COUNCILLOR DUTIES

1) Attend meetings of Council: you should receive notifications via the OnBoard platform.
2) You are allowed to miss up to four meetings in the school year; if you miss a fifth, you will lose your seat.
3) If you cannot attend, send a proxy; this ensures representation for your Constituency, but it still counts as an absence.
4) Attend meetings of any committees you are on.
5) Any confidential information you acquire, for instance during closed (in camera) sessions, must be kept confidential.
6) Declare any conflicts of interest you have: for instance, if you run a company that has dealings with the AMS.
7) Read the documents circulated to Councillors.
8) Speak up during meetings: ask questions, present your point of view. You’re a member of the Board of Directors: your views count.