Agenda of the AMS HR Committee
July 7th, 2:30 pm

Attendance
Present: Cole Evans(President), Lawrence Liu(Councillor and Chair), Chrissa(Councillor), Leslie Tulett(HR Coordinator)
Regrets: Chris Hakim, Crystal Derekhshan, Nevena Rebic

Call to Order
The meeting was called to order at 3:05 pm.

Territorial Acknowledgement

Approval of the Agenda
Moved: Cole Seconded: Chrissa

“BE IT RESOLVED THAT the agenda be adopted as presented.”

Approval of Previous Minutes
Moved: Lawrence Seconded: Chrissa

“BE IT RESOLVED THAT the minutes from the June 5th Committee meeting be approved and sent to AMS Council”

Agenda Items
1. Presentation from AVP Funds(New Finance Position)
   a. AVP Funds Presentation
   b. AVP Funds JD

“Motion to approve new Finance position of Associate Vice President Funds from HR Committee”
Moved: Seconded:
Motion Tabled Indefinitely - Motion referred to the Exec committee
2. Goal-setting
   a. Goals of Chair
      i. Draft of Goals
   b. Committee member goals
Next Meeting
The next scheduled meeting will be on: N/A

Adjournment
Moved: Lawrence                  Seconded: Chrissa

There being no further business, the meeting was adjourned at 3:47pm.

Minutes
New AVP funds position:
Cole:
- too many coordinators within Portfolio
- restructuring portfolio instead of adding more, positions can be cut
- recommendation for new position: merge sustainability fund and impact grant coordinators (funds and grants)
Leslie:
- need for a new position should be long term
Cole:
- no immediate funds use- new position should be exec-wide consensus

Goal 1: Increase diversity among AMS applicants
Cole: how we can reach out to every corner on campus to increase diversity of applicants
Leslie: candidates are from many different backgrounds recently, but always going to get greater # of applicants from greek/ councillor/undergrad societies
Cole: ways to create more equitable hiring process to decrease nepotism eg blind application process

Goal 2: Increase student service staff salary
Leslie: because student service staff done thought appointment- not associated with other aspects of staff= difficult to increase salary for one and not increase the wage for everyone
Cole: good idea to broaden scope of this committee so that HR play of the role of compensation of all roles with society- alter code to mandate HR to give recommendation including service staff and event staff

Goal 3: Improve transition process
Cole
- the current transition process is ad hoc
- what’s the best way to do transition process to prevent lag
  - eg SSM - new service manager shadows an existing manager
● create a transition report template

Goal 2: Review Exec Salary
 ● if wages increased, salary increase across the board
 ● long goal that has been discussed years before, won’t be able to go in effect til next exec team
 ● ideally, decision marked by end of year (due to covid circumstances)