constituencies involved, what edge cases, what are our limits), and then also consult with constituencies to see what solutions they want.

[Katherine]: Also Govcomm will not exist end of June.

**Next Meeting**

The next scheduled meeting is June 10, 2019.
Adjourn

The meeting was adjourned at 5:31pm.
AMS Governance Committee

Minutes of June 10th, 2019 | 4:30 - 5:30 | NEST 3511

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Kevin Zhang (Councillor), Dylan Braam (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting), Tyra Phillips (Councillor), Nicholas (Councillor)

Guests: Michelle (Councillor)

Regrets: Nicholas

Recording Secretary: Katherine

Call to Order

The meeting was called to order at 4:36 pm.

Land Acknowledgement

Introductions

Approval of Agenda

Moved: Cole Seconded: Jeanie

That the agenda be adopted.

The motion carries unanimously.

Approval of Minutes

Moved: Jeanie Seconded: Cole

That the minutes of June 3rd, 2019 be approved.

The motion carries unanimously.

Updates from the Chair - 5 mins

- Working on council report for June
- Michelle may bring more things for us to do in the future!
- Maybe we will do more looking into audit committee in the future
- Need an advisory board. It’s an HR comm issue, but

[Dylan]: do I count as a professional?

[Cole]: If HR comm thinks you are, then yeah. They probably won’t think that, but they may be desperate. HR comm has some leeway when determining who is a “professional member”

[Dylan]: Last year we chose the advisory board as the “audit comm” was because we wanted them to consider the process. No way to have someone who has a CPA level knowledge who isn’t Keith. I am of the opinion if we give people things to do they are more likely to meet.

[Cole]: HR comm knows that the advisory board is important. Many of these people are professors.

[Katherine]: should we consider the composition of this board?

[Jeanie]: I think compensation is something to be considered, and actually giving these people “power” over governance.

[Cole]: have some concerns for the loosening of the definition, don’t really want to end up with a board full of people who don’t understand the complexities of student government and AMS operations.

[Katherine]: Maybe we should consider opening this up to council for consideration.

[Kevin]: do we pay these people?

[Cole]: $1,500 per year

[Katherine]: so we wanted this board to serve the purpose of the Audit committee?

[Dylan]: yes.

[Cole]: another thing to consider: what is the purpose of this thing? Advisory board doesn’t have real power, can’t really take actions on anything that they find.

[Katherine]: do we want any actions from this discussion?

[Cole/Kevin]: check in with HR comm, think of some members.
AMS Governance Committee

Minutes of June 10th, 2019

[jeanie]: Had a convo w university last week about conforming to University Act. Registrar is probably going to create an MoU with us about running these elections. This will probably be an ongoing conversation this summer.

[Sheldon]: We’ve never had an MoU.

[Jeanie]: in the University Act it’s technically on the registrar to run these elections.

[Sheldon]: Keith has sent the privacy policy to the lawyers, and abdul and the ombudsperson.

Committee Transition Report Code - 20 mins

These used to exist, they do not anymore, maybe they should again? Old code, and a working doc, are on the drive!

[Dylan]: Marium was supposed to make a committee transition report template thing, but that appears to have died? I think we should look into this. Most of the work should already be done.

[Jeanie]: My thoughts are it’s more valuable to have as a template instead of it being in code. We may be hesitant to change it in the future.

[Cole]: How would this be enforced? Some kind of honorarium?

[katherine]: yeah, detailed in policy

[Kevin]: Some kind of process for the submission of these reports and verification of the “completeness” of the transition.

[Katherine]: What are our steps forward here?

[Jeanie]: I think this will be an iterative process. something along the lines of “They shall transition their successor, through a process decided by steering committee.” should suffice.

[Katherine]: I’ll email Chris to discuss.

Review of Internal Policies - 25 mins

What currently needs updating, what don’t we need anymore, what should we be sending to other committees to do? *Please familiarize yourself with our internal policies here: https://www.ams.ubc.ca/how-we-run/bylaws-policies/ *
[Sheldon]: Internal policies were invented in ~2005 so we could make more detailed procedural non-code documents. In theory, generally supposed to be reviewed every 3 years. 5 years ago, we made a policy on policies, and gave responsibility of some policies to non-governance committee bodies. Some of these policies we have reviewed, some haven’t.

[Cole]: In my opinion, all policies pre 2017 need to be reviewed.

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<td>I-2 CHEQUE SIGNING POLICY</td>
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### AMS Governance Committee

**Minutes of June 10th, 2019**

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<td><strong>AMS TRAVEL POLICY</strong></td>
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<td><strong>RELATIONS WITH EXTERNAL ORGANIZATIONS</strong></td>
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### Next Meeting

The next scheduled meeting is June 17th, 2019

### Adjourn

The meeting was adjourned at 5:28 pm.
AMS Governance Committee

Minutes of June 17th, 2019

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Kevin Zhang (Councillor), Dylan Braam (Student at Large), Cole Evans (VP Administration), Nicholas (Councillor)

Guests: Michelle (proxy for kevin)

Regrets: N/A

Recording Secretary: Katherine

Call to Order

The meeting was called to order at 4:41 pm.

Introductions

Approval of Agenda

Moved: Michelle Seconded: Cole

That the agenda be adopted.

The motion carries unanimously.

Approval of Minutes

Moved: Jeanie Seconded: Michelle

That the minutes of June 10th, 2019 be approved.

The motion carries unanimously.

Updates from the Chair - 5 mins

[Katherine]: Have emailed Stephanie Oldford & set up meeting to discuss dual degree challenges. Trying to figure out how to set boundaries for some of these fee edge cases. Hoping to return by end of next meeting.
AMS Governance Committee

Agenda of June 17, 2019

Should we meet July 1st? Or July 3rd? (both dates work). May not have a lot of items to discuss at that time point... but could discuss generally.

=> let’s not meet on a stat holiday. tentatively set for July 3rd (4:30 - 5:30) unless agenda isn’t full.

Still waiting to hear back from Equity & Inclusion re: elections.

Need to talk to Chris re: registrar’s office/MOU and transition templates.

Still waiting for wording from Sheldon about Committee Transitions.

Talked to Sheldon briefly about non-voting members having votes on committees. A couple avenues with that.

[Michelle]: Could we also perhaps talk about inclusive council meetings etc?

[Katherine]: On our to do list!

[Jeanie]: Indigenous seats?

[Katherine]: Still waiting to hear back... potentially get rolled into the AMS equity plan.

**Review of Internal Policies (working) - 50 mins**

Document

[Katherine]: okay how do we want to do this review?

[Jeanie]: I think we should go through, make some brief cliff notes on what we’d like to see from them, and then maybe have their chair attend our meeting/attend their meetings? We should say when we’d like to see things by, and what we’d like to see from them, and the ask to send it back to us.

[Dylan]: We should send the committees the policies that they have expertise in.

[Jeanie]: wanting it back is a level of accountability and “make sure things get done”-ness

[Dylan]: If we bring things they are still our responsibility, I think this is a steering committee task and thing to own. Weird to have a co-equal committee assigning things to others. We could make a report that has recommendations that X committee reviews X policy by X date. Council amends policies to reassign the policies, and make it clear that those amendments don’t count as a policy review.
AMS Governance Committee  

Agenda of June 17, 2019

[Jeanie]: I think having us own this would help it get done.

[Cole]: okay maybe let’s come up with a list of who should own each one of these policies. Bring it to steering and “consult”, then put it on council docket and pass it.

[Dylan]: Seems like it’d be good to have it come from council, and for other committees to have some ownership over their governing documents. Govcomm should be in the loop of things that are going on, quick skim and review to make sure things make sense.

**committee goes through the internal policy tracker document**

[Michelle]: Consider revising the exec goals policy to have the campaign promises preserved and appear separate?

[Jeanie]: Seems like we could do this through elections code instead?

[Katherine]: Good job making list, send to steering committee!

