THE ALMA MATER SOCIETY OF UBC VANCOUVER

AMS OPERATIONS COMMITTEE
January 8, 2019 – 5PM, Room #3511

Members

Present: Christopher Hakim (Chair), Katherine West (Vice-Chair, Member-at-large), Jeanie Malone (Councillor), Dylan Braam (Councillor), Cole Evans (Councillor), Nicholas Harterre (Member-at-large)

Regrets: Katherine West (Vice-Chair, Member-at-large), Jerome Goddard (Councillor)

Call to Order

- The meeting was called to order at 5:08 pm

Approval of the Agenda

- The agenda was approved (Chris, Nick)

Approval of the Minutes

- The meeting minutes from the November 27, 2018 Operations Committee meeting was approved and sent to Council (Chris, Nick).

Updates from the VP Administration

- [Chris]:
  - Currently working on Clubs Days.
  - Decided to work hard on the Operations Committee Policy Manual over the holidays.
  - Have been rewriting completely to avoid the find and replace issues.
  - Some discussion topics:
    - Differentiation between Clubs + Society Working Group and Ops roles/responsibilities
    - Sustainability section could be added to the manual?
    - Did not send out the policy on suspensions and expulsions from AMS Clubs for consultation as the Ombudsperson raised concerns with model.
  - The Operations Committee went incamera at 5:17pm (Chris, Cole, Nick).
  - The Operations Committee went excamera at 5:33 pm (Jeanie, Chris, Dylan).

Discussion: Policy on Suspensions and Expulsions from AMS Clubs

- [Chris]:
  - The Ombudsperson believes we need the respondent and complainant to be able to present to the Operations Committee.
  - More adversarial way of a process.
  - Ours is more of an investigation and less of a trial?
- [Dylan]:
We are not a court.

- [Jeanie]:
  - Concerned about the burden that places on the Operations Committee to effectively run trials.

- [Chris]:
  - Should appeals be made at the same body the decision is made at?

- [Dylan]:
  - Only other place is council.
  - Operations Committee has annual (or more) turnover... probably it.

- [Jeanie]:
  - C&S could do the preliminary decision and Operations Committee the appeal?

- [Chris]:
  - I don’t think they should handle these cases.

- [Dylan]:
  - We need to be clear.
  - The appeals are not about an error in judgement or process.
  - Clemency is maybe a better word - the key is the new evidence.

- [Jeanie]:
  - Request for reconsideration is good.

- [Cole]:
  - Should there be a minimum amount of time served before the request for reconsideration?

- [Nick]:
  - A year for permanent and some percentage?

- [Dylan]:
  - Add a maximum number of requests. Once per year? Once per semester? Don’t want weekly reviews of the same thing.

- [Chris]:
  - Will send to lawyers, and then consultation.

Discussion: Operations Committee Policy Manual

- [Chris]:
  - New clubs - we give them a 6-month probation and then give a progress letter 6-month into their term showing they are alive.
  - We never do this? Should we keep it?

- [Jeanie]:
  - No, if it is too many resources and we don’t do it, let’s cut.

- [Chris]:
  - Club status.
AMS Operations Committee

- Getting claustrophobic with lack of everything (resources).
- Good/bad/new statuses - this helps us allocate offices, loans/fund grants etc.

- **[Cole]:**
  - Is there other words than good/bad standing?

- **[Chris]:**
  - C&S v. Operations Committee roles - thoughts?

- **[Jeanie]:**
  - In my mind they should not be doing any adjudication of high level decisions, but most of the administrative work.
  - Their main role is to review club applications, etc.

- **[Chris]:**
  - Concern with clubs that miss renewal forms.
  - Technically these should be deconstituted.
  - I don’t know if we want to host all of these meetings back to back to back.

- **[Jeanie]:**
  - That’s a recommendation though – Operations Committee makes the final decision.
  - We changed our mind on a number of the recommendations for club constitution this fall - it is still an active decision and debate by this committee.

**Adjournment**

- The next meeting will be held on January 15, 2019.
- The meeting was adjourned at 6:02 PM.
THE ALMA MATER SOCIETY OF UBC VANCOUVER

AMS OPERATIONS COMMITTEE
February 12, 2019 – 5PM, Teleconference

Members

Present: Christopher Hakim (Chair), Katherine West (Vice-Chair, Member-at-large), Jeanie Malone (Councillor), Dylan Braam (Councillor), Jerome Goddard (Councillor), Cole Evans (Councillor),

Regrets: Nicholas Harterre (Member-at-large)

Call to Order

● The meeting was called to order at 5:05 pm

Approval of the Agenda

● The agenda was adopted (Jeanie, Katherine).

Approval of the Minutes

● The meeting minutes from the February 5, 2019 Operations Committee meeting were approved (Cole, Jeanie).

Discussion: Men’s Rights Association Booking

● [Chris]:
  o In the Bookings Policy, “controversial bookings” need approval by the Operations Committee.
  o The bookings staff brought this to us.
  o The concern is safety; last booking (January 17th) resulted in an item being thrown at an MRA person.
  o Large crowd, UBC Campus Security had to supervise.
  o Concerns for large crowd impacting other individuals boothin or general student population in the Nest.
  o Have notified the individual about this and about Operations Committee meeting, but they chose not to attend (were invited).

● [Dylan]:
  o Did the individual booking it have any response?

● [Katherine]:
  o There are a lot of concerns from the members.
They seem inclined to want to booth even at risk of personal harm (re: item throwing).

- [Chris]:
  - They indicated they intend to booth regardless and will booth in the snow if necessary.
  - They highlighted that as a greater safety concern than item-throwing.
  - They noted anti-male discrimination claims will be filed against the AMS if the booking is not honoured.
  - Note: they are not an AMS club nor are they affiliated with UBC, they are an external group.
  - Bookings staff were particularly concerned about altercations occurring within the NEST.

- [Dylan]:
  - As far as know, aside from the object being thrown, it did not seem provoked?
  - I have concerned with telling someone that they cannot book a space on the purpose of what other people may do against them.
  - I do, however, understand that we don’t want an incident.

- [Cole]:
  - Agreed.

- [Dylan]:
  - We can’t really blame them for the incident unless we are stating that they are deliberately causing it?

- [Katherine]:
  - I don’t think this booking should be upheld.
  - I think there is a reason we are in place to review bookings like this.
  - I am concerned that this would be authorizing a disturbance in the NEST.
  - I don’t think this group is limited to NEST or outside, they have other options.
  - I would recommend rejecting this and directing this group to the other bookings available on campus.

- [Dylan]:
  - I do think if we book this space, we can and perhaps should expect an incident.
  - The size of the crowd blocking access throughout the throughway would be an issue... almost too popular.

- [Katherine]:
  - I would feel better if this were a contained event, in a room?
  - I think it is not the correct venue.

- [Dylan]:
  - I am not sure if a club booth is the right dimensions for it?
  - Can we suggest an alternative AMS space?

- [Katherine]:
  - Or lower level? May help crowding issue.

- [Dylan]:
o Can we offer that?
  o I am also concerned about us hitting fire capacity if there is a lot of people within that hallway.
  o That’s not safe.
- [Katherine]:
  o What about the top of the egg? Or inside? Open space, but still accessible?
- [Jeanie]:
  o If safety is the concern, we need to make sure that this is the key point.
  o I am still not sure we can reasonably reject this though.
  o Have they done this event before?
- [Chris]:
  o Not to my knowledge.
- [Cole]:
  o Not sure if crowding is a reason not to allow a booth.
  o I don’t see a reason to reject this.
  o If we had a UBC Doughnut Club that drew a big crowd, would we move them?
- [Dylan]:
  o I feel we can reasonably expect a crowd?
  o If there was a big crowd, and we asked them to move aside - would they move?
- [Katherine]:
  o I see this as prospective crowd management.
  o I would maintain this with any booking, move things not in the middle of the walkway.
  o Chris - do you have the booking schedule?
- [Chris]:
  o When I’m in the office, not sure if will be open tomorrow with snow.
- [Dylan]:
  o Can we send an email to the club and say we are looking at other room availability?
  o Re: crowding, we are concerned about blocking the walkway - we are thinking about the egg and/or the lower atrium.
  o And don’t charge more for the booth.
- [Chris]:
  o We need to obey the fee waiving criteria.
- [Jeanie]:
  o We probably should waive any fee changes.
- [Chris]:
  o Not sure about available bookings.
- [Cole]:
  o Inside the egg has a posted capacity, which could be helpful.
  o Better than top of the egg.
AMS Operations Committee

- [Jeanie]:
  - Lower atrium isn’t the worst idea ever if it comes to that.
- [Cole]:
  - Might be more angry people in the lower atrium, and many people do walk through there still.
- [Dylan]:
  - If we do the inside, they have to be able to have the big doors open.
  - Don’t like the idea of sending them away to a little corner, would like it to have exposure.
- [Cole]:
  - I like the egg.
  - Don’t block any entrances/pathways, still very central, able to be accessed easily.
  - If we offer them this they will probably take it, and it would work well for them I believe.
- [Chris]:
  - Still concerned about the fee waiving criteria.
  - Criteria says they need to take into account other options available to them.
  - I don’t think believe they fulfilled the criteria that warrants exempting a change in charge.
- [Katherine]:
  - I think it is a special circumstance.
- [Dylan]:
  - If the space isn’t booked, not like we are losing money.
- [Chris]:
  - But the policy does not consider that, the criteria is clearly laid out.
- [Jeanie]:
  - But we have the power to waive that.
- [Chris]:
  - I don’t feel this fulfils the criteria, if you choose to go with this option, you will need to challenge me.
- [Jeanie]:
  - In my mind, if we are going to attempt to charge the group more and force them to move, we may as well turn them away completely.
  - Still think we are extrapolating to see some large crowd and I’m not sure that’s supported (although didn’t see last event).
- [Dylan]:
  - At last event the people screaming were against them, not for.
  - Still very disruptive.
AMS Operations Committee

- **DECISION**: Chris to inform Men’s Rights Association that there is concerns about crowding re: previous events with the walkway location. Chris to seek to move the booking to: inside the egg, if available (for the same fee as booking a booth). If not, apologize, refer to UBC booking services for other bookings, and return the money (Jeanie, Katherine).
  - Abstentions: Cole Evans.

