



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of January 12, 2022

**Attendance**

Present: Cole Evans (President), Eshana Bhangu (VP Academic & University Affairs, arrived 11:45), Mary Gan (VP Finance), Lauren Benson (VP Administration, left 11:57), Saad Shoaib (VP External, arrived 12:12), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Mitchell Prost (Student Services Manager)

Guest: Michael Kingsmill (Design Office)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:38 am on Zoom.

**Agenda**

- The agenda was adopted (Mary, Lauren).

**Minutes**

- The minutes of December 8 were approved (Lauren, Mary).

**Gallery Lounge Furniture**

- Michael Kingsmill:
  - Request for funding for the Gallery Lounge.
  - Been under the microscope to reimagine it.
  - Originally the location was the Perch Restaurant, an upscale establishment aimed at a niche market that didn't materialize.
  - Today's ask is for furniture, which has a long lead time because of supply difficulties, so we need to go forward now.
  - We won't see it till May,
  - Though this is a major makeover, we are mindful about recycling; won't be throwing out everything.

[Eshana arrives.]

- Michael (continuing):
  - We're going to have movable furniture to add versatility because the area is used as a wedding venue as well as a lounge.
  - The cost from our quote is \$56,222 before taxes; \$62,695 after taxes.
  - No contingency needed.
  - This includes delivery and installation.
  - There will be a larger budget for the full reimagining.
  - Recycling:
    - Some of the existing chairs have robust metal frames which we can retain and recover.
    - Some will go to the Lev Bukhman Lounge.
    - That will give us a couple of years before we have to get new furniture for the Lev Bukhman Lounge.
- Keith:
  - The money can come from the SUB Repairs and Replacement Fund.
  - This can go to the Finance Committee and then Council.
- Cole:
  - There's still money in the SUB Management Reserve; could take it from there.
  - Money that was expected to come from there for the Eastside Furniture project wasn't needed.
- Michael:
  - The Eastside project was under budget, so there's \$80,000 left.
- Cole:
  - We can let the Finance Committee decide on the fund.
  - Can be a dual recommendation.

MOVED COLE, SECONDED ESHANA:

"Be it resolved that the Executive Committee recommend to Council that it spend \$62,695 on furniture for the Gallery Lounge.

Be it further resolved that the decision on which fund to take the money from be deferred to the Finance Committee."

... Carried

[Lauren left.]

## Wage Restructure

- Keith:
  - There have been difficulties hiring, in part because of the labour shortage, but also because of our wages.

- The perception is that we pay below market.
- We want to increase all hourly rates effective January 1, 2022.
- There was an increase scheduled for June, but we've decided to do it now to help with hiring (and abandon the June changes).
- Those paid \$15.20 will get an increase to \$16.
- We're also introducing the concept of part-time availability and full-time availability: they will get paid at different rates.
- We will change the rates for our current pay tiers.
- Won't need a budget amendment; can cover it in our current budget.
  - The cost will be \$206,000, but Food & Beverage is doing better than budgeted (though it's down this month), so we don't have to amend budgets.
- There will be increases for hourly employees in student government, Food & Beverage, Conferences & Catering, SASC, and the Services.

[Saad arrives, 12:12 pm.]

- Saad:
  - Will the pay raises all take effect at the same time?
- Keith:
  - To be equitable, yes.
  - Not a requirement, but not fair to delay for some.
- Cole:
  - It will be valuable to revisit the Tier Structure.
  - There's been talk of adding a fourth tier or adjusting the current tiers.
  - We can bring a proposal to the HR Committee.
- Sheldon:
  - That would be for student government tiers only.
  - The others are separate, not done through the HR Committee or Council.
- Cole:
  - We can send just the student government changes to the HR Committee, but can tell them we're doing increases across the board.
  - I doubt the committee will object to increases.
  - This can probably be done for the January 26 Council meeting.

### Referendum Update

- Cole:
  - Fee restructure.
- Mary:
  - Plan to get numbers for next Council.
  - The Campus Culture Clubs were fine with our plans.

- The Resource Groups were not.
    - Even though some of them are inactive, the thought was that it's a risk to pause the fee and they were talking of adding new groups, e.g., one on Climate Justice.
- Cole:
  - Maybe we should change from the idea of pausing to expanding the use of the fee.
  - Maybe change the name of the fee: to the Social Justice Fee.
  - That would create more flexibility.
  - The RGAC model (the Resource Group Allocation Committee) is not working.
  - If we can find a new model, that would be valuable.
  - Need to change the tone of the conversation.
  - I can understand their hesitation.
- Mary:
  - I don't know if you mean allow other groups to apply for the fee.
  - Maybe the AMS should take over distribution.
- Cole:
  - We could allow other groups that are Resource Group-affiliated to apply, like Climate Justice.
  - Give more flexibility to how the fee is used.
- Eshana:
  - The Social Justice Centre could come with another group to ask to use the fund.
  - It's pretty easy to access the fund.
- Saad:
  - It's not just about the money, but how they're planning to spend it.
  - They haven't submitted budgets.
- Mary:
  - The Finance team usually reaches out for budgets.
  - Maybe COVID has been an issue
- Keith:
  - Child Care Fund:
    - Last year wanted to use it, but couldn't.
- Mary:
  - Is the fund still active?
- Keith:
  - There was an MoU with UBC, but that ran out.
  - Money is accumulating in the fund, and UBC doesn't want the money.
- Mary:
  - Is there need for that fee?
  - We can just stop it, so that we're not collecting unnecessary fees.

- Lorris:
  - The idea was to use it for the Acadia baby hampers.
- Sheldon:
  - The RGAC was not in the referendum question.
  - Council can change the distribution system for the Resource Groups without going to referendum, just by amending Code.
  - Child Care is different: that would take a referendum change.
- Eshana:
  - I disagree with the idea that the Resource Groups need more oversight.
  - They need more support.
- Saad:
  - I mean they need to establish spending plans like they used to, showing where the money's going.
- Mary:
  - They don't respond to us when we ask for reports.
- Saad:
  - If they need support, they should communicate that.
- Mary:
  - They're not actually getting the money now because they have not been communicating.
  - There's been no distribution.
  - The money is just sitting there; that's why there's \$490,000 in the fund.
  
- Lorris:
  - SASC referendum:
    - What do we need to present to Council?
- Cole:
  - It will be part of the general fee referendum.
  - Changes to the SASC fee could be standalone, but we can loop them in to the general question.
  - For Council all we need from you is documentation; no need to present.
- Lorris:
  - Three years ago before the previous SASC referendum the Ubysey ran an article, even before Council officially called the referendum.
  - The more publicity, the better.
  - Can we ask the Ubysey to run an article?
- Cole:
  - Absolutely.
- Sheldon:
  - The last time we combined a SASC fee increase with a general fee increase, it failed.

- Cole:
  - Bylaw changes:
    - Even though the new Societies Act amendments are not in effect yet, we should make the changes that will be required by them.
    - Also looking at Board structure: meeting Max to chat about this more.
      - Just an idea at the moment.
      - If do keep moving forward on it, then will go next time to Council.
    - Need to work with Governance on other changes.
  - Brewery:
    - Business plan still being worked on.
  - Health & Dental Plan:
    - Going to email Leger (formerly Insights West) about a survey on virtual health care.
  - Meeting with Kavie at UBC Athletics & Recreation about the funding shortfall for the new Recreation Centre.
    - We'd expected to start charging the AMS fee this year, but we can't till they start construction.
    - Could get more funds from UBC.
    - Or on the AMS side we could add on to the existing question to charge for an extra year.
    - My preference is to just tell UBC to pay for it.
  - Digital fee opt-out provision:
    - The Ubysey said we can't force them to adopt that.
    - Have to look into it.
  - Referendum coordinators being hired.

