



**AMS Annual General Meeting
October 29th, 2020**

Proposed Bylaws Changes: Newly Proposed Changes Package

Summary of Proposed Changes

The AMS is excited to be proposing the following package of Bylaw changes for consideration at the 2020 Annual General Meeting. The amendments included in this package are mostly operational, and are intended to modernize AMS Bylaws and ensure our systems are working efficiently and fairly for our members and staff.

This package will be brought forward for adoption as an omnibus package at the Annual General Meeting. This means that the following proposed changes will be voted on all at once.

You can find a summary of the changes below. Relevant sections are **highlighted**. Proposed deletions are indicated with a ~~strike through~~, and proposed additions with ***bolded italics***.

Bylaw 1	Updated definition for AMS Offices, removal of “Council Senators” and “Ubysey”.
What’s being changed?	Revised definition for the AMS Offices and the removal of the terms “Ubysey” and “Council Senators” from AMS Bylaws.
Why is it being changed?	The term “Administration Office” is outdated. “Council Senators” no longer exist in the form of the definition. The Ubysey is being struck from Bylaws as it is now an external organization (used to be under the AMS). Mentions of the Ubysey have been replaced with “campus publication”.

~~Administration~~ **Main Office** — shall mean the ~~Business~~ **Main Office** of the Society

~~Council Senators~~ — shall mean the student Senators who hold voting seats on Council

~~Ubysey~~ — shall mean the student newspaper known as the Ubysey

Bylaw 2(1)(b)	Updated wording.
What’s being changed?	Added language to accommodate AMS Council designating individuals as honorary members, and tying it in with Associate Member status.
Why is it being changed?	Just to add clarifying language around honorary members, and to say that procedures for designating them shall be outlined in the AMS Code of Procedure.

(b) ASSOCIATE MEMBERS

Associate members shall be those persons who are not active members and:

- i) are members of the faculty or staff of UBC Vancouver or the Society; or
- ii) are designated as associate **or honorary** members by Council **through procedures as provided in the Code.**

Bylaw 3(1)(a)(ii)(4)	Changing Managing Director and President AGM Report from “School Year” to “Academic Year”
What’s being changed?	Changing the term of what the President/Managing Director presentation covers from School Year to Academic Year.
Why is it being changed?	Since in AMS Bylaws the “Academic Year” means the full year starting in September, this is a housekeeping change to more accurately reflect AMS operations.

ii) The following business shall be conducted at the annual general meeting:

- (1) receiving those Financial Statements prepared in accordance with Bylaw 5(3)(d)(iii)(1);
- (2) receiving and approving the preceding fiscal year’s Financial Statement duly approved and reported on by the Auditors;
- (3) appointing the Auditors of the Society for the ensuing fiscal year;
- (4) receiving the Report of the President and the Managing Director with respect to the activities of the Society of the present ~~School~~ **Academic Year.**

Bylaw 3(1)(b)(i)(2)	Adjusting Special General Meeting (SGM) petition requirement to threshold that equals quorum for SGM
What’s being changed?	The number of signatures required on a petition to call a Special General Meeting.
Why is it being changed?	Currently, the number of signatures required to call a special general meeting is slightly less than what quorum would be. This change (in today’s context) would increase the requirement from 500 signatures to approximately 580. This change brings this in line with other similar language in AMS Bylaws regarding petitions.

Special general meetings of the members shall be called forthwith by the President upon:

- (1) a Resolution of Council; or

(2) a petition stating the purpose of a meeting duly signed by 500 active members, **or one-percent (1%) of active members, whichever the greater number**, evidencing their Student Numbers and delivered to the Vice-President Academic and University Affairs.

Bylaw 3(2)(a)(ii)	Removal of the Ubyyssey from Bylaws and replacing it with social media and campus publication.
What's being changed?	Language relating to posting requirements when the AMS calls an Annual or Special General meeting.
Why is it being changed?	Adding the social media requirement to modernize Bylaws, and swapping use of the term "Ubyyssey" to campus publication to update with removed definition.

2. Notice

(a) Notice of annual general or special general meetings shall be given to the Members of the Society by:

i) posting a notice of meeting the date, time, location, and proposed agenda for the meeting at least fourteen (14) days prior to the meeting, on the Society's website or other electronic notice board; and

ii) publishing **on the Society's social media channels** and in **a the Ubyyssey or other campus publication at least fourteen (14) days prior to the annual general or special general meeting.**

Bylaws 3(2)(b) and 17(1)	Changing signatory duties from VP AUA to President.
What's being changed?	Changing signatory on AGM and SGM notices from VP AUA to President. Changing AMS Seal responsibilities from VP AUA to President.
Why is it being changed?	The Vice-President Academic and University Affairs was historically the Secretary and Vice-President for the AMS. These changes are to modernize the Bylaws and give signatory duties to the President - a more relevant Executive.

(b) Notices of the annual general or special general meetings shall state clearly the date, place, hour and purpose of the meeting and shall be signed by the ~~Vice-President Academic and University Affairs~~ **President**.

BYLAW 17: SEAL

1. The seal of the Society shall be kept in the custody of the ~~Vice-President Academic and University Affairs~~ **President** or such other person as is designated from time to time by the ~~Vice-President Academic and University Affairs~~ **President**.

