

## Minutes of the AMS Steering Committee

February 17th, 2021

### Attendance

Present: Cole Evans (AMS President), Lucia Liang (Vice-President Finance), Lawrence Liu (Chair of Human Resources), Agam Gill (Chair of Student Life), Katherine Feng (Chair of Operations), Rosaline Leung (Student at Large), Mathew Ho (Chair of Advocacy)

Regrets: Sebastian Cooper (Chair of Governance),

Recording Secretary: Haiger Ye (Assistant to the President)

### Call to Order

The meeting was called to order at 2:06 pm.

### Territorial Acknowledgement

### Approval of the Agenda

Moved: Lawrence Seconded: Katherine

“BE IT RESOLVED THAT the agenda be adopted as presented.”

### Approval of Minutes

Moved: Lawrence Seconded: Katherine

“BE IT RESOLVED THAT the minutes from the October 6th Steering Committee Meeting be adopted as presented”

### Policy I-22 Discussion

Lawrence:

- Policy is designed to ensure all committee chairs are adequately transitioned through the use of transition documents and connecting incoming chairs to relevant personnel.
- The idea is to provide more incentives for helping incoming chairs in the transition process.
- Looking for thoughts on how the transition process was for current chairs. How adequately do you feel you were transitioned?

Agam:

- I had a smooth transition, mostly me reaching out to the previous chair. It was helpful to have executives sit on committees to ask questions.

Katherine:

- For Operations Committee, I received a Google Drive folder and some past documents. There was no formal report, but it would have been useful.
- During transition, outgoing chairs should be reaching out to incoming chairs and I think this policy would address the issue of past chairs not being present.

Lawrence:

- Do you see any potential changes for the policy?

Katherine:

- Maybe highlight small responsibilities or duties during the transition phase.

Rosaline:

- I thought this policy was detailed. Glad that small details like passwords were mentioned.

Cole:

- I still stand by the original comments I made to Governance committee. Not a fan of the pro-rated honorarium system, it's a bit complicated.
- For me there's always been the expectation that chairs are doing transition reports. However, enforcement has been lacking and I'm not sure this policy would solve the issue.

Katherine:

- Is that because of the honorarium?

Cole:

- Sort of. Chairs could think of switching out mid-year as a way to get out of doing transition reports.
- It might be difficult for the HR chair and brand new councillors to determine whether reports are comprehensive enough. If the whole point is to give someone \$30, this may not be the most effective approach.
- There either needs to be more incentive or more accountability to do a transition report. Whether this is a flat rate for transition reports or having the reports submitted to a body where it can be evaluated in an unbiased way.
- It's uncommon for a body to say a report is poorly done and not give the full honorarium, so I still don't know if this system enforces transition reports.

Katherine:

- Do you think there is another body that could oversee this?
- Sebastian's reasoning for the pro-rated honorarium is if someone is chair for 4 months as opposed to a whole year, there is a lot less to include in the transition report.
- I agree 20 dollars is not a huge incentive.

Cole:

- Sebastian's reasoning is sound, but I'm still worried about over complicating the process. If the incentive isn't enough, it becomes meaningless.
- Three ways to approach this:
  - Have consequences for not doing the transition
  - Good incentive for doing the transition
  - Make the process simple. Less strenuous and less commitment, not sure what this will look like. If the process is easier, we won't need to rely on people transitioning their successors out of the goodness of their hearts.

Mathew:

- Centralizing the process might be easier.

Cole:

- The goal is to have all committees using Onboard, hopefully this will solve the issue of non-centralized files and make transition easier.

Katherine:

- There's also less room for error if the process is centralized.

Mathew (in chat):

- Maybe honorariums could be calculated on a per term basis instead?

Cole:

- The way I phrase this to HR Committee is if a chair works more than 3 months, regardless of the length of term their honorarium would be 100 dollars. Or if they work more than 4 months, then honorarium is prorated.
- It's not hard to calculate, but the incoming HR committee needs to figure out when chairs "officially" start working and there is no formula for pro-rating.

Katherine:

- Is this potentially a conflict of interest?

Cole:

- Technically yes. Chairs shouldn't be discussing the dollar amount of what they would be receiving. I'm not sure what would be the appropriate committee to refer this discussion to, probably Finance since no committee chairs sit on that committee. They can discuss this in an unbiased way. Or if HR talks about this, Lawrence could recuse himself from the conversation.

Katherine:

- Sebastian and I ran into this issue in Governance committee.

Lucia:

- Finance can talk about this.

Cole:

- We can make structural changes such as centralizing, but I'm still skeptical about the effectiveness of this policy. I still think transitions depend on whether chairs have the will to do them. If the chair doesn't want to, this policy won't change anything.

Lucia:

- Didn't we talk about a crossover time period where we work together with the incoming team?

Cole:

- We talked about that for execs and support staff, but we don't know who the new committee chairs are till mid-May, because the previous term ends at the end of April. Technically outgoing chairs don't end till the new chair starts, but it's not reasonable to ask someone to stick around for longer to help transition.

Lucia:

- Could we pay them or extend their terms? Since chairs get hired in mid-May, we could make their contracts a full year, until mid-May of the next year.

Katherine:

- Sylvester sat in meetings when he was transitioning me, I think crossover period would be useful, especially to help incoming chairs learn how to chair a meeting.

Cole:

- I wonder if there is someone who is in the AMS who could be responsible for transitioning committee chairs. The outgoing chairs can help out if they are willing, and I think the majority will do some sort of transition. But I wonder if there needs to be a person responsible for onboarding chairs, maybe the responsibility lies with the President?

Lucia:

- Cole, I think your office has so much going on during that time, this is a lot of extra work.
- If there is a year where the President has never been in AMS, it would be hard for that individual to adapt

Lawrence:

- This recommendation works well in your case, but in a year where someone is completely new they might not have as much knowledge and won't be able to do it effectively.

Katherine:

- I think outgoing chairs sitting in on meetings and having a crossover period is a good idea.

Agam:

- Maybe chairs can sit in on the first one or two meetings?
- Sheldon also sent out pointers to chairs, which was really helpful.

Cole:

- I'm still skeptical about this policy, but not in opposition. Just curious to see how we could make it better.

Katherine:

- I guess it's better than nothing.

Lawrence:

- It would be really useful to have Sebastian here for further discussion.