**Next Meeting**

The next scheduled meeting is July 3rd, 2019 at 4:30 pm.

**Adjourn**

The meeting was adjourned at 6:09 PM.
Attendance

Present: Katherine Westerlund (Chair), Tyra Phillips (Councillor), Kevin Zhang (Councillor), Dylan Braam (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting), Jeanie Malone (Councillor)

Guests: Michelle (Councillor)

Regrets: Nicholas (councillor)

Recording Secretary: Katherine

Call to Order

The meeting was called to order at 4:43 pm.

Introductions

Approval of Agenda

Moved: Cole  Seconded: Kevin
That the agenda be adopted.

*The motion carries unanimously.*

Approval of Minutes

Moved: Cole  Seconded: Kevin
That the minutes of June 17th, 2019 be approved.

*The motion carries unanimously.*

Updates from the Chair - 3 mins

America is hot, submarines are cool, Air Canada is a living nightmare.

Had a meeting with Stephanie Oldford, we will talk about that later in the meeting! Most of our other goals are on hold right now.
Going to be bringing the internal policy review to Steering committee tomorrow!

**Discussion on Constituency Composition - 40 mins**

RE: Stephanie Oldford meeting.

Katherine: Basically, the AMS might have a problem. How our different constituencies define their compositions is not good. Things can be very unclear, generally is defined by faculty instead of by program. Stephanie recommended we modify things to define the compositions of constituencies by programs (and degrees) instead of by faculties. This is a big problem in terms of both student fees + voting in elections.

Cole: interesting idea, how do we know exactly what programs should live in what places?

Katherine: Stephanie has told us she will try to make a big list of who (in her mind)

Katherine: How should we go about this consultation? I know bylaws says we can just change things, but

Cole: 3 ways we could do it

1. We just do it, consultation limited to AMS council
2. Create proposal, go to constituency councils, that’s consultation
3. Referendum question to all students. This is extreme in my opinion, but

Sheldon: in terms of legalities, we don’t necessarily need to

Dylan: don’t think law students should be participating in this referendum? Our constitution wouldn’t change.

Cole: Yeah I agree, don’t

Tyra: what if we just posed the refs at all the individual constituencies?

Dylan: problem is with patchwork, some groups might end up not being represented.

Cole: This is why I like #2 best. If we believe this is in the best interests of all students, I think this needs to be a top down.

Dylan: I agree, I think this needs to happen over a period of time. Consider using the consultation period at council, and go to constituency councils. Need to do it slowly. The thing is this won’t come into effect until September, so we do have the ability to talk to people over a long period of time.
Katherine: should we have an internal policy about this? Code? bylaws?

Dylan: problem is they are easy to update.

Dylan: Maybe we should be collecting all the constituency constitutions. Put them on the website. It would be good to be tracking these documents to make sure they aren't in violation of code.

Katherine: The AUS deserves Air Canada.

Sheldon: could amend code to do this.

Katherine: Where do we want to go with this?

Cole: stephanie brain child. Find the problem children, work from there.

**Joint Committee Meetings Code? - 15 mins**

Committees could have the ability to meet together to work on projects together. Do we want to formalize this? Let’s set up some guidelines for Sheldon to draft some code.

Katherine: It would be nice to put this in code. Technically there’s nothing against this,

Dylan: How does voting work in this case?

Katherine: I’d imagine just both groups meet together, quorum is some minimum number of people from each committee

Cole: need to think about people who sit on multiple committees. Come up with some quorum equation. I like putting this in code for sure.

Katherine: How do we figure out what the rules are for these joint meetings.

Kevin: what about 3 way committee meetings?

Cole: I think we need them to be expandable.

**Internal Policy Review Procedure - 5 mins**

Just a clarification about what we would like other committees to be doing, and how govcomm would like to be involved in this. To be brought to the Steering Committee.

Katherine: What do we want our role to be in this?
Cole: tell people to refer to policy I-1? Maybe governance should be consulted on every one of these policies?

Katherine: Seems like a good plan.

**Quick Discussion on Future Code Cleanup - 5 mins**

Katherine: how do we want to do that?

Sheldon: I can look through, just give me a deadline.

Katherine: Tentative deadline July 15th.

**Next Meeting**

The next scheduled meeting is Monday July 8th, 2019.

**Adjourn**

The meeting was adjourned at 5:39 pm.
AMS Governance Committee
Minutes of July 8th, 2019

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Tyra Phillips (Councillor), Kevin Zhang (Michelle proxy), Dylan Braam (Student at Large), Sheldon Goldfarb (AMS archivist - non-voting)

Guests:

Regrets: Nicholas (Councillor), Cole Evans (VP Administration)

Recording Secretary:

This agenda was distributed with less than 48 hours notice.

Call to Order

The meeting was called to order at 4:36 pm.

Introductions

Approval of Agenda

Moved: Michelle
Seconded: Tyra

That the agenda be adopted.

The motion carries unanimously.

Approval of Minutes

Moved: Michelle
Seconded: Katherine

That the minutes of July 3, 2019 be approved.

The motion carries unanimously.

Updates from the Chair - 1 min

[What I've been up to]
Katherine: Stephanie away until the 23rd. My house doesn’t have water rn and it’s tragic.

**Joint Committee meeting code discussion - 30 mins**

I can’t find any suggestions about this online (let us know if you can).

Katherine: I couldn’t find anything online??

Jeanie: for bog, main thing is selecting a chair.

Katherine:

- Need to choose a chair
  - discussion between the two chairs, decide who wants to do it beforehand and notify the joint membership
- Everybody gets one vote
- Quorum = quorate number of people from each committee
- Vice chair of committee = other chairs that isn’t chairing the joint committee
- how to call such a meeting?
  - maybe it’s just like normal (all the minutes and agenda put on the website under both committees)
- all committees can do this
- not entitled to a budget
- clarify membership of the committees = membership of the committees comprising it (1 member one vote!!!!)
- ad-hoc committees. one meeting at a time.

Dylan: how about we just make 2 committees not be able to meet together randomly? just for chaos reasons.

Katherine: would be good to make everything applicable to more than 2 committees meeting together

Michelle: does this apply for 1 meeting or forever?

   Dylan: this is ad hoc. ceases to exist immediately after resolving the issues both committees were working on.

Katherine: ok looks like a good list, sheldon to draft for next meeting!

**Chair Transitions Code - 5 mins**
Little bit in code about how chairs should provide transition documents and information.

Katherine: everybody read the document.

Dylan: should the ad hoc chairs still write a report?

   Everybody: yes sounds good

Moved by: Katherine           Seconded: Dylan

“BIRT the governance committee recommends council adopt the changes to Section V article 3 of the AMS code as shown in this document.”

Passes unanimously.

Sheldon to send to joanne to send to Council.

**Code Cleanup - 20 mins**

See doc in drive.

Jeanie: are we really getting rid of the strategic framework? Thought chris was working on a strat plan

   Sheldon: this is for a strategic framework, not a strat plan. this is something that hasn’t happened since spencer.

**Section I:**

Article III:

Sheldon: we don’t keep all the hard copies anymore, everything is online.

Article IV:

Dylan: are we violating the societies act by not providing hard copies?

*we looked it up, no*

**Section II:**

article 12:

Sheldon: we haven’t had another strategic framework ever. Don’t really follow it either
Section III:
Article 1:

Dylan: think this could actually be useful. Maybe should be rewritten to reflect every committee as opposed to every single person. We should think about punishments?

Jeanie: Agree, seems like a good idea. think it should be rewritten like that. Maybe they should be able to give verbal update instead?

Michelle: if we want to have a consequence then we need a better deadline. end of the term is too late.

Jeanie: let’s add the deadline, assign someone to do shaming/nagging.

Sheldon: what do we want?
- everybody appointed by ams council to sit on an external committee shall provide a verbal update or written report 2x per winter session (once by Dec 31 and once by April 31)
- VP AUA collects and circulates these reports to council

Jeanie: we should talk to julia about that, but it makes sense in my mind to have her do it?

