GETTING STARTED AS A COUNCILLOR

1) Notify Joanne, the AMS Admin Assistant (joannepickford@ubc.ca), that you are a Council member.

2) Joanne will add you to the list of Councillors, provide you with some necessary materials, and have you sign a Statement of Office.

3) Watch for announcements of orientations.

4) Check out committees you want to sit on (the President will send out information); you must seek to sit on at least one. Appointments happen in May and September. See Committee Appointment Policy and Committees.

5) If you need help with administrative matters, speak to Joanne.

6) For information on the rules of Council, speak to Sheldon (Clerk of Council) at archives@ams.ubc.ca. See also Code and Bylaws.