“MOTION TO defer the discussion of transition reports and honorarium to Finance Committee”

Moved: Katherine Seconded: Lucia

(no objections)

“BE IT RESOLVED THAT the Steering Committee defers the discussion of committee transition and honorarium to the Finance Committee. The Finance Committee will report findings of the discussion to the Governance Committee”

### Steering Committee Code Discussion

Cole:

- The past year it has been hard to come up with agenda items for this committee. Things we should be doing aren't getting done.
- A solution could be to meet more frequently to discuss the agenda for upcoming Council meetings, get updates on what committees are working on and talk about policies more proactively. This would foster collaboration and allow us to monitor progress and keep each other accountable.
- I'm thinking of proposing a code change to turn this committee into an agenda setting committee. The membership would consist of the President, Committee Chairs, Joanne and Sheldon.
- I would love to hear everyone's thoughts on this.

Katherine:

- Why was the VP Finance originally on this committee and why is there no longer a need for them?

Cole:

- The VP Finance was originally part of this committee probably because they are the de facto chair of Finance Committee. Or they were there for strategic planning purposes because these discussions need a business operations perspective and VP Finance works closely with businesses.
- They are no longer needed because the changes would make this committee less about the society and more focused on Council affairs. The VP finance can still be invited to meetings.

Lucia:

- Health and Dental is not an AMS standing committee for AMS, but I think it's important that they have some outlet for reporting to Council.

Cole:

- Is it an extraordinary committee?

Lucia:

- I'm not sure, but it's one of the biggest services offered by the AMS, so it's important to have some sort of update.

Cole:

- Maybe talk to Sheldon about making Health and Dental an extraordinary committee of Council. In the current code changes chairs of extraordinary committees would be invited but not required to attend every meeting.

Lucia:

- I think that could work. In that case, I agree with your proposal.

Katherine:

- If Health and Dental is important, isn't it also important to get updates from the Student Services Manager?

Cole:

- The changes would move the purpose of this committee away from its current purpose of strategic planning, focusing more on Council related activities. The Student Services Manager has different mechanisms to report into Council, so I don't think it's necessary for them to be on Steering Committee.
- If this doesn't work out, Steering Committee might be removed altogether because it won't serve a purpose.

- A barrier to this change is making sure chairs show up. My question is, is it reasonable to assume people would attend meetings on a bi-weekly basis?

Katherine, Lawrence, Lucia, Agam:

- Yes

Cole:

- Another thing to consider, could be increasing hours and pay for next year. Maybe chairs would have more incentive to attend meetings if they were getting paid more.

“MOTION TO present Steering Committee code changes at the upcoming Council meeting”

Moved:

Cole

Seconded:

Katherine

(no objections)

“BE IT RESOLVED THAT Steering Committee code changes be presented to Council as presented”

### **Adjournment**

There being no further business, the meeting was adjourned at 2:53 pm.

## **Minutes of the AMS Steering Committee**

March 12th, 2021

### **Attendance**

Present: Cole Evans (AMS President), Lucia Liang (Vice-President Finance), Agam Gill (Chair of Student Life), Katherine Feng (Chair of Operations), Sebastian Cooper (Chair of Governance), Joanne Pickford (Administrative Assistant), Sheldon Goldfarb (Archivist)

Regrets: Lawrence Liu (Chair of Human Resources), Rosaline Leung (Student at Large), Mathew Ho (Chair of Advocacy)

Recording Secretary: Haiger Ye (Assistant to the President)

### **Committee Updates and Council Agenda Items**

#### Ethics and Accountability

- Katherine:
  - Aiming to have a report on the Kalith investigation to Council by next meeting
  - Looking to have in camera update from the committee
  - Thinking either to move the report to the meeting after or do both the report and the in camera update at the next meeting. Thoughts?
- Cole:
  - The motion said the report would be presented April 7th. Will it be ready by the next meeting? Or are you planning to give an update at the next meeting and come back to it on April 7th?
- Katherine:
  - Yes, just an update.

#### Operations Committee

- Katherine:
  - We've been working on policy manual changes and club constitution. Both are done internally within Operations committee, but we will submit documents to Council so everyone can get a chance to look at them.
- Sheldon:
  - Are you going through the Clubs and Societies subcommittee?
- Katherine:
  - Constitutions have already gone through subcommittee and recommendations have been made and Operations committee is meeting next Wednesday to go through that.
  - I'll also be submitting subcommittee minutes to Council.
- Sheldon:
  - Clubs will often ask when they were constituted, so we would like to have a record of that.
- Katherine:
  - Okay, I will send that over once they are approved.



### Student Life Committee

- Agam:
  - No major changes to the agenda since my last update at Council.
- Cole:
  - Have you heard anything about Grad Class Council from Sylvester?
- Agam:
  - Yes. We got in touch with Eric to send out the form Sylvester had made. Form is currently out and will close on March 15th. Sylvester will look through those submissions and go from there.
- Katherine:
  - Is student life committee working on elections engagement?
- Agam:
  - We had Isabelle come to our meeting and we talked about including an elections section in the AMS Experience Survey asking how students find out about elections and where we are lacking. Also ask about why students are or are not voting.
  - Currently working on draft questions, hoping to finalize by next meeting.
- Sebastian:
  - How would we make sure what you're doing doesn't replicate what the ad hoc committee is working on?
- Agam:
  - After we finalize the questions, we can send it to the ad hoc committee as a guideline. Allows the ad hoc committee to have a say in what is being done.
  - They can choose whether they want to include the questions in the final product. If they don't include them it could still act as a good guide to follow.
- Sebastian:
  - Do you have any thoughts on who should be on the ad hoc committee?
- Agam:
  - Since the work is a lot on student engagement, would be useful to have a Student Life committee member. Also, Isabelle and anyone who is more involved in that aspect of student engagement and knows about elections.
- Sebastian:
  - Do you think it would be useful to have students at large on the ad hoc committee? Is there a way to facilitate that for an ad hoc committee as opposed to a regular committee?
- Sheldon:
  - Is this a subcommittee of Student Life?
- Sebastian:
  - No, there was a motion put forward at Council to create an ad hoc committee and look into increasing student engagement for election.
- Sheldon:
  - Ad hoc committee could have student at large, but I thought this was referred to Governance and Elections?

- Sebastian:
  - Referred to Governance and Elections committees to look into who should be on the committee.
- Agam:
  - Since we have the ad hoc committee, I will make sure Student Life won't do anything without them knowing and everything we work on will be sent to the committee.
  - I think it would be useful to have someone on Student Life committee on the ad hoc committee.
  - I'll also prepare transition reports for the incoming chairs with everything we've worked on so they don't need to start from scratch.