Updates from the VP Administration

- [Chris]:
  - Will give updates at the next one. Snow day means lack of notes unfortunately.

Discussion: January New Club Application

- The January New Club Applications were approved (Katherine, Dylan).

Discussion: Operations Committee Policy Manual

- Discussion and work on the Operations Committee Policy Manual was tabled.

Discussion: Policy on Expulsions and Suspensions from AMS Property (Policy I-7)

- Discussion and work on the Policy on Expulsions and Suspensions from AMS Property (Policy I-7) was tabled.

Adjournment

- The meeting was adjourned at 6:12 PM.
AMS Operations Committee

May 21st, 2019 at 5pm - Room 3511

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Jeanie Malone (Councillor), Nicholas Harterre (Councillor), Kia Teimouri (Councillor), Aidan Wilson (Student at Large), Roger Wang (Student at Large)

Guests: N/A

Regrets: Nicholas Harterre

Call to Order
The meeting was called to order at: 5:04pm

Adoption of the Agenda
Moved: Katherine
Seconded: Jeanie

Past Committee Minutes
None to approve

Appointment of a Vice Chair
BIRT Aidan is appointed as the Vice Chair of Operations Committee for the summer (from May 21st until the first OpsComm meeting with new membership in the fall).

Moved: Katherine
Seconded: Jeanie

Motion passes unanimously.
Chair Updates

[Cole]:
- Club renewals (deadline is next Friday). Less than 30 clubs haven’t done it (this is good! less than usual).
- Next up is the appointment/review meetings for those who don’t, else deconstitutions. Lockers due next week. A few clubs outstanding tenancy agreements; may need to reallocate a few things.
- New club applications out on June 1st.

Clubs & Societies Working Group:
- Will be meeting to review deconstitutions
- Will be meeting to review new club applications

Sustainability Subcommittee:
- Do sustainability things, chaired by the AVP Sustainability. Mainly manages the SPF.
- AVP Sustainability is going to be out of town for the summer, but is meeting with various parties beforehand. Cole will be chairing subcommittee in the interim.
- They will be submitting a report to Council in June

Hatch Art Selection Working Group
- They will make a submission to us
- The committee is full
- Submissions are open until June 27th

Side notes from Committee:
- what is our line of contact with the RCMP? how do we actually enforce things like building bans?
- the OpsComm manual on the website is out of date

Upcoming Policy Projects Overview
- Policy I-7 Review: Building Suspensions and Expulsions
  [Cole]: Needs to be reviewed every two years (before Sept).
- Policy I-X (I-7B): Club Suspensions and Expulsions
[Cole]: It will be renumbered. Needs to be finalized; waiting on lawyers for last round of comments.

- Policy I-4: Alcohol Consumption Policy

[Cole]: Supposed to be reviewed in 2017. We are going to get it done.

Follow-up action: Cole ask Sheldon if there is anything more.

Sustainability Subcommittee Composition Updates

BE IT RESOLVED that AMS Operations Committee amend the Terms of Reference for the Sustainability Subcommittee to remove the “member from the Sustainability Collective” and “member from the Student Environment Centre” and replace them with a “two members from a sustainability-focused on-campus organization appointed by the AVP Sustainability”.

BE IT FURTHER RESOLVED that the AMS Operations Committee amend the Operations Committee Policy Manual to reflect this change.

Moved: Jeanie
Seconded: Aidan

Motion passes unanimously.

[Cole]: The sustainability collective has less centralized leadership now. Past lead of Sustainability Collective noted that we should give the seat to Common Energy. They are one of the main sustainability groups. This also comes from the past AVP Sustainability.

The two student groups with seats presently are SC and the Student Environment Centre. The SEC has indicated interest in maintaining a seat.

[Aidan]: What’s the presence of CE like on campus?

[Katherine]: They do a large amount of events. A big part of the Sustainability Committee is approving project applications; useful to have experience in event management.
Nest Exterior Signage Project Funding

BE IT RESOLVED that the AMS Operations Committee approve the use of $7,302.12 from the Nest Animation Fund towards the funding of the installation of exterior signs and banners around the AMS Nest.

Note the balance of the Nest Animation Fund is $23,011.36

Moved: Jeanie
Seconded: Aidan

Motion passes unanimously.

[Aidan]: Maintenance costs? Vandalism? What’s the upkeep?

[Cole]: Sub repairs & renewals fund probably.

[Aidan]: Why do we need UBC approval?

[Cole]: Not quite sure, I think it’s because you can see it?

[Cole]: It will not be exactly like the mock-up. Generic graphics to indicate food.

[Kia]: What does the cost include?

[Cole]: Banner, installations, frame, design work.

[Roger]: Where did this come from?

[Cole]: AMS designer/managing director.

[Jeanie]: Are you going to animate the NEST in other ways?

[Cole]: …yes. Fincomm will get the plan.

[Roger]: Are they necessary?
[Aidan]: More professional.

[Cole]: People don’t know where the NEST is; construction is challenging.

[Roger]: Is this the lowest cost we could pay?

[Cole]: Probably? I think most is labour costs.

[Jeanie]: Could ask for breakdown of budget?

[Roger]: Would be interested in perceived financial benefit.

[Aidan]: Don’t think that’s very feasible? I think this is a very small cost for an investment.

[Jeanie]: What did we spend this on in the past?

[Cole]: TV screen outside of the Hatch Art Gallery.

*Follow-up: maintenance plan, whether we will be changing the banners ever (can they be used for events).*

**UBC Life Building Washroom Accessibility Project**

BE IT RESOLVED that the AMS Operations Committee provisionally approve the use of $10,000 from the SUB Repairs and Renewals Fund towards the installation of two (2) power operated doors for AMS operated accessible washrooms in the LIFE building basement pending both:

- a grant from the Rick Hansen Foundation is secured; and,
- the tenancy agreement with UBC over the LIFE building basement indicates AMS responsibility for upgrades

Note this project is worth $20,000 and will be conducted pending a grant totalling $10,000 from the Rick Hansen Foundation.

Moved: Jeanie
Seconded: Aidan
Motion passes unanimously.

[Jeanie]: How much money is in the SUB Repairs Fund?

[Cole]: Will find number.

[Jeanie]: How did this slip through during the upgrades? Is this AMS problem or UBC problem?

[Cole]: Yes, our problem now.

[Aidan]: Do we pay for maintenance? What does the lease look like?

[Jeanie]: Would be good to have a bigger conversation about this fund.

*Follow up: Cole to look into lease and see what we own and don’t own. Cole will clarify via email.*

**Goal Setting Discussion**

Tabled to next meeting.

[Jeanie]: Are we meeting every week?

[Katherine]: MANY policies

[Cole]: Biweekly maybe?

*Consensus: 2 hrs every 2 weeks.*

**Adjournment**

The meeting was adjourned at 6:20pm.
AMS Operations Committee Minutes
Tuesday June 4th at 5:00 pm - Room 3511

**Members:** Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Kia Teimouri (Councillor), Aidan Wilson (Vice-Chair and Student at Large), Roger Wang (Student at Large) (Left at 5:55 pm)

**Guests:**

**Regrets:** Nicholas Harterre, Jeanie Malone

**Call to Order**
The meeting was called to order at: 5:04

**Adoption of the Agenda**
Moved: Aidan
Seconded: Kia

**It’s Katherine’s Birthday!**
BE IT RESOLVED THAT the Operations Committee wish Committee member Katherine Westerlund the happiest of OpsComm birthdays and acknowledge how great she is for taking the time to be here today.

Moved: Cole
Seconded: Aidan
Third: Kia
Approval of Committee Minutes

Minutes from May 21st, 2019

Moved: Aidan
Seconded: Kia

Chair Updates

Update on follow up items from last meeting:

*Follow-up action: Cole ask Sheldon if there is anything more. [Any other policies we need to look at]*

*Follow-up: maintenance plan, whether we will be changing the banners ever (can they be used for events).*

*Follow up: Cole to look into lease and see what we own and don’t own. Cole will clarify via email. [RE: LIFE building washroom upgrade]*

New club applications opened, should come here ~mid july. C+S met last week, went through clubs to recommend deconstitutions (on agenda today). They can come here to appeal today if they would like to appeal.

Sustainability subcommittee was mandated to create a plan for the zerowaste food strategy to council for first meeting of September.

HATCH jury has been selected, submissions still open!
Club Deconstitutions

BE IT RESOLVED THAT the Operations Committee deconstitute the Clubs outlined in the document “May 2019 Club Deconstitutions Submission” on the recommendation of the Clubs and Societies Working Group.

Moved: Cole
Seconded: Katherine

Passes Unanimously

Committee Goal Setting

Follow up: cole to fix template to make the headers headers and make the

[Cole]: So what do we want to work on? Need to work on I-7, I-X, I-4 (?) alcohol policy, do a revision of the ops comm policy manual (always).

[Aidan]: Should look into some things around clubs, rules should make sense.

   [Cole]: Agree, would like rules to be simple and clear and ENFORCEABLE.

[Katherine]: We should talk to departmental clubs and see what we want to do there

[Roger]: Maybe we should get some club feedback? See what we want to improve?

Goals for the year:
- Review I-7
- Pass I-X
- Review I-4
- Ops Comm policy manual
  - Some info about bookings is unclear
- Some club rules seem arbitrary
- Departmental clubs
- Club experience survey
  - Data driven decisions about improving club processes
- Looking at ways we can improve the capital projects fund to pay for furniture purchases in the Nest

**Clubs Resource Centre (CRC) Discussion**

[Cole]: *goes through the presentation*

Changing the scope of the project based on the feedback from council. Now going to brand it more as a lounge for all students that also houses the CRC inside of it. Branding change.

[Aidan]: what has council mandated?
  
  [Cole]: nothing yet, the name change was made by my team just based on feedback from council.

[Aidan]: Could individuals rent things from the CRC? Could students book the meeting room?
  
  [Cole]: no to both, students can book other things in the nest. Want to maintain some bit of exclusivity for clubs initially, then expand if there is need.

[Aidan]: Could a club book this entire location?
  
  [Cole]: yeah.