## Sign

- Eshana:
  - Can we add a Musqueam side to the AMS sign?
- Cole:
  - Trying to get more Indigenous presence.
  - But haven't been able to get in touch with the Musqueam.
  - It would not be appropriate to act without the consent of the band.
- Keith:
  - And UBC took two years to approve the AMS sign.
- Cole:
  - Questions to address:
    - What should be said?
    - How?
    - Is the translation correct?
  - Have to speak to the Musqueam.

## Working from Home

- Eshana:
  - What is the policy on this?
- Keith:
  - Bonnie Henry has asked staff to work from home if possible, so we're doing that.
  - Limiting the number of people in the office.
  - There's a limited work from home policy for hourly staff:
    - The wellness benefit can be used.
- Eshana:
  - Looking for flexibility for permanent staff.
- Keith:
  - Accounting staff have a schedule.

## Updates

- *Cole's update:*
  - Broadcast email from UBC just extended online classes till February 7.
  - This was expected.
  - We recommended it.
- *Keith's update:*
  - Nest air conditioning project not going to Council tonight:
    - The numbers aren't nice.
    - We're revisiting.
  - Sprinkler claim (re last year's flood):
    - Got settled.
    - Insurers will pay the \$70,000.
  - Working on the reforecast and the budget for next year.
- *Mary's update:*
  - Health & Dental meeting.
  - Promoting subsidies and opt-ins, opt-outs.
  - Financial systems person hired.
- Cole:
  - When will we increase mental health coverage?
- Keith:
  - Can happen once we approve it.
- *Saad's update:*
  - Finalizing provincial lobbying week (February 8-9).
    - Adding ABCS to the week.

- Scheduling meetings with federal MP's via UCRU.
- Vancouver tax issue:
  - The city's single use tax for plastic bags should not apply here.
- Working with the Services:
  - SASC to become a Naloxone distribution site.
- *Eshana's update:*
  - Talking to UBC about international students:
    - Housing
    - Travel plans
    - Issues caused by going online.
  - Affordability plan.
  - Collaborating with SASC on Sexual Assault Awareness Month.
  - Campus Safety Audit almost completed.
    - Will present at next Council and send to UBC.
- *Lorris's update:*
  - Two new staff at SASC:
    - Assistant Manager
    - Healthy Masculinities coordinator.
  - Services operating virtually except for Food Bank and Safewalk.

**Adjournment**

The meeting was adjourned at 1 pm.





**THE ALMA MATER SOCIETY  
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**AMS EXECUTIVE COMMITTEE**

Minutes of January 19, 2022

**Attendance**

Present: Cole Evans (President), Eshana Bhangu (VP Academic & University Affairs), Mary Gan (VP Finance), Lauren Benson (VP Administration), Saad Shoaib (VP External), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Lorris Leung (Senior Student Services Manager)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:36 am on Zoom.

**Agenda**

- The agenda was adopted (Eshana, Saad).

**Minutes**

- The minutes of January 12 were approved (Mary, Saad).

**Club Bookings**

- Lauren:
  - New restrictions, so can't have events till February 16.
  - Difficult situation: cancel all till then?
  - But businesses are still doing workshops in the Nest.
  - It seems weird to be telling clubs they can't use space because it's being given to a business.
  - I'd rather prioritize the clubs, the students.
  - Is there anything we can offer clubs?
  - I realize there's a staff shortage that complicates things.
- Cole:
  - It's your call as VP Administration.
  - Business bookings during the school year have to be greenlit by you, especially if we're restricting club space.
  - I'm always for more space for clubs because the Nest is a student building.

- Keith:
  - Totally agree: we prioritize clubs over business bookings.
  - 85% of our bookings are for clubs; they're subsidized by the other 15%.
  - Our businesses are not bringing in much revenue at the moment.
  - We're just trying to survive until the latest Public Health Order ends: February 16, at which point we can return to club bookings.
  - We don't have the staffing.
- Saad:
  - On the staffing issue, is there an option for clubs to do the work that staff would do?
  - And what sort of events are the businesses holding?
- Keith:
  - The events by the businesses are just some workshops for massage therapy.
  - Nothing else. Not conferences.
- Saad:
  - Can the clubs do the setting up of tables for themselves? Using volunteers?
- Keith:
  - The problem is that if a club doesn't follow the PHO, the remedy is taken against the whole building.
  - From the Society's point of view it's safer not to have club events until we can get regular staff.
- Saad:
  - Is the AMS offering Zoom accounts to the clubs?
- Lauren:
  - The videoconferencing grant for Zoom and other video options is relaunching.
  - We've also ordered N95 masks for clubs.
  - As to staffing, the concern is more with doing vaccine checks than setting up tables.
  - I just want to give the clubs something.
  - They're not even hosting real events; it's more just meeting space that they want.
- Saad:
  - Do you need vaccination checks for in-person meetings?
- Lauren:
  - Yes.
  - So we're looking at virtual options, platforms, making Campus Base more user friendly, paying for Zoom accounts.
  - Don't know what else we can do.
- Saad:
  - I guess all we can do is provide the best virtual options, or we can deal with the staffing shortage, the revenue issue.

- Lauren:
  - Is there any way to get more staffing?
  - I'd like to be involved in the conversation.
- Cole:
  - It is your call.
  - If that's the direction you want to go in, assert that.
  - The important thing is to make sure clubs are supported.
  - We're giving them what we can.
  - I think we should try to avoid external bookings in the school year.
  - We'll support whatever decision you make.

## Updates

- *Cole's update:*
  - The application to the CCSF (Canada Cultural Spaces Fund) for the Auditorium project is still to be done.
    - Next week talking to the Faculty of Arts about the project.
  - Deciding where the Goddess of Democracy will go after the Recreation Centre is built.
  - Having discussions about improving our service offerings concerning LinkedIn Learning.
  - Orientations and transitions.
  - Governance changes:
    - Getting away from the Internal/External divide in the Policies. Making them more like Board of Governors policies.
    - Decided not to move forward with major structural changes, but will look at committees.
    - We may want another governance review: still some structural things to look at. Most we'd do is tender an RFP.
  - Michael Kingsmill and I are looking to spend money from the SUB Management Fund and the Clubs Benefit Fund on:
    - Rejuvenating the club precinct areas.
    - Bringing in new digital locks.
    - The outdoor roof patio.
    - The Lower Level lounge across from Grand Noodle: the 2020 Grad Class gift (a mural).
  - Student Experience Survey results coming.
- Saad:
  - How long did the last governance review take?
- Sheldon:
  - A year or two, 2016-17.

- Cole:
  - This one would be more limited.
  - Just on the Board structure.
  - Could make it a follow-up report if we go with MNP again.
  - Don't want to start a two-year process.
- Saad:
  - Did MNP recommend Board changes?
- Cole:
  - Yes, and Council adopted all of them in principle, but the implementation committee (GORICOM) said we couldn't do one of them: the introduction of two-year terms for Councillors.
  - We did reduce the size of AMS Council as recommended, but that was not a huge shift; didn't change the vibe.
- Sheldon:
  - MNP also spoke of dealing with redundancy between committees and student government staff.
- Cole:
  - Any changes could go to an AGM or to a referendum.
  - Still thinking about this.
  - Not sure we'll do an RFP or even do the project at all.
- *Saad's update:*
  - Federal lobby week has begun. Throughout the next couple of weeks, the AMS, in coordination with UCRU, will be advocating on issues of student financial aid, student employment, mental health, and supporting students with disabilities.
  - Currently finalizing the logistics and planning for the AMS's joint provincial lobby week alongside the GSS and Alliance of BC Students.
  - The Terms of Reference for the AMS-UNA Joint Advisory Committee were approved by the UNA Board last night and will be brought to the next Council for approval/review.
  - Working with the province and UBC on consulting with student unions across BC on the Leading Practices in Student Housing Agreements manual which solidifies student tenancy rights further.
  - Working towards completing the Memorandum of Understanding between Regent College and the AMS to ensure that Regent College students will be able to take part in AMS Elections more effectively.
- *Mitchell's update:*
  - Branding the Safewalk vehicles with their names.
  - Working on finalizing an MoU with UBC for funding for the AMS Food Bank and Acadia Food Hub this term.
  - Coordinator hiring underway, hoping to have them start working next week.