### Governance

- Sebastian:
  - Finalize everyone's thoughts on how to modernize policy I-9. That will hopefully be coming to Council soon.
  - Policy I-22 on guidelines for transition reports hasn't been approved by Finance. Wanted to remind people that the policy exists and will most likely be enforced soon and maybe now is a good time to start thinking about transition reports.
- Cole:
  - Good point Sebastian.
- Sheldon:
  - Going back to ad hoc, will the creation of the ad hoc committee be coming to the next Council meeting?
- Sebastian:
  - I presumed we would all discuss that at the next Governance committee meeting. I would then speak to Isabelle about who she thinks should be on the committee and maybe chat with Agam. Given that timeline I don't think it would be ready by the next Council meeting, but maybe the following meeting.
- Cole:
  - The motion was vague and there didn't seem to be too much urgency to have this done right away.
  - Might be good to have this done before the turnover, won't be productive to leave this to the new group.

### Finance

- Lucia:
  - For the agenda we have policy I-6, I-2 the honoraria piece for transition, preliminary budget for 2021/2022 which is due in April. We also need to set student fees for next year which will be approved at the upcoming Finance Committee to send to Council and make it to the April Board meeting.
  - Cole, do you know the date of the April Board meeting and the deadline I need to send student fees to the Vice-President Students office?

- Cole:
  - Board meeting is April 19th and committee meetings are on April 7th and 8th. I believe Finance committee would have to approve the fees before they are sent to the Board, so I would say you should aim to send the fee schedule over by April 1st.
- Lucia:
  - That's what I was thinking too. Normally we send them earlier, but there were some delays because of the Health and Dental fee. There are no changes to the fees, we just need to have it approved by Council at the upcoming meeting.
- Sheldon:
  - Is the student fee approval new? We never did that before.
- Lucia:
  - I don't know if it's new. But if it isn't in code I think it's something we should do.
  - A few years ago, the VP Finance got in trouble for sending the fees over to the university before they were approved in Council.
- Cole:
  - I think you might need to submit the fees to Council if there were any changes like passing referenda or changing value of a fee.
  - If the fee isn't changing or if it's just a CPI increase, I don't think you are required by code have Council verify the fees.
- Lucia:
  - Yeah, CPI increase does not count as a change.
- Sheldon:
  - Only changes if a fee went up by more than 5%, then Council would need to approve.
  - Changes in referendums don't have to go to Council unless they are constituency fee referendums.
- Lucia:
  - What about not assessing the fee?
- Sheldon:
  - That's true, last year there was an emergency non-assessment of the Athletics fee. That was quite irregular and I'm not sure what will happen this year.
  - Are we planning to collect the Athletics and Rec fee?
- Lucia:
  - From my understanding, Georgia does not want to collect that fee. I don't think the execs have made a decision about that fee.
- Cole:
  - That's going to be a tough one because we are leaning towards back in person next year. It will probably damage our relationship with Athletics and Recreation for next year if we didn't collect the fee, so I don't know if that would happen.
- Lucia:
  - Even if I send the fee schedule to the Board in April, we still have time to decide on the Athletics and Rec fee since it doesn't get assessed until September.

### Health and Dental

- Lucia:
  - I want to submit a report to Council on what has happened with Health and Dental committee this year. Include some RFP information from the year before because next year there's a possibility an RFP might happen since our contract is ending with Student Care.
  - What does everyone think would be best practice for sending Health and Dental meetings to Council?
- Cole:
  - Might make sense to make Health and Dental an extraordinary committee.
- Lucia:
  - What is the best way to approach this?
- Cole:
  - Touch base with Sheldon, it might have to go through Governance committee.
  - Should be a pretty straightforward change since the structure is there, just need to change designation.
- Sheldon:
  - Kind of complicated, this is a joint committee between AMS and GSS. Not a committee created in code, it was created through a contract with the GSS.
- Sebastian:
  - If the only concern is how to submit minutes, does the process need to be formally stated in code before you can submit minutes to Council? Could it not be submitted just as a document?
- Sheldon:
  - We've received Health and Dental minutes at Council in the past. I'm not sure where we put them, but Council does not technically have the authority to approve those minutes.
- Lucia:
  - I guess we can just submit them as an update.
  - Other than the submissions section there is no way to bring this discussion to Council, whereas the GSS can discuss with their Board.
- Sebastian:
  - Could you provide a presentation to Council and include meeting minutes?
- Lucia:
  - We could do that, it would come on a less of a regular basis.
- Cole:
  - Maybe equate this to the information in code of the CiTR board and who is appointed to the board. Maybe create a small section for Health and Dental Plan Committee which would include member appointment and minutes submission process.
  - I see Lucia's point about putting something somewhere because things tend to get forgotten if they don't get written down.

- Lucia:
  - We are supposed to meet on a monthly basis but there is no accountability if it isn't in code.
  - I think this is a pretty big service to our students, there could be a lot more discussion happening if people were more actively engaged.
- Katherine:
  - Could we have an update on the Council agenda for the Health and Dental committee similar to Services update?
- Lucia:
  - I think that would be good, just to have a section where the committee can submit things.
- Cole:
  - Lucia, touch base with Sheldon and Sebastian and we can figure something out down the road.

## Discussion

- Cole: Sheldon, are we supposed to receive a sustainability presentation this month? Or is that in April?
  - Sheldon: This month. Doesn't have to be a presentation, can be a report from either Sylvester or his AVP Sustainability.
  - Cole: Okay, might be good to remind Sylvester if you haven't already.
  - Sheldon: Reminded a few weeks ago, but I can do it again.
- Katherine: I think now that we want this meeting to be more than standing committees, we should invite chairs of the affiliate and extraordinary committees.
  - Haiger: They're included in the meeting invite, but I'll send an email to let them know their attendance is optional.
  - Sheldon: In code it says the chairs of ad hoc and extraordinary committees are on Steering Committee.
  - Cole: Extraordinary committee chairs are on this committee but in code it also says they will attend as needed. The only ad hoc committee right now is Events Structure and Audit and I am the chair. Council voted to delete the ad hoc Affiliate Institutions Committee on Wednesday.
  - Katherine: What kind of committee are SHAPE and Fermentation?
  - Sheldon: Ad hoc.
  - Cole: Chair of SHAPE is me and Lawrence chairs Fermentation.
  - Katherine: In the future will ad hoc committee chairs be required to come?
  - Cole: I think ad hoc committee chairs should come because a lot of their work is ongoing and there are pretty frequent updates. Extraordinary committees meet less frequently. If committees only meet once a term, they might not always have updates to bring to a bi-weekly meeting. In the future we will work on making it clear to people what the expectation is for this committee.



## **Adjournment**

There being no further business, the meeting was adjourned at 12:44 PM.