[Katherine]: I don’t think this is a worthwhile use of money in our space. I think we could just put smart lockers on the 3rd floor and put nest furniture in the space and it would accomplish all of your goals.

[Cole]: I disagree, but a fair suggestion - just a different approach.
[Aidan]: What do you see this CRC manager doing? Definitely like this proposal and would like to hear more about it.

[Cole]: Basically a concierge? Helps point you towards things you might want to do or book.

**Video Surveillance Policy**

BE IT RESOLVED THAT the Operations Committee accept the AMS Video Surveillance Policy as presented by the Governance Committee and submit it to Council for approval.

Moved: Katherine
Seconded: Aidan

*Passes Unanimously.*

**Policy I-X: Club Suspensions and Expulsions Update**

[Cole]: Turns out the lawyers say there are a ton of problems with this policy, so this is going to be a much larger project than initially anticipated.

**Policy I-7 Building Suspension and Expulsions**

[Cole]: how should we go about reviewing this policy?

[Aidan]: Maybe smaller working groups?

Motion to camera

Motioned by: Katherine
Seconded: Aidan
Thirded: Cole
Fourthed: Kia

In Camera at 6:47 pm

Motion to stay in camera:
  Motioned by: Cole
  Seconded: Katherine
  Thirded: Aidan

Out of camera at 7:15 pm

Adjournment

The meeting was adjourned at: 7:17 pm
AMS Operations Committee
June 18th, 2019 - Room 3511

**Members:** Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Jeanie Malone (Councillor), Nicholas Harterre (Councillor), Kia Teimouri (Councillor), Aidan Wilson (Vice-Chair and Student at Large), Roger Wang (Student at Large)

**Present:** Cole, Jeanie, Katherine, Roger

**Guests:** N/A

**Regrets:** Nicholas, Kia (tendered resignation from committee June 18/19), Aidan, the ability of UBC networks to exist

**Call to Order**
The meeting was called to order at: 5:05pm

**Adoption of the Agenda**
Moved: Jeanie
Seconded: Kat

**Approval of Committee Minutes**
Minutes from June 4th, 2019

Moved by: Jeanie  Seconded: Cole

Passed.
Chair Updates

- *Deep sigh*
- Not much to update on, clubs land is doing okay. New club application szn. Imagine day registrations out now, prepping clubs day registration (expanding into life building this year)

[Jeanie]: Imagine day?

[Cole]: we just link them to UBC’s organization.

[Jeanie]: Expansion into life costs more money?

[Cole]: No, things seem like they should be the same.

- Sustainability june report going to council tomorrow.
- HATCH arts gallery: there is one piece missing from the permanent collection (from old sub), est. value is $100k. Believe UBC threw out during the renovations of the LIFE building. Doesn’t seem like there’s much we can do about this now, no insurance or other avenues we could act on.
- Thank you for voting in the NEST bathroom accessibility upgrades email vote, it passed!
- Banners: no maintenance required.
- $16000 over-budget to get Norm theatre back up and running. Initially, thought it was just air handling, then had a code audit and realized we were not to code in a big way. Needs Fincomm approval, hoping to have it open for Sept.
- Asked my team to compile a list of challenges/needed features for ClubHouse.

Finalizing Goals

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<thead>
<tr>
<th>Subsidiary Groups</th>
<th>Policy Projects</th>
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<tbody>
<tr>
<td>● Develop more comprehensive departmental clubs policy.</td>
<td>● Policy I-7: Building Suspensions and Expulsions - Complete Review</td>
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<tr>
<td>● Constituencies policy - do we need to collect constitutions? Are the reporting systems that are in place useful?</td>
<td>● Policy I-X: Club Suspensions and Expulsions - Rework and Pass</td>
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Conduct a “Subsidiary Group Experience Survey” this fall on topics such as bookings, OpsComm manual policies, club renewals, reimbursements, etc.


Policy I-4: Alcohol Consumption Policy - Complete Review

Building Projects

Review Capital Projects Fund and Nest furniture upgrades plan.

[Roger]: Could we have an in-person version of the club experience survey?

Action item: Roger will brainstorm some questions for informational interviews with clubs for the committee to discuss.

Action Item: Cole to check in on surveys

Club vs. External Events Discussion

[Cole]: How do we handle co-run events or clubs

[Jeanie]: From OpsComm Manual Section 7:

“8.a. It shall be the responsibility of all Internal AMS Groups or AMS-approved external organizations holding any function to be aware and inform all members of applicable liquor, security, booking, and other regulations.

i. Ignorance of policy shall not be accepted as an excuse.”
“8. b. Bookings shall not be transferable to other groups.  
i. Bookings made for a group shall be for the exclusive use of that group and under no circumstances shall any person or group reserve space in the building falsely on behalf of another group in an attempt to gain free bookings privileges or a higher booking priority.”

“13. d. Booking on behalf of a third party client will result in the loss of booking privileges for the remainder of the fiscal year, including office and locker privileges.  
i. The resulting loss of revenue from booking on behalf of a third party client will be fined to the AMS Club after approval from the Operations Committee.”

[Cole]: How do we handle this for weird hybrid events? Third tier?

[Katherine]: I am not in favour of creating more grey area. If there are challenges with making judgement of whether events are sponsored by the club or actually co-run… we could have those come to Ops, or to VP Admin to make those calls.

**Club Document Confidentiality Discussion**

[Cole]: To what extent are club documents private? To what extent can they keep them from their own members? Or from the general public? Example: elections minutes request.

[Jeanie]: No rules in OpsManual… we need to get copies of all minutes.

[Katherine]: Broader AMS privacy policy should apply.

[Cole]: Should we set some sort of minimum bar? They are required to have minutes AGM, election, and budget… and membership lists. And constitution and bylaws.

[Jeanie]: How are they sent into Clubs office?

[Cole]: Clubhouse. Note that elections will be moving there soon.
[Katherine]: We should not make people disclose membership lists.

[Jeanie]: Can we require clubs to have their constitution on Clubhouse?

[Cole]: Not sure if clubhouse can do that.

[Cole]: A club member asking for minutes to me today - do they have the right to access?

[Jeanie]: I think from our AMS bylaws, yes? Operationally - talk to Sheldon about the way people can request AMS documents.

[Katherine]: I think we set some low bar - AGM minutes, elections results, constitution bylaws available. Unsure about budgets.

[Jeanie]: AMS budget template… very hard for people to interpret. Maybe encourage this, but not require?

[Cole]: Okay, makes sense. For club members only?

[Katherine]: Or AMS members?

[Cole]: On request availability or online? I think on request.

[Katherine]: Maybe they should be available to non-club members but AMS members - ex: if someone was kicked out they might want to be able to access that. Counterpoint: not a fan of people “investigating” clubs.

[Jeanie]: Would want to know the rules before joining a club.
[Cole]: Clubs who are losing members because of that would want to be more transparent. Or would come talk to me if they feel like they are being excluded from accessing the rules.

Action Item: Can Clubhouse let clubs upload documents?

**HAMSOC Situation**

Actionables: Cole to discuss with ECE radio science lab to see if there are any potential options where they are moving their antennae when they have to move out of MCLD for renovations. Cole to touch base with John Metras about antennae so that we are in the loop about the progress with the Brock Annex project.

**Policy I-7: Building Suspensions and Expulsions**

To do list:
- review with respect to SVPREP policies and I-X
- review in light of the cases that have come to OpsComm using I-7 and the cases pre-I-7
- review: appeals process, removing the VP Admin from the decision-making process, communications workflow
- length of life-time bans? Should there be a cap?

**Adjournment**

The meeting was adjourned at: 6:50pm
AMS Operations Committee

July 9th, 2019, Room 3511

**Members:** Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Jeanie Malone (Councillor), Nicholas Harterre (Councillor), **Vacant** (Councillor), Aidan Wilson (Vice-Chair and Student at Large), Roger Wang (Student at Large)

**Guests:**

**Regrets:**

**Call to Order**

The meeting was called to order at: 5:04pm

**Adoption of the Agenda**

Moved: Cole
Seconded: Katherine

Passes Unanimously.

**Approval of Committee Minutes**

Minutes from June 18th, 2019

Moved: Cole
Seconded: Aidan
Passes Unanimously

**Chair Updates**

[Cole]: Not much! Everything is going pretty smoothly. Hatch is wrapping up with their selection. Work will start soon on ZFW Implementation Strategy. C&S has gone through applications and approvals to be made on the agenda for today.

**Finalizing Goals (Finally)**

BE IT RESOLVED THAT the Operations Committee adopt its goals as presented, and send them to Steering Committee for Approval.

Moved: Cole  
Seconded: Jeanie

Passes Unanimously

**New Clubs for Approval**

BE IT RESOLVED THAT the proposed clubs listed in “New Clubs - July 2019” are constituted as presented.

Moved: Cole  
Seconded: Aidan

Passes Unanimously
See “New Clubs - July 2019” Document for discussion points.

Note: Minutes lost from this point forward.

Policy I-7: Building Suspensions and Expulsions Working Session

Policy I-4: Alcohol Consumption Policy Working Session

Adjournment

The meeting was adjourned at: 6:45pm
AMS Operations Committee
July 16th, 2019, Room 3511

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Jeanie Malone (Councillor), Nicholas Harterre (Councillor), Kelvin Au (Councillor), Aidan Wilson (Vice-Chair and Student at Large), Roger Wang (Student at Large)

Attendance: Cole, Katherine, Jeanie, Nicholas (phone), Kelvin, Aidan (phone)

Guests: N/A
Regrets: Roger

Call to Order
The meeting was called to order at: 5:00 pm

Adoption of the Agenda
Moved: Kelvin
Seconded: Katherine

Passes Unanimously.

Approval of Committee Minutes
Chair Updates

Cole: *Brief overview of what ops comm is for our new members*

[Cole]: regarding the UBC confessions people, we have concluded it isn't an AMS executive (some people don't get this kind of information, and the people who do have confirmed they didn't do anything). Not sure where this may have originated from. It's possible this was just another group of people (club execs maybe?), but haven't figured out who it may have been.

[Jeanie]: There are a couple other groups to consider (permanent staff, club execs, ombuds, SASC staff...). Have you talked to them as well.

