



**Operations Committee Goals: 2020-21**  
(July 3rd, 2020)

Dear Steering Committee,

Please find below the goals for the Operations Committee for the 2020-21 year.

Respectfully,  
Sylvester Mensah Jr.  
Operations Committee Chair

Goal No.	Goal	Goal Type	Mandated By	Target Completion Date
1.	<p><b>COVID-19 Response (Club Alternative Programming)</b></p> <p>The Operations Committee directed the VP Administration in creating a Clubs Fall Engagement Survey that sought to gage the needs of AMS Clubs going into the fall semester.</p> <p>Upon receiving this data, the Operations Committee will suggest ways in which the AMS and VP Administration can better support clubs as they adapt to current situations.</p>	Short-term	Operations Committee & VP Administration	August 2020
2	<p><b>Early introduction to the AMS through AMS Clubs</b></p> <p>This committee recognizes that current situations will make it harder for students to be introduced to the AMS and its clubs and hence this committee has found an additional way to ensure the visible presence of our AMS Clubs by including them in the Jumpstart programming.</p> <p>This will reward clubs with good programming with the opportunity to lead social workshops during Jumpstart, thereby increasing the visibility of that club while promoting the AMS and the various subsidiaries it represents.</p>	Short-term & Strategic	Operations Committee, UBC Orientations & VP Administration	September 2020
3.	<p><b>AMS CampusBase</b></p> <p>This committee will spearhead the successful implementation of AMS</p>	Long-term & Strategic	Operations Committee & VP Administration	December 2020

	<p>CampusBase by serving as the body directing the procedure in which clubs, student groups and the general student body will be introduced to the system as well as dictating all administrative duties as required.</p> <p>A successful implementation will involve having at least 50% of AMS Clubs onboarded prior to Clubs Days and 100% on boarded by the end of Term 1.</p>			
4.	<p style="text-align: center;"><b>AMS Club Audit</b></p> <p>The AMS currently has a scarcity issue with its clubs - 'infinite' AMS Clubs competing for 'finite' resources. The aim of this audit will be to ease out the pressures from both the AMS and AMS Clubs to ensure better operations, communication and functionality.</p> <p>This audit will be conducted by the Operations Committee and will involve a detailed overview of the bylaws of existing AMS Clubs, after which a report will be submitted to council, outlining various findings and recommendations that can be carried out by the Operations Committee/VP Administration/Council and AMS Clubs in addressing the audit report.</p>	Long-term/Strategic	Operations Committee	February 2021
5.	<p><b>Engaging AMS Clubs more with AMS Operations</b></p> <p>This committee will advocate for the inclusion of AMS Clubs in AMS/UBC operations in areas that align with the purpose of our clubs' mandates.</p> <p>e.g. In collaboration with the AVP Sustainability, all sustainability related</p>	Routine & Strategic	Operations Committee	April 2021

	<p>AMS Clubs have been contacted and introduced to various initiatives currently underway by AMS Sustainability and other groups on campus. This way, our clubs will be included in various elements of consultation and programming that cater to the general student body, thereby introducing them to new ways of engaging with AMS Members.</p>			
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