## Minutes of the AMS Steering Committee

March 26th, 2021

### Attendance

Present: Cole Evans (AMS President), Agam Gill (Chair of Student Life), Katherine Feng (Chair of Operations), Sebastian Cooper (Chair of Governance), Joanne Pickford (Administrative Assistant), Sheldon Goldfarb (Archivist), Lawrence Liu (Chair of Human Resources)

Regrets: Rosaline Leung (Student at Large), Mathew Ho (Chair of Advocacy), Lucia Liang (Vice-President Finance)

Recording Secretary: Haiger Ye (Assistant to the President)

### Committee Updates

#### Operations Committee

- Constituted five clubs
- Policy manual amendments
  - Process for approving club bylaws - in the past, we weren't kept in the loop of club by-laws, sometimes passed by-laws were in violation of AMS policy. Now Clubs and Societies Working Group will assess by-law and approve or not approve depending on whether by-laws followed policy.
  - Made changes to room bookings
  - New clubs have to use CampusBase - better oversight of clubs and students have central space to look for all the clubs
- Discussed how to move forward with a particular dispute. We can't punish clubs for violating rules that did not exist in the past. The issues that arise from things clubs did still need to be dealt with. Might need to motion at a committee meeting on whether or not to ask a club to change its name.

#### Ethics and Accountability

- Kalith conflict of interest investigation almost completed, report will be going to next Council.
- In camera investigation, progress is being made and we will bring recommendations to the next Council.

Cole: If there's any disciplinary action that Council is taking at the next meeting, committee needs to give notice by next Wednesday on what the action will be.

- Katherine: We were told we have to make recommendations by April 7th. So in order for disciplinary action to take place, we would need to provide a weeks notice?
- Cole: Correct, if ethics and accountability committee is planning to recommend disciplinary action, assuming the recommendation is for Council to approve the action, need to give a week's notice. Not sure if this is for all disciplinary actions or only if it's a motion.

- Sheldon: Anytime someone is going to be disciplined, they need to be given a week's notice before the Council meeting. For disciplinary motion coming to April 7th Council, notice should be given to the person by March 31st.
- Katherine: If we need to give notice on the fact that action will be taken, do we need to provide formal notice?
- Cole: From my understanding, formal notice on what the disciplinary action that will be recommended to Council in a week. Gives the person sufficient time to prepare to address the action.
- Sheldon: Code requires that formal notice of the recommended action that will be brought to Council as well as a notice that this recommendation will be brought to Council.
- Katherine: Curious about the process of what should be in camera vs. not in camera. Some of the recommendations are in camera, would those recommendations be made only to Council or released as part of Council docket?
- Cole: Up to Council's discretion. If Council is motioning something to order the action, then that would have to be a public motion that appears on the docket or needs to be notified of what the motion will be a week in advance. Article 22 paragraph 3 says if there is a vote on taking action then a notice needs to be given, otherwise no notice is needed.
- Katherine: For councillors who need to decide what to do with the recommendations, I want to provide some sort of written notice so they can think about it before Council. Would the recommendations be emailed to councillors as a confidential document?
- Cole: You could email, but hard to keep it confidential. Maybe put the document in a Google Drive and restrict download privileges or distribute a document without providing details.

#### Student Life Committee

- Final set of suggestions for draft survey questions on elections
- Instead of interviewing for members for Grad Class Council, Cole and Sylvester will appoint members. After we receive appointments we will approve members and subcommittee will meet soon.

#### Governance

- Hoping to bring I-22 to Council, waiting for HR to pass a resolution.
- Want to bring to Council ad hoc committee on increasing student engagement. Will recommend that committee be constituted in May after new Council is constituted
- Working on I-9.

Cole: Waiting to hear back from Keith and Praneet on a draft I sent over with updated wording on I-9, receiving goals for management. Happy to discuss this at the next governance committee meeting.

- Sebastian: Committee might want to have enough time to talk directly with affected staff.

#### Human Resources



- Next meeting HR will pass job description changes next meeting. Hoping to update the job description for Speaker of Council to allow non-UBC students to apply. Also looking at policy I-22 next meeting.

Katherine: If we want to make a code change that officially gets Speaker of Council to chair ethics and accountability committee, would that need to go through HR?

- Lawrence: I can check with Leslie, I don't have active access to job descriptions. But we can probably pass it at HR.
- Cole: Yes, HR would need to make edits. The HR job description document is separate from duties outlined in code. From an employment perspective, this document outlines official duties and expectations for the role.
- Sheldon: If the role is in code then changes must go through Council, if not in code, changes can be made without going to Council.

Cole: Speaker of Council job description requires that the person must be a student. Not sure when this requirement was amended. Couldn't have been amended without going to Council and I don't recall it going to Council.

- Sheldon: I don't recall it being amended either, code doesn't require the speaker be a student. Could be an error in the job description, not sure when it was introduced.
- Cole: Could you check into that and see if the change was due to an error. If so, we can amend the job description quickly and hire someone.

### **President Updates**

- Bringing code changes for Advisory Board
- Executive committee bringing exec goals to the second Council meeting in April
- Thinking about expanding the Councillor of the Year selection process. In the past, it has been selected by the executives, might expand to allow all members of Council to vote. Also considering introducing other awards for recognizing efforts.

Sheldon: Specified in code that the executives choose the Councillor of the year. Other people could submit nominations, but according to code the executives decide.

- Cole: Ironic that to reconcile with Council, the executives choose their favourite councillor and technically executives are also councillors. Will talk to execs about what to do, maybe we could suspend code and also the award, hard to choose one councillor of the year.

### **Adjournment**

There being no further business, the meeting was adjourned at 12:44 PM.

## **Minutes of the AMS Steering Committee**

June 16, 2021

### **Attendance**

Present: Cole Evans (AMS President), Joanne Pickford (Administrative Assistant), Lauren Benson (AMS VP Administration), Mary Gan (AMS VP Finance), Romina Hajizadeh (Chair of HR Committee), Sheldon Goldfarb (Archivist)

Regrets: Emily Gubski (Chair of Student Life Committee), Eshana Bhangu (AMS VP Academic and University Affairs), Katherine Feng (Chair of Governance Committee and Operations Committee)

Recording Secretary: Emily Covell (Executive Assistant to the AMS President)

### **1. Call to Order**

The meeting was called to order at 6:07pm.

### **2. Territorial Acknowledgement**

### **3. Check-In and Committee Updates**

Mary: An update on Finance Committee -- Trying to wrestle through the budget, all the actuals are done and sent out. Hopefully the ball can get rolling more, and we can make some adjustments. We might have to suspend code to allow time to make some changes. Overall, the focus has mostly just been on the budget, and it should probably be that way for the next two or three weeks.

Lauren: An update on Affiliates Committee -- Currently working on some takeaways from the last meeting. Events Committee is to be organized this week.