- Planning for online operations this term, with the exception of some harm reduction events and initiatives once COVID guidelines allow them.
- Meeting with IKB staff to discuss additional funding opportunities for AMS Tutoring.
- Gearing up for the incoming services-wide hiring, revamping how we do interviews, evaluate candidates, and select successful applicants.
- Setting up the services transition processes to ensure a successful transition of knowledge.
- Saad:
  - Can you talk more about SASC and Naloxone distribution?
- Mitchell:
  - I will follow up after checking in with Aashna at SASC.
- *Eshana's update:*
  - Collaborating with SASC on Sexual Assault Awareness Month.
  - UBC Budget.
  - Campus Safety Audit coming to Council.
  - Academic Experience Survey questions.
  - Want to get UBC to buy rapid testing kits.
  - Looking at External Policy Manual.
- Saad:
  - Forward the Campus Safety Audit to Campus & Community Planning.
  - We can use the Health & Dental Plan reserve to buy rapid tests.
- *Mary's update:*
  - Transitioning financial systems.
  - Talking about investments.
  - Mental health increase got approved.
  - Met with the Social Justice Centre about Resource Group funds:
    - Probably not pursuing fee changes.
  - Don't think we'll be changing many fees.
    - If we do a collection pause, it won't be too big a one.
  - Budget amendments.
- *Lauren's update:*
  - Revamp of Clubs Resource Centre to create commuter student space is underway.
    - Purchasing furniture and appliances.
    - Soft opening end of January.
  - Clubs recovery benefit:
    - PPE and hand sanitizer on the way.
    - Relaunching videoconferencing grant.

- Hatch Art Gallery:
  - Previous exhibit finished.
  - The new staff are going to do another.
- Clubs Days:
  - Did two surveys to figure out what clubs want.
  - Exploring dates.
- Soapstand and Waste Hub projects underway.
- Announcing that we are now carbon neutral.
- Will send out message on club bookings.
- Keith:
  - Link up with Michael Kingsmill about furniture and appliances.
  - Want to make sure what we get is long lasting.
- Lauren:
  - Just getting some little things from Ikea.
- *Keith's update:*
  - Plan was to reopen Grand Noodle and Honour Roll next week, but if in person classes are not happening, maybe not.
  - No layoffs.
  - Trying to get masks and rapid testing kits.
  - COVID safety plans in place again.
  - Meeting the Climate Hub about investing.
- Eshana:
  - Met the Climate Hub about UBC investing.
  - Can show you what came of that re climate justice.

## **Adjournment**

The meeting was adjourned at 11:29 am.



**THE ALMA MATER SOCIETY  
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**AMS EXECUTIVE COMMITTEE**

Minutes of January 26, 2022

**Attendance**

Present: Cole Evans (President), Eshana Bhangu (VP Academic & University Affairs, arrived 10:45), Mary Gan (VP Finance), Lauren Benson (VP Administration), Saad Shoaib (VP External, left at 11), Lorris Leung (Senior Student Services Manager), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Aashna Josh (SASC), Nicolas Romualdi (Strategic Plan)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:35 am on Zoom.

**Agenda**

- The agenda was adopted (Lauren, Mary).

**Minutes**

- The minutes of January 19 were approved (Saad, Mary).

**Strategic Plan**

- Nicolas:
  - Revising our Mission and Values statements.
  - Creating a Vision statement (didn't have one before).
  - Have been consulting with lots of you.
  - Creating drafts and then will seek input from all students.
  - Before publishing even the drafts, want to get thumbs-up from the Executive because even these drafts reflect on the AMS.
  - I'm personally happy with the draft Mission and Vision.
  - The Values may need work.
- Saad:
  - Should we be referring to "all levels of government" in the Mission Statement instead of just saying "government"?
- Cole:
  - Just saying "government" is synonymous with that.

- Nicolas:
  - Don't want to name specifics because then might leave something out.
  - Quite happy overall with the new Mission Statement.
  - Shorter but more encompassing than the old one.
- Saad:
  - I do like this.
- Nicolas:
  - It's not the last opportunity to modify it, but is this good enough to send out?
- There was consensus that it was ready.

[Eshana arrives.]

- Nicolas:
  - There was never actually a Vision statement, though Eric and Chris Hakim worked on one.
- Saad:
  - There's nothing in it on sustainability.
- Eshana:
  - We shouldn't be adding for the sake of adding.
- Cole:
  - No mention of equity either, but we're providing resources to be sustainable and equitable.
  - It's important to stay away from specifics.
  - If we were first and foremost a sustainability organization, that would be different.
- Lauren:
  - The old drafts talked about engaging in the world.
  - We could add something like that and then address sustainability.
- Nicolas:
  - Sustainability will be a value we embody, not the mission.
  - And for the vision we could talk of engagement with the global community.
- Cole:
  - I like the word "flourish" that the Vision ends with.
  - Everyone can apply their own lens to it.
  - Better not to get into the nitty-gritty; keep to the high level so everyone can see their vision in the statement.
  - We can go more into detail in the Values.
- Nicolas:
  - Here is the Values draft.
- Cole:
  - I question the term "procedural fairness": sounds too much like legalese.



- Can just say “fairness.”
- Eshana:
  - We’re losing something by removing it.
- Cole:
  - What are we trying to say?
  - That if a student has a complaint, we should treat it fairly.
  - Maybe cut the part about fairness and talk about being ethical.
  - We don’t have anything on advocacy.

[Saad leaves.]

- Nicolas:
  - I don’t think advocacy is needed in the Values. It’s in the Mission.
  - It’s an activity, not a value.
- Cole:
  - We should be advocating for what the members want, not just what those in power want.
- Eshana:
  - I don’t think “student-centric” in the current draft covers it.
  - Maybe that value can be more impassioned; say something like putting students first.
- Cole:
  - Fifty percent of our work is advocacy, so we need a value for it.
- Keith:
  - There’s nothing about accountability to our members.
- Nicolas:
  - Can consolidate that with the notion of consensus in Value 3.
- Cole:
  - We often use referendums; that’s decision by majority, not consensus.
- Nicolas:
  - Consensus is not the opposite of majority.
  - I don’t want to use the word democracy.
  - I like “consensus.”
- Cole:
  - Consensus is the goal.
  - All people may not agree on when and how to return to campus, but I’m sure people agree on prioritizing immuno-compromised people.
- Lauren:
  - We’re already carbon neutral.
  - If we say we’re trying to be carbon neutral ...

- Nicolas:
  - I'm reluctant to set another target: what would that be?
  - Can still keep carbon neutrality as our guide.
- Lauren:
  - Maybe say "beyond" carbon neutrality.
- Cole:
  - We've moved away from sustainability just being about the environment.
  - Talking of social and economic sustainability: how can we capture that?
- Nicolas:
  - If we take out "carbon neutrality," it may get lost.
- Lauren:
  - Maybe say "beyond carbon neutrality" and add "a holistically sustainable mindset."
- Cole:
  - I don't know what "safe community" is trying to say.
  - It seems more Vision than Values.
  - And let's remove "expert advice": it seems very patronizing.
- Nicolas:
  - Do we still want a value referring to expertise?

### SASC Fee

- Lorris:
  - SASC (the Sexual Assault Support Centre) would like to increase the fee from \$9 to \$18 to help with increased workload and provide more support.
  - Don't know what you feel about the amount.
  - We feel \$9 is a good amount to help us over the next five years.
  - If we only ask for \$6, we might have to ask for more in three years.
- Aashna:
  - This will hold us for a few years.
- Cole:
  - I think everyone supports raising the fee.
  - Questions:
    - What has the best likelihood of passing? People might say, Do I want to pay this much more?
    - That's a massive injection of money. Is there a plan to use it all in Year 1? Or perhaps it would be better to do a graduated increase? By means of a fee that ramps up.
- Aashna:
  - Realistically, we wouldn't use it all in the first year.
  - We want to add more support workers to meet demand, but we won't use all the money next year.

