

	Poor 1	Adequate 2	Good 3	Outstanding 4
<b>Category I: Project Outline</b>				
/4 Purpose of project	Explanation is missing or vague. No contributions to student experience at UBC.	Description is somewhat-detailed. Some details may be missing. The purpose and contributions of the special project to the student experience at UBC is somewhat clear.	Description is detailed and written with a good level of depth. It is clear to see how the special project contributes to the student experience at UBC.	Description is written in exceptional detail and depth. It is clear to see how the special project contributes to the student experience at UBC.
/4 Benefit to UBC students/ UBC community as a whole	Explanation is missing or vague. The project brings no benefit to the UBC community as a whole or only benefits a very small number of students (< 50 students)	Explanation is some-what detailed although some important details may be missing. The project brings some benefit to the UBC community. However, the project mostly benefits a smaller group of students at UBC (50-100 students).	Explanation is detailed and written with a good level of depth. The project benefits the UBC community as a whole and benefits a medium to large number of students at UBC (around 500 students).	Explanation is written with exceptional detail and depth. The project clearly benefits the UBC community as a whole and benefits a very large number of students at UBC (> 500 Students)
<b>Category II: Financial Information</b>				
/4 Tabulated, itemized budget including all revenues (include other grants/sources of funding) and expenditures (accommodations, travel, food, etc.) for this initiative	Budget is missing, or presented in a confusing, disorganized manner. Many necessary details are missing. There are many calculation errors and understanding the budget is difficult. The budget is not itemized. Predicted expenses are not reasonable and/or logical.	Budget is presented in a somewhat-organized manner. Some details may be missing. There may be many calculation errors, or difficulties understanding the budget. The budget is not itemized. reasonable and logical, with a few exceptions.	Itemized budget is presented in a organized manner. There may be several calculation errors, or minor difficulties understanding the budget. Predicted expenses are reasonable and logical.	Itemized budget is presented in a comprehensive, organized manner that is easy to read and understand. The SUS Grants Committee is able to easily navigate through the budget and see the expenditures/revenue of the opportunity. There are no calculation errors. Predicted expenses are reasonable and logical.
<b>Category III: Recognition</b>				
/4 Plan to recognize the AMS	The application does not include any plans to recognize/ acknowledge the AMS.	The application includes some plans to recognize/acknowledge the AMS.	The application includes a good plan to recognize/acknowledge the AMS.	The application includes an excellent plan to recognize/acknowledge the AMS.
<b>Category III: Areas of additional points or deductions</b>				
/1BONUS Letter of support	A letter of support from a trusted source			
/2BONUS Any other points awarded/deducted not outlined in the rubric above that would be important in the evaluation of this application (please provide justification)				

**Total**

**/16 /+3 BONUS**