Romina: An update on HR Committee: First meeting was two weeks ago, and it was a bit chaotic. More emails could have been sent out a bit earlier. Next meeting is this Friday -- to do more goal setting, and meet with some guests.

Cole: Something we [Cole and Romina] might need to touch base on is getting a CEO hired -- as HR meeting is late on Friday, I don't think Praneet will be able to join, so I will probably have to be that connection.

Romina: Getting a CEO hired will be top priority.

Cole: It seems like everyone is working full time with committee's this year, and I will definitely come to as many as possible this summer.

Something that Sheldon has mentioned in the past, is that we might need to create a rule about not setting committee meetings between certain times -- if you have no availability then maybe you shouldn't be sitting on a committee, because you just don't have time. That's not on you at all, it's just something that we should think about in the future.

Another thing I wanted to mention was having a student at large on this committee. We don't have one, but it's okay. I don't think we need one on this committee anymore. I envision it being very boring for a student at large. I just feel like there are better places for a student at large to be in the AMS, instead of this particular committee.

Sheldon: We can certainly do it, would require a code change of course. From an archivist point of view, Steering Committee is pretty new, and the composition has always been the same, but it can certainly change.

Cole: Was originally for strategic planning I think, but now it feels like this committee is better for agenda setting, council setting, and organizing -- it works better for that stuff.

Mary: Yeah I agree, I don't think there needs to be one because it might be kind of awkward for them if we are just sharing as committee heads what we are bringing to council. They might feel like, 'oh I'm not the head of a committee so what am I bringing?'.

Cole: I don't have much else to add, anyone else?

Sheldon: Do you want to ask if people have anything for the upcoming council?

Cole: Anything for the upcoming council? No? Okay then.

Something to start thinking about, for committee heads, is goals for the year. Hopefully we can bring them to a meeting soon -- the July 21st meeting would be ideal.

Sheldon: One thing I can add is that governance might add a whole remote attendance thing. That might come up, and it might require a code change -- I don't know if you're going to that Cole.



Cole: Sounds good, I will probably go, but haven't gotten an invite yet or anything.

Cole: Thanks everybody, will talk to you later, goodnight.

### **Next Meeting**

The next scheduled meeting will be on July 7th, 6:00pm.

### **Adjournment**

There being no further business, the meeting was adjourned at 6:18pm.

## Minutes of the AMS Steering Committee

July 7th, 2021

### Attendance

Present: Cole Evans (AMS President), Emily Gubski (Chair of Student Life Committee), Eshana Bhangu (AMS VP Academic and University Affairs), Joanne Pickford (Administrative Assistant), Katherine Feng (Chair of Governance Committee and Operations Committee), Lauren Benson (AMS VP Administration), Mary Gan (AMS VP Finance), Romina Hajizadeh (Chair of HR Committee), Sheldon Goldfarb (Archivist)

Regrets:

Recording Secretary: Emily Covell (Executive Assistant to the AMS President)

### 1. Call to Order

The meeting was called to order at 6:06pm.

### 2. Territorial Acknowledgement

### 3. Approval of Previous Minutes

Moved: Mary                      Seconded: Eshana

“BE IT RESOLVED THAT the minutes from the June 16th Steering Committee meeting be approved and sent to AMS Council”

### 4. Code Change

Cole: Approval of the code change to remove the student at large?

Everyone: approved.

Cole: Great, this will go to council then.

### 5. Committee Updates

Mary: Update on Finance Committee,

- Taking over the budget two times a week!

Joanne: Are you going to bring that to council?

Mary: Yes. Also approving some projects (signage project), but mostly budget.

Sheldon: For signage, according to code, you need to do a consultation first, then go to council.

Cole: We have money left over in the sub management reserve, \$150,000 or something (that is way under budget). Why don't we change it to come out of that instead? That way we don't have to worry about consultation, and it can go straight to council.

Sheldon: I'll look into it.

Mary: Let's plan to change the fund designation in Finance Committee on Friday.

Emily: Update on Student Life Committee,

- In the upcoming meeting, we will be finding a first chair and finding someone to appoint for the Ad Hoc Committee on Electoral Engagement.
- Did we find out what happened to the grad gift?

Cole: I don't think it was ever formally approved.

Sheldon: Council is supposed to be informed.

Cole: I'll follow up with campus community planning on a grad class gift and figure it out.

Emily: What is the Ad Hoc Committee on Electoral Engagement?

Cole: It is looking to improve the election process.

Emily: Also looking forward, just trying to figure out which direction I will take the committee.

Cole: There are new requirements about keeping in touch, to inform specific people and facilitate presentation to council about events -- touch base with me about that.

Lauren: Update on Affiliates Committee and Events Committee,

- Affiliates Committee: Meeting's have been more informal, and there will probably be a few more of those.
- Events Committee: I realize I still haven't gotten everyone together yet, so I will get on that.

Cole: Final report due end of November, should have an update at the July meeting -- make sure to get an extension?

Sheldon: I'll look into that.

Eshana: Update on Advocacy Committee,

- Meeting again once before council, last time we spoke a lot about vaccine requirements in residence.

Romina: Update on HR Committee,

- Eshana lost two employees, so trying to increase Lawrence's hours from 20 to 40. I submitted a couple documents to some of you guys, those are for recommendation in council (hopefully that goes quickly).
- Regarding the CEO posting: HR got that up, but unfortunately we only see two applicants. We may push back the deadline to see if we can get more.

Cole: One of those candidates is probably very good, I recommend looking into them. I don't think you'll need to extend the deadline, I have not seen a better applicant since my time at the AMS.

Romina: Okay I trust that, we will bring that up on Friday.

Cole: I'll get that e-vote out tonight for Eshana's employee.

Katherine: An update on Governance Committee and Operations Committee,

- Regarding Governance Committee: That is great news about the CEO (lots of discussions in Governance are awaiting discussions with this person).
- Will be looking at fees in code tonight and trying to get rid of the numbers (they continue to be outdated) and putting the responsibility of keeping those numbers to the VP Finance so that students can have it updated.
- Regarding Operations Committee: Have received lots of recommendations, and are working on those things.

- Currently focusing on a few things -- a club name change (they had wanted to change their name to include 'society', but that's not allowed, so we probably won't approve that), and Finance Committee referred a topic of discussion.

Cole: I heard some intel about what direction would be taken for this whole council attendance thing, and it sounded a little complicated. I'd be happy to provide some input on that. I would suggest simplifying it to make it a bit less convoluted -- I would like to see that if individuals have a decent reason for not being able to make it, it should be allowed (it seems like we are trying to police it a bit too much).

Katherine: You're welcome to come to Governance Committee tonight, would you like the link?

Cole: Yes sure.

Emily: When are we planning to start in person council again?