Section V:
Article 1:

Jeanie: why are we deleting the in camera rules?

Sheldon: they aren’t followed really

Everybody: think these shouldn’t be deleted. Can be helpful for committees and also if we get sued. this should maybe just be told to the committee chairs more.

Section VI:
Article 3:

Dylan: I see why this exists, so you can’t have the exec comm rules be changed by % people. Can’t change them to mess with each other.

Sheldon: last content change was 2014.
Jeanie: think we should just get the executive committee to review this doc and maybe get rid of the useless parts/tell us if we could delete?

7.

Sheldon: this is from before the expansion of student staff. it’s been years since we did this

Katherine: seems reasonable to remove

8.

Sheldon: this has happened 0 times.

Michelle: don’t think council necessarily needs to vote on this, but it might be nice to send it to council?

Katherine: I think we should delete it. We don’t do it. No point in keeping useless code around if we aren’t going to follow it.

Article 9:

Sheldon: seems the same as the travel policy? Not sure why we need both?

Jeanie: as long as we have it somewhere

Dylan: seems like this covers more than travel? this is getting very granular.

Jeanie: this should be coming to finance committee instead? move to internal policy?

Dylan: how about we kick this over to finance and make them review it?

Next Meeting

The next scheduled meeting is July 15, 2019.

Adjourn

The meeting was adjourned at 5:41 pm.
AMS Governance Committee

Agenda of August 12th, 2019

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Tyra Phillips (Councillor), Kevin Zhang (Councillor), Cole Evans (VP Administration),

Guests: Michelle!

Regrets:

Recording Secretary:

4:30 - Informal chats

Michelle: I have a list!! Some of these are based on Halla’s suggestions

1. People that report to you shouldn’t be able to help you on your campaign
   a. this was proposed last year by Halla
   b. think student staff should be able to volunteer and sign the form, but don’t think people should be able to ask the staff that work for them to volunteer/endorse them
   c. potential for abuse of positions of power, doesn’t seem like a good thing

[Cole]: so what does that line look like? How most relations look in the offices is that people have informal chats in the offices.

   [Michelle]: People shouldn’t be responding to a request, should bring volunteering up to the candidate

   [Cole]: How would this be enforceable? Staff members can’t be _forced_ to work on campaigns. there’s a line here about what conversations are allowed and what aren’t

   [Michelle]: I think a lot of these rules are hard to enforce. Provides an avenue for a staff who feels like they were put in an uncomfortable position.

   [Katherine]: I think it’s something that people won’t get penalized for, but it will exist in the back of people’s minds as a “don’t do that”.
AMS Governance Committee

Agenda of [Month] [Date], [Year]

2. think the appeals committee doesn’t make sense
   - composition is strange
   - Seems like it just leaves everything up to the speaker?

[Cole]: I think this is really a “speaker is the most unbiased interpreter of code on council”.

[Michelle]: Oh makes sense.

3. Preserving campaign platforms
   - good for democracy
   - seems like it might live in this part of code?

[Katherine]: I think it’s a good idea, but I think it would be difficult to implement.

[Michelle]: All materials go through the EAs yeah?

[Cole]: Major changes yeah, small things (or removals) no.

[Cole]: the only way I could see this really working is that you’d need to submit your platform at the start of your campaign. would be tough. Less records intensive though. In my example: part of my portfolio changed as I learned more about the job, so I don’t know that this would be good. Don’t want campaign promises = goals, because as you learn about the job these change. Should be the Ubyssey (and other institutions) keeping people accountable for these things.

[Michelle]: I agree, don’t think anybody is going to meet all their goals/promises. Think students should have access to what was said and promised to enable them to ask questions about these things. Don’t think this is just a ubyssey thing, should be more open.

[Tyra]: in my experience, you learn so much and don’t know what your goals are, fairly happy with holding people to their goals after they were elected.

[Michelle]: I think this might encourage people to make more realistic promises maybe?

Call to Order

The meeting was called to order at 5:04 pm.

Introductions
AMS Governance Committee

Agenda of [Month] [Date], [Year]

Approval of Agenda

Moved: Cole  Seconded: Tyra

That the agenda be adopted.

The motion carries unanimously.

Approval of Minutes

Moved: Cole  Seconded: Tyra

That the minutes of July 29th, 2019 be approved.

The motion carries unanimously.

Elections Code review - 45 mins

Are our rules fair and inclusive? Let’s talk about it.

5:08 pm

[Michelle]: was just saying I would hope this knowledge of publishing will cause people to think better about what they’re promising to the student body. Think it shouldn’t just be the Ubyssey. Agree that it is a problem when people are held to such a high standard, but this could be good for democracy and transparency.

[Michelle]: implementation: ask them to submit their platforms. Tell people everything they submit will be kept and archived

[Katherine]: I think we need to make it as low barrier to entry as possible. Take minutes at the debates and use those. Archive websites 1-2 x per period.

[Michelle]: another benefit is it would be very helpful for people who don’t know how to run and how the elections work. Rn people will base their materials off of people they know who have run in the past, but not everybody knows someone. May encourage more external candidates.

[Michelle]: when the EA is approving materials, what do they base it on?

[Cole]: based on code! and the elections handbook. Logo sizing, dates, no bullying etc.
[Michelle]: what about lies? from what I’ve read of code, not much to penalize people for lying

[Cole]: think this is covered by the “bad faith” argument.

[Michelle]: could someone grab the handbook and send to me?

4. many people run who work for the AMS, wondering what people think about requiring people to take a vacation during this time? Seems like it’s difficult to do your job while campaigning, and lead to breaking the conflict of interest laws. parlement don’t run while people campaign.

[Cole]: only way would be to create a separate vacation package for campaigning. paid leave for campaigning. from an HR view it’s hard to make people take time off.

[Katherine]: I relate to this from a person management standpoint. Chris taking his vacation last year. it’s hard to force people to not work, but then also paying people to not work at a job is not fun. Might be interesting to have HR comm look at it?

[Michelle]: don’t think the CoI things are easy to enforce. Seems like people working for the Society already have major advantages.

[Cole]: even though they aren’t working they still do have resources.

[Kevin]: would this apply to other councillors too?

[Cole]: I don’t think the resources themselves are the issue. More concerned about staff having access to clubhouse databases or something.

[Michelle]: thinking more about people working while they’re campaigning. Seems like they won’t be effective in their job, and also like they won’t be able to “switch back” to work mode and not be in campaign mode in meetings etc.

5. publicizing elections, encouraging more divers-er people to run

[Cole]: we should talk to Will.

[Michelle]: meet with comms manager?
[Katherine]: Think we should be reimbursing the full amount of what we expect people to spend on the election. Seems like a barrier to entry to incentivize people who have a couple hundred dollars lying around to throw at an election. Plus with posters banned deleted now the cost of elections should be coming down.

[Michelle]: seems like our current system is hard for new people to get engaged, old people have infinitely more resources.

[Kevin]: including in the handbook how to prepare different materials? common ad platforms? I found it hard because I didn’t even know what I could do. Might take some load off the candidates.

[Kevin]: engagement in constituency elections as well (mostly unopposed). Barriers to entry, amount of time dedicated to these positions. for the AUS: portions of the year it’s basically a full time job, not paid, are a student. Consider reimbursing part of tuition expenses? so we don’t reimburse them directly? it’s a big problem for sure.

[Katherine]: completely agree. in the EUS you work min 20 hrs/week, up to ~60 hrs/week. Once said we should reimburse executives for failed courses if they meet their goals.

[Jeanie]: this has always been a problem. I think this is illegal in terms of our structure. I think this does cause people who have the ability to work for free to join these orientations.

[Jeanie]: in terms of elections information, maybe let’s not put things in the handbook. Might be useful to compile and have it exist from January onwards. I think people will give advice in like the fall, not really when it’s close to elections time.

[Michelle]: Who would compile this?