[Cole]: Yes, have discussed with HR, reminding staff. Would be surprised if they did not already exercise discretion in these matters.

Policy I-4: Alcohol Consumption Policy Working Session

[Cole]: Is the scope of this appropriate?

[Kelvin]: Serving it right?

[Katherine]: That's the law

[Aidan]: What about the scope of private VS public places in the NEST? Offices, etc?

[Cole]: AMS offices is less of a concern to me than club offices. Pre-ing in clubroom before going to the PIT....

[Jeanie]: We have in the OpsManual that clubs cannot consume alcohol/drugs in their offices.
“SECTION 4: 11.k) No flammable, explosive, perishable, alcoholic, or illicit materials shall be stored in any office or locker spaces.”

“SECTION 7: 13.iv) The following will result in six (6) strikes and the resulting repair or labour charges, along with any fines incurred by the AMS:
1. Serving alcohol without a Special Event Permit”

[Cole]: Should we be more specific about consumption in clubs manual?

[Jeanie]: I think we are covered with the above?

[Cole]: May not be explicit enough; bookable VS private space.

[Katherine]: What is the law? Seems like no open alcohol or public intoxication is allowed. Intoxication is not well defined.

[Aidan]: Quick search of case law - seems to be prerequisite on being a disturbance.

[Jeanie]: If we want a rule specifically about club offices, should be in OpsHandbook rather than a broader policy. Not sure what the goal of the broader policy is.

[Cole]: The law… exists. We may not need this.

[Jeanie]: It appears that promoting alternatives to alcohol is the only AMS focused part of this policy.

[Katherine]: EUS alcohol policy is more around risk management… having food, non-alcoholic options available. Those running events not consuming alcohol.

[Aidan]: What would the relevance of this be to AMS?
[Cole]: Could use if there was a non-event/non-booked event that was wild to shut it down?

[Jeanie]: I-7 emergency nuisance could also be applied?

[Jeanie]: Actionables: Cole to talk to Advocomm if we need to have a stance on safe alcohol promotion. Cole to talk to AMS Events and PIT/Gallery and Conferences about whether it is useful to have any sort of risk management.

Policy I-7: Building Suspensions and Expulsions Working Session
-Nick, Katherine leave at 6pm-

[Jeanie]: I have added comments/suggestions on the working document from our in camera deliberations from last year.

[Kelvin]: What about constituency events?

[Jeanie]: Unauthorized acts is not well defined.

[Cole]: Appeals are a big challenge in this policy.

[Aidan]: Important to make sure there is a pathway for an alternate person to be given the appeal.

[Cole]: If every case goes to OpsComm and they are the highest body for appeal, why do we have an appeals process?

[Jeanie]: Not intended to be an appeal in the sense of a formal appeal, more of a parole/probation piece. Not intended to make the assessment on the same evidence, but on new evidence.
[Jeanie]: We need to align this with SVPREP. Can you collect that for us?

[Cole]: Trespassing?

[Jeanie]: Lack clarity in the role of our public/private building. Lack clarity in the boundaries of the NEST. Could have maps as an appendix.

**Adjournment**

The meeting was adjourned at 6:30pm.
AMS Operations Committee
July 30th, 2019 at 5pm - Room 3511

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Jeanie Malone (Councillor), Nicholas Harterre (Councillor), Kelvin Au (Councillor), Aidan Wilson (Vice-Chair and Student at Large), Roger Wang (Student at Large)

Guests:

Regrets: Jeanie, Kat, Roger,

Call to Order
The meeting was called to order at: 5:21pm

Adoption of the Agenda
Moved: Cole
Seconded: Kelvin

Approval of Committee Minutes
July 9th, 2019
July 16th, 2019

Chair Updates

Aidan - “Modern Conservatives aren't ideologically conservative, they're crazy people”
(Aidan specifies American/British Conservatives only)
How do Club Offices Work?

Allocations were done by predecessor. My job was to fill out forms and ensure no conflict exist. Locker vacancy forms are still open.

Zero waste foodware strategy going forward.

CRC construction started.

New Indigenous Clubs Category
Previous club called Indigenous Student Society that was not registered for 2 consecutive years. Assumed they were de-constituted but Chris has not de-constituted the club. No other examples of other clubs. Excs were advised that these types of clubs commonly gain interest and lose interest.

UBC removes barriers for indigenous students, should AMS do the same for club renewal? VP Admin will consult with Indigenous committee to see what actions might make sense.

Nest Wayfinding Project
Wayfinding sucks as room numbering is numbered in districts. Make sense architecturally but not on-the-ground.

Option 1: Better signage to indicate signage.
Option 2: Renumber all rooms.

Probably choose option 1 and to create coloured zones for easier pathfinding. Funds should come from SUB renewal fund administered by this committee.

Touchscreen has been recommended to be scrapped as this place is constantly updating.
**Nest Furniture Project**

We have Nest Amination Funds for this and the sofa and furniture is reaching the end of its lifetime.

Will cost a substantial amount of money.

[Nick joins the meeting via phone]

**Policy I-4: Alcohol Consumption Policy Discussion**

Previous committee meeting opinionated that policy is redundant. Recommended to repeal or to make it advisory policy to manage risk of alcoholic drinking.

Hard to enforce policy that manages risk without over-governance. AMS can’t control that.

For liability-wise, it is hard for AMS to still control alcoholic drinking. It is impossible for us to make sure club personnel to follow all relevant rules. We can’t enforce any policy on clubs.

We already hold Block Party which has a reputation for getting wasted. However, it is tightly regulated.

If we make policy to manage risk, can’t see any realistic good outcomes. Some possible outcomes: Can limit drunkenness, sexual assault and unsafe transportation.

No known club issues on this policy. We are potentially taking a pro-active response.

Liability won’t be waived if clubs break any potential policy and don’t prevent any legal action.
BE IT RESOLVED THAT the Operations Committee recommend that AMS Council repeal Policy I-4:
Alcohol Consumption Policy

Moved: Kelvin Seconded: Adian

Passes Unanimously

Policy I-7: Building Suspensions and Expulsions Working Session
Moved to next meeting due to lack of members.

Adjournment
The meeting was adjourned at: 6:50pm
AMS Operations Committee
August 13th, 2019 - 5:15pm in Room NEST 3511

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Jeanie Malone (Councillor), Nicholas Harterre (Councillor), Kelvin Au (Councillor), Aidan Wilson (Vice-Chair and Student at Large), Roger Wang (Student at Large)

Guests: Sarthak Garg, Anjali Gandhi, Vishnupriya Kumar

Present: Cole, Katherine, Jeanie, Aidan (by phone)
Regrets: Nicholas, Roger, Kelvin

Call to Order
The meeting was called to order at: 5:19pm

Adoption of the Agenda
Moved: Jeanie
Seconded: Kat

Approval of Committee Minutes
July 9th, 2019
July 16th, 2019
July 30th, 2019

Will be sent out for e-mail vote!
Statements from Students at Large

RE: AMS Hindu Yuva @ UBC Club Application

Students: Sarthak Garg, Anjali Gandhi, Vishnupriya Kumar

[Cole]: This group came last week to ask about their club application. We rejected this club on the basis of external affiliations. They clarified that they over-emphasised the affiliation with the HSS, this was more an intention to use some of the public resources the HSS has. However, they are not tied to the HSS in any way.

[Sarthak]: It doesn’t state on the club application that clubs cannot be externally affiliated. It seems like all the information is on the application page. The policy book is not available updated on the website. We wouldn’t have known to check beforehand. We believe this is a discriminatory approach, several Christian clubs exist and are affiliated. Grandfathering doesn’t justify this, just allows for a platform for this.

[Anjali]: We were just using their website resources for sources. There is no financial support provided from HSS.

[Sarthak]: We don’t believe the application suggests a dependence on the external affiliation component. The three events detailed in the application focus on on-campus actions, religious events, not suggested to be related to the HSS. We stated that the affiliation was for the purpose of acquiring information. Even though, I don’t think affiliation should be denied.

We can apply in the next cycle with just removing the word HSS. We would not make any other changes.

[Anjali]: Waiting for the next cycle would deprive us of the opportunity for September events.

[Cole]: The affiliation piece in your question did discuss “our affiliation with...”.
[Aidan]: Similarly, you talk about the HSS values, and accessing resources. But you also talk about volunteer speakers. Seems like a strong affiliation?

[Anjali]: Using the question wording, trying to be responsive. Not necessarily HSS speakers only, we meant people who follow the values of HSS.

[Sarthak]: Anyone can request speakers from HSS.

[Cole]: Would your clubs operations change if you completely eliminated the HSS?

[Sarthak]: Don’t see why we would be required to do that, but hypothetically our operations wouldn’t change. Our programs are based on our own lived experiences, don’t need that resource, but would be nice to have it just to verify things.

[Jeanie]: Looking at the “external affiliation” component - I believe the impetus was charity groups who provide service to non-AMS members. Should consider financial implications, and review all previously approved/rejected applications from this cycle. Should consider what information we are trying to capture with external affiliations.

[Aiden]: should consider this from an ams sanctioned events/services/affiliations standpoint.

[Jeanie]: Can we approve them? Does it work administratively?

[Cole]: Yes.

[Aidan]: Want to know what your relationship with the HSS would look like moving forward? What is their role with the club? Educational resources? Financial support?

[Sarthak]: Many different chapters of external organizations available as AMS clubs.
[Aiden]: Don’t think this is a question of whether other clubs have affiliations here, this is about your club. I think there’s different levels of affiliations, from very casual to formal registering of a chapter with some external organization

[Anjali]: Only accessing resources, and maybe reaching out for speakers.

[Sarthak]: Don’t see fundamentally why external affiliations are problematic.

[Cole]: Agree there is a conversation about this to be had in the future.

[Anjali]: HSS will not know what we are doing, or have access to our things.

[Sarthak]: Becomes a sensitive topic when you’re talking about religious and cultural groups. Not fair to be provided less of an opportunity for forming later. Would be more useful perhaps to have other classes of clubs for charity or something.

[Aidan]: Is there clarity about the affiliation?

[Jeanie]: I think they are clear about the resources they will be accessing and the relationship. Seems like they have also offered some view to the way we should define affiliation moving forward.

