



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 23, 2021

**Attendance**

Present: Cole Evans (President), Eshana Bhangu (VP Academic & University Affairs), Mary Gan (VP Finance), Lauren Benson (VP Administration), Saad Shoaib (VP External, arrived 12:24), Keith Hester (Managing Director), Lorris Leung (Senior Student Services Manager), Mitchell Prost (Student Services Manager, arrived 12:14), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 12:08 pm and took place by videoconference.

**Agenda**

- The agenda was adopted (Lauren, Mary).

**Minutes**

- The minutes of June 16 were approved (Lauren, Eshana).

**Restart Plan**

- Cole:
  - Going to speak to Council about it.
  - We've been hearing from the Public Health Office, but it may be new to Councillors.
- Keith:
  - Mask wearing? Recommended but not mandatory?
- Cole:
  - By September it will simply be personal choice: UBC and the government won't even be recommending it.
  - In July it will be recommended but not mandatory.
- Lauren:
  - You're saying in the plan that there will be access to bookings in the Nest as of August, but we were planning to start as soon as June 28.
- Cole:
  - We can alter that.

[Mitchell arrives.]

**Equity and Inclusion Subcommittee [and see Appendix]**

- Cole:
  - The E+I Subcommittee will report to the Executive and be composed of:
    - The Equity and Inclusion Lead, who shall be the Chair;
    - One (1) Executive appointed by the Executive Committee, who shall be the Vice-Chair;
    - Three (3) non-Executive Council members;
    - Two (2) students at-large;
    - Two (2) representatives appointed by the AMS Resource Groups;
    - Two (2) representatives appointed by the Equity and Inclusion Lead from marginalized student groups;
    - The Equity and Inclusion Coordinator, who shall be non-voting;
    - The AMS Human Resources Manager, who shall be non-voting; and
    - One (1) representative from UBC's Equity and Inclusion Office, who shall be non-voting.

MOVED COLE, SECONDED LAUREN:

"That the E&I Subcommittee be created."

... Carried

- Cole:
  - Now we need to appoint someone.
  - I know Saad is interested.
- Lauren:
  - If Saad can't do it, I will volunteer.

**Gallery Upgrades**

- Cole:
  - Was talking to Michael Kingsmill about this.
  - New furniture etc.
- Keith:
  - Will have to check with Michael.
  - The only thing planned so far is roofing the patio.
- Cole:
  - More than happy to support a project like that.
  - It would be well received by the student community.

[Saad arrived.]

**Equity and Inclusion Subcommittee Appointment**

- Saad:
  - If Lauren wants it ...
- Lauren:
  - May make more sense to be Saad since he's doing large scope equity plans.
- *It was agreed to appoint Saad.*

**Managing Director's Update**

- Keith:
  - Policy Advisor candidate declined our offer.
  - Working on test kitchen.
  - Repairs to Great Hall. Painting.
  - Working on Atrium: varnishing, refinishing steps.
  - D&H Auditors here today.
  - Working with Mary on the budget. Lots of questions.
- Saad:
  - Will we be doing anything to show appreciation for Cathy Dryden, who's been cleaning the building since COVID?
- Keith:
  - Sent out a general email thanking her.
  - Could do a physical appreciation too.
- Lorris:
  - Maybe something at the next All-Staff Meeting.
- Lauren:
  - My AVP Ben had a thank you card circulating.

**Executive Updates**

- *Lauren's update:*
  - Sent emails to clubs about applying to take part in the JumpStart orientation.
  - Revolving Gardens are now fully repaired and operational.
  - Exploring how to welcome clubs back to the Nest.
    - They will be able to book space again as of June 28.
- *Eshana's update:*
  - Return to Campus survey.
  - Advocating that UBC mandate vaccines in student residences.
  - Also advocated for an expansion of rapid testing on campus, and that has been confirmed.
  - Also advocating for more vaccine clinics on campus.
- Keith:
  - Will rapid testing be only for UBC students? Or for Nest workers?

- Eshana:
  - I think it should be open to all.
  - The website says it's for all who work or live at UBC.
  