Cole: July 21st! Still need to figure out how we are working the technology, and need to look into a bit of a rehearsal, but yeah, July 21st.

Emily: Bring your own dinner?

Joanne: We can get that setup quickly, we would just need approximate numbers.

Cole: Please make sure that we are using OnBoard for committees. Shout out to Romina and Mary who have been using it for every meeting! It's better for our systems, and it's easier for us to coordinate all the work that is happening in all of the committees (easier to find it all in one place), please use it if you can. By the next time we have Steering Committee, I expect every committee to be using it!

## **Next Meeting**

The next scheduled meeting will be on July 28th, 6:00pm-7:00pm.

## **Adjournment**

There being no further business, the meeting was adjourned at 6:32pm.





## Minutes of the AMS Steering Committee

July 28th, 2021

### Attendance

Present: Lauren Benson (AMS VP Administration), Eshana Bhangu (AMS VP Academic and University Affairs), Cole Evans (AMS President), Katherine Feng (Chair of Governance Committee and Operations Committee), Mary Gan (AMS VP Finance), Sheldon Goldfarb (Archivist), Emily Gubski (Chair of Student Life Committee), Romina Hajizadeh (Chair of HR Committee), Joanne Pickford (Administrative Assistant)

Regrets:

Recording Secretary: Emily Covell (Executive Assistant to the AMS President)

### 1. Call to Order

The meeting was called to order at 6:03pm.

### 2. Territorial Acknowledgement

### 3. Approval of Previous Minutes

Moved: Eshana

Seconded: Mary

“BE IT RESOLVED THAT the minutes from the July 7th, Steering Committee meeting be approved and sent to AMS Council”

### 4. Committee Check-In's

Cole: To further stuff brought up last week on committee reporting --

- Dana and I will potentially work on a new reporting template for council. In the meantime, please make sure you are submitting your monthly reports to council.
- If you haven't been keeping up, feel free to create a quarterly report to bring to council.

Katherine: The issue with the current template is that it's a pdf and we can't edit it.

Cole: We will create a new template -- My goal is to make it an editable pdf, like a form, or a word doc (or both).

Mary: If people need a google docs template, I can send one over that we have used in Finance Committee. For the report, if you have good minutes, it's just a summary of them, and items to bring to council [See link below].

[https://docs.google.com/document/d/1nUkB-nVBzt7Y7XWyroj70VUp56alHsul3bA3Tp\\_-84U/edit](https://docs.google.com/document/d/1nUkB-nVBzt7Y7XWyroj70VUp56alHsul3bA3Tp_-84U/edit)

Romina: Updates from HR Committee -- We had our meeting last night and we met quorum, we approved one of our candidates for ceo. Do I just fill out a council motion template and send it to Joanne?

Cole: Yes, correct. One thing to check with HR, that is kind of weird is, in the past we haven't notified the candidate until council approval, but then it's publicly noted that they are being nominated, so they are finding out that way first. Maybe touch base with HR and send a heads up to the candidate that their name will be appearing publicly for confirmation.

Sheldon: Talk to Praneet or Celia, whoever is there.

Cole: A reminder, we should be getting in everybody's committee goals as soon as we can so we can get them approved (ideally before the end of summer). Try for the next Steering Committee.

Katherine: Updates from Operations Committee and then Governance Committee,

- Has been continuing to discuss the club strike system.
- Approved funding for drink-fill which is on the recommendation from AVP admin.
- Discussed the motion from Finance Committee.
- Governance Committee -- Tonight's meeting has been postponed.

Emily: Student Life Committee updates,

- We are looking into reevaluating our membership, and will try to track down what is wrong. Why do we need to reevaluate the membership?
- Also putting together a presentation for council for some of the managers, because we are supposed to.

Cole: Student Life Committee has always sort of struggled to find purpose, and with the whole events thing last year we looked at part of the terms of reference (is the current structure the most effective? What is the most effective mechanism

for the committee). For example, instead of having the President and VP Administration, you might have just one executive appointed by Executive Committee, and add maybe an additional student at large, or three, to fill the seat. This was towards the end of the year so it got passed on to this year's committee.

Emily: Is there a process for letting council know that this won't be ready for the first meeting in August?

Cole: Yeah, Sheldon can help you -- just fill out a rationale document (it's just a motion to say that the report will be delayed). I would say delay it to the next meeting in August.

Emily: Does the rationale also need to go to Joanne by Friday?

Cole: Yes.

Cole: I need to check in with Michael on this, but we need to get going on this grad class gift (It hasn't been formally approved by Student Life Committee and Finance Committee). Nothing needs to be done right now, but remind me (it should be done as soon as possible).

Sheldon: Didn't UBC already announce the gift?

Cole: Yep. This is the inefficiency of the grad-class subcommittee -- they really weren't meeting for enough time last year during the fiscal year. We know where the directions are going, we are just waiting on some funding finalization.

Eshana: Advocacy Committee -- we haven't met since council.

Cole: Are the AES results supposed to be presented soon?

Eshana: Probably for August 25th.

Cole: Okay, just putting it on your radar.

Mary: Finance Committee is suddenly chilling because the budget was passed. Just looking at operational stuff. Going to be working on goals soon, probably by August 25th council. Cole, do we need to bring the AC project to next council?



Cole: Yeah it can go to next council (August 4th).

Lauren: Ad Hoc Events -- Just sent out a When2Meet so we can all meet in the next couple of days. Affiliates Committee still hasn't had another formal meeting.

## **5. Next Meeting**

The next scheduled meeting will be on August 18th, at 6:00pm.

## **6. Adjournment**

There being no further business, the meeting was adjourned at 6:32pm.

## **Minutes of the AMS Steering Committee**

September 8th, 2021

### **Attendance**

Present: Cole Evans (AMS President), Katherine Feng (Chair of Governance Committee and Operations Committee), Mary Gan (AMS VP Finance), Romina Hajizadeh (Chair of HR Committee)

Regrets: Lauren Benson (AMS VP Administration), Eshana Bhangu (AMS VP Academic and University Affairs), Sheldon Goldfarb (Archivist), Emily Gubski (Chair of Student Life Committee), Joanne Pickford (Administrative Assistant)

Recording Secretary: Emily Covell (Executive Assistant to the AMS President)

### **1. Call to Order**

The meeting was called to order at 6:15pm.

### **2. Territorial Acknowledgement**

### **3. Approval of the Agenda**

“BE IT RESOLVED THAT the agenda be adopted as presented.”

### **4. Approval of Previous Minutes**

“BE IT RESOLVED THAT the minutes from the August 18th Steering Committee meeting be approved and sent to AMS Council”

### **5. Committee Goals**

Cole: Is everybody good with the goals?

