AMS Operations Committee

Wednesday February 26th, 2020 - THE GALLERY

**Members:** Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Jeanie Malone (BoG Representative), Max Holmes (BoG Representative), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

**Agenda was distributed less than 48 hours in advance.**

**Present:** Jeanie, Max, Cole, Katherine, Aidan

**Guests:**

**Regrets:** Alex, Lily

**Call to Order**

Called to order at 5:16pm.

**Adoption of the Agenda**

Moved by: Jeanie  
Seconded by: Max  
Motion passes unanimously.

**Approval of Committee Minutes**

Be it resolved that the Operations Committee approve the minutes of the January 30th, 2020 meeting.

Moved by: Jeanie  
Seconded: Max  
Motion passes unanimously.
Cole Updates - 5 minutes

[Cole]: I am elections. Also I have talked to constituencies and got data/feedback and have a list of recommendations. Really helpful to identify what the VP Admin portfolio priorities should be from student groups (club exec, etc). Some AMS general stuff. Will be circulated to council.

Working on securing clubhouse replacement.

Sustainability subcommittee met in January - new ASAP (action plan) based on UNSDG. Went to conference on this.

Hatch - new show! There was a Unist'ot'en legal fund fundraiser art show, raised a few hundred dollars. Some SHAPE updates in council tonight!

[Aidan]: Is bookings system included in new clubhouse?

[Cole]: No, working on solution.

[Max]: Is this software updated regularly? Cloud-based?

[Cole]: Not entirely static, there are update pushes. Still working on some of the due diligence. Good testimonials from other users so far.

[Max]: Can you ask them what features/innovation they are thinking about moving onward? Want to make sure we are getting something that is pushing forward.

[Cole]: Yep!
Policy I-7 Check In - 5 minutes

[Cole]: Is everyone okay with this? Not everyone voted, but it still passed email vote.

[Katherine]: I am okay!

(Max): I am neutral but looks good.

New Club Approvals - 20 minutes

[Katherine]: Many have already been rejected.

BIRT the operations committee approve the clubs highlighted in the circulated document. The non-approved clubs will be revisited at the next meeting for further discussion.

Moved: Max          Seconded: Katherine
Motion passes unanimously.

IFC Updates - 10 minutes

[Cole]: MOU still in progress; waiting on a revised draft from IFC.

[Cole]: UBC Sororities - thinking about whether the rule about clubs needing to be open to all AMS members - we could consider clubs that are restricted to historically marginalized groups… alignment with BC human rights tribunal.

[Katherine]: Still not sure about the governance issues… you can't join an IFC direct, you need to be in a subsidiary org etc.

[Cole]: UBC Sororities has a judicial board, etc.
Adjournment

Meeting adjourned at 5:55pm. No OPS NEXT WEEK
AMS Operations Committee

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Agenda was distributed less than 48 hours in advance.

Present: Jeanie, Max, Cole, Katherine, Aidan
Guests:
Regrets: Alex, Lily

Call to Order
Called to order at 5:16pm.

Adoption of the Agenda

Moved by: Jeanie Seconded by: Max
Motion passes unanimously.

Approval of Committee Minutes

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Motion passes unanimously.
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Moved: Max  Seconded: Katherine
Motion passes unanimously.

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[Katherine]: Still not sure about the governance issues… you can't join an IFC direct, you need to be in a subsidiary org etc.

[Cole]: UBC Sororities has a judicial board, etc.
Adjournment

Meeting adjourned at 5:55pm. No OPS NEXT WEEK
AMS Operations Committee
Monday, March 9th, 2020 - THE GALLERY

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Jeanie Malone (BoG Representative), Max Holmes (BoG Representative), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

Agenda was distributed less than 48 hours in advance.

Present: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Max Holmes (BoG Representative), Lily Liu (Student at Large)

Guests:

Regrets:

Call to Order
Called to order at 5:18 pm

Adoption of the Agenda

Moved by: Alex Seconded by: Max
Motion passes unanimously.

Approval of Committee Minutes

Be it resolved that the Operations Committee approve the minutes of the February 26th, 2020 meeting.

Moved by: Max Seconded: Katherine
Motion passes unanimously.
Cole Updates - 5 minutes

Cole:
- I am president-elect
- MoU, IFC sent over new draft. Hopefully will be brought to this committee by this month.
- Clubroom applications coming up imminently
- BOG AND SENATE GETTING AN OFFICE
- Will be challenging but we thrive in chaos
- Club renewals will be hard without clubhouse, but hopefully we will get a new one ASAP!

