



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS FINANCE COMMITTEE Sustainability Projects Fund Terms of Reference

1. Purpose

The purpose of this Fund shall be to provide funding to Active Members for sustainability projects that enhance opportunities in:

- 1) Student engagement related to sustainability;
- 2) Reduction of the Society's ecological footprint and the ecological footprint of UBC Vancouver;
- 3) Education and outreach related to sustainability;
- 4) The environmental, ecological and socially sustainable operations of the Society and UBC Vancouver.

Any applications approved for funding that is under \$5,000 do not require additional approval by the AMS Finance Committee. Any applications approved for funding that is \$5,000 or over will require further approval by the AMS Finance Committee in order for funding to be released.

Note the Sustainability Projects Fund shall be administered by the Finance Committee.

2. Term

The Terms of Reference is effective from January 2017 and continues indefinitely.

3. Membership

The Sustainability Projects Fund Subcommittee will comprise:

- a. The Vice President Finance (Chair)
- b. The Associate Vice President, Funds
- c. The Associate Vice President Sustainability
- d. One (1) member-at-large
- e. One (1) representative of the university's SEEDS sustainability program
- f. One (1) student named by the University Sustainability Initiative

g. Other representatives as designated by the Finance Committee

4. Roles and Responsibilities

The Sustainability Projects Fund shall be administered by the Finance Committee in accordance with the following provisions:

- a. Only Active Members will be eligible to receive funds; UBC Vancouver's faculty, staff and community partners may work with resources from the Fund only through partnering with Active Members.
- b. An individual or group wishing to receive moneys from this Fund shall submit a project proposal to be evaluated by the Sustainability Projects Committee.
- c. Council shall add a minimum of the balance in the Sustainability Projects Fee account to this Fund on an annual basis.
- d. Accountability measures shall be established by the Sustainability Projects Committee to ensure timely and successful completion of projects.
- e. When approving grants from this Fund, the Sustainability Projects Committee may impose such conditions or restrictions as it sees fit, provided however that such conditions are consistent with this section of Code.

5. Meetings

Meets shall be held once a month to fulfill the responsibilities as mentioned above.