- *Mary's update:*
  - Budget: bringing to Exec Com next week. Also to the Advisory Board.
  - Troubleshooting Constituency finance issues.
  - WUSC transition.
  - Health & Dental meeting.
  - Club financial issues.
  
- *Saad's update:*
  - UCRU:
    - Introductions to the federal government.
    - Discussing student employment and interest rates.
  - Indigenous advocacy.
  - Working with UBC on U-Pass backlog.
  - Meeting provincial officials on budget submission: housing.
  - Working with SASC about sexual violence prevention.
  
- *Mitchell's update:*
  - Peer Support: Education outreach.
  - Getting UBC's CSIC to do training.
  - Purchasing new system to streamline purchases and track spending.
  - Received goals and monthly report from staff.
  - Acadia Food Health Program.
  
- *Lorris's update:*
  - Now that the Policy Advisor has declined our offer, we are looking at three more candidates: interviews.
  - Updating budget.
  - Starting to talk about orientation events.
  - Instagram account changed.
  - SASC hired two new workers.
  
- Keith:
  - How much did SASC receive in donations?
  
- Lorris:
  - SASC raised \$4,000 in May.
  - We're keeping the donation button on the website a while so people can still donate.

**Council Preview**

- Cole:
  - Not as short as last time. Maybe three hours.
  - Two students at large will be speaking.
  - Three items being pulled from the Consent Agenda.
  - Several Presentations, which will take up the bulk of the meeting.
  - Motion from KUS about summer elections.
  - Budget delay motion.
  - Discussion Period topic: requiring vaccines in residences.

**Adjournment**

The meeting was adjourned at 12:46 pm.

**APPENDIX****EQUITY AND INCLUSION  
SUBCOMMITTEE**

## Terms of Reference

**1. PURPOSE**

The AMS is committed to the development of intersectional, diverse and inclusive practices. The Equity and Inclusion Subcommittee (hereafter referred to as the “E-I Subcommittee”) is responsible for ensuring that the AMS is held accountable and is proactive with maintaining and achieving the goals in the AMS Equity Plan. To ensure success, the E-I Subcommittee shall welcome voices from various equitable communities and key members within the UBC community.

**2. MEMBERSHIP**

The E-I Subcommittee shall be comprised of:

- A. The Equity and Inclusion Lead, who shall be the Chair
- B. One (1) Executive appointed by the Executive Committee, who shall be the Vice-Chair;
- C. Three (3) non-Executive Council members;
- D. Two (2) students at-large;
- E. Two (2) representatives appointed by the AMS Resource Groups;
- F. Two (2) representatives appointed by the Equity and Inclusion Lead from HPS marginalized student groups;
- G. The Equity and Inclusion Coordinator, who shall be non-voting;
- H. The AMS Human Resources Manager, who shall be non-voting; and
- I. One (1) representative from UBC’s Equity and Inclusion Office, who shall be non-voting.

**3. ROLES AND RESPONSIBILITIES**

The E-I Subcommittee shall:

- A. Provide guidance and oversight to the development and progress of the AMS’s Equity Plan;
- B. Provide feedback on and assist in the development of annual goals relating to the AMS Equity Plan.
- C. Provide and recommend updates and improvements on to the AMS’s Equity Plan;

- D. Determine the operational functionalities and actions necessary to reach the long-term goals, short-term goals, and action items outlined in the Equity Plan.
- E. Make recommendations to certain portfolios and departments of the AMS, with the approval of the Executive Committee, to take actions items relating to Equity + Inclusion; and
- F. Disseminate information and content from the Equity and Inclusion Subcommittee's meetings to representative bodies and other key members represented and discussed.

#### 4. PROCEDURES

The procedures regarding the E+I Subcommittee's meetings are the following:

- A. The E+I Subcommittee shall meet at least once a month;
- B. The E+I Subcommittee shall discuss and approve annual goals for the AMS Equity Plan no later than June 30th, and submit them to the Executive Committee for approval.
- C. The E+I Subcommittee shall review the progress made on the AMS Equity Plan annual goals throughout the year, and approve a final report to AMS Council no later than April of each year.
- D. The E+I Subcommittee may submit motions to the Executive Committee for approval which may then be forwarded on to AMS Council for approval or for information.