[Jeanie]: the EA, could potentially just get them to send out a google form asking for tips + tricks.

[Jeanie]: biggest barrier imo is the rules. who you can or can’t talk to. what you can and can’t do. if you’re not familiar with the AMS or student hack garbage it’s very complicated and hard.

[Michelle]: even having more of a summary of the handbook would be good.

[Jeanie]: I think lots of it can be deleted. It’s written in a way that the EA finds easy to enforce, but so hard for people to actually use.
[Jeanie]: contact lists is the biggest advantage. be clear about what you can and can’t do with your Abilities. number one resource is “who to talk to”.

[Dylan]: wouldn’t mind there being a handout for “running in elections as an ams staff”

[Dylan]: At queens: you were required to take a leave of absence and not allowed to do any AMS things. Unpaid leave of absence. All people working on your campaign team also required to take a leave of absence. this stopped people from getting all their staff to take a leave too.

[Katherine]: I don’t know if it’s legal, but I like it. Let’s make HR committee look into it.

[Dylan]: think we could do it for next year because it would need to be in contracts. Important that we do it before the election is called for this year. Need the people running to be new Exec’s to know about it.

[Jeanie]: we should be getting an MoU from the University in May every year about the delegation of duties. timeline important to remember, and we need to be reporting a bunch of fun things like this:

**University Act** *reqs of elections (BOG + SENATE ONLY)*

14 (1) All nominations of candidates for the office of chancellor must be signed by at least 7 persons entitled to vote in the election of the chancellor.

(2) All nominations of candidates for membership in the senate must be signed by at least 3 persons entitled to vote in the election of the senate.

(3) The registrar must immediately send a written notice of nomination to each person nominated as a candidate for the office of chancellor and to each person nominated as a candidate for membership in the senate, with a request that the candidate forward to the registrar information about the following:

(a) the candidate's degrees and the dates of them;

(b) the candidate's occupation;

(c) offices held by the candidate at a university or in any other organization;

(d) the candidate's other professional or business interests;

(e) the candidate's publications.
AMS Governance Committee

15 If only one candidate is nominated for chancellor, or if only so many candidates are nominated for
the senate as are required to be elected, the candidate or candidates are declared to have been elected.

16  (1) The registrar must report the results of the election to the senate at its first meeting
following the election.

(2) If there is a tie vote between 2 or more candidates for an office, the senate must cast the
deciding vote.

(3) If there is a tie vote between 2 or more candidates for an office at the University of British
Columbia,

   (a) if the office is as a member of a senate, the senate must cast the deciding vote, and

   (b) if paragraph (a) does not apply, the council must cast the deciding vote.

20  (2) Each member of the board elected under section 19 (1) (e) or (2) (f) or (g) holds office for one
year and after that until a successor is elected.

21 The appointed members of the board are eligible for reappointment and the elected members are
eligible for re-election, but those members must not hold office for more than 6 consecutive years.

43  (1) The senate must make and publish all rules necessary and consistent with this Act in respect
of nominations, elections and voting.

(2) The registrar must conduct all elections that are required.

44 A nomination paper is not valid unless at least 4 weeks before the date of the election

   (a) it is delivered at the office of the registrar, or

   (b) if sent by mail, it is received by the registrar.

Constituency Problems - 15 mins

Looking to make a list of problems for us to solve (look in const. drive)

Next Meeting

The next scheduled meeting is August 19th, 2019.

Adjourn

The meeting was adjourned at 6:06 pm.
AMS Governance Committee

Agenda of August 19, 2019

**Agenda sent out less than 48 hours in advance**

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Tyra Phillips (Councillor), Dylan Braam in the flesh!!!! (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting), Nicholas (Councillor)

Guests: Michelle!

Regrets: Kevin Zhang (Councillor)

Recording Secretary: Katherine

Call to Order

The meeting was called to order at 4:36 pm.

Introductions

Approval of Agenda

Moved: Cole Seconded: Jeanie

That the agenda be adopted.

The motion carries unanimously.

**Minutes will be sent out for email vote later this week, need to make some edits for clarity**

Elections Code Review - 50 min

Look at the code working doc in the working code reviews.

[Katherine]: in my mind: the employee elections business is a discussion for later in the year.

Govcomm Timeline Review - 5 min

Look at that timeline doc!
AMS Governance Committee

Next Meeting

The next scheduled meeting is August 26, 2019.

Adjourn

The meeting was adjourned at 6:12 pm.
AMS Governance + Finance Joint Committee Meeting

Agenda of August 26th, 2019

Attendance

Present from Governance: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Kevin Zhang (Councillor), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting),

Present from Finance: Michelle Marcus (Councillor), Lucia Liang (VP Finance), Chris Hakim (President), Grace Ji (AVP Finance, non-voting), Keith Hester (Managing Director, non-voting)

Guests:

Regrets: Tyra Phillips (Councillor), Dylan Braam (Student at Large), Nicholas (Councillor)

Recording Secretary: Grace Ji

Call to Order

The meeting was called to order at 4:46 PM.

Introductions

All present attendees introduced themselves.

Approval of Agenda

Moved: Lucia Seconded: Chris

That the agenda be adopted.

The motion carries unanimously.

Approval of Minutes

Moved: [Name] Seconded: [Name]

That the minutes of August 19th, 2019 be approved.

[The motion carries. The motion carries unanimously. The motion fails. The motion fails unanimously.]
Approval of Elections Code Modifications - 10 mins

Check in the drive: Working code/Elections (or linked in this meeting’s folder)

- [Katherine]: The reason why we’re bringing in the finance committee into this discussion is because of the overlap in issues (e.g. elections reimbursements).
- [Chris/Lucia]: Can you give a recap on what’s happened?
  - [Katherine]: We created a document related to elections policy and procedure and had comments from the Chief Elections Officer. A few changes were made (e.g. Chief Elections Officer became the vice chair of the elections committee, there was a delineation of resources that would be qualified for reimbursement). The key change relates to the limits relating to elections expenses. I’d like to ask the governance committee to vote on this motion.

Moved by: Cole  
Seconded by: Kevin

“BIRT the Governance Committee recommends the changes outlined in the attached document to the AMS Code regarding elections for council approval.”

Passes unanimously (fincomm abstains).

Budget Process Review - 50 mins

Check in the drive for notes and recommendations!

- [Katherine]: The conclusion from the U15 research initiative from the president’s office was that for most universities, the budgeting timeline was longer for most other student unions.
- [Chris]: We benchmarked what student unions in the U15 group were doing for their budgeting process as we considered their procedures best practices. We noticed that other student unions had longer budgeting timelines (6 month period). The specific timelines varied and I can provide more details if you’d like more information on that. We also looked at how other student unions managed their finances and saw that their fee-receiving groups provided quarterly reports from those groups. We noticed that there’s a lower bar of accountability for the fee-receiving groups (e.g. Student Legal Fund). Have very rarely received information about the usage of this fee. We should be encouraging the fee-receiving groups to be providing reports but we also recognize that there is difficulty among those groups to be creating these reports due to availability
limitations. Our recommendation is to provide more support and resources (e.g. by providing a report template). Among our executive goals, we wanted to be reviewing the efficacy of fees and funding in today’s terms and I believe we should be doing this review on a regular basis. Expanding a bit more on the budgeting process, we start the budgeting process on Jan 1st and end it on June 30th. Bylaws say we need to have a budget by June 30th. Between March 1 to the end of March, departments would specify their funding requirements for the upcoming fiscal year. If funding is requested in perpetuity, we would need to be reviewing those expenditures for efficacy. Between April 1st and 30th, the budget would be prepared for council and reviewed. This timeline would align better with the elections timeline as well as the outgoing executives would have more experience and understanding of their portfolios.

