Attendance
Present: Cole Evans (President), Lucia Liang (VP Finance), Georgia Yee (VP Academic & University Affairs), Sylvester Mensah Jr. (VP Administration), Kalith Nanayakkara (VP External), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Guest: Michael Kingsmill (AMS Designer)

Recording Secretary: Sheldon Goldfarb

Call to Order
- The meeting was called to order at 12:07 pm and took place by videoconference.

Agenda
- The agenda was adopted (Cole, Lucia).

Minutes
- The minutes of July 15 were approved (Georgia, Lucia).

CCTV Server Replacement
- Michael:
  - Currently there’s an extensive CCTV system in the building and outside and in the Life Building.
  - This server is primarily for the Nest.
  - We’re looking for a large capacity server with lots of memory.
  - We’ve had a problem with quality: we want to upgrade the resolution.
  - Also provide redundancy, a failsafe feature.
  - We had bids from three providers; we’re going with Securicom.
  - The price will be $44,646.
  - This has been approved by the Finance Committee.
  - The amount is just over the line requiring two committees to approve and send to Council.
MOVED LUCIA, SECONDED GEORGIA:

“That the Executive Committee recommend the expenditure of $44,646 from the SUB Repairs & Replacement Fund for the replacement of the existing surveillance system server.”

... Carried

Updates

- Lucia’s update:
  - Get Thrifty business plan review.
  - Bike Kitchen deficit repayment plan.
  - Rubric for Fincom-administered funds.
  - Many students don’t know what our funds are, and now in COVID people are asking where the fees go to: my team is reaching out to fee-receiving groups.
  - Health & Dental: adding more money into the fund.
  - International Student MSP support.

- Sylvester’s update:
  - Started the onboarding process for Campus Base: contacting clubs, then public launch.
  - Meeting undergraduate societies about their asks.
  - Office and locker allocation complete.
  - Discussing creating a second assistant manager position for the Hatch Art Gallery:
    - There would be one assistant manager for the permanent art collection and online communications.
    - The other assistant would be a more hands-on position about installations within the gallery.
    - We can afford to do that because we won’t be hiring an assistant manager for the Clubs Resource Centre: don’t think we’ll need them.
  - Found an external website to host virtual exhibitions for programming come September.
  - Rotating runoff gardens across from Pie R being repaired; new plants to give a greater sense of joy.

- Ian:
  - If we go ahead with the cannabis dispensary plan, can we grow marijuana in the gardens?

- Cole:
  - If the whole building gets licensed as a grow-op.

- Georgia’s update:
  - Climate Emergency Taskforce working to produce recommendations for August 5.
  - Continuing work on COVID-19 survey report and Academic Experience Survey (AES) report.
AMS Executive Committee

Minutes of July 29, 2020

- Will do AES on August 26 instead of August 5.
- Looking at incorporating Accessibility Technical Guidelines into courses:
  - Giving students income as note-takers.
- Proctorio working group:
  - Best practices for invigilation tools.
  - Funding to go only to courses where it required.
  - A privacy audit to make sure information is not retained.
- On implementation committee for UBC Policy SC-17 (on sexual misconduct).
- Brainstorming about affordability plan.
- Meeting about undergraduate research opportunities: hoping to provide more support for paid and meaningful opportunities.
- UBC Policy SC-12 (on safety abroad).
- Policies that need to be looked into in the light of COVID.
- Half a million dollars for lecture-recording equipment (Allard Law and Forestry).

- Kalith’s update:
  - Neighbours Agreement passed: We can go forward with the UNA Agreement/relationship.
  - The provincial government has released new money for BC Campus.
  - Just started federal advocacy: spoke to the Prime Minister’s Office and MP Joyce Murray.
  - Transit subsidy: Hearing from some faculties that students are unaware of what we’re offering: working to get the word out.
    - Prepping for the fall: U-Pass being reinstated, but waiting to see what the fall really looks like.
  - Equity-based grants.
  - Sexual violence prevention.

- Ian’s update:
  - Safewalk:
    - Interviewing for Safewalkers.
    - Will start operating in August.
    - Demos for software to replace Olivewood: will bring proposal to the Executive.
    - Two accessibility shuttles coming soon.
  - Tutoring:
    - Secured $25,000 from UBC’s CSIC (Centre for Student Involvement and Careers).
    - Interviewing for senior and regular tutors.
    - Marketing plan.
  - Peer Support:
    - Team hired.
    - Revamping hiring and training process (with HR Department).
    - Certificate training.
Outreach: on board with First Week.
- Food Bank:
  - Busy as ever.
  - Interviewing for a second assistant coordinator to help with the load.
  - More equipment.
  - Trialling food delivery.
- Housing:
  - Doing interviews with applicants.
  - Using Campus Base for data collection.
- Cole:
  - Need a proposal for the Safewalk shuttles.

Rec Centre
- Cole:
  - I’ve been invited to sit on the RFP selection committee.
  - Project is slowly getting up and going.
  - Exciting developments about how we can be more involved.

Student Data MoU
- Sylvester:
  - Consulting about new MoU.
  - Revising old one partly because of efficiency; also to continue the CWL integration with Campus Groups.
  - Also updating how frequently we get data:
    - Adding dates because of the difficulty in reaching out to students, especially in the summer.
    - May increase to 6 updates a year and whenever we need one.
  - Addressed housing the data outside Canada.
  - Affiliated institutions: instead of relying on UBC, we’ll create MoU’s with each of them (St. Mark’s, Regent, VST): the students there are our members.

Norm Theatre
- Cole:
  - Meeting with the Associate Dean of Operations in Arts and the interim Department Head in Theatre and Film.
  - Good conversations.
  - Lots of interest in the space.
  - Looking at Norm becoming a hub for lots of things.
  - Have additional work to do on asbestos abatement.
  - Sending a cost proposal to the University on the project.
Equity Plan Steering Group

- Cole:
  - Meeting with the consultant.
  - Importance of a steering committee for the Equity Plan to get involvement from the students, for guidance of the process.
  - Proposed structure:
    - Me
    - My assistant Niki
    - One Executive
    - Praneet (the HR Manager)
    - 2 Councillors
    - 3 students at large (one named by the Resource Groups, one by the Black Students Union, and one by the Indigenous Committee).
  - Want to develop a ToR.

- Abdul:
  - Perhaps more representation?
  - From the Neurodiverse and Disabled Alliance?
  - From the Pride Collective?

- Cole:
  - The goal would be that the Resource Group representative would represent those two.
  - Obviously, yes, those groups will be engaged with, but there will be just one person on the Steering Committee.

Adjournment

- The meeting was adjourned at 12:54 pm.