Everyone: Approved.

### **6. Committee Updates/Council Agenda**

Katherine: Operations Committee and Governance Committee Updates,

- Minutes and monthly report for August going to council.

- Council agenda changes will go to next council.
- Operations, nothing to submit to council.

Romina: HR Committee Updates,

- We are also going to submit our monthly report and minutes, as well as an update on Oscar's hours.

Mary: Finance Committee Updates,

- We are going to bring a budget amendment for the VP AUA office to council.
- Going to have the Q1 hopefully for this council.
- Also typical minutes and reports.

Cole: Some other things,

- Equity Plan may go to council, Strategic Plan presentation will be there, and by Wednesday we will know what the next committees are.
- We are going to bring the motion to overturn the results of the 2014 referendum for the brewery project, which will be on the agenda for next meeting.
- We are going to set the AGM dates.

## 7. Update on Vaccine Policy

Cole: I think we are not going to update any AMS policies, because the provincial health order is pretty substantial and pretty clear. We definitely don't need an actual policy, at least for right now.

Katherine: Does a club meeting count as an organized indoor event for recreational purposes? (A club event versus an actual meeting).

Cole: If you look at the actual guidance from the province, the ministry did say, if you're unsure, use your judgement. I think the best approach is, send an email, outline what the rules are, and let clubs sort of enforce it. Emily will send out the presentation that we got from the ministry after this meeting.

If you're doing an organized activity that is discretionary and open to your membership, or open to the public, I would say vaccines should be a requirement. If you are having private meetings, maybe then you don't need to be vaccinated.

Katherine: One other question, my understanding was that there was supposed to be a vote going regarding I7?

Cole: Since the situation is so fluid with UBC, and we have been getting new guidance from UBC and from the province, it didn't make sense to send out an updated policy. We are just going to wait for now -- I don't think we will need to do anything.

Katherine: I think the AMS could be more clear to clubs, and it would help if we could have something on our own as well maybe.

Cole: Yes, I would suggest that you reach out to Lauren about this.

## **8. Transitions**

Cole: Is anyone not planning on returning for one or all of their committees as chair next term?

Romina: I might be.

Katherine: I am thinking I will reduce.

Cole: Just make sure that if you're not re-elected, or do not nominate yourself, you're preparing a light transition report for your predecessor. You'll probably be giving the one that you received -- just outline what you did over the summer and some direction. I'm going to leave the responsibility to you guys to notify your student at larges that they must renominate themselves.

## **Adjournment**

There being no further business, the meeting was adjourned at 6:40pm.

## **Minutes of the AMS Steering Committee**

November 5, 2021

### **Attendance**

Present: Cole Evans (AMS President), Mary Gan (AMS VP Finance and Chair of Finance Committee), Sheldon Goldfarb (Archivist), Romina Hajizadeh (Chair of HR Committee), Aryan Mishra (Chair of Student Life Committee), Oscar Yu (AMS Chief Electoral Officer)

Regrets: Lauren Benson (AMS VP Administration and Chair of Operations Committee), Eshana Bhangu (AMS VP Academic and University Affairs and Chair of Advocacy Committee), Kamil Kanji (Chair of Governance Committee)

Recording Secretary: Emily Covell (Executive Assistant to the AMS President)

### **1. Call to Order**

The meeting was called to order at 12:09pm.

### **2. Territorial Acknowledgement**

### **3. Approval of Previous Minutes**

Moved: Cole

Seconded: Mary

“BE IT RESOLVED THAT the minutes from the September 8th Steering Committee meeting be approved and sent to AMS Council”

### **4. Committee updates**

Cole: Please make sure you are using OnBoard, reach out to Emily if you need any help.

Aryan: Updates on Student Life Committee,

- Going to meet soon -- will vote for a vice-chair.
- In a couple meetings we will be looking into a first year councillor a bit more.

Romina: Updates on HR Committee,

- Helping hire the rest of the election staff. November 15th meeting we will begin shortlisting candidates for council.



- Please send me your transition reports.
- Had quorum last meeting -- hopefully we will continue on that trend!

Mary: Updates on Finance Committee,

- We have mostly been going through approvals for different kinds of funds.
- Pretty admin focused these days.
- Going to bring something to next Finance Committee meeting for clubs, and to council on Monday.
- Bringing one budget amendment to council on Monday.

Cole: Some other updates,

- Two more scheduled council meetings after the meeting on Monday, but we might switch one of them to be a social event and not council, depending on how many things we need to get done.
- I need to reach out to the ombuds office for some procedural training for council.

So Romina you only have one transition report?

Romina: Yes, just one this year. Kamil's from Katherine, and also my own.

Cole: So this is going back to last fiscal year, not summer-fall one?

Romina: Yes, though they are basically the same.

Cole: Okay. Why are you wanting to collect these?

Romina: This was a goal of ours; we wanted to see how we could take a look at them and make them more effective for transitioning people.

Cole: Okay cool.

Sheldon: Executive goals will be coming at the end of the month too right, 24th meeting?

Cole: Yes.

Oscar: For ad hoc on electoral engagement committee do I have to send in meeting minutes to somebody to get approval?

Cole: I would argue that the one meeting that we had wasn't even real, so maybe they can just be submitted to council, not as minutes, but just to have at council on the record.

## **5. Next Meeting**

The next scheduled meeting will be on November 19th, 2021.

## **Adjournment**

There being no further business, the meeting was adjourned at 12:22pm.

## Minutes of the AMS Steering Committee

November 19th, 2021

### Attendance

Present: Eshana Bhangu (Chair of Advocacy Committee), Cole Evans (AMS President), Mary Gan (Chair of Finance Committee), Sheldon Goldfarb (Archivist), Romina Hajizadeh (Chair of HR Committee), Kamil Kanji (Chair of Governance Committee), Aryan Mishra (Chair of Student Life Committee), Joanne Pickford (Administrative Assistant), Nicolas Romualdi (Guest)

Regrets: Lauren Benson (Chair of Operations Committee)

Recording Secretary: Emily Covell (Executive Assistant to the AMS President)

### 1. Call to Order

The meeting was called to order at 12:06pm.

### 2. Territorial Acknowledgement

### 3. Approval of the Agenda

Moved: Mary

Seconded: Kamil

“BE IT RESOLVED THAT the agenda be adopted as presented.”

### 4. Approval of Previous Minutes

Moved: Romina

Seconded: Aryan

“BE IT RESOLVED THAT the minutes from the November 5th Committee meeting be approved and sent to AMS Council”

### 5. Strategic Plan

Nicolas: I will just go over the slides quickly.

- There are non-public values that the society has, that Sheldon was kind enough to share with me, so this is not just a word but there is a statement accompanying the words.
- We should really make the effort of writing exactly what we mean.

