UBC-AMS Elections Memorandum of Understanding

This is an agreement dated November 26, 2021, between:

The University of British Columbia Vancouver of 2329 West Mall, Vancouver, BC (hereafter UBC) and

Alma Mater Society of UBC Vancouver of 6133 University Boulevard, Vancouver, BC (hereafter AMS)

Together referred to hereafter as the “parties”.

1. This is an agreement made between the parties for the AMS to conduct elections for the Registrar of UBC at no cost for the following positions (hereafter the “positions”):
   a. 2 UBC Board of Governors Student Representatives
   b. 18 UBC Vancouver Senate Student Representatives, made up of:
      i. five members-at-large
      ii. two representatives from the Faculty of Graduate and Postdoctoral Studies
      iii. one representative from each of these faculties:
         1. Applied Science
         2. Arts
         3. Commerce and Business Administration
         4. Dentistry
         5. Education
         6. Forestry
         7. Land and Food Systems
         8. Allard School of Law
         9. Medicine
         10. Pharmaceutical Sciences
         11. Science

2. UBC reserves the right to conduct elections for the positions, provided that it provides written notice to the AMS prior to the third day of the calendar year (January 3) in which the election is being conducted. UBC also reserves the right to conduct elections for the positions at any time if they find that the AMS is in breach of its requirements and obligations.

3. The elections shall abide by all regulations in the University Act, all other applicable legislation, and all regulations established by UBC.

4. The list of faculties can be expanded, based on the establishment of a new faculty under the policies and guidelines of UBC.

5. UBC shall oversee the nomination process for elections for the positions. The AMS shall publicize this nomination process.
6. The AMS Elections Committee shall oversee the elections for the positions from the close of nominations through to the completion of voting, following the AMS Code of Procedure.
   a. All campaign regulations shall be decided, regulated, and enforced by the AMS.
   b. All timelines shall be decided by the AMS Elections Committee, following regulations set by the University Act and UBC.
   c. Up to the completion of voting, any appeals against decisions of the AMS Elections Committee shall be made to the AMS Elections Appeals Committee. Appeals of AMS Elections Appeals Committee decisions on elections may be made to the UBC Elections Committee of the Council of Senates.
   d. Any appeals after voting have been completed shall be made to the UBC Elections Committee of the Council of Senates.
   e. The determinations of the UBC Elections Committee of the Council of Senates shall be final.
   f. Disqualifications of candidates and invalidations of elections shall be made by UBC.

7. The Academic Governance Officer of UBC shall be the liaison with the Chief Electoral Officer of the AMS.

8. Elections for the positions shall be completed annually by March 31 of each year, except for elections for the Senate Student Representative from the Faculty of Education, which shall be completed annually by September 30 of each year.

9. If a dispute arises and the dispute cannot be resolved between the parties, the parties shall agree to try in good faith to resolve by mediation first.

10. Eligibility to run and vote in elections for the positions shall be determined by UBC.

11. The AMS Elections Committee shall be responsible for conducting all elections for the positions, including elections for the Senate Student Representatives from each faculty.

A. Requirements for Senate Student Representatives from Each Faculty
12. Elections for all Senate Student Representatives from each faculty shall be conducted in a standalone ballot created and overseen by the Chief Electoral Officer of the AMS.

13. All students in a faculty shall be entitled to run and vote in that faculty’s election. No one who is not a student in the faculty shall be entitled to run or vote.

B. Termination
This agreement will come to an end when (1) there is mutual agreement; (2) either party is in breach of the above requirements and obligations; (3) either party, in its sole discretion, decides to terminate by giving 90 days prior written notice.

The laws of British Columbia and the laws of Canada applicable in the province govern this agreement. Furthermore, all conduct of elections must be done in accordance with the University Act, the rules and procedures of both the UBC Vancouver Senate and the UBC Board of Governors, and the AMS Code of Procedure (ordered by precedence).
Each of the parties has read this agreement and agrees to be bound by it.

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<tr>
<th>Alma Mater Society of UBC Vancouver</th>
<th>The University of British Columbia</th>
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<td>Signature</td>
<td>Signature</td>
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<tr>
<td>Name</td>
<td>Kate Ross</td>
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