- [Katherine]: That’s similar to what the EUS does as well. We start in February and we leave a cap for any changes between new executives. What needs to go in code?
- [Chris]: Fees and funds review
- [Sheldon]: Review by whom and when would that be?
  - [Chris]: Finance Committee. November to the end of January.
- [Michelle]: Do other schools do these reviews annually?
  - [Chris]: It depends. A lot of student unions don’t have as many fees and as such, it’s easier for them to review their fees; I believe that this is still a good best financial practice.
- [Michelle]: I think it makes sense to increase accountability. Will this be equal between different groups?
  - [Chris]: The reporting processes are intended to be the same for all funds and fees, regardless of who is receiving them.
- [Michelle]: There should be consultation with these groups. Also, we should consider ways to be advertising/promoting these underutilized fees. And if we’re planning on eliminating a fee, we should be bringing those groups in and allow them to make their case.
  - [Chris]: This is why we propose providing a template for these reports to streamline the process. I agree with your point about utilization/efficacy of funds (e.g. SLF).
- [Sheldon]: What about the implementation?
  - [Chris]: We’ll be working together to create something that works in practice.
  - [Sheldon/Keith]: You’d have to consider a situation where outgoing executives are unengaged.
• [Cole]: How does this affect outgoing executives setting precedent for incoming executives? My concern is that it limits flexibility moving forward and might differ significantly from the previous executive’s.
  ○ [Katherine]: The way I see this is as a benchmarking tool. There will be ranges that the incoming executives can adjust their budgets by.
  ○ [Chris]: The previous executives will be creating these budgets as a foundation given their expertise. And if the finance committee agrees with their rationale, incoming executives can make larger changes to the budget where necessary.

• [Cole]: What if there was a forecast, preliminary, and final budget at the end of June?
  ○ [Chris]: You’d end up running into the same problem as we currently have.

• [Cole]: Then on the topic of subsidiary organizations, what is the incentive for a club to submit a quarterly report and what happens to them if they don’t do it?
  ○ [Chris]: As long as you’re building these reports, you’re also building confidence within the community about the efficacy of reports which would be an incentive. If a group would want to The disincentive would be that if students don’t see these reports, students would be more inclined to remove underutilized/inefficiently-managed fees.
  ○ [Katherine]: Students would start considering ways to delete fees and I would recommend making these reports public and send them to UBC.

• [Katherine]: Why don’t we call it a “foundational budget” instead of a preliminary budget?
  ○ [Chris]: You would finish the proposal stage before you get to the preliminary budget. The preliminary budget would be 85% of the new budget. The reason we have two extra months in this process is because of the bylaw restriction and because we want incoming executives to have their say as well.
  ○ [Katherine/Cole]: By limiting too much year-to-year for the new executives, it might stifle new ideas by the new executives. Would incoming executives have the ability to make the changes to the budgets that are proposed in their platforms.
  ○ [Chris]: Of course.
  ○ [Cole]: For executives’ budgets, it’s similar to what Katherine has brought up.
  ○ [Michelle]: So there would be a pool of money for incoming executives to use?
  ○ [Katherine]: There would be some amount that remains unallocated. This prevents previous executives’ budgets from being rigidly used.
  ○ [Chris]: The real player here is the finance committee and coming to the committee for changes where necessary.
[Katherine]: My concern is the framing of the term “preliminary budget”, the perception is that it’s closer to the official budget. That’s why I would recommend calling it “foundational”.

[Sheldon]: Alim’s proposal was that 80% of the budget would be done by the outgoing executives and the remaining 20% would be done by the incoming executives.

[Cole]: I tend to agree from a perception point of view that the word “preliminary” creates a framing issue.

[Chris]: I think calling it a “foundational budget” diminishes the budget.

[Katherine]: I think there’s a point for diminishing that previous budget in case the incoming executive plans to change the budget significantly.

● [Michelle]: I’d like to see consultation with the fee-receiving groups. Another thing is that there was a lot of discussion about the actuals and I’m curious if that’s another thing we’ll be looking into to ensure they’re real-time.

[Lucia]: I was thinking about that while creating this slideshow. If council wants to see the provisional actuals, it would be generated by the end of May and the audited actuals would be completed by September. It depends on what council want to see.

Next Meeting

The next scheduled meeting is September 9th, 2019.

Adjourn

The meeting was adjourned at 5:41 PM.
AMS Governance Committee
Minutes of September 30th, 2019

Attendance
Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor) [entered at 12:19], Michelle Marcus (Councillor), Max Holmes (Councillor), Alex Gonzalez (Councillor) [Late, entered at 12:19], Sahar Dua (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting)

Guests:

Regrets:

Recording Secretary:

Call to Order
The meeting was called to order at 12:10 pm.

Introductions

Approval of Agenda
Moved: Michelle  
Seconded: Sahar
That the agenda be adopted.

*The motion carries unanimously.*

Approval of Minutes
Moved: Cole  
Seconded: Katherine
That the minutes of Sept 23rd, 2019 be approved.

*The motion carries unanimously.*

Records policy review - 30 mins
Check the drive under working policy for this policy!
[Cole]: don’t like the phrase Central AMS.
Max: “this doesn’t apply to records kept exclusively by clubs and constituencies.”

[Max]: Does AMS council need to approve archive locations? If we can change this: “Other locations as may be determined by the Executive Committee.”

[Jeanie]: need a mechanism for future councils to be given access to in camera minutes for recurring issues. Have sometimes had things come back over a number of years, would be good to have this exist. Clarity in procedure for digging into the past. I’m so old, I’ve seen so many things.

[Michelle]: want to talk about 3rd party agreements. Curious about why we are making this just banned instead of opening this up to the possibility of being publicized.

[Max]: I don’t think we have ever actually agreed to do this. Definitely not current practice. Also, I believe we do still see the names of who we are entering into agreements with (in the council minutes), they just don’t get to see the fine details. I have never doubted the Ubyssey’s ability to get leaks from council. If we want agreements to be public, this is something we could put in here.

[Katherine]: I believe sheldon removed this because we have never used it so it has served no purpose.

[Max]: I have no real opinions on this, don’t know whether it would be useful (and we would almost certainly run into problems with not redacting properly).

[Cole]: I think we’d be redacting so much out of it wouldn’t have anything in it that people wouldn’t want.

[Michelle]: I think this would be more like the government and more transparent

[Katherine]: I don’t think that doing this would actually be transparent (since so much information would have to be redacted), so it’s really only transparency in words and not in action and I don’t support that.

[Cole]: Happy with this.

[Max]: Jeanie and I are declaring a conflict of interest here.

**Constituency Problems definition - 15 mins**

Beyond just “who lives where”, what do we need to sort out?
AMS Governance Committee

[Max]: get someone to sit down and assign people to constituencies. Once we have everybody assigned we can do the fine tuning. That’s kinda what happened with VSEUS, we dealt with issues as they came up.

[Katherine]: let’s make cole do it.

[Cole]: don’t have an estimated date of return, but it’ll happen

**Code Review - 15 mins**

Finalize sections for deletion, consider Michelle’s thoughts.

*Committee goes through and figures out what we wanted to delete in the past*

[Michelle]: don’t think we should get rid of the ethical review committee section

  [Jeanie]: I don’t think we define what an ethical review committee is, so it’s potentially worse for the AMS.

  [Max]: what is an ethical review?

  [Michelle]: was thinking of an ESG review of the corporations we are entering contracts with

  [Jeanie]: should probably rebrand this from an “ethical review committee”. Let’s get sheldon to do an environmental scan to see what other organizations do?

  [Max]: need to be ensuring we aren’t expecting more from our staff than they actually have expertise in.

  [Jeanie]: maybe this becomes a sub-committee issue? instead of just making an ad-hoc committee.

  [Max]: Still don’t think councillors have the ability to do this. If we have things we want in contracts, we need to explicitly lay them out in code.

  [Jeanie]: This almost reads like a whistleblowing policy to me?

[Max]: we should have a whistleblowing policy maybe.