- We have since redrafted: we are taking a shift from “quality education” to “affordable education”, and shifting to every aspect of wellbeing. We have also changed to say that we advocate for student interests.

Cole: I have two thoughts,

- I would really like to see the phrase “post secondary” or “university” experience included in this statement, to say that we are here to really support their entire experience here.
- I don't think it's necessary to have anything that speaks about supporting the entire post secondary collective as a whole. I think it's great but I don't think it needs to be in our mission statement, and that it will just align when it fits.

Romina: I do agree, but the only things that made me feel a bit weird is the high quality and affordable part. I worry about how that will be perceived, because they are both very relative terms (ie. while we do reject tuition increases every year, it still happens) – I just worry how people will perceive that.

Eshana: I think that is a good point that Romina brings up. At the end of the day, when it comes to tuition increases, all I can do is oppose them (and tuition is not the only part). Maybe we do need to reconsider how we are saying that.

Nicolas: So we need to make sure that it translates well with the wording?

Eshana: Yes.

Nicolas: I didn't know how to qualify this part from the old mission statement [referring to *draft version 2* on AMS mission slide], thoughts?

Cole: I think ‘events’ seem a bit weird to throw in there, maybe ‘services’ or ‘social experiments’. I feel like ‘events’ makes it sound like we just throw events.

Nicolas: I would agree, right now events would be contained in university experiences.

Cole: I think we need to elaborate when we say ‘open and transparent’. To me it means that ‘our leadership is open and transparent’.

Eshana:

- All our communication is open and transparent, decision making, etc. I agree with Cole.

Cole: The shorter and more concise the mission statement the better. Very high level and as short as possible is ideal.

What we do is: we make sure that students have exceptional university experience, we represent the interests of students to the university and government, and we also provide service to our students in a number of ways (whether it means insurance, our services, administering clubs, etc.). To me those are like the core pillars of the organization, and as far as our mission goes, I think that can be represented in like 3 lines.

Nicolas: I agree, it has to be very clear.

Nicolas: One thing I noticed is that we don't say anything about providing research opportunities to its members at all levels, we only speak about 'high quality education'.

Cole: But do we promote research opportunities?

Nicolas: No you don't, but do you want to? You are at a top research university and you don't promote research opportunities for students.

Eshana: So I want to clarify that this is not advocating for it, it is providing it?

Nicolas: It is advocacy.

Cole: I think it's more of a question of if we want to do it. Maybe we have to elaborate on what we mean by 'quality education experience'. I don't think the AMS promotes 'high quality education', we are a university that promotes high quality education, but we at the AMS advocate for student interests relating to education.

Eshana:

- I know in advocacy I certainly do though. I think that high quality education is something that we do.
- With the research opportunities, Nicolas, I think that is more for graduate students, and I think we mostly serve undergraduates.

Nicolas: Okay. This is just my personal view – there is a missed opportunity in the research university, for undergraduates to participate more in research. I agree with Cole that it doesn't have to be called out in the mission statement, but it should be included in the higher education section.

Sheldon: I know we made changes in one part, as Saad pointed out, about how we have students in the affiliate colleges too – so do we provide exceptional university experiences to those students too?

Cole: I think we just need to change the language to 'post-secondary', or even 'University of British Columbia and its affiliate colleges'. Further, 'the society will advocate student interests and rights to the University of British Columbia, its affiliated institutions, and all levels of government'.

Nicolas: How do we like this [referring to a third draft]?

Eshana: Looks good.

Cole: I think it's a good starting point for this new draft, for more workshopping.

Nicolas: We have come up with these two values, and three other half baked drafts – let's first look at these two.

Cole: I think the first one makes sense, but the second one is a bit too much. It makes us seem a bit corrupt.

Nicolas: So the reason why this came up, is because accountability keeps coming up – so then the question we ask is, accountable to what?

Cole:

- I think it's more that you are accountable to what's in the best interest of your membership. It's more about holding people accountable so that they listen to the needs and interests of the student body.
- The organization needs to hold itself accountable to the students' values.

Nicolas: I think you are leaving out the business aspect of it.

Cole:

- I think I am trying to say that you are accountable to the mission of the organization, and that is that you are to serve the best interests of the students, because sometimes what is in the best interest of the students, is not in the best interest of the organization. That's what we need to reconcile.
- When we establish these core pillars, we need to be coming up with very short statements. For example, if we have a value of 'transparency and accountability' as a pillar, then under that pillar we have 4/5/6 value statements under it.

Eshana: I think oftentimes if a student is reading this, they will only read one sentence -- so I would have a preference for this current model.

Nicolas: We could prepare both and then consult within the organization.

Kamil:

- In regards to the structure, I'm more of a fan of the simple statements. Just because I don't know a lot of people who would go beyond reading a couple sentences.
- For this ethical standards piece: yes, as a student organization we are accountable to student interests, but there is also accountability within the organization to ethical standards as well – so I think that if we are able to express that in these statements that would be ideal.

Cole: I think that if we had a complete list in front of us, then we could start narrowing down from there.

Nicolas: We didn't get as far as we had wanted to – we will need to come back to this. Any big values that are missing here?

Cole: I think we are missing a piece on advocacy.

Eshana: I would appreciate some clarity on what you mean by values.

Nicolas: My sense would be that advocacy is in your mission statement, and values would be what embody anything that you do. I mean it's a valuable question: are we really more concerned about ethical standards than we are to our students' interests? These are the decisions that we need to make. I think the

idea is that you are always trying to capture what the members think. I will work on that.

Kamil: Why not just make a committee for people who are interested in helping out with this?

Cole: My thought was that people on this committee are those who are interested? I would say that a working group model would be more effective.

Eshana: It's low stakes, and it's more chill – I think people are interested.

Joanne: Maybe a committee would include more than just Arts voices.

## 6. Committee Updates

Kamil: Governance committee updates,

- Some stuff with Advisory Board went to council.
- We will be discussing the whole non-voting members of council sitting on committees, as well as there are more conversations on some aspects of the agenda for council, cleaning up code, more streamlining, making more external policy guideline rules in code, and the making of an elections appeal committee.

Sheldon: There's also the contract with UBC over running senate elections.

Romina: HR committee updates,

- Just finished hiring a CEO, still has to be appointed in council.
- Trying to hire an ombudsperson – we have to appoint this person as soon as possible.
- Please email me your transition reports from your predecessor.

Mary: Finance committee updates,

- Been going through a lot of SPF applications, some code amendments (will be brought to council next time), and some budget amendments.

## 7. Adjournment

There being no further business, the meeting was adjourned at 1:00pm.