[Aidan]: Still not clear about the relationship.

[Sarthak]: My comments were based on the concept of affiliation and the fairness. The intention for the club is the educational materials and speakers.

[Cole]: Will follow up. Email vote.
Chair Updates

[Cole]: Repealed I-4 Alcohol Consumption.

Talked about club designations. Reaching out to Jennifer Cameron to add Indigenous club association. Being subjected to our structure… could we explore other structures? Remove barriers.

Doing upgrades to the wayfinding in the AMS. May be coming here to ask for funding.

SUDS was nuts. Just working on random stuff.

C&S: no update.

Sustainability: working on Zero waste strategy stuff… coming to council

Hatch: decided the shows for the year!!! And so they are done for the year.

Motion to go in camera at 5:58pm: Cole
Seconded: Katherine
Thirded: Jeanie

Cole’s Follow Up List!

- Club Applications

Policy I-7: Building Suspensions and Expulsions Working Session

Cole’s Follow Up List!

- RCMP/Campus Security I-7 Enforcing, when we should alert them
- AMS Boundaries/Private Areas
- Ban from Services
- Touch Base with UBC on Board 14 - Do they want to place restrictions in the Nest? MOU?
- Staff Procedures?
Adjournment

The meeting was adjourned at 6:52pm.
AMS Operations Committee
Monday, August 26th, 2019 - Room 3511 at 5:30pm

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Jeanie Malone (Councillor), Nicholas Harterre (Councillor), Kelvin Au (Councillor), Aidan Wilson (Vice-Chair and Student at Large), Roger Wang (Student at Large)

Guests:

Regrets:

Call to Order
The meeting was called to order at: 5:53pm

Adoption of the Agenda
Moved: Kat
Seconded: Jeanie

Approval of Committee Minutes

Chair Updates
Cole: thx for being accommodating, have a meeting tomorrow during our regular time. Clubs day allocations are a success and have occured, not using the great hall. New clubs application opens Sept 1st. Dani (AVP Sustainability) has returned! On track for all sustainability KPIs. HATCH doing
installations this week for their first installation (opening Sept 3rd, 6-9pm come hang out with us). NEST wayfinding still in progress.

**SPF MOU Applications**

Michelle: creating agreements with sustainability groups, fincomm approved on Friday and we need to approve some of the parts of them (because NEST). Context: AMS had an MoU with common energy, now we make them with other groups. Gives non-ams clubs access to AMS resources (room bookings, lockers etc.). Also grants a certain amount of money, so they don’t just constantly apply. MoUs are 1 year long, and given to groups who have established they are competent and good and have had many applications funded in the past.

Cole: we will probably be seeing more things like this more often, because now we actually approve things like CRC access and nest rentals. My only concern is these groups getting “hijacked by the university” to run university events. My recommendation is we need to find a way to limit (?) or define what space they have access to.

Michelle: Maybe we want to make it clear that they can only book space for their events?

Katherine: I think we just put it in there that if they break the booking policy then we revoke their privileges.

Cole: Yeah let’s put things like that for all the different privileges?

Jeanie: just make everything the same rules for clubs

*Committee instructs cole to follow up with communications to update things on the website*
Cole to make the changes discussed, email vote on the final draft at later point in time

Review of June 2019 Club Applications
Everything looks good, no changes to be made!

Operations Committee Policy Manual Updates
BE IT RESOLVED THAT the changes made to the AMS Operations Committee Policy Manual are accepted as presented.

Moved: Cole
Seconded: Katherine
Approved unanimously

Policy I-7: Building Suspensions and Expulsions Working Session
Cole: an update:
- Talked to keith about rcmp and campus security, they don’t really care about our own policies. Have no guarantee they will respond. AMS boundaries = anything that requires keycard or key access is a private area. Banning from services = keith thinks we shouldn’t do this. Talked to chris and julia, UBC doesn’t want to impose Board policy 14 on us. Staff procedures all handled through HR. Written warning template exists! Working on maps to append to the document to show people public vs private areas, licensed vs unlicensed.
Adjournment

The meeting was adjourned at: 8:10 pm
AMS Operations Committee
Monday, September 16th, 2019 - Room 3511 at 5:30pm

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Jeanie Malone (Councillor), Nicholas Harterre (Councillor), Kelvin Au (Councillor), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

Guests:

Regrets:

Call to Order
The meeting was called to order at: 5:43pm

Adoption of the Agenda
Motion approved.

Vice-Chair Selection
Aidan acclaimed as vice-chair.

Approval of Committee Minutes

Chair Updates
We are meeting weekly. Our focus will be to finalize I-7 for AMS Council on the 25th but it won’t be a done deal.
Kat: It would be better if have a good policy rather than a fast one.
Policy I-7: Building Suspensions and Expulsions Working Session

Private areas

Private areas are not publicly accessible which is key-card access.

Alex: Would kitchen transpassing be considered trespassing?
Yes, as kitchen has restricted access, it would be *de facto* having a key-card access.

Harassment

Shall we refer harassment/bullying to I-7?
All members: Yes.

Is there an instant for instant ban?
Kat: Should be, there is a fear for the safety of the individual. However, we can refer to this in definitions not as a separate clause.

Outside Security

Kat: RCMP won't be involved unless someone is in danger or a crime is in process. Correct?
Cole: We don’t have our own security currently, so we don’t have any authority to get rid of any person.
Alex: We should try to prove the harassment is contrary to the UBC policy.
Cole: They consider the Nest out of their jurisdiction.
Alex: UBC policy states that if a student feels unsafe in a space, UBC has a duty to investigate.
Cole: UBC would just simply let me know and get the student to follow our policy. UBC doesn't have jurisdiction over the Nest and cannot remove people from the Nest. We need power to enforce bans to force people out of the Nest. We had clubs in the past that had attracted extremist groups. It is a gap as AMS does not provide security.
Adrian: We could have a contracted security that can come to any incident.
Cole: We have a CBA in force with AMS Security and any contracted security will be under this CBA.
Kelvin: When does the CBA expire?
Cole: I’ll need to ask Keith.
Banning from Service

Kat: We already are preventing people from entering a Nest, a service.
Jeanie: Some services have their own policy regarding banning or caps.
Cole: For banning someone from a service, perhaps that needs to go through the committee or Ombudsman.
Kat: We have a duty of care to our staff members, thus we have a responsibility to prevent this.
Cole: We need to bring the decision to ban someone to the committee. I shall ask the permanent staff on this issue. The current process allows request for services so we need to go through the procedure for doing so. If a service wants to ban someone, should they submit request through managing director, executive or committee?
Kat: Managing director is more impartial, an institutional memory of other cases and can rely on precedence as he stays on board more than a year. However, managing director is also busy and his time can be better spent on other tasks.
Alex: The name of the individual is being brought to the committee at the moment. It should be redacted.
Cole: It is hard to prevent knowledge of the individual for the executive. Thus, as Chair, I would be redacting the document so other committee members cannot find the identity.
Kat: In the past, the VP Admin did not vote or present, or the HR manager will bring in the information.
Cole: The VP Admin could act as a “Speaker” and follow Speaker Denison's rule.
Kat: It is more fair and since the person who is being banned is not present, it would be best if the accuser (VP Admin) is not present.
Amendments were made.

Written Steps

Cole: Are we fine with the suspension steps?
Kelvin: Has the suspension steps worked in the past?
Cole: Yes and no. I personally would like a quicker process.
Alex: SASC and Safewalk have their own policies. We need to ensure consistency between these policies before we roll forward.
Cole: Chair can be vote if the external report is brought to committee via I-17/I-18.

Appeals
Cole: Appeals needs to be re-written as VP Admin chairs the committee that makes the decision that makes the initial position. VP Admin can reject the email or feign forgetfulness.
Kelvin: We can change it similar to other parts of AMS, correct?
Cole: We can get the Ombuds to consider the appeal.
Kat: We should not have this called appeals. It is akin to parole. An individual is seeking reconsideration of the ban.
Jeanie: We should include the SVPREP appeals process in this document as that is pretty legally sound.
Cole: SVPREP has it done with the Ombuds. We would straight-copy their language. I will go over this policy and do it so. I will actually propose amendments.
Jeanie: Please circulate the updated document within the committee.
Cole: I will circulate the minutes from Aug 26th to the committee for a web vote.

Adjournment
The meeting was adjourned at: 8:10 pm
AMS Operations Committee
Thursday, October 17th, 2019 - Room 3511 at 4:30pm

**Members:** Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

**Guests:**

**Regrets:**
Jeanie Malone (BoG Representative), Max Holmes (BoG Representative),

**Call to Order**
4:49 pm

**Adoption of the Agenda**
Cole moves, Alex Seconds
All approve!

**Approval of Committee Minutes**
September 30th, 2019
Moved by: Alex Seconded by: Katherine
Approved unanimously

**Chair Updates**
Keeping it brief. Sustainability met with Scrapless. Launched a new clubs newsletter (with Constant Contact), not just a plaintext email! Gives us info about what people are engaging with as well so we know what people are interested in. Nest wayfinding: Michael is preparing a package that will come in the next couple weeks. Norm theatre very close to opening (within next couple weeks)! Lennon wall up until the end of the month, incidents seem to have died down now.
Aiden: wait people were tearing things off??
Cole: Have been keeping track of the incidents and individuals involved.

New Table for NEST 3511

*BIRT Operations Committee approve the purchase of a new table for NEST 3511 from the SUB Repairs and Renewals Fund a cost of $xx*

Cole: Motion to table this to next meeting. Seconded by Katherine.
Approved unanimously.

October 2019 New Club Approvals

*BIRT Operations Committee constitute the list of new clubs as presented.*

Katherine: What is this about a club that's already a club??
   Cole: they applied and got approved last year, never got actually set up (just existed in approval purgatory).

Alex: Don't understand how VO1SS is an international club?
   Aiden: seemed like it was just about journalism?

Moved by: Cole   Seconded: Alex
Approved unanimously.

IFC Review Process Discussion

Cole: We need a plan for this. What do people want to see, what are our thoughts/feelings? What issues need to be resolved.