**Next Meeting**

The next scheduled meeting is October 7th, 2019.
AMS Governance Committee

Adjourn

The meeting was adjourned at 1:16 pm.
**Note: Agenda sent out less than 48 hrs in advance.**

**Attendance**

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Michelle Marcus (Councillor), Max Holmes (Councillor), Alex Gonzales (Councillor), Sahar Dua (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting)

Guests: N/A

Regrets: Alex, Sahar, Michelle

Recording Secretary: Jeanie and KATHERINE

**Call to Order**

The meeting was called to order at 12:12pm

**Introductions**

**Approval of Agenda**

Moved: Jeanie

Seconded:

That the agenda be adopted.

*The motion carries unanimously.*

**Approval of Minutes**

Moved: [Name]

Seconded: [Name]

That the minutes of September 30th, August 19th, August 12th, August 26th be approved.

*[The motion carries. The motion carries unanimously. The motion fails. The motion fails unanimously.]*

**Chair updates - 2 mins**
The two email votes passed! Only Max abstained from one of them!

**Records policy review - 20 mins**

Check the drive under working policy for this policy!

Jeanie: seems like this gets reviewed too frequently?

  Max: agree, seems like every 5 years?

Katherine: Michelle’s comments were this maybe violates the Society’s act due to potential conflicts with bylaws

  Sheldon: this is the wording the lawyers recommended.

Jeanie: also how does this interact with records of constituencies and other groups?

  Sheldon: This is covered under the exclusions section!

Katherine: Any other problems?

*Comments for your amusement:*

  - Max: We should make referenda require 4000 signatures.
  - Cole: I am constantly confused by the campus culture fee
  - Max: I should start running referendum
  - Katherine: I’m still making joanne sad.

*BIRT the AMS Governance Committee recommends the current version of the Records Policy to AMS Council for approval."

Moved: Max Seconded: Jeanie

All in favour of the document with the amendment of 3 -> 5 years.

**Other code changes to consider - 15 mins**

Check the doc in the drive.

**Code change: make committee reports due on Friday**
“Be it resolved that the Governance Committee recommends changing the deadline for the submission of committee reports from 2 business days prior to 3 business days prior.”

Moved: Max  
Seconded: Cole

Approved.

**What should we tackle next? - 5 mins**

Elections code? Communications policy? Constituency issues? Other???

**Next Meeting**

The next scheduled meeting is Oct 28, 2019.

**Adjourn**

The meeting was adjourned at [Time].
AMS Governance Committee

Minutes of October 28th, 2019

**NOTE: Agenda was sent out less than 48 hours in advance, and was not available on the website.**

Attendance

Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Michelle Marcus (Councillor), Max Holmes (Councillor), Alex Gonzalez (Councillor), Sahar Dua (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting)

Guests:

Regrets: Alex, Max

Recording Secretary: Jeanie and also Katherine

Call to Order

The meeting was called to order at 12:05 pm.

Introductions

Approval of Agenda

Moved: Michelle  Seconded: Jeanie

That the agenda be adopted.

*The motion carries unanimously.*

Approval of Minutes

Moved: Jeanie  Seconded: Cole

That the minutes of, 2019 be approved.

That the minutes of Oct 21st, September 30th, August 19th, August 12th, August 26th be approved.

*The motion carries unanimously.*
AMS Governance Committee

Agenda of September 23rd, 2019

Code Changes for consideration - 20 mins

Check the drive for this meeting to see some of Michelle’s ideas!

IDEA 1: Extending time for students at large to speak at council, and making time for them to respond back to councillor's responses

[Michelle]: frequently seems like people want to be able to respond back.

[Jeanie]: The response thing I worry about getting real back and forth but maybe we can frame it as councillors can ask questions?

[Max via google doc]: I worry that this is going to create individual conversations at Council when Council is supposed to be about collective conversations as a Board. I would not support extending Council’s time for responses and/or questions.

[Cole]: Hesitant to give students at large the ability to debate with councillors.

[Michelle]: Give them something to say if the response from councillors is sufficient.

[Katherine]: Concluding thought?

[Sheldon]: 3 min statement, 3 min for councillors to respond, 1 min for closing thoughts?

[Sahar]: I like this, don’t want full debate time.

[Jeanie]: Once we are past this 7 min here, it’s the speaker’s imperative to remind councillors they can add discussion periods. Talk to Kareem about reminding people we can do discussions

IDEA 2: Creating a spot on the agenda for Statements from Councillors (this was suggested by Daniel Lam and Michelle thinks it's a neat idea)

[Jeanie]: How is this different than the "other discussions" section at the end?

[Max via google doc]: This is redundant. Anyone can add a discussion period at any time. This is essentially the same thing as a “statements from Councillors” section.

[Michelle]: Seems good...

IDEA 3: Mandating publishing of the council agenda and docket (minus unapproved minutes) on the AMS website x number of hours before the meeting - Michelle cannot seem to find anything about publishing the agenda in code
[Jeanie]: This is big. very into

[Max via google doc]: I agree, do it.

[Sheldon]: Did I already do this? I will do this.

[Jeanie]: What day makes the most sense?

[Sheldon]: Normally we publish it on Mondays. End of day works.

[Michelle]: Main thing I want to emphasize is we should upload the rest of the docket (sans unapproved minutes).

[Jeanie]: Submissions can do, presentations are harder

[Sheldon]: ok I will draft code changes for amendments to the students at large section and publication sections.

NEW THOUGHT: posting agendas before committee meetings, and time/locations of meetings

[Sheldon]: I should tell committee chairs how to do this.

[Michelle]: Could add contact info onto committee page? Then students at large can email and ask.

[Sheldon]: Challenging to get things posted if we need to work with staff who aren’t available during non-business hours, especially since chairs often send out items etc on the weekends.

[Jeanie]: Template to go to council that Chris sent us?

**Elections Code review - 20 mins**

We made some code changes over the summer, and it seemed like we had ideas that were larger than what we could accomplish at the time. What do we want to do, what do we want to ask the HR committee to do? Old elections discussions are in a doc in the drive for your reference.

**IDEA 1:** DON’T ASK YOUR STAFF TO WORK FOR CAMPAIGN
People that report to you shouldn’t be able to help you on your campaign

a. this was proposed last year by Halla

b. think student staff should be able to volunteer and sign the form, but don’t think people should be able to ask the staff that work for them to volunteer/endorse them

c. potential for abuse of positions of power, doesn’t seem like a good thing

[Max from google docs]: I think this is a horrible idea. We have already put requirements on student staff to sign a declaration in order to endorse or work on any bodies campaign. Now we want to limit the people who have some of the most knowledge from being involved in the campaigns of people they work with. Why do we not just simply make it a campaign violation to: pressure anyone into assisting you with their campaign (such as an employee). Why would we punish the student staff who want to be involved as opposed to punishing the candidate who may pressure someone to be involved. Also, this is an HR issue not a governance issue. We should not implement a change like this without informing student staff before they are hired. We should TRUST our staff that they will be able to navigate these situations and have both HR, the Elections Committee, and the Ombudsperson to go to if they feel uncomfortable with their boss asking them to volunteer for their campaign. We should not limit how staff those who do so much for this organization and who are often the most passionate about elections from being involved. I would strongly oppose any change that limits the way staff can be involved in elections campaigns since they themselves are students (voters) like everyone else. I would also oppose any change that make staff take a mandatory leave to be involved in elections. I have never actually heard this being an issue amongst staff but rather the Elections Committee which has never provided any real evidence for this being an issue beyond saying “it doesn’t look good” despite their being no real complaints.

[Sheldon]: Don’t ask… not mandate that they can’t?

[Cole]: Better…

[Michelle]: Need to be careful about power dynamics.

[Sheldon]: Definitely can’t be during their hours.

[Cole]: HR thing or code thing?
AMS Governance Committee

[Jeanie]: Is this enforceable at all?

[Michelle]: Shows that it is serious.

[Cole]: Only way is for staff to report/screencaps

[Jeanie]: Don’t want to give the elections admin something that just results in a lot of hearsay/complaints, high effort to investigate.