Bylaws 3(3)(a), 5(3)(d) and 5(4)(b)(i)	Reformatting changes.
What's being changed?	Formatting errors.
Why is it being changed?	Updating to align with formatting in rest of Bylaws document.

(a) Each active member shall be entitled to one **(1)** vote at an annual general or special general meeting of the Society.

~~(c)~~ **(d)** DUTIES OF THE EXECUTIVE

(i) Each voting member of Council shall be entitled to one **(1)** vote at each Council meeting.

Bylaw 5(3)(d)(v)	Tweaks to VP External responsibilities, clarifying language.
What's being changed?	Responsibilities of the Vice-President External.
Why is it being changed?	These small changes are being made to accurately reflect the work of the VP External, such as the addition of municipal government.

(v) The Vice-President External Affairs shall:

(1) be a liaison and encourage friendly relations with other student organizations;

(2) keep Council informed of **relevant Municipal, Provincial and Federal Government educational policy activities, especially those relating to the Society's membership;**

(3) be responsible for the preparation, in consultation with the Executive and other persons set out in the Code, and subject to the approval of Council, of any briefs, discussions, or negotiations with respect to higher education prior to their submission to either **any or both all of the Federal and Provincial Municipal, Provincial, and Federal Governments;**

(4) have other such duties as are outlined in the Bylaws or the Code or assigned by Council from time to time.

Bylaw 10(1)(iii)	Change to Managing Director responsibilities to reflect current practice.
What's being changed?	Responsibilities of the Managing Director.
Why is it being changed?	Small change to update current practice. AMS Council has the ability to request the report when desired, but it is no longer an annual report. Large statements of income and expenditures are already regularly reported to AMS Council and AMS Membership throughout the year.

(a) The Managing Director shall:

i) manage the operational aspects of the Society as determined from time to time by Council;

ii) cause all funds of the Society to be held as deposits in a bank as defined in the Bank Act of Canada or a credit union authorized to carry on business under the Financial Institutions Act of British Columbia, or invested according to an investment policy which has been approved by Council in consultation with a fund manager;

iii) submit to Council ~~prior to February 1st or~~ upon three (3) weeks written notice from Council a statement of income and expenditures **for a period as requested; the period from the beginning of the fiscal year through December 31st of the preceding calendar year. In the event the said statements are requested by written notice by Council, the statements will be for the period as near as possible to the date of the said notice;**

iv) be responsible for maintaining and operating all accounting systems for the Society;

v) have such other powers and duties as may be set out in the Code or assigned by Council from time to time.

Bylaw 11(2)(a)(ii)	Removal of term “student government” from SUB Repairs and Replacement Fund.
What’s being changed?	Terms for the SUB Repairs and Replacement Fund in Bylaws.
Why is it being changed?	The AMS has a significantly broader scope of operations on top of “student government”, and this term has never been defined. Updating to reflect current practice.

ii) ensure the establishment and maintenance of a fund known as the “Student Union Building Repairs and Replacement Fund”, the limits of which shall be determined by the Code, but at no time shall the minimum limit be less than fifteen percent (15%) of the replacement value of the Society’s ~~student government furnishings and equipment, as defined in Code.~~ The Student Union Building Repairs and Replacement Fund shall only be applied to the purchase, repair, and replacement of the ~~Society’s student government furnishings and equipment, as defined in Code.~~

Bylaw 13(3)(9)	Updated subsidiary submission requirements to reflect current practice.
What’s being changed?	Requirements for subsidiaries (clubs and constituencies) to submit financial and asset information to the AMS.
Why is it being changed?	The AMS no longer collects this information from all 350+ clubs and constituencies on an annual basis. This change ensures Bylaw compliance while still allowing the AMS to create rules in the future or to receive information when requested.

~~9. All subsidiary organizations shall on or before ten (10) days prior to April 1st in each academic year submit to the Vice-President Finance its annual report which shall include: (1) a statement of revenues and expenditures of the present fiscal year, (2) a statement of proposed revenues and expenditures for the next fiscal year, and (3) a list of all assets and inventories currently being administered by the organization.~~

All subsidiary organizations shall within seven (7) days submit the following to the Vice-President Finance or Vice-President Administration when requested or when required by Code or the policies adopted by Council

(1) a statement of revenues and expenditures of the current fiscal year;

(2) a statement of proposed revenues and expenditures for the next fiscal year; or

(3) a list of all assets and inventories currently being administered by the subsidiary.

Bylaw 19(3)	Bylaw Amendments procedural clarification.
What's being changed?	Added procedural steps to reflect real practice.
Why is it being changed?	Procedural correction.

3. The Vice-President Academic and University Affairs shall forthwith after receipt of such proposed amendments referred to in Bylaw 19(2)(a) or (c), post a copy of the proposed amendments upon the Society's website or other electronic notice board and shall submit a copy of the same to Council at the first meeting of Council held after their receipt by the Vice-President Academic and University Affairs. **The Vice-President Academic and University Affairs shall also forthwith post such proposed amendments as are passed by Council in accordance with Bylaw 19(2)(b).**