- How would a fee ramp up?
- Cole:
  - We've done this with several fees, building fees.
  - The new Recreation Facility fee is starting at \$5, then going up to \$10, etc.
  - The Campus Culture fee too.
  - The SASC fee could go to \$15, then \$17, \$19, \$21: structured however you like to fit SASC's operational needs.
  - It would also be a more efficient use of student money.
- Aashna:
  - For next year, \$6 is the lowest we can do.
  - I'd advocate for \$7, but \$6 is doable.
- Cole:
  - SASC is growing exponentially, so it needs an exponential increase in funding.
  - A graduated increase allows the AMS to fund SASC while efficiently using student money.
  - It will likely be a popular referendum. You could even go straight to a \$10 increase, but make sure you're using it in Year One. We don't want money sitting in funds.
  - Deadline: To Council for February 16.
- Mary:
  - Because of annual turnover, would a graduated increase cause problems?
- Cole:
  - It hasn't been a problem in the past.
  - We have Keith to keep on top of things.
- Aashna:
  - Is February 16 the earliest?
- Cole:
  - Could do it at the February 2 Council meeting, but usually you want to focus closer to the referendum (March 7-11).
- Sheldon:
  - Can't do February 2 anyway; it's too early. The referendum has to take place within 30 days of being called by Council.
  - Could call it February 9 if there was a Council meeting then.
- Cole:
  - Currently there's a deficit in SAIF (the Sexual Assault Initiatives Fund)?
- Keith:
  - Yes, over \$130,000.
- Cole:
  - The increase could wipe that out: another reason to increase the fee.
- Aashna:
  - Is there anything people want me to present?

- Cole:
  - Just be clear how the money will be spent.
  - To our students that's a 100% increase: a lot of money.
  - Say we're bringing on staff; it's going to cost.
  - Also show usage rates, the increases since the last referendum.
- Eshana:
  - And point out that these increases are occurring despite the existence of UBC's SVPRO.
- Aashna:
  - Our numbers have not gone down since SVPRO arrived.
- Cole:
  - We've hired three referendum coordinators who will work with you.

### Other Referendum Questions

- Cole:
  - Talking about fees with Mary.
    - More about fee optimization.
  - Bylaws:
    - Need to go through them.
    - Probably Executive-led.
  - Brewery.
- Keith:
  - I'd leave the old brewery referendum as it stands.
  - The only issue is that it requires a financing agreement with the University.
- Cole:
  - Yes, that referendum doesn't do anything unless we activate it.
  - Health and Dental changes:
    - Have to talk.
    - The Student Experience Survey results suggest there might be a good chance to raise the Health & Dental fee, especially if we make the increases opt-outable.
- Mary:
  - Not sure all the increases will be opt-outable.
- Keith:
  - I thought they were.
  - We have to clarify. That's a big thing.
- Cole:
  - So the questions would be:
    - SASC.
    - Bylaws.
    - Fee Optimization.

- Health & Dental.
- Other ones:
  - Requiring all fees to have digital opt-outs.
  - May want to talk about how that would impact CiTR and the Ubysey.
  - They're separate societies.

### **Election Change Campaign**

- Cole:
  - Introducing a new annual campaign for elections to encourage people to vote by donating money to a cause if you vote.
  - Similar to the Bell Let's Talk Campaign.
  - Giving an added benefit if people take an action.
  - This year the idea is to procure vaccines for people around the world through COVAX.
  - Donate to UNICEF Canada for their vaccine fund.
  - For every vote we'd donate \$2 to the fund.
  - Funded from the International Projects Fund.
- Eshana:
  - This is one of the best things Cole has ever done.
- Sheldon:
  - Donations are restricted by Code.
  - Would have to suspend that section.

MOVED ESHANA, SECONDED COLE:

"BE IT RESOLVED THAT the Executive Committee recommend to Council that up to \$30,000 be allocated to the 2022 Elect Change Campaign from the International Projects Fund.

BE IT FURTHER RESOLVED THAT the relevant section of Code be suspended."

... Carried

### **Adjournment**

The meeting was adjourned at 12 noon.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of February 2, 2022

**Attendance**

Present: Cole Evans (President), Eshana Bhangu (VP Academic & University Affairs, away 11-11:20), Mary Gan (VP Finance), Lauren Benson (VP Administration), Saad Shoaib (VP External), Lorris Leung (Senior Student Services Manager), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:46 am on Zoom.

**Agenda**

- The agenda was adopted (Cole, Saad).

**Minutes**

- The minutes of January 26 were approved with an addition from Eshana (Eshana, Lauren).

**Masks**

- Eshana:
  - Working with Mary.
  - Funding from the Health & Dental reserve: \$135,000 to buy 65,000 masks to give out to members of the UBC community.
  - Distribution stations in the Nest.
  - We got a great price.
  - We're doing a better job than UBC.
- Keith:
  - Residences?
- Eshana:
  - Great idea.
- Mary:
  - The Nest is more accessible.
- Eshana:
  - Boothing outside Nest.
  - People should know it's from the student union, not the University.

- Keith:
  - The company supplying the masks can sell us rapid test kits too.
- Eshana:
  - Great thing to have in our pocket.
  - UBC is getting rapid tests from the provincial supply, but that means they have to follow provincial rules: for symptomatic people only.
  - If UBC purchases its own test kits, they can give them out more freely.
  - Trying to push UBC to do this, but if not, it's good to have a quote for buying our own.

### Thingery

- Lauren:
  - MoU from Chris Diplock.
  - The AMS is to pay for the shell of the space.
  - The Thingery will coordinate a donation drive with my team.
  - They will also finish the design and will carry \$5 million insurance.
  - The agreement to be reviewed in nine months.
- Keith:
  - Having \$5 million insurance is great.
  - We'd have to sublet the place to them for that to work: they'd have to be legally occupying it to get insurance.
  - Probably need a separate lease agreement.
- Cole:
  - Sustainability Projects Fund would be an appropriate place for funding.
  - That can be done by the Finance Committee without going to Council.
- Keith:
  - It doesn't say how much we would pay for the shell.
  - Maybe put a limit.

[Eshana leaves.]

### Updates

- *Keith's update:*
  - Block Party line-up launched; 4900 tickets sold.
    - Feedback to line-up positive.
  - Wage change, as approved by Council, is being rolled out.
  - Enhancements to Health & Dental Plan.
- Cole:
  - Cap for Block Party?

- Keith:
  - 6500.
- Cole:
  - What is our decision/no-go date?
- Keith:
  - Two weeks prior, end of March.
  - If we say no, we'll have lots of costs to pay.
  - Hope that doesn't happen.
- Cole:
  - What is happening with the additional loan on the building project to alleviate the deficit?
  - Talking to RBC?
- Keith:
  - We have agreement in principle, but no numbers yet.
- Cole:
  - So it's being worked on.
  
- *Lauren's update:*
  - Launched Clubs Benefit grants via CampusBase:
    - Subsidizing use of Zoom, Slack Pro, etc.
    - Event assistance grant, e.g., subsidizing Dance Club classes.
    - Free masks and hand sanitizer.
  - Collegia working to open for first day back in person.
  - Hatch Art Gallery:
    - "Where Have We Been?" exhibit underway. Getting a good reception.
  - Sustainability:
    - Preparing for first week back.
    - Partnering with Constituencies.
  - Clubs Days happening:
    - Modified to work around rapid testing.
    - Will be Imagine Day style on Main Mall.
    - February 16.
  