[Cole]: CEO would need to think about penalties/requirements for upholding complaints

[Sheldon]: What problem are we solving?

[Jeanie]: Protect staff

[Jeanie]: Worries about power influencing ability to compete in elections

[Cole]: Send to Praneet and ask her for advice on how she would handle it.

IDEA 1: VACATION ELECTIONS

[Jeanie]: Nominations period only. Can make it shorter again. Also I think we only care about campaign period for this.

[Michelle]: Need some campaign time before voting

[Jeanie]: MON/TUES campaign WED-FRI vote one week let’s go

[Sheldon]: We expanded elections to deal with BOG/SENATE

[Jeanie]: Nominations period only. Can make it shorter again. Also I think we only care about campaign period for this.

[Cole]: Didn’t increase voter turnout anyways

[Michelle]: Need some campaign time before voting

[Sheldon]: Send to Praneet and ask her for advice on how she would handle it.
AMS Governance Committee

IDEA 3: PRESERVING CAMPAIGN MATERIALS

IDEA 4: CLUBS/CONSTITUENCIES

IDEA 5: APPEALS COMMITTEE

A peek into the future - 1 min

I’ve gotten the equity report from Cristina (linked in drive)! Going to be talking about this next meeting (Nov 4th).

Next Meeting

The next scheduled meeting is [Month] [Date], [Year].

Adjourn

The meeting was adjourned at 12:45 pm.
AMS Governance Committee
Minutes of November 4th, 2019

Attendance
Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Michelle Marcus (Councillor), Max Holmes (Councillor), Alex Gonzalez (Councillor), Sahar Dua (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting)

Guests: Chris Hakim (President), Katrin (Ombuds)

Regrets: Alex

Recording Secretary: Jeanie

Call to Order
The meeting was called to order at 12:04pm.

Introductions

Approval of Agenda
Moved: Jeanie Seconded: Michelle
That the agenda be adopted.

The motion carries unanimously.

Approval of Minutes
Moved: Jeanie Seconded: Cole
That the minutes of October 28th, 2019 be approved.

The motion carries unanimously.

Ombuds office role review - 20 mins
Chris is coming to visit!

[Chris]: Noticed some potential issues with the Ombuds office based on what is expected of this rule from our new policies. Hiring law students hasn’t always worked out. If we want people
who come in with experience with investigations, we need to change qualifications. We also need to look at hours. Some of this is HR, some is Governance. The JD sits between both since some duties are in code.

The main role of Ombuds is investigations/independent body whose main role is to investigate the AMS. That has caused some challenges in the past where the role has blurred the line where the duty is to act as an advocate for the complainant VS a mediator VS an impartial investigator. We want to draw the line between an Ombuds and an Investigations office.

Talks with HR have started, mostly focusing on compensation. What are thoughts on mixing Ombuds/Investigations, separating, hours, etc?

[Cole]: Ombudspersons office always seems like it’s constantly in transition, think the HR component extends beyond compensation, should be considering retention of students or converting to a permanent staff position. This isn’t for us though, this is for HR comm. Personally this committee should wait until that decision has been made before considering the governance components.

[Katrin]: Looking at a much higher budget if we are looking at 3-5yr positions.

[Max]: disagree a little, think governance should come first. as long as HR comm seems ok with us looking at some of these compensation aspects. Look at other universities. I think we have complicated this, and that their role says they do investigations. May be a clarifications piece around advocacy. Don’t necessarily think we need a whole new department for investigations. Think main changes will come from the HR comm, but governance should come first.

[Jeanie]: What is the workload like?

[Katrin]: October was dead, a few incoming requests. No actual investigations yet. Nothing with the new policy coming in yet.

[Chris]: Last year, Frank had a lot of cases coming through.

[Katrin]: Don’t know that it’s fully clear to people what the office is or what their powers are with the new policies.

[Jeanie]: my sense is we don’t know exactly what the need is yet, and we may be getting ahead of ourselves. My sense is we should wait until the end of the year and review based on more experience.
[Katrin]: this traces back to our data collection push.

[Cole]: I’d almost say this year is completely juxtaposed with last year, my experience seems quite different to Chris’. Think people may trust us less, people are less likely to come to me.

[Sheldon]: Historically this was an entire office, do you have assistants?

[Katrin]: I don’t particularly need them currently, could change in the future. Deputy ombudsperson exists!

[Jeanie]: I think volunteers concerns me based on the information those people are handling, would almost prefer compensation.

[Chris]: would also like to clarify the reporting structure of the ombudsperson.

[Katrin]: Code has one, council! That’s why I came to council.

[Jeanie]: Also, it would be good if Katrin can come do a presentation, maybe annually or once per term, on how many cases/how the office is doing.

[Cole]: Code says the HR committee is supposed to “do a review” of the person. Technically this exists as a reporting structure.

[Sheldon]: Legacy from the Oversight Committee.

[Katrin]: Side note, nobody can complain about me because the oversight committee doesn’t exist.

[Chris]: I think my problem is there isn’t actually a person who gets the complaints. Should it be me? the Speaker? HR committee?

[Max]: I believe the complaints would be referred to HR committee?

[Jeanie]: I think in the past, council gives warnings/discipline/conversation in camera. Not a great good model.

[Max]: Day to day, believe the president would be able to handle those things.

[Cole]: If the CEO has issues, where do they go???

[Max]: Day to day, the president. Large issues to council.
[Cole]: To me this is the same as the ombudsperson, there isn’t really another person you can go to.

[Michelle]: HR committee seems reasonable.

[Cole]: respect the day-to-day service of the president, now I’m trying to think from a structural problem. In practice, for large issues it’d go to the Board?

[Max]: think it’d end up at council.

[Chris]: last point. Non-voting member piece. code is clear about the fiduciary duties of non-voting members of council. This may be something we want to fix.

[Jeanie]: seems like a problem with our code.

[Chris]: seems like we don’t want someone with a fiduciary duty to the Society to be doing investigations of the Society.

[Cole]: As an ombudsperson you’re holding the society to account, which is the height of fulfilling your duty to the Society.

[Chris]: My understanding so far: most things aren’t drastic yet, most problems are HR, should consider doing a review at the end of the year.

**Table on agenda discussion - 5 mins**

Jeanie: I made this thing, do you like it

generally: people like it. Sheldon to draft

**Elections Code review 2.0 - 30 mins**

*Continuing our convos from last committee:*

IDEA 3: PRESERVING CAMPAIGN MATERIALS

[Max]: so this would mean saving platforms and campaign websites?

[Michelle]: my vision is all this information exists on the website so the public can see what people campaigned on. More of an incentive to make promises that are realistic. Also helps people see what campaign websites/posters look like

[Max]: think our executive goals policy is good at doing this. I think our “document dump” parts of our website is not good. Concerned about the sheer amount of documents as well.
Jeanie: I think maybe on our website we just need to communicate better about what people can do (communicate w archives etc.)

[Michelle]:

[Max]: maybe we should amend the goals policy that we need to include your platform in your goals presentation.

[Jeanie]: this feels more like an EA decision than a code thing

[Cole]: is there somewhere else that does something similar to this?

   [Jeanie]: the media generally does this

[Max]: think we should include this, change policy. The platforms are the closest way for the Board to hold people accountable.

[Sheldon]: Would you like to amend I-9 to say this? What would we like to say?

[Max]: copy of their campaign material, a platform or something.

[Cole]: should we require people send this to the CEO? Would like to avoid situations where people lose documents

   [Katherine]: Don’t think people would fill that out well though.

   [Max]: Agree with Katherine, don’t think we have full platform points. Think we should just suggest people submit documents from the campaign.

[Katherine]: Sheldon could you draft something?

IDEA 4: CLUBS/CONSTITUENCIES

IDEA 5: APPEALS COMMITTEE

Next Meeting

The next scheduled meeting is Nov 18th, 2019.