*Issue #1: membership (a)what it means for the IFC, b) what it means for everybody else)*

*Issue #2: Liability (what is our liability, how might we get sued?, what does this mean for our structure)*

*Issue #3: Defining long term next steps*
Issue #4: All the other clubs that might also be impacted by membership rules

Structure of the IFC:
- Council (this is essentially the IFC itself)
  - This has the President, Vice president etc.
- Then two different branches
  - Member chapters
    - All the frats
    - Active members of the frats
- You are a member of the IFC if you are an active member of one of the member chapters

Problem: you can’t just _join_ a frat.

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<td>- Go through IFC’s constitution and figure out exactly how they aren’t in</td>
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<td>- Gender based</td>
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<td>- Questions for IFC interview</td>
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<td>- Cole to do interview sometime after this and before the next</td>
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<th>Nov 5th</th>
<th>- Finalize report and send!</th>
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| Nov 6th       | - Report is happening at council                                         |
Adjournment

Adjourned at 6:02pm
AMS Operations Committee
Tuesday, October 22nd, 2019 - Room 3511 at 5:00pm

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Jeanie Malone (BoG Representative), Max Holmes (BoG Representative), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

Guests:

Regrets:

Call to Order
Called to order at 5:12pm

Adoption of the Agenda
Note that this agenda was not placed on the AMS website prior to the Committee’s meeting.
Moved by: Cole  Seconded by: Jeanie
Approved

Approval of Committee Minutes
October 17th, 2019
Moved by: Cole  Seconded: Max
Approved

New Table for NEST 3511
Cole presented several options to replace the table in NEST 3511. Consensus: go with the cheapest table option. The Committee discussed tax/shipping costs.
Max: What is the role of Michael Kingsmill in these decisions?

Cole: He's the project manager not the building manager. Replacement of furniture happens on a very ad-hoc basis.

Max: Can I suggest in the future ops comm doesn’t need to do this? Seems like we should have an equivalent of IT-committee

Katherine: Building management sub-committee!

Max: Cole this is your job now, make a proposal for council.

Everybody: Yes cole write a proposal!

Moved by: Cole Seconded: Max Thirded (for fun): Jeanie

_BIRT Operations Committee approve the purchase of a new table for NEST 3511 from the SUB Repairs and Renewals Fund a cost of $1700._

Approved unanimously (send to council if necessary).
IFC Review Process Discussion - Membership

Cole: few things. Drafted some new potential rules that may solve problems with clubs that have application/audition processes. Went through IFC bylaws and highlighted potential rule contraventions. Let’s start with the first thing.

Cole: New classification, specialty clubs. Would need to consider how we would approve these vs regular clubs, and how we would post-grant status to clubs who already exist.
  Aiden: I read through it. Think this idea makes sense, maybe this should be a precedent?
  Should probably be a pretty restricted status, if we give it to too many people it defeats the purpose of clubs. Need to think more about this before implementation
  Max: Give us some examples?
    Cole: I’m envisioning 20-30. Thunderbird dance team eg.
    Jeanie: Competition based clubs may be a better category?
    Cole: UBC improv may be another club for specialty.
    Max: we could call them competitive entry clubs?
    Cole: seems reasonable, not married to the name.

Jeanie: not sure what the “discretion of ops comm” means.
  Max: We approve of it?
  Cole: We approve their process.
  Max: Oh I read this differently, thought we just approved of them in general.

Aidan: Concerned with opening up competition as a whole category for clubs to shelter from normal process. Will we get lots of people wanting to do this?
  Max: Agree with Aiden, don’t like a ton of these existing. Do think that some of these clubs existing in general make sense, but need to see more clarity in this section.
  Cole: There will be more development of processes .

Max: we don’t need to report about this until Jan, we have some time to iron out details. Issue we need to deal with now is that IFC isn’t in line with this new rule.

Jeanie: Other thing is religious/cultural groups. Is it worth this being a separate category? Would they have any concerns?
Cole: we talked about this in the past with expanding beyond just program clubs.
Jeanie: Do the membership rules matter then though?
Cole: Probably wouldn’t be any different rules, with the exception for indigenous clubs.
Aiden: Important to consider the broader implications of these things. Don’t think people are necessarily being hurt by no restrictions. Worry that if we make this distinction we will get too many people shelved off. Debate is an example, we have an open part of our club, but you go through an application process to go away to debate. Worried that if we allow this people will just become 100% closed and siloed off. Don’t see this as a current issue, would be worried we would open a Pandora’s box trying to accommodate the fraternities.
Cole: Don’t see this as accommodating the IFC (this wouldn’t fix their problems). Would hope ops in the future would be skeptical. Clubs also have a financial incentive to be open (fees per students)

Aiden: Clubs make money in other ways, would be better for us to restrict membership and just run with a restricted membership.

Max: this is a good discussion, we need to get back on track though! This is due in Jan, and IFC is due much sooner.

**IFC Review Process - IFC constitution**

Cole: lots of problems in the constitution.
Cole: Have highlighted some concerns within the IFC bylaws:
- single gender male
- Doesn’t mention AMS (barely) anywhere in its bylaws
- subsidiary states within itself
- If they die they send money to an external organization

Max: to me, seems like they shouldn’t be a club. They don’t exist for the purposes of being a club.
Cole: they’re almost like a mini AMS?
IFC Review Process - Relevant Party Consultation Questions

Max: I’d go through all these problems with them and ask whether they’d change to be compliant with AMS code.

Jeanie: Conversation I would like to see is what they actually think they’re getting for being part of the AMS? What are the benefits, are they worth these changes to the IFC?

Jeanie: Also, if they have quorum problems ops comm can rewrite the constitution.

Aiden: how long have they been a club with the AMS? Were they just grandfathered through the ages? Lots of our clubs wouldn’t be compliant with all the rules.

    Cole: only been a club for ~5 years. Require clubs to fall in line with our rules as they change, and there are only certain circumstances in which we actually “grandfather” clubs past rule changes.

    Max: they’ve been a part of the AMS for a while (long relationship). Only been a club recently.

Jeanie: Another piece worth asking is what their ideal relationship with the AMS would look like. We could potentially explore having different subsidiary groups like this (umbrella groups). What structure is best for them?

Cole: are we interested in asking how being deconstituted would impact their operations?

    Max: sure.

Katherine: I seem to recall they mostly wanted bookings?

    Max: Bookings is easy!

    Jeanie: We could have some kind of affiliation level of membership like SLC has? A MOU or something?

Alex: what is the yellow text in the IFC constitution?

    Jeanie: areas of indication of non-compliance with AMS rules. They aren’t.. Club shaped.

Max: we talk about legal issues next meeting?
Cole: yeah!

Cole: I have a sheet in the meeting folder titled “IFC questions”, add things to it later tonight/this week.

**Operations Committee Code Compliance**

[Jeanie]: I would like to raise a few issues I have noted over our past meetings.

From Code, Section V Article 1.4:

Notice, including agendas, for all Committee meetings shall be issued by each Committee’s Chair no less than forty-eight (48) hours before a meeting. Should this fail to occur, the failure shall be noted in the minutes. Notice and agendas shall be issued to the members of the Committee and also posted on the Society’s website.

Additionally, from Code Section V Article 3.1g:

Chairs of Standing Committees shall: …

(v) ensure that reports are made to Council on the activities of the Committee, such reporting to include an oral report at every regularly scheduled Council meeting and a written report submitted two (2) business days before the last regularly scheduled Council meeting of each month, such written report to include but not be limited to what the Committee has been working on, what its current goals are, and what motions it is recommending to Council, with the last such written report in a Chair’s term also including suggested goals for the next Chair;

**Actionables:**

1. We should, as committee members, get an agenda before meetings. By code, this is mandated to be 48 hours prior to the meeting. If there are meetings I cannot attend, such as the Sept 30th meeting when I was overseas, I would like to be able to still comment on the documents or items.
2. Agendas, including meeting dates/times/locations, are supposed to be posted on the website for the public to know what we are discussing, on a similar timeline.

3. When committee agendas are not available online before the meeting we should be noting that in the minutes of the meetings. I have done that for today. Presently, all of the “agendas” on the AMS website for this committee are actually minutes.

4. Despite historical precedent, we should probably be sending in monthly reports by code.

Jeanie: main goal: I want agendas before meetings. Having an idea of the direction the meetings are going is important and useful. Since I can’t always be physically present, I like to go through agenda and documents and provide feedback and thoughts. Seems like we need to update the website as well (may be a webmaster issue). Finally, we should be sending in monthly reports. Don’t think that’s just an ops problem, but it is still a problem. Also I’ve learned we can ask the VP Academic for budget so we should get snacks. Just wanted these thoughts and actionables in the minutes. Don’t think all of these are ops specific issues, but if we want to be an efficient committee like we need to be we need to be doing.

Max: also think that we need to be following roberts rules of order.

Katherine: was hard this week because people are on the phone.

Cole: if people want things to be more formalized we could try that.

Everybody: yes.

Katherine: also a fact for the room, bylaws say clubs need to be 2/3rds active members

Adjournment

Meeting adjourned at 6:02 pm
AMS Operations Committee
Tuesday, October 29th, 2019 - Room 3511 at 5:00pm

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Jeanie Malone (BoG Representative), Max Holmes (BoG Representative), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

Guests:

Regrets:

Call to Order
Called to order at 5:06 pm

Adoption of the Agenda

Moved by: Cole  Seconded by: Max

Adopted!!

Approval of Committee Minutes
Be it resolved that the Operations Committee approve the minutes of the October 22nd, 2019 meeting

Moved by : Max  Seconded: Cole
Minutes approved!
Chair updates - 1 min
Cole: Will need to bring the Table to council :( would like to change how this fund works in the future.
    Max: consider changing this to follow the IT subcomm rules

Alex: **enters** **is not having a good time**

Lennon Wall - 10 mins
[Cole]: Needs to be moved because it’s around a fire extinguisher. Have identified several other options, my personal fave is the place close to Sprouts (lots of empty white wall space down there, and is under video surveillance). UBCEHK would be responsible for making the move, and they would be notified that we will be more “hands off” with the wall due to capacity constraints.
    [Alex]: thumbs up sounds good.
    [Max]: is it obstructing a fire extinguisher?
        Cole: makes it harder to see
        Alex: think there may be problems with high traffic area and people brushing against the wall removing things accidentally.
    [Max]: slight concerns about optics around moving downstairs from this high traffic high visibility area.
        [Cole]: they haven’t been informed of this.
    [Cole]: I think the options are to move or take it down, would give them a warning beforehand.
    [Alex]: why can’t it go on another place in the nest?
        [Cole]: we have very few places which have large white walls
    [Max]: sprouts is good, maybe we should come back to Ops if they’re super opposed (as opposed to just taking it down.)
Update on IFC Questions - 10 mins

[Cole]: Had a good meeting with them today, talked about a lot of the questions we collected. They aren’t willing to change their structure. Main benefit = booking privileges (like the other things though). Liability depends on ams membership, is complicated, there is liability crossover. Impact seems limited to just loss of booking privileges, not complete deletions of all the frats. Would be interested in an agreement with the AMS that lets them book things. Would be interested in defining the relationship further (joint workshops, access to ams services and resources, clear guidelines on how to use ams policies.

[Alex]: can they just use our policies within their organization? Like adapt them for their own organization.

[Cole]: Wasn’t exactly sure what they meant by this. I think they just don’t want to be completely left out of these discussions.

[Max]: Because they have such an important role right now..

[Cole]: Any other questions/comments

[Max]: Did they ever mention what WOULD give them trouble with their internationals?

[Cole]: No

IFC-AMS Liability Relationship - 20 mins

[Cole]: There is overlap. Legal counsel has many options when naming plaintiffs in a lawsuit. Property, events, any real link between us and them could make us potentially liable.

Finalizing Membership Direction - 10 mins

So we can add some context to the final report - not finalizing the whole thing to recommend though, just the general direction.

[Cole]: is everybody still happy about this whole competitive entry concept? Would require ops to be looking at these things a lot closer in the future.
[Katherine]: Have we actually identified clubs that do this?

[Cole]: I think there are a couple.

[Katherine]: would only be concerned about clubs not being able to have the same purpose of another club, and people not being able to get involved in things they’re interested in learning more about.

[Cole]: We’d definitely need to think more about how that works.

[Max]: maybe we can only approve a certain number of clubs?

Recommendation Summary for Report - 15 mins

[Cole]: quickly drafted this earlier today, very open to suggestions. Don’t necessarily need to include all of specifics as Max noted.

[Max]: Agree we should try to have a positive, but think it should be productive. Don’t think they have a ton of transparency/accountability, and need to be certain of the safety of our safety and security of our members. Don’t think we can do all of this (we aren’t UBC), this is potentially a piece for advocomm.

[Cole]: ok, let’s go through Max’s comments. Nov 30th chosen so we have a plan of action when this date occurs and nobody is left in the lurch.

[Katherine]: so what you’re saying is this is Brexit? Frexit??

[Cole]: normally when clubs are deconstituted their money goes into the clubs benefit fund.

[Max]: why not?

[Cole]: would consider this to be an exceptional circumstance. They are a club because of our lack of action. We know the IFC is going to continue to exist (unlike other clubs).

[Katherine]: I think there’s a piece about this in code. Would be concerns about where this money will actually exist?

[Alex]: think we should keep the money

[Katherine]: don’t think we actually have the ability to actually transfer them money?? How would that functionally work?

[max]: how would we even make an MoU with them? They aren’t a legal entity?

[Cole]: we have other of these - common energy.
even then, agree with Katherine

ok what if we used their money to pay for the bookings they want? Works like a transition period, their account gets drawn down as they book?

this would be complicated and they wouldn’t like it, but it’s an interesting thought.

believe they can’t retain assets. Perhaps there could be a solution in the future. Until the IFC creates something that has transparency over it, don’t think we should do this.

we hold accounts for 6 months post deconstitution, so it would give us time.

should they be able to access the money post-deconstitution?

no, freeze the account like any other organization.

timeline update: this may require an email vote if we want this to be on the docket. We will do an email vote on this so it’s in by friday so check ur emails!

UTSAV discussion - 5 mins

Dwali event on Sunday, wanted event to end at 3 but couldn’t find a duty manager so needed to end at 12. Came to an agreement that they could come back next day to finish cleaning. Came back next day and things were chaotic. Open alcohol found (unlicensed event), sticky floors, 15 garbage bags left there, leaking on the ground (damaging the floors), chairs damaged by food and alcohol. Estimates from Keith and Christine are about $8k. Custodial + fixing.

are any other bookings affected by this?

don’t think so.

how much money in their account?

could potentially be around $8k

freeze their account in case we need to draw from there.

Would like their booking privileges revoked for a certain amount of time. C+C would like until the end of the academic year.

would almost prefer a smaller suspension, definitely freeze their account. Suspend until the end of this term and allow them to explain themselves (and then further suspend based on reasoning).

they’ve been talking to C+C about the incident.
Moved by: Max          Seconded: Jeanie

“BIRT UTSAV booking privileges are revoked until November 30th, 2019. Note, subject to review for potential lengthening of suspension.”

Unanimously approved!

**Adjournment**

Meeting adjourned at 6:03 pm.
AMS Operations Committee
Tuesday, November 12th, 2019 - Room 3511 at 5:00pm

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Jeanie Malone (BoG Representative), Max Holmes (BoG Representative), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

Guests: None

Regrets: Katherine, Lily

Call to Order
Called to order at 5:00pm.

Adoption of the Agenda

Moved by: Jeanie Seconded by: Max
Motion passes unanimously.

Approval of Committee Minutes

Be it resolved that the Operations Committee approve the minutes of the October 29th, 2019 meeting

Moved by: Jeanie Seconded: Alex
Abstention: Max.
Motion passes unanimously.
Chair Updates - 5 min

[Cole]: Someone threw furniture! Police were called.

UTSAV Update - 5 min

[Cole]: I met with the president and talked through the situation. TLDR: miscommunication. They acknowledged the place was damaged and took responsibility. They are willing to pay for the damages. They got a strike and were put in bad standing with bookings suspended. Bad standing now expired (2 weeks up).

[Max]: How was this misunderstood?

[Cole]: Garbage bags - custodial staff allegedly said the bags would be taken care of. They claimed they would not have left overnight if they had known. Floor damage (liquid damage) from leaking bags. Sticky floors - needed to be scrubbed down

[Max]: Cost of damages?

[Cole]: $850-1000. Mostly cleaning. Need to check with C&C to see if there are any floorboards that need to be replaced.

[Aidan]: Do they know that?

[Cole]: Still confirming cost.

[Max]: Did this cause issues for future bookings? Did we have to cancel bookings because of sticky etc? If so - additional repercussions are needed.

Conclusion:

- if it is ~$1000, Cole will unsuspend bookings, authorize C&C to remove cost of damage
- if it is more than $1000, this will come back to OpsComm and we will need to figure out a payment plan and bookings will still be suspended until further discussion
IFC Report Debrief - 5 min

[Cole]: WE ARE NOT TALKING ABOUT THE MONEY THIS TIME. The account is presently frozen $10k. Next steps: meet with IFC and see what we need to do moving forward with MOU.

[Aidan]: They don’t have an office space… what do they need?

[Cole]: Bookings. Wouldn’t like to see individual chapters being booked out on behalf of IFC though.

[Max]: Why do we need an agreement then if it’s just free bookings? We shouldn’t allow them to book in the NEST, we don’t get any benefit. Lot of universities have taken this stance. Current VP students banned first years from being able to rush. Not sure we want rush to be here.

[Cole]: Benefit is: leverage. Can limit privileges like bookings.

[Jeanie]: How much would booking NEST cost as an external group? Would be good to present that to IFC when talking about agreement, may be useful to see.

[Cole]: Best way to do advocacy to this community is probably not to fight

[Alex]: Can we turn down people from external bookings?

[Jeanie]: No academic freedom at the AMS

[Aidan]: What are we even trying to change with IFC?

[Max]: Advocacy committee should do that not us. Transparency online, zero public accountability
[Jeanie/Aidan]: When will we talk about the money?

[Cole]: EVENTUALLY

**Nest Camping - Infinite Time**

[Jeanie]: 24hr NEST - what would that cost us?

[Cole]: Concerned about designation of property type I think? Logistics…

[Cole]: What would that look like?

[Jeanie]: Over night duty manager. And don’t lock the doors.

[Cole]: Like IKB? Seems possible...

**Policy I-7 Working Session - 45 min**

[Cole]: Maybe I7 won’t take too long¹. I think a gap exists if our services can administer bans without it coming through this policy. Limitations currently says we cannot prevent people from accessing services. Have added some clarity in requests for suspension, warning stages, ombudsperson's role.

From Shirley’s presentation last week - I have added that a person can request to come in person to the meeting for review. Committee can reject though. Not sure if this solves the problem.

[Alex]: Anonymity is ruined. What if we know them? Can we give the person a list and ask them if they know any of us?

[Aidan]: Personally, I like this compromise. Most of the updates makes sense.

¹ blatant lie
[Cole]: If the complainant is the SASC manager, the VP Admin isn’t complainant and doesn’t need to recuse themselves. But I would know the identity of the individual.

[Max]: Management of conflict of interest should be on us not on the person appealing/respondent.

[Cole]: Why don’t we know the names… in camera anyways.

[Max]: We should have this conflict of interest discussion earlier on.

[Jeanie]: Historical problem… we should fix this.

[Max]: We should remove the anti protesting piece in the nuisance activities. Too much power!

[Jeanie]: Agreed, if there are big disturbances or violence that’s covered under other pieces. Respectful environment policy.

**Adjournment**

Meeting adjourned at 6:05pm.
AMS Operations Committee
Tuesday, November 19th, 2019 - Room 3511 at 5:00pm

**Members:** Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Jeanie Malone (BoG Representative), Max Holmes (BoG Representative), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

**Guests:** None

**Regrets:** Katherine, Max

**Call to Order**
Called to order at 5:20pm

**Adoption of the Agenda**
Moved by: Jeanie Seconded by: Alex
Motion passes unanimously.

**Approval of Committee Minutes**
Be it resolved that the Operations Committee approve the minutes of the November 12th, 2019 meeting

Moved by: Cole Seconded: Aidan
Motion passes unanimously.
Chair Updates - 5 min

[Cole]: 3511 Table… isn’t all here yet.

New club applications are going up soon, and Life building + Nest clubs days. We will be doing the same system as we did in September since it worked well.

Hatch - doing an event thing! SHAPE committee is working on selling some pieces, trying to figure out the differences in auction house quotes.

Sustainability - working on the sustainable action plan. Tied to the UN SDG. Going out for consultation soon. Starting plans about a new sustainability conference to occur in February. Looking at a case competition conference, but with some panels and sessions as well, may apply to SPF for funding.

[Jeanie]: Apply to Walter Gage for conference?

[Aidan]: And partner with clubs?

[Cole]: No update on furniture throwing.

The Norm is OPEN AGAIN!

UTSAV Update - 5 min

[Cole]: Total cost for damages: $2600. Has potential to rise slightly more, but that’s pretty much it.

Motion to authorize the VP Administration to withdraw the cost of damages from the UTSAV club account to cover the cost of repairs to the Great Hall.

Moved: Jeanie        Seconded: Aidan
Motion passes unanimously.

[Alex]: Were all vendors paid?

[Cole]: Yes and they have $5000 in account. Haven’t yet deposited revenue either

**Nest Hours Extension - 24hrs**

[Cole]: We talked about this last meeting. I checked with Keith - it just means we need to pay more insurance on the building. A few thousand dollars probably “for the duration of the strike”.

[Jeanie]: Duration?

[Cole]: Unclear timeline for that.

[Aidan]: Could we have businesses open?

[Cole]: Anything is possible.

[Jeanie]: What would the turnaround time be on getting the insurance changed? Imagine we would need to make a call on this pretty fast.

[Cole]: I think we could change it pretty quickly but I’m not sure.

[Alex]: There are so many commuters!

[Cole]: Don’t think there is a benefit unless we have a clear lack of space on campus. Need to reach a certain level of need.

[Alex]: Can we get an actual quote from Keith on the NEST being open for 3 weeks?
[Cole]: Yes I will do it!

**IFC Discussion - 15 min**

Agreements and what to do with the funds.

[Cole]: I met with IFC on Sunday evening. I discussed the report, next steps, outcomes with them. They are interested in an agreement:

1. Some sort of oversight mechanism in place so they feel supported by the AMS. Someone they meet with that can help them navigate different situations, risks, etc. Quarterly working group perhaps, with clubs staff? A productive relationship - many people tell them what they should be doing but don't have the ability to do it themselves. They get a lot of feedback without follow through. More measured steps, liaising with them.

2. An agreement gives them more security with the AMS, comfort that they won't lose access to things that they have.

3. Some sort of notice period for ending of the agreement.

4. Concerned UBC would cut them out of Imagine Day with no AMS tie. Would like to have some sort of recommendation for AMS to advocate for IFC to have presence.

5. SASC - work with Healthier Masculinities, Alex has been great. Does workshops and seminars. Will have to consult SASC on some of it.

[Aidan]: How much needs to actually be in an agreement? Limits flexibility.

[Cole]: They want something in writing. We have things in place with SEEDS for example. Very helpful for transition.

[Jeanie]: Could you show us that SEEDS one as an example?

[Aidan]: Not sure what we actually get out of this agreement? Knowing Max isn't here, he would raise that.
[Cole]: Before, they were subsidiary. I think we should try this new structure.

[Aidan]: This gives more power to IFC. We don’t have a clear oversight link, now it looks more like equal partners rather than a tiered system.

[Alex]: Agreed.

Cole]: Similar to UNA, we have an established relationship because they play an important role on campus. We liaise with them since their operations affect our membership.

[Alex]: If we are going to have an MOU we need to be very clear about the boundaries of the relationship. We need clarity about liability, we could potentially be put on a lawsuit in the same way. So many of these five things listed in the above priorities for IFC are not necessary to put in a formal agreement done year to year. This is mostly wrinkles that will be sorted out the first year out of being a club. They shouldn’t have security in their relationship with the AMS, if something destructive happens we need to be able to cut off things. We need to put as little in an agreement as possible.

[Jeanie]: Is IFC an incorporated body? Can we sign an agreement with a non-entity?

[Cole]: I brought up that to them. That needs to be clarified more. Lawyers questions.

[Jeanie]: Non binding agreements don’t help anyone out here.

[Alex]: With what it seems like we are putting forward here, at the stage the IFC is at and without legal advice, I’m not comfortable moving forward with any agreement right now.

[Cole]: Early days

[Alex]: I want to be clear is what I am saying is on the basis of liability in the past, when we look into other clubs I will not have the same wariness since they may not have the same histories.
[Aidan]: How would past lawsuits affect us?

[Cole]: Legal counsel can be as creative as they want to… we can never completely eliminate chance of being named in a lawsuit. We want to minimize risk though.

[Jeanie]: Student liaison officer for UBC… they were supposed to have someone to do the stuff listed in priority 1. So we should probably not do that if UBC is already committing to that?

[Cole]: Money! $10,000 in account. Normally we confiscate. I see this as unique since no active violation occurred… but since they are not a legal entity we don’t have a way to give them the money either.

[Aidan]: Not in favour of taking the money away. Don’t think it’s productive. Where does the money come from? Also the frats have bank accounts even if IFC doesn’t. Need a distinct reason to take the money other than just “deconstituting”; we are changing relationship not “deconstituting”.

[Jeanie]: Could be… booking fees? $10,000 for infinite bookings foreverrr…? But probably be easier to just charge for bookings like normal.

[Alex]: Who would we give the money...to?

[Cole]: We could give them until April 30 to figure it out.

[Alex]: They could be given a choice of crediting it towards bookings or

[Cole]: Unless free bookings?

[Alex]: No free bookings… why an exception
[Cole]: Many groups get free bookings like Common Energy, TEDXUBC, etc…. If benefit to UBC Community, VP Admin can waive bookings

[Aidan]: Let’s hold the money for now

[Cole]: We should figure out the agreement first but do we want to put it in the clubs benefit fund right now

[Jeanie]: Do we take damage deposits for bookings? We should

[Cole]: External groups yes but clubs not

Conclusion: we continue to do nothing with the money :) Do not put in clubs benefit fund

Policy I-7 Working Session - 40 min
Jeannie made some comments! Going over new revisions.

EVERYONE COMMENT ON THE DOCUMENT! DUE END OF DAY TOMORROW AND THEN COLE WILL CIRCULATE INTERNALLY

Adjournment
Meeting adjourned at
AMS Operations Committee
Tuesday, November 22nd, 2019 - Room 3511 at 5:00pm

Members: Cole Evans (Chair - VP Administration), Katherine Westerlund (Councillor), Alex Gonzalez (Senator), Jeanie Malone (BoG Representative), Max Holmes (BoG Representative), Aidan Wilson (Vice-Chair and Student at Large), Lily Liu (Student at Large)

Guests: None

Regrets: Max Holmes

Call to Order
Called to order at 5:06 pm

Adoption of the Agenda
Moved by: Alex    Seconded by: Aiden
Motion passes unanimously.

Approval of Committee Minutes
Be it resolved that the Operations Committee approve the minutes of the November 19th, 2019 meeting

Moved by: Katherine    Seconded: Cole
Motion passes unanimously.
I-7 Update

May need to further expand the scope of I-7. The Pit can ban people from the pit if they put people on Barwatch. Would probably need to put something within I-7 about this.

[Aiden]: gallery too?
[Cole]: yes

24hr Transit Strike Nest - 30mins

Cole: lots has happened. No extra costs for us to run for 24 hrs.

[Alex]: can you safety plan?
[Cole]: e z

Cole: Extra costs = security. Motion coming to council to release money from contingency to pay for this security.

[Aiden]: this happens on Wednesday yes?
[Cole]: if for some reason Council defeated this, we could reallocate funds from the VP Admin portfolio if necessary.

[Cole]: what is the scope of services offered during the 24 hours? Allowing people to sleep in certain places? Opening an outlet for extended hours so people have food? Need to ensure safety and security.

[Aiden]: people like to laugh on the internet, but once we announce the Nest will be open people will sleep in the Nest anyways (on all the comfy couches). Better that we encourage them to sleep in one location so we can monitor and ensure they are students. Minimize potential harm, easier to security.

[Cole]: changes our liability to encourage people to sleep in certain locations.

[Alex]: don’t think we should limit where people sleep, think it’s a good idea to have designated quiet/monitored spaces (student card access, show card to guard to get in?). Don’t think it’s necessary to have services open (mcdonalds open).

[Aiden]: like the idea of “great hall quiet monitored space”.

[Cole]: need to check on booking calendar

[Alex]: should tell people when building will “open”

[Aiden]: should def block off the building bookings for that time.
[Cole]: I like these ideas, will double check that these ideas are feasible.

[Alex]: publish “rules of the area” clearly in the spaces, and general rules of the Nest. remind people of what they can/can't do. No loud talk at 2am pls.

[Aiden]: quiet areas for students, definitely people on campus who aren’t students.

[Alex]: this may be too.. Controlling? but think we should consider having “non-male” sleeping space.

[Katherine]: so our plan of attack: open doors 24 hours, light on, dimmed inside rooms, security guarding some rooms, some guards roaming.

[Cole]: so if the strike lasts a month and a half?

[Alex]: think we maybe open the building for 24hrs, don’t do secure rooms?

[Katherine]: EUS is planning on opening the ESC for people to sleep in the building. Hoping to hire a UBC security guard to monitor the building. Not going to be unlocking the building to the public outside of hours (need to be inside before ~10pm).

[Cole]: my one concern is what the insurance is on the building. Can check with Keith about what our policy is on those?

[Katherine]: Also our faculty might purchase dinner/breakfast.

[Alex]: how are we going to promote this? Posters in the Nest only go so far.

[Cole]: obvs social medias. Ubyssey will write something about it. Reddit.

[Katherine]: we can send out an emergency broadcast using our own access to emails (policy I-3)

[Aiden]: to recap: open the nest, talk to Security about the quiet spaces. Communications to come out asap.

**Adjournment**

Meeting adjourned at 5:43 pm.