

AMS OPERATIONS COMMITTEE
Sustainability Subcommittee Terms of Reference

1. PURPOSE

The AMS prides itself on its economic, social, and environmental sustainability. The Sustainability Subcommittee is charged with ensuring the AMS achieves the goals outlined in the [AMS Sustainability Action Plan](#). To ensure success, the Committee shall include voices from a variety of sustainability advocates and experts within the UBC Community. The subcommittee is also tasked with evaluating projects from the [AMS Sustainability Projects Fund](#) (SPF) to enhance opportunities in:

- a) Student empowerment related to sustainability;
- b) Reduction of the Society's ecological footprint and the ecological footprint of UBC Vancouver;
- c) Education, outreach, and community organizing related to sustainability;
- d) The economic, social, and environmental operations of the Society and UBC Vancouver;
- e) Sustainability-related advocacy initiatives;
- f) Info-sharing and partnerships with communities within and beyond UBC Vancouver.

2. MEMBERSHIP

The Sustainability Subcommittee shall be comprised of:

- a) The Associate Vice-President Sustainability, who shall be the Chair;
- b) The Vice-President Administration, who shall be the Vice-chair;
- c) The Sustainability Projects Coordinator;
- d) The Associate Vice-President Funds;
- e) The AUS Sustainability Director, who shall be non-voting;
- f) The CUS Sustainability Director, who shall be non-voting;
- g) The SUS Sustainability Chair, who shall be non-voting;
- h) The LFSUS Sustainability Coordinator, who shall be non-voting;
- i) The EUS Sustainability Director, who shall be non-voting;
- j) One (1) AMS Staff member designated by the Managing Director, who shall be non-voting;
- k) One (1) UBC SEEDS Sustainability Program staff representative, who shall be non-voting;
- l) One (1) UBC Sustainability Initiative (USI) staff representative, who shall be non-voting;
- m) One (1) UBC Campus & Community Planning (C+CP) staff representative, who shall be non-voting;
- n) One (1) Student Environment Centre student representative;
- o) One (1) UBC Climate Hub student representative;
- p) Two (2) Council members appointed by the Operations Committee, but if none are appointed, then through Council; and
- q) One (1) Student-at-large appointed through Council

3. ROLES AND RESPONSIBILITIES

The Sustainability Subcommittee shall:

- a) Provide oversight over the AMS's progress in reaching operational targets and goals laid out in the Student Driven Sustainability Strategy;
- b) Recommend updates and improvements to the AMS Student Driven Sustainability Strategy;
- c) Determine the operational actions and measurements necessary to reach the targets outlined in the AMS Student Driven Sustainability Strategy;
- d) Recommend to certain departments of the AMS, with the approval of the Operations Committee, to take on certain actions items pertaining to sustainability;
- e) Disseminate information and content from the Sustainability Subcommittee's meetings to representative bodies and other organizations relevant to the topics discussed;
- f) Assist the Finance Committee in providing funding to Active Members of the AMS for environmental, social, and economic sustainability projects;
- g) Recommend updates and improvements to the relevant documents related to the administering of the Sustainability Projects Fund (SPF);
- h) Administer the Sustainability Projects Fund (SPF) based on the provisions written in the AMS Code of Procedures Section IX B, Article 6, Section 5(k);
- i) Perform other duties as required.

4. MEETINGS

The procedures regarding Sustainability Subcommittee's meetings are the following:

- a) The Sustainability Subcommittee shall meet at least once a month during the Winter Session (September-April)
- b) Voting Members of The Sustainability Subcommittee shall meet biweekly during the Winter Session (September-April)