Adjourn

The meeting was adjourned at 1:00.
AMS Governance Committee
Minutes of November 18th, 2019

Attendance
Present: Katherine Westerlund (Chair), Jeanie Malone (Councillor), Michelle Marcus (Councillor), Max Holmes (Councillor), Alex Gonzalez (Councillor) - late, Sahar Dua (Student at Large), Cole Evans (VP Administration), Sheldon Goldfarb (AMS archivist - non-voting)

Guests:
Regrets: Sahar

Recording Secretary: Jeanie, Katherine

Call to Order
The meeting was called to order at 12:08 pm.

Introductions

Approval of Agenda
Moved: Jeanie Seconded: Cole
That the agenda be adopted.

Result: The motion carries unanimously.

Approval of Minutes
Moved: Max Seconded: Jeanie
That the minutes of November 4th, 2019 be approved.

Result: The motion carries unanimously.

Code Changes - 15 mins
Moved: Jeanie Seconded: Max
“BIRT the AMS Governance Committee approve the recommendation of the code changes entitled Committee Reporting to AMS Council for approval.”
Result: The motion carries unanimously.

[Jeanie]: I love tables! We should maybe attach the template table with this so it makes more sense.

[Katherine]: I will write the rationale thing for this or maybe a general one for all of these changes.

[Max]: So this means people need to send things in the morning so the table can be updated. Deadline in Code is 10am, believe we should be more strict about it. Table is only going to be helpful if it’s followed.

[Sheldon]: we could update the Chair section to reflect this 10am timeline?

[Jeanie]: Believe this is a friendly amendment. Does this give Joanne enough time?

[Max]: Yes, she said it was fine if they are in by 10am. Not good if it is late.

Moved: Seconded:

“BIRT the AMS Governance Committee approve the recommendation of the code changes entitled Managing Director’s Signing Authority to AMS Council for approval.”

Result: tabled for now until exec comm gives input

[Alex]: I think we need to keep the part where it says Keith doesn’t sign off on services? What is changing here?

[Sheldon]: He doesn’t currently and he is being allowed to now.

[Alex]: It seems unclear.

[Sheldon]: Could add services back in if that is useful?

[Max]: I don’t remember when we were discussing this. Thought the issues were with businesses, not services?

[Sheldon]: This was part of the issue. He previously had businesses. He has the services reporting to him so it makes sense that he is allowed.

[Max]: I thought this was more operational than for Services?
[Max]: I believe we should send this back to Executive comm and inquire.

general consensus: send back to Executive.

Moved: Max Seconded: Michelle

“BIRT the AMS Governance Committee approve the recommendation of the code changes entitled Posting the Council Agenda on the Website to AMS Council for approval.”

Result: Unanimously approved

Moved: Max Seconded: Michelle

“BIRT the AMS Governance Committee approve the recommendation of the code changes entitled Statements from Students at Large to AMS Council for approval.”

Result: Unanimously approved

Moved: Michelle Seconded: Max

“BIRT the AMS Governance Committee approve the recommendation of the changes to Internal Policy I9: Executive Goals to AMS Council for approval.”

Result: Tabled until exec comm gives feedback

Cole: Still don’t like it, believe this to be redundant. Think the premise behind it is nice, but to attach campaign materials is vague (no definition). Don’t think there’s enough of a structure here.

Katherine: how would you change it?

Cole: makes sense to potentially submit an “official platform” after your campaign. A “registered platform”. Think this will be easier than
Max: I-9 doesn’t say that, says you should be working on your goals in May (<1onth post election) so not worried about loss of materials. Worried about giving people the opportunity to change positions after being elected.

Michelle: would prefer campaign materials or a platform

Max: we don’t have official platform guidance.

Cole: technically we don’t have a platform.

Michelle: maybe we reword it as promises?

Jeanie: I see this as being fairly vague and open to interpretation.

Cole: not against that in theory, just don’t think this is the best way to do that.

[Sheldon]: What are we trying to address?

[Max]: People don’t keep promises and council doesn’t remember them.

[Max]: Prefer platform, goals, priorities ... promises aren’t good.

[Jeanie]: We probably should send this to exec comm before council?

[Katherine]: Yeah

[Cole]: Other concern: what do we envision happening if their platform is well intentioned but unrealistic. They get told this after being elected. Then this goes to council. What happens then?

[Max]: How well intentioned could it be to not make realistic promises? The evolution should be occurring in public.

[Jeanie]: Much rather care that you follow the goals that you set.

[Max]: the idea is that you have run on ideas, and then set goals based on those ideas. Council can’t fire you, only the student body can do so. The student body only gets one opportunity to give their thoughts on what they believe the Society should be doing, and having some connection between election priorities and executive goals allows people to evolve those ideas in the public realm.

[Jeanie]: evolving process is the purpose. Do we believe this phrase needs to be reworked before sent to the Executive.
AMS Governance Committee

Agenda of November 18th, 2019

General consensus: Send it to the Executive and see what they think.

*Other discussion on these motions:*

Max: As a social experiment, we should put these code changes on the consent agenda. A test balloon, if you will.

[Jeanie]: NO

[Katherine]: Let’s make these all come to council as one omnibus motion and people can split the motion if they want.

Cole: believe we should have an Executive Break policy to prevent everybody from leaving.

Jeanie: sounds more like an Executive Restraint policy.

*Updates about the Equity Report - 10 mins*

Had a meeting with Cristina!

[Max]: if it’s not happening this year... I remember these discussions starting this year, how are we only at the RFP drafting stage now?? What has been happening at Advocomm?

Katherine: believe they have been working on day-to-day operations, equity plan has been shifted on the backburner sometimes to allow for operations.

Max: just seems like we are at the same place as last year.

Alex: how does this relate to the strategic plan?? Considering the priorities of UBC at large this shouldn’t necessarily be backburner.

Michelle: seemed like the office was doing research, realized we should

Max: this is advocomm work, unsure about how we have delayed it for this long. Disappointed with the progress.

Max: believe if indigenous students wants representation on council, they should be enabled to have that.

Alex: in my communications with them it appears to be a priority for the indigenous committee.
Max: let’s ask the president’s office to inquire, whether or not this should be voting seat or not.

Cole: how does this fit into our new ad-hoc committee?

Max: planning on briefly discussing, mainly talking more about council. Believe this is a very specific, clear thing the governance comm itself can take on itself.

Sheldon: this takes a bylaw referendum.

Alex: Comment: when we are talking about this seat, we should ask if they believe there should be an indigenous representative or a musqueam representative?

Max: Believe we have communication channels with musqueum and general population. would be reasonable to ask them about clarifications in wording around this seat.

Michelle: is the indigenous committee given the opportunity to send reports to council?

Max: don’t know what that comms piece has been like. They are not required to report, but are given the opportunity. They can make motions and code changes too; hope this has been communicated to them.

Alex: I think Chris’ office is responsible.

Max: where’s the ToR for the fund too?

Alex: should we review which executive is best to have this comms piece under their portfolio? not sure whether this makes sense to be under someone else’s portfolio.

Katherine: I’m getting the sense that we are still interested in drafting this for potential bylaw amendment. Will communicate with Chris’ office.

Cole: maybe something to talk to Chris about: does it make sense to elevate this role to be an AVP?

Max: we have discussed this in the past, president doesn’t have AVPs

Katherine: will talk to Chris + HR about this.

Max: this is a sorry state of affairs (regarding

**Where to go from here - 5 mins**
Keep talking elections?

Katherine: believe we should be targeting bylaws next (after elections appeals committee.

Cole: don’t think we should be targeting appeals committee yet, worried the ad-hoc will make all changes useless.

Max: think this is more about changes we could have for this year.

**Elections Code - 15 mins**

APPEALS COMMITTEE - is it effective in its current state?

**Next Meeting**

The next scheduled meeting is Nov 25, 2019

**Adjourn**

The meeting was adjourned at 1:05 pm.