Katherine: HATCH?
Cole: going back to the drawing board. Working on a strat plan for the gallery and the collection.
Max: we had a referendum, I think we have a Vision.

Operations Committee Policy Manual Changes - 45 minutes

Go to page 24!!
Max: I am concerned about section 16 - please review with HR. Why is Cole/VP admin the man in charge?
Cole: we will review with HR
Katherine: sends these HR things to HR committee and HR dept and VP admin
Max: I hate rules. Too many rules - we can’t enforce.
Cole: we need rules.
Max: the bureaucracy is a lot
Katherine: we need it to point out when/if things are wrong. Prevents abuse of power
Cole: we. need. rules.

Adjournment

Meeting adjourned at 5:59 pm.
AMS Operations Committee  
Minutes of the May 27th, 2020 Meeting | Zoom

Attendance
Present: Sylvester Mensah Jr. (AMS VP Admin), Ben Du, Katherine Feng, Alex Arbelaez, Lawrence Liu, Daniel Martin

Regrets: None (Ryan Wong, resigned)

Call to Order
Moved by: Alex, Seconded by: Lawrence
The meeting was called to order at 6:33pm.

Land Acknowledgement
We acknowledge that this meeting is taking place on the traditional, ancestral and unceded territory of the Musqueam people. It is important to recognize that learning, teaching, and discussion has happened long before our time here and that we are very privileged to be on these territories that are not our own.

Approval of the Agenda
Moved by: Katherine, Seconded by: Lawrence
BE IT RESOLVED THAT the agenda is adopted as presented.

1. Committee Updates
   a. Resignation of Ryan Wong from the Operations Committee

2. Appointment of Vice Chair
   Katherine Feng was appointed Vice-Chair by unanimous decision

3. VP Administration Updates
   Overview of VP goals for the year (Sylvester): providing clubs with operational support (event planning, marketing, membership growth etc.) to make sure they're sustainable, creation of a Permanent Art Collection database on the AMS website, executive orientations will be online and different times to accommodate people in different time zones

4. Discussion about Club Membership Fee

   Ben: Will clubs meet in person? If not, membership fees may not be reflective of the services clubs provide

   Katherine: How will clubs operate without the collection of membership fees?
**Sly:** Clubs may potentially get funding from the Club Benefit Fund (typically used to fund events)

**Daniel, Ben:** How will clubs collect fees?
- Everyone can e-transfer money into the club account

**Sylvester:** The committee can remind clubs that people may be facing financial difficulty, encourage lowering of fees

**Alex:** Fees may disincentivize people from joining clubs

**Ben:** Club executives could potentially make the decision

**Katherine:** Are clubs likely to reduce/waive fees?

**Sylvester:** clubs will likely choose to reduce fees rather than waive

Future action decided on by unanimous decision: Notice to be sent out informing clubs to be mindful of people’s financial situations, consider reducing fees, send updated fees. This will be communicated during Executive Orientations next week.

5. **Discussion about the name of new Resource Group: The Neurodiverse and Disabled Alliance**

**Sylvester:** would be good to hear RGAC’s reasoning in choosing the name

**Alex:** federal government uses the term “people with disabilities”

**Ben:** Quoting the federal government “*The word 'disabled' is an adjective, not a noun. People are not conditions. It is therefore preferable not to use the term 'the disabled' but rather 'people with disabilities’*”

*More about it here:*

**Recommendation for renaming (Daniel):** The Neurodiverse and Disabled Community Alliance

Next meeting: invite RGAC representative to explain the intention behind the name and considerations they may have had

6. **COVID-19 & AMS Operations**
   1. **Gradual Nest Reopening**
      Sylvester: The Nest is currently open but not at full capacity. COVID-19 operations of Nest planned until the end of the summer: increased signage, max 2 people in the elevator, all club facilities closed due to inadequate custodial staff, no room bookings available

   2. **Safety Measures**
See above
Ben: Is hand sanitizer available and are doors propped open?
Sylvester: Yes and only the Blue Chip exit door is propped open. The main Nest doors are not propped open, mainly to not encourage more people to enter the Nest

3. Room Bookings
Sylvester: how do we adjust the room booking system appropriately in the fall? Would sending out a survey to clubs asking what their expectations are be useful?
   - Katherine: Survey useful as long as enough information is given to club executives to make decisions

4. Adjusting for the fall semester
Sylvester: in the fall, limit room bookings to events that need to be in person, create a room booking priority system
Task for Admin team (Sylvester) agreed on unanimously: creation of a resource document suggesting how clubs can operate without being in person

7. Any additional items
None

Adjournment
Moved by Lawrence, Seconded by Katherine
The meeting was adjourned at 7:33pm