- *Saad's update:*
  - Wrapping up federal lobby week. Sending letters of support to MP's.
  - Heading into provincial lobby week today.
    - Meeting the Greens.
    - NDP and Liberals next week.
    - Added Alliance of BC Students as partner.
    - Talking about students with disabilities.
  - With SASC, working with Naloxone distributor.
  - New provincial government campaign on sexual violence prevention ("Not Yes").



- Want it to be big.
    - Will do a presentation to Council.
  - TransLink:
    - Wrapping up U-Pass exemptions.
    - Then the auditing process.
    - Closing the subsidy soon.
  - Working with Utile on the housing project.
    - Making sure it does not get lost.
    - Next steps for next year.
- Keith:
  - Looking at having a booth at Block Party for Naloxone.
  - Should we also have a drug testing site?
- Saad:
  - We should. Will reach out.
  - Where is the money for fentanyl strips coming from?
- Keith:
  - Didn't know we had to buy them.
- Mitchell:
  - We received some from Eshana's office.
- Saad:
  - We should be purchasing a good amount.
  - Can use the Health & Dental Plan.
- Cole:
  - Should be looking at partnering with St. John's Ambulance, Good Night Out, etc.
- Keith:
  - Already doing that.
  - St. John's Ambulance, Red Cross.
  - If there are others, let me know.
- Saad:
  - They should be included in the branding.
  - Need to let students know about the safety initiatives.
  - If we're doing a presentation on Block Party, it should include Safety.
- *Mary's update:*
  - Q3 for February 16 Council.
  - Budget reforecast being reviewed at Fincom; probably ready for February 16.
  - Health & Dental:
    - Finalizing provider for the virtual health care system for the referendum.
- *Mitchell's update:*
  - Data issues. New system.

- Signed MoU with UBC for the AMS Food Bank and the Acadia Food Hub.
- Peer Support:
  - Harm reduction booting in Nest, February 14-18.
  - Talking of positivity, mental health.
  - Working with Law on training on Naloxone.
- eHub:
  - Working with e@UBC on mentorship, solidifying relationship.
  - Figuring out the campus ecosystem.
- Tutoring:
  - Partnering with Beyond Tomorrow's Scholars.
- SASC is organizing training about sexualized violence.
- Housing:
  - Putting a plan together.
- *Lorris's update:*
  - Collecting Services data. Finalizing vendor.
  - Recruitment plan.
  - SASC referendum question for Council.

[Eshana returns.]

- *Eshana's update:*
  - Masks.
  - UBC budget process.
  - Affordability Plan.
  - Academic Misconduct regulation.
  - Rapid testing starting February 7 at UBC:
    - We pushed for that.
    - Pushing for more access, for asymptomatic individuals too.
  - Academic Experience Survey going to Advocom.

## Adjournment

The meeting was adjourned at 11:26 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of February 9, 2022

**Attendance**

Present: Cole Evans (President), Eshana Bhangu (VP Academic & University Affairs), Mary Gan (VP Finance), Lauren Benson (VP Administration), Saad Shoab (VP External), Lorris Leung (Senior Student Services Manager), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Michael Kingsmill (AMS Design Office), Aashna Josh and Ashni Gill (SASC)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:36 am on Zoom.

**Agenda**

- The agenda was adopted (Eshana, Lauren).

**Minutes**

- The minutes of February 2 were approved (Saad, Mary).

**SASC (Sexual Assault Support Centre)**

- Cole:
  - Council is in favour of raising the SASC fee, but expressed concerns about raising it too much.
  - We might do multiple proposals and let Council decide.
- Aashna:
  - After email discussions, we'd like to hold onto an initial \$5 increase for the first year, then \$2 a year, going up to \$25.
- Cole:
  - Didn't think it would go as high as \$25.
  - What's behind that rather than stopping at \$21?
- Aashna:
  - Long-term planning.
  - It would be nice not to have to go to referendum every three years.
- Cole:
  - It's just that it's a lot of money. A high number. A lot to ask.

- Also it will be tied to CPI.
  - We have to think about what will pass.
- Saad:
  - What will the money be going towards?
  - Expansion? Growth of operations?
- Aashna:
  - General restructuring.
  - We need to add staff to meet demand.
  - Need to be able to accept drop-ins and pick up the phone.
  - Need a full-time educator: have had to delay presentations because we don't have one.
- Eshana:
  - I'm not strongly in favour of \$25.
  - There's a risk of it not passing.
  - This is about it passing.
  - Is there time to raise awareness, given how close we are to the referendum?
- Aashna:
  - It's only \$5 or \$5.50 now.
  - It would be a graduated increase.
  - Won't hit \$25 till 2027.
- Eshana:
  - Okay, that changes things.
- Ashni:
  - The numbers have been going up.
  - In 2018 we had 726 appointments.
  - Then it rose to 1145.
  - Last year 2028.
  - It doubled in two years, so we should really be increasing by \$12, not \$6, so we're settling.
  - Currently, SASC has 11 people; used to be six.
  - We can no longer support our service with \$9.58 per student.
- Aashna:
  - Looking at growth, planning for the future.
- Eshana:
  - No one is opposed to that.
  - We're just trying to ensure this passes.
- Saad:
  - Are there surpluses that can be transferred to SASC?
- Lorris:
  - The Services are on track for their spending, on budget so far.
  - Any money left over would go to sexual initiative grants.

- Aashna:
  - Right now the initiatives fund is in deficit.
- Cole:
  - In your presentation to Council you will need to justify the immediate increase to \$15 and also talk of the long-term vision requiring \$25.
  - Be prepared to answer questions on that.
  - Also think how SASC will push the referendum.
  - We have referendum coordinators, but we also need SASC itself; that lends legitimacy.
- Eshana:
  - The Bike Kitchen has got so many signatures for their fee question.
  - SASC should be getting out there.
- Aashna:
  - What are we allowed to say?
- Cole:
  - You can say you want to increase the SASC fee.
  - Can't be specific about numbers till Council approves.
- Ashni:
  - Presentation to Council: How long can it be? 30 minutes? Will that include question time?
- Cole:
  - Can give you as much time as you need.
  - 30 minutes is long.
- Ashni:
  - Can we send a summary ahead of time to Council?
- Cole:
  - I encourage that.

MOVED COLE, SECONDED ESHANA:

“That Council call a referendum to raise the fee for sexual assault support services from \$9.58 to \$15 and then a \$2 increase every year up to \$25, with indexing to CPI after it hits \$25.”

... Carried

### Fee Optimization

- Cole:
  - The fee question would ask for:
    - Eliminating the \$1.18 fee for the Childcare Bursary Fund.
    - Reducing the fee for the Capital Projects Fund from \$8.43 to \$7.
    - Renaming the Lighter Footprint/Sustainable Projects fee as the Climate Action fee and reducing it from \$2.66 to \$1.50.

- Reducing the fee for the Clubs Benefit Fund from \$1.78 to \$0.75.
  - Requiring all opt-outable fees to be opt-outable by digital means.
  - All these would save about \$5, which is what we would be adding to the SASC fee.
- Lauren:
  - Lighter Footprint and Sustainable Projects?
- Mary:
  - They're the same thing.
- Lauren:
  - Worried about reducing that.
  - Want to pull money from SPF for the Thingery.
  - I'd be opposed to reducing SPF.
  - There's only \$40,000 in it now.
- Cole:
  - No, there's \$600,000 in the fund.
- Mary:
  - \$40,000 is what's left from this year's intake.
- Cole:
  - In 2019 we collected \$135,000 and spent \$26,000.
  - Last year we collected \$140,000 and spent \$70,000.
  - The thought is that we're collecting way too much money.
  - You'll have enough money for as many Thingeries as you want.
- Lauren:
  - Still may be better to keep it as it is in case there's lots of projects to approve.
- Cole:
  - It would still be bringing in \$90,000 a year, and there's \$600,000 in reserve, plus CPI.
  - We shouldn't collect more money than we need and have it sit around in our funds.
  - We just have to be clear that by reducing the fee we're not spending less on sustainability.
  - Even spending \$70,000 a year, like we did last year (which was unusually high) – we could still support that for eight years from the reserve without collecting a fee at all.
- Lauren:
  - As long as we're communicating that properly.
  - We're bringing out videos promoting SPF and at the same time we're reducing SPF.
  - If fund ever got depleted, I'd want some way to bring back the fee.
- Cole:
  - Nothing's changing with students accessing the fund.
  - Just there will be less excess funding.
  - We could reduce to \$2 instead of \$1.50.
- Keith:
  - There will be pushback from Climate Action.

- They'll say the AMS is reducing its commitment to sustainability.
- Cole:
  - Possibly.
  - There would still be more people enthusiastic about reducing their fees.
  - It might be good to have a note saying this won't affect services or saying how much is in each fund's reserve.
- Eshana:
  - So will the reduction be to \$2 or \$1.50?
- Mary:
  - We need to make clear we have a large surplus in the reserve.
- Cole:
  - Concerns were raised at Council about reducing the CPF.
- Keith:
  - We have some big projects coming up that might eat away at reserves.
  - Might have to revisit this in a couple of years.
- Cole:
  - That's the one fund whose reserves we will eventually need.
  - So we could drop the CPF reduction.
  - That leaves us with the childcare fee, the Climate Action fee, and the Clubs Benefit fee.
  - There's also the requirement that people be allowed to opt out digitally from opt-outable fees.
  - Whatever organization is collecting an opt-outable fee needs to offer a digital opt-out.
  - But we should give them until 2023 to comply.
- There was consensus on sending the fee question to Council.

## **Mural Project**

- Michael Kingsmill:
  - The mural project in the lower level of the Life Building ran into a number of snags, but an idea came out of it:
    - Maybe use an audio-visual system instead of putting actual murals on the wall.
    - Would use projectors shining into bays.
    - This is in the sustainability corridor between the Life Building and the Nest.
    - Each projector would show murals or other graphic content.
    - Could be used to publicize AMS elections.
    - Or a whole other theme.
    - Lots of versatility.
    - Could be different images in each bay or the same one.
    - The projectors could be on 24/7 or shut off after 11 pm.

- Budget was originally going to be \$25,000, but now would be \$32,000 with all the features.
  - And with installation costs and powering up, cable lines, electrical work, it will creep up to \$37,000, plus taxes.
- Keith:
  - Future maintenance?
  - When bulbs burn out etc.
  - How do we fund that?
- Michael:
  - Very pertinent question.
  - There is a three-year warranty.
  - After that, maybe Sustainability Projects Fund.
- Keith:
  - \$32,000 sounds like a lot of money.
  - Could we rerun the mural competition?
- Michael:
  - I've become keen about this audio-visual project.
  - If a mural goes up, it has only a certain lifespan:
    - It could get damaged or just age out.
  - Another mural we're doing is going to cost \$20,000.
- Cole:
  - I thought the audio-visual project could be a long-term solution for the corridor.
  - I think it's a great project, but the price has crept up, making it harder to put through.
  - It does bring value and gives us flexibility on the walls.
  - The cost is no more than putting murals up and taking them down.
  - This will be a high traffic corridor.
  - Could look at it more economically.
- Lauren:
  - I really do like this.
  - There were so many issues in trying to get the original murals on the walls.
  - Having something projected would be super-awesome.
  - It would save on costs down the line.
  - Could have artists come and talk about their work.
- Eshana:
  - Really cool.
  - Rolls Royces don't come cheap.
- Cole:
  - Michael and I can do a cost breakdown.
  - Maybe split costs with the SUB Management Reserve and the Sustainability Projects Fund: spread the cost.
  - Some other projects too:



- New seats and microwaves across from Grand Noodle.
- Adding heaters to the rooftop garden to make it a usable space.
- Lauren:
  - ETA for the microwaves?
  - Students have been asking.
  - We really need them.
- Cole:
  - Not very soon.
- Eshana:
  - Aren't there microwaves in the Nest?
- Lauren:
  - We need more.
- Cole:
  - Can buy one for the CRC.
  - But industrial grade microwaves will have to wait for March 2 Council.

### **Refinancing Nest**

In camera.

### **Great Trekker Award**

In camera.

### **Bylaw referendum**

- Questions were raised about changes to the VP duties.
- It was agreed to discuss further offline.

### **Updates**

- *Saad's update:*
  - Finalizing the MoU with Regent.
    - Want to make a submission.
- *Cole's update:*
  - Election event:
    - Can we check to make sure all health rules are enforced?
    - Maybe push it to next week after the PHO expires.
    - Apparently 110 people have RSVP'ed.
    - Unless they're seated and not moving, it won't be allowed.

### **Adjournment**

The meeting was adjourned at 12:06 pm.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of February 23, 2022

**Attendance**

Present: Cole Evans (President), Eshana Bhangu (VP Academic & University Affairs), Mary Gan (VP Finance), Lauren Benson (VP Administration), Saad Shoaib (VP External), Lorris Leung (Senior Student Services Manager), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:49 am in Room 3511.

**Agenda**

- The agenda was adopted (Mary, Saad).

**Minutes**

- The minutes of February 9 were delayed.

**Just Desserts and Other Awards**

- Cole:
  - We need to choose two people to represent the AMS for Just Desserts.
  - Have developed a new Policy on Prizes and Awards, to provide guidelines.

MOVED COLE, SECONDED ESHANA:

“That the Executive recommend to Council that it approve the new Policy on Prizes and Awards.”

... Carried

**Mosque**

- Saad:
  - The Point Grey Islamic Society, a non-profit, with support from UBC, the UEL, the UNA, the unions, and the BC Attorney-General, is trying to found a mosque on UBC campus.
  - They crowdsourced \$12,000.
  - Currently there is no permanent place of prayer on campus for Muslims.
  - Been talking to UBC Campus & Community Planning, Properties Trust.
  - The Muslim Students Association is also involved.

- Eshana:
  - I like that; it's very reasonable.
  - There are prayer spaces, but they're looking for something more like Hillel.
- Lauren:
  - There's something in the Life Building.
- Eshana:
  - Phase 2 of the new Brock Hall project will create proper spaces: non-denominational prayer spaces.
- Saad:
  - Should we get approval from Council? The Executive?
- Cole:
  - We'll just send it.

### Referendum Strategy

- Cole:
  - Not allowed to poster.
  - No other rules have been published so far; waiting for the Referendum Handbook.
  - Will email the Chief Electoral Officer to find out what rules we have to follow.
- Eshana:
  - Raffle?
- Cole:
  - Opted not to.
  - Not because of rules, but because it looks like buying votes.
  - Stickers and pens being ordered; also handouts, lollipops, hot chocolate.
  - We have referendum coordinators.
  - We are doing classroom announcement.
  - It's pedal to the metal.
  - Need AMS staff to promote, get the message out to their friends.
  - Councillors too:
    - Free Block Party tickets in return.
  - Going to write a message kit to tell people what to say.
  - Services will be campaigning for the SASC referendum.
- Lorris:
  - Social media.
  - Boothing.
  - Going to classrooms.
  - Pamphlets.
  - PSA with the radio station.
  - News articles on CBC, CTV, and City News.
- Saad:

- Can put a sign on the Safewalk shuttle.
- Cole:
  - Lawn signs.
  - The Elect Change campaign (announcing that we will donate \$2 for every vote to pay for COVID vaccines).
  - Hope that will drive people to vote.
  - Hopefully, it all passes.
  - Can speak to SVPRO, but as a UBC unit, they may not want to get involved.

## Updates

- *Keith's update:*
  - Budgets for next year.
  - Mask and test distribution going well.
- Cole:
  - Pallet of 1,944 boxes of rapid tests: giving them out.
- Keith:
  - From the Building Ops desk on the main floor.
- *Eshana's update:*
  - Mask distribution going great.
  - After months of advocacy, got UBC to distribute test kits for asymptomatic people.
    - We'll help with the distribution.
    - Very happy; it's about time.
  - Affordability plan 99% finished and going to the Board of Governors; been working on that.
  - Safety Audit sent to UBC.
  - Academic Experience Survey:
    - Changing some questions on transit and harm reduction.
    - Will go out after the elections.
  - Climate Energy Week went well:
    - My assistant Justin did great work on it.
    - Events, panels.
  - Naloxone training event in the Nest: more than 25 groups got trained.
- Lorris:
  - Peer Support and SASC doing the training.
- Cole:
  - How many masks have been distributed?
- Keith:
  - About 12,000.
- *Saad's update:*

- BC budget:
  - Going to send a press release.
  - It was okay; not as great as we expected; they have to spend on debt servicing.
  - Working with the BC Liberals to question the government.
- Federal budget soon: expecting good things.
- U-Pass audit.
- Meeting the U-Pass Advisory Committee:
  - Deciding on whether U-Pass exemptions will continue indefinitely, or will we go back to everyone paying?
- U-Pass financial subsidy sent off.
- Working with the provincial government committee on leading practices in affordable housing:
  - Standards for student tenants.
  - Creating the BC Best Practices Manual to hold institutions accountable.
- Working with HOUSE, a housing development advocacy organization in Toronto creating non-profit student housing in Ontario.
  - Connected to Utile, the Quebec group we've been working with.
  - Hoping to present a feasibility study and a strategic plan for our next steps.
- *Cole's update:*
  - Council:
    - Not too many items on the March 2 agenda.
    - Presentations from Mimi and Michael Kingsmill.
- Eshana:
  - SASC budget.
- Cole:
  - Probably moving the meeting to 8 pm to avoid the election debate.
- *Lauren's update:*
  - Clubs Day a huge success.
  - Official opening of the Interactive Sustainability Centre.
  - Partnering with SEEDS on a climate-friendly food project.
  - AMS Sustainability Week in tandem with UBC Climate Emergency Week.
  - Soapstand booting: free soap.
  - Hatch exhibit "Where Have We Been?" is over.
  - Sensory rooms location.
  - AMS Accessibility Initiative.
- *Mary's update:*

- Funds and fees report.
- Q3/budget reforecast done.
  - Clearing up notes to create a version that can go on the website.
- New financial systems assistant trained.
- Cutting cheque for the SLFS.
- Pilot on tele-health.
- Cole:
  - Increased credit limit needed to order Uber food vouchers for Council.
- Saad:
  - The Uber vouchers need to expire later.
  - I'm too busy during the Council meeting to order.
- Others voiced similar concerns.
- Cole:
  - I sympathize with none of you.
  - I have never had a single issue ordering Uber.
- *Mitchell's update:*
  - Food Bank working with UBC.
  - Peer Support working with SASC for Naloxone.
    - Training forms on website.
    - Booting before Block Party: fentanyl strips.
  - Safewalk: outreach material.
  - Housing: new team lead.
  - Planning big recruitment.
  - Budget.
  - Videos.
  - Swag.
  - Data systems: hope for funding from CPF.
- Lorris:
  - Need \$15,000 or \$16,000.
- Cole:
  - If less than 2% of the available money in CPF, Fincom could approve.
  - But this is more; will have to go to Council.
- Lorris:
  - Could request less.

## Adjournment

The meeting was adjourned at 12:10 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of March 23, 2022

**Attendance**

Present: Cole Evans (President), Eshana Bhangu (VP Academic & University Affairs), Mary Gan (VP Finance), Lauren Benson (VP Administration, arrived 11:15), Saad Shoaib (VP External, arrived 11:57), Lorrin Leung (Senior Student Services Manager), Mitchell Prost (Student Services Manager, left 11:57), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:47 am in Nest Room 3511.

**Agenda**

- The agenda was adopted (Mary, Cole).

**Minutes**

- The minutes of March 16 were approved (Cole, Eshana).

**Services Review**

- Lorrin:
  - Did informal Services review when started.
  - Discussions with previous year's staff.
  - New staff did a SWOT analysis.
  - Looked at what other student unions do.
  - Looked at results from the Academic Experience Survey.
  - Now doing a Services survey to judge student engagement with the Services.
  - Want to consolidate marketing and administrative functions, introduce online orientation, create a marketing calendar template, and review and assess functions.
  - There are lots of promotions for individual Services, but none for the Services as a whole.
  - We need to increase general awareness.
  - We already have a dedicated social media account.
  - Doing more booting.
  - We've reached out to the Affiliated colleges.

- We're getting Services swag.
- We've chosen a vendor for a new data collection system.
- Mission: Thinking of new services not available at UBC, e.g.:
  - A financial literacy web page.
  - An IT repair service:
    - Reaching out to IT shops.
    - Maybe a pop-up.
- Cole:
  - How will this tie in with next year's formal Services Review?
- Lorris:
  - Have not worked that out yet.
  - Once we get the committee going, can build on our short-term plans.
- Cole:
  - What you've outlined today can be the starting point.
- Lorris:
  - These are our short-term goals, but they can be built on.
  - Data collection presentation to Council tonight. Talking about funding.

### **Governance Review**

- Cole:
  - Was looking to do a governance review/committee restructuring this year, but will probably just do some minor changes.
  - Not introducing the new Property Development Committee.
  - Going to tie this into a broader governance review, especially looking at our board structure, perhaps changing the Council structure.
  - Want to send out an RFP to come back to the Executive and Council.
  - Then the next Council can approve and go forward.
- Eshana:
  - Good to get going on this.
  - There should be no limits on scope.
- Mitchell:
  - Should cover all levels.
- Mary:
  - Budgeted for in the preliminary budget?
- Cole:
  - Yes.

[Lauren arrives.]

- Keith:
  - We used to have a VP Services.



- Cole:
  - We could have a VP Student Life.
  - Odd that we don't have one.
  - Other student unions combine Finance and Administration under one VP and then have a VP Student Life.
  - We could also look at hiring VP's instead of electing them.

### **Budget Privacy**

- Sheldon:
  - Concerned that the new transparent budget reveals individual salaries.
- Cole:
  - Shouldn't do that.
  - When possible, salary lines should be combined.
- Mary:
  - Combining budget lines will confuse things.
- Mitchell:
  - Maybe can separate full-time from part-time.
- Cole:
  - This can be worked on offline.
  - If some salaries are on individual lines, that's not consistent and not fair to those staff.
  - It's also a competitive disadvantage to us, if we're revealing salaries.
- Mary:
  - I can combine lines.
- Keith:
  - Can create a line called Total Labour Costs.
- Sheldon:
  - I'm concerned not just about publishing this information on the website, but even about sharing it with Councillors.
- Cole:
  - Councillors are privy to this, but we need to let them know it's confidential.

### **New Tier Structure**

- Cole:
  - Changing the tier system from three tiers to five.
  - To become more granular over what people do, fix discrepancies.
  - Tier 5 would be the highest (\$19 an hour) for the Chief Electoral Officer, the Ombudsperson, and the Speaker of Council.
  - Tier 4 (\$18) for AVP's, Service Coordinators, etc.
  - Tier 3 (\$17.50) for committee chairs, Elections Committee members.
  - Tier 2 (\$17) for student government coordinators and administrators.

- Tier 1 (\$16) for assistant coordinators.
- **Lorris:**
  - We should separate the Service Coordinators.
  - They're different.
- **Sheldon:**
  - Aren't they separate already?
- **Cole:**
  - Yes and no.
  - Council determines the Tier Levels for student government, but Services uses the same Tiers, though now they're moving to using Work Learn, so the levels will be different.
  - Food & Beverage are also moving off this system.
- **Lorris:**
  - So Council doesn't have to approve for Services.
- **Cole:**
  - This will only be for student government support.

## Updates

- *Keith's update:*
  - Gallery renovation.
  - Pit problem with speakers; may need replacing; won't be cheap.
- *Lauren's update:*
  - Last day of current Hatch Art Gallery exhibit. Prepping for final exhibit.
  - Sustainability report going to Council.
  - Thingery project ended:
    - Chris Diplock told us the Thingery is pulling out.
    - They no longer have the capacity.
    - It's a shame after a year of working on this.
    - For next year we could try our own lending library, not a Thingery. Will recommend that to the next team.
  - Looking to improve the Interactive Sustainability Centre experience.
  - Sensory Room is underway.
  - Clubs renewal forms are out.
- **Cole:**
  - Dodged a bullet with the Thingery.
    - Good thing we didn't sign three months ago.
  - What should we do with the Exchange Student club space? It hasn't been used since 2020. Maybe remove them or combine them with another club.

- *Mary's update:*
  - Health & Dental fee increase to Council.
  - New budget report for the website, to increase transparency.
  - Fee schedule to the Board of Governors.
  - Sustainable Food Access fee finally distributed.
  - Working on the 2022-23 budget.
- Cole:
  - Tele-health referendum passed at McGill, but referendum thresholds are lower there.
- Sheldon:
  - What happened with the Nursing fee?
- Cole:
  - The Board forgot.
- Mary:
  - Waiting to hear if it can still get on the docket.
- Cole:
  - By the way, we need to post our office hours.

[Saad arrives, Mitchell leaves.]

- *Eshana's update:*
  - The Academic Experience Survey is ready to launch.
    - Waiting for the Services survey to finish.
  - Made a submission opposing tuition increases.
    - Appalled that there is no comment box in UBC's survey.
  - Harm reduction going to BoG; that was really our work.
  - The UBC Affordability Plan is at the BoG Finance Committee.
  - Arts Dean Gage Averill will become the pro tem Provost.
    - I'm on the search committee for a new permanent Provost.
- Mary:
  - Our donation to UNICEF resulting from the election (at \$2 per voter) will be \$20,600.
- *Saad's update:*
  - U-Pass audit.
  - Harm reduction with AMS Events.
  - Naloxone training with SASC and Peer Support.
  - UCRU fee implementation strategy.
  - Met UBC about public engagement on the SkyTrain:
    - Policy consultation early April.
    - Sending letters to the majors.

- *Lorris's update:*
  - SASC presentation on the referendum on April 20.
  - What would you like to see?
- Cole:
  - What does SASC plan to do with the money?
  - What is the plan?
- *Services update (Lorris):*
  - Peer Support Week.
  - Food Bank:
    - Food for Fines has ended.
  - Housing:
    - Education and Outreach.

**Adjournment**

The meeting was adjourned at 12:10 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of March 30, 2022

**Attendance**

Present: Mary Gan (VP Finance), Eshana Bhangu (VP Academic & University Affairs), Lauren Benson (VP Administration), Saad Shoaib (VP External), Lorris Leung (Senior Student Services Manager), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Cole Evans (President)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:41 am in Nest Room 3511 with Mary in the chair.

**Agenda**

- The agenda was adopted (Mary, Eshana).

**Minutes**

- The minutes of March 23 were postponed.

**Pit Speaker Replacement**

- Keith:
  - After not being in operation during COVID, the Pit has come back.
  - The speakers in the Pit are from 2015, when we moved into the Nest.
  - The loud bass has caused damage; sound is not coming from one side.
  - They're not working properly.
  - The DJ's have been complaining.
  - We're looking to replace the six old speakers with four new ones plus two amplifiers: there will be an even better quality of sound.
  - We received three quotes.
  - The one accepted is for about \$22,000, including taxes.
  - It will come from the SUB Repairs & Replacement Fund, which has a balance of \$373,000.
  - The request also has to go to the Finance Committee and then Council.
  - Once we get approval, we can get the speakers in a week, and they'll go up immediately.

MOVED ESHANA, SECONDED SAAD:

“That the Executive recommend the expenditure of \$22,430.80 from the SUB Repairs & Replacement Fund for the purchase of replacement speakers for the Pit.”

... Carried

## Updates

- *Keith's update:*
  - Is everyone okay with ending vaccination checks April 8?
- Eshana:
  - Why don't we talk about that next week?
- Keith:
  - Goal-setting for departments.
    - Once we finish the Strategic Plan, we will revisit the goals.
  - Reviving summer Pit Nights.
  
- *Eshana's update:*
  - The Academic Experience Survey will launch soon.
    - Planning to give out eight prizes of \$1,000 in tuition credits as incentive to take part.
  - Involved in Provost search.
  
- *Saad's update:*
  - UCRU fee.
  - HOUSE (Utile) project.
  - Doing an AMA with Erin (VP-elect).
  - Extending the deadline for External hiring.
  - UBC SkyTrain extension endorsed by Vancouver City Council, which recommended a station at Jericho Lands, the site of future affordable housing.
  
- *Mary's update:*
  - Budget.
- Mitchell:
  - What's the status of the new financial system?
- Keith:
  - COVID slowed us down.
  - Will happen over the summer.
  - The reimbursement part will be done first.
  
- *Lauren's update:*

- Hatch show finished; new one “What is a Student Body?” runs April 1-8!
- Working on the Sensory Room, procuring materials.
- Doing inventory of the Commons equipment (resources for clubs) and looking to purchase some new equipment.
- Helping clubs with club elections.
- Club renewal form is out.
- Transitioning the next VP Admin.
- New club application approvals finish this week.
  
- *Mitchell’s update:*
  - eHub’s RBC Get Seeded event was very successful.
  - Advocacy: Orienting volunteers to attend hearings.
  - Housing:
    - Updating website.
    - Increased drop-in times.
    - Using social media.
  - Food Bank:
    - Creating reports for UBC because they give support.
  - Peer Support Week went well.
  - Safewalk dashcams.
  - Tutoring:
    - Preparing for the end of year.
  
- *Lorris’s update:*
  - Services survey received 100 responses; we will analyze.
    - 50% do access the Services.
  - Data collection:
    - The company met with the Service Coordinators and will present us with solutions.
  - Two new support workers for SASC.
  - Two candidates for coordinator.

## Adjournment

The meeting was adjourned at 11:15 am.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of April 7, 2022

**Attendance**

Present: Cole Evans (President), Mary Gan (VP Finance), Eshana Bhangu (VP Academic & University Affairs), Lauren Benson (VP Administration), Saad Shoaib (VP External), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Mitchell Prost (Student Services Manager),

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:45 am in Nest Room 3538 (Keith's office).

**Agenda**

- An informal agenda was accepted by consensus.

**Minutes**

- The minutes of March 23 and 30 were approved (Saad, Lauren).

**Budget**

- Mary:
  - Proposed deficit is pretty big: \$980,000.
  - We'll need to cut across the board.
  - Big increase in Student Services, though the increase in the SASC fee should offset it to some extent.
  - Overhead costs increased.
  - Student Council decreased.
- Cole:
  - We should only budget for what our fees bring in.
  - Business contribution is just bonus money.
- Mary:
  - \$4.2 million is coming in (revenue for next year).
- Cole:
  - No way we're spending \$4.2 million.
- Mary:
  - Overhead is \$1.8 million.



- Cole:
  - Isn't that paid by the businesses?
- Keith:
  - No, it used to be 50-50 (businesses and the rest of the Society).
  - Now it's 100% by the Society.
- Cole:
  - Are we double counting?
- Keith:
  - The businesses after overhead are in a loss position.
- Mary:
  - Have to see if any cuts can be done in Services.
- Cole:
  - Something still sounds off.
  - Coming out of the pandemic, we shouldn't be this much in the hole.
- Mary:
  - The pay increase probably contributes a lot.
- