
SUBJECT	#1-19 Records Policy – Amendments to reflect Bylaw 14 changers
MEETING DATE	February 24, 2021
MOTION	BE IT RESOLVED that on the recommendation of the Governance Committee, Council update the Records Policy (I-19) as presented.
PREPARED BY	Sebastian Cooper, Chair, Governance Committee
DOCUMENTS	1. Attachment #1 – #1-19 Records Policy

**DESCRIPTION &
RATIONALE**

Bylaw 18 (Records) was amended at the AMS AGM.

These amendments would update #I-19 to reflect those changes.

The Authorities section is amended to include the new version of Bylaw 18.

Sections 12, 13, 14, and 15 would similarly introduce changes to ensure that it reflects the directives provided by Bylaw 18.

BENEFITS

Reputational,
Financial,
Sustainable, Social

This would bring clarity to the internal policy by ensuring that it matches its authority (Bylaw 18).

RISKS

Financial,
Operational,
Reputational

The Bylaw 18 amendments were the most heavily disputed at the AMS AGM. Nonetheless, they were passed.

COSTS

Financial,

N/A.

TIMELINE Implementation Timeline	Immediate.
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CONSULTATION Internal & External Groups	Clerk of Council.
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COMMITTEE VOTE TALLY (Votes in favour, votes against, abstentions)	Unanimously in support
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