Agenda of the AMS HR Committee  
11:45 am August 14th, 2020  

Attendance: Oluwakemi Oke, Nevena Rebic, Lawrence Liu, Chrissa Rassias, Leslie Tulett, Laura Beaudry, Crystal Derakhshan, Sylvester Mensah(Guest)  

Regrets: Cole Evans, Chris Hakim  

Call to Order  

The meeting was called to order at 11:46pm.  

Territorial Acknowledgement  

Approval of the Agenda  
Moved: Chrissa  
Seconded: Laura  

“BE IT RESOLVED THAT the agenda be adopted as presented.”  

Approval of Previous Minutes  
Moved: Chrissa  
Seconded: Crystal  

“BE IT RESOLVED THAT the minutes from the July 7th HR Committee meeting be approved and sent to AMS Council”  

July 7th Meeting Agenda  

(Agenda Items)  
1) Hatch Manager Job Description Update  
   a) New 20hr/Week Hatch Assistant JD, 2020  
Sylvester: Increasing existing weekly hours from 10 to 20 hours will make up for workload increased due to COVID status of the gallery  
Nevena: Can this be broken down into separate positions?  
Sylvester: Was intended to be a breakdown in positions into two- existing manager resigned so better to increase work hours for the job posting(active on AMS website pending approval from the committee)  

“BE IT RESOLVED THAT the HR Committee approves the temporary update for this upcoming academic year to the Job Description for the position of the Hatch Arts Gallery Assistant Manager”
Moved: Lawrence  Seconded: Crystal
Passed

2) Indigenous committee chair wage implementation
Lawrence: Emailed received from Alexandra Thomas- Indigenous Engagement Facilitator of AMS inquiring about chair wage, what is current status of Indigenous Committee?
Laura: Committee started in 2018, weekly meetings, lots of different work done with each executive portfolio
Lawrence: Are there current chairs?
Laura: no chairs but elected presidents organize and lead meetings, currently co-presidents
Nevena: Backpay available?
Leslie: Yes! Recommendation is to pass some kind of motion and I can work on initiating wage with Cole.

“Be it resolved that the HR Committee approves a wage implementation for the co-presidents/co-chairs of the Indigenous Committee”
Moved: Lawrence  Seconded: Crystal
Passed

Next Meeting
The next scheduled meeting will be TBD

Adjournment
Moved: Lawrence  Seconded: Crystal

There being no further business, the meeting was adjourned at 12:15