

**CODE CHANGES 2020:
POLICIES AND STRATEGIC PLANS**

TO: Council
FROM: Governance Committee
November 2020

Amendment to update the Policies section of Code to update it and add provisions on strategic plans and frameworks.

Additions are indicated by ***bold italics***. Deletions are indicated by striking through (~~like this~~).

SECTION II: COUNCIL, COUNCIL MEMBERS, AND OTHERS

Article 11. Policies and Strategic Plans

1. Council may create external and internal policies as well as ***strategic plans and frameworks*** ~~combined policies~~.
2. ~~Types of Policies~~
 - (a) Council may express opinions, sentiments or principles about external matters by means of External Policies.
 - (b) Council may establish principles for the Society, or for some part of the Society, along with procedures for implementing those principles, by means of Internal Policies.
 - ~~(c) Council may create Combined Policies that both express an opinion, sentiment or principle in the manner of External Policies and establish principles for the Society in the manner of Internal Policies.~~
3. All policies shall be created in accordance with an internal policy on the format, development, and administration of policies.
4. ***Council shall assign review dates and responsible bodies for each of its policies, and each policy shall be reviewed by the body responsible for it when it is up for review, after which it shall be sent to Council with a recommendation to rescind, suspend, renew, or amend it.***
5. ***Policies, whether external or internal, may only be adopted, amended, renewed, suspended, or rescinded by a Two-thirds (2/3) Resolution of Council.***

6. Strategic Plans and Frameworks

- (a) Council may from time to time create Strategic Plans or Frameworks to lay out long-range plans on such issues as equity and sustainability or on the overall direction of the Society.**
- (b) Plans and frameworks may be created for whatever length of time seems appropriate to Council, and may be drawn up in accordance with whatever format Council deems suitable.**
- (c) Plans and frameworks may only be adopted, amended, renewed, suspended, or rescinded by a Two-thirds (2/3) Resolution of Council.**

[and renumber]

~~Council may assign an expiry date for a policy, in which case the policy shall expire on that date. Council may alternatively assign a review date for a policy, in which case the policy shall be reviewed by that date but shall not automatically expire.~~

- ~~5. A policy with a review date shall be reviewed by the date specified in that policy and shall be sent to Council by the Archivist & Clerk of Council (for Internal Policies) or by the Policy Advisor (for External and Combined Policies) no more than six (6) months after that date, at which time Council may rescind, renew, suspend, or amend it or send it to the body charged with reviewing it.~~
- ~~6. A policy with an expiry date shall be reviewed by the date specified in that policy and shall be sent to Council by the Archivist & Clerk of Council (for Internal Policies) or by the Policy Advisor (for External and Combined Policies) no more than six (6) months after that date, at which time Council may choose to take no action, allowing the policy to expire. Alternatively, Council may renew or amend the policy or direct the body responsible for it to review it further.~~
- ~~7. Policies, whether external, internal, or combined, may only be adopted, amended, renewed, suspended, or rescinded by a Two-thirds (2/3) Resolution of Council. Once amended, the expiration date of an external or combined policy shall be three (3) years from the date of amendment, unless Council specifies an earlier date.~~
- ~~8. All external and combined policies shall be documented in an External Policy Manual maintained by the Policy Advisor. Internal Policies shall be grouped together in an Appendix to the Code. Once they expire or are rescinded, external and combined policies shall remain in the External Policy Manual as expired or rescinded policies.~~