



## **Agenda of the AMS Operations Committee**

(Agenda for February 10, 2021 Meeting @ 2:00 - 3:00 pm | Zoom)

### **Attendance**

Present: Alexandra Arbelaez, Emma Dodyk, Ben Du (Vice-Chair), Katherine Feng (Chair), Lawrence Liu, Sylvester Mensah Jr. (VP Administration), Ghazal Rezaei

Regrets: None

Guests: Sheldon Goldfarb, Nicolas Williams

Recording Secretary: Ben Du

### **Call to Order**

The meeting was called to order at 2:03pm.

### **Territorial Acknowledgement**

### **Approval of the Agenda**

Moved: Katherine                      Seconded: Emma

“BE IT RESOLVED THAT the agenda is adopted as presented.”

### **Approval of Previous Minutes**

Moved: Lawrence                      Seconded: Emma

“BE IT RESOLVED THAT the minutes from the January 27 meeting are approved.”

## Agenda Items

### 1. Club Naming Discussion

Emma: Have there been any previous instances of a club changing their name and that it was deemed not acceptable by the AMS?

Sheldon: In the past, name changes had to get approval through SAC, so that situation would have been taken care of already beforehand.

Sylvester: Right now, we are able to go into those cases, but we don't have any policy backing to support any reasoning that we give. To address lingering name changing issues, we should consider Sheldon's proposals. How do we go about clearly labelling and identifying the distinction with these names?

Sheldon: The constituencies are regulated under the bylaws, but the Operations Committee can regulate name changes for student clubs.

Katherine: There should be a process created for student clubs to change their name.

Sylvester: They should consult the AMS in some capacity.

Katherine: The communication between clubs and the AMS could be better. A working group should also try and provide more support to club executives creating bylaws.

Sylvester: We do have the Clubs and Societies Working Group.

Nicolas: Clubs and Societies don't meet that frequently so it could definitely work on that. In the current state, C&S can't change a club name but at the very least, making recommendations is within our capacity.

Katherine: Can get Clubs and Societies to draft amendments to the terms of reference of the Clubs and Societies terms and Operations Committee Policy Manual.

Sheldon: There are some parts of the old SAC manual that weren't but probably should be carried on the Operations Committee Policy Manual.

Katherine: What did people not like about SAC? If we're taking inspiration from the SAC manual, we should make sure we're not bringing back policy that didn't work.

Sheldon: It was not very accountable to Council and not relevant to some of the people on it so its composition was the primary issue.

Katherine: When was the Clubs and Societies Working Group made?

Sheldon: The Clubs and Societies Working Group was made after the Operations Committee.

Sylvester: Club elections won't be happening until mid-March. The timeline works perfectly, and aligns with the initial roll-out of the Canvas modules.

Katherine: After reading week, we will review the recommended changes for both the terms of references of Clubs and Societies and the Operations Committee Manual.

Moved: Katherine

Seconded: Lawrence

“BE IT RESOLVED THAT the Operations Committee refer the clubs and societies working group to review the operations committee policy manual and make recommendations to be submitted by March 10th, 2021.”

## **2. AMS Canvas Module Update**

**Sylvester:** We are framing this project as a pilot relevant to club executives and internal AMS staff. This course has been broken down into three main modules; [1] “Your AMS” (this includes the AMS governance structure, operations, services, elections, other important information that every student should know), [2] “AMS Evolving Leaders” (looking at values, student leadership, creating awareness of one's self, goes into various communication tools, a piece on mindfulness), [3] “Active Allyship”. These three modules are based on the different teams working on them, and may expand. More information to come in our next meeting.

Lawrence: What will this project look like in the long-term?

Sylvester: I recognize this isn't an extremely long-term plan, but we want to create a good enough framework and foundation for expansion. The purpose is to disseminate information throughout the Society.

### **Next Meeting**

The next scheduled meeting is at 2:00 - 3:00 pm on February 24, 2021.

### **Adjournment**

There being no further business, the meeting was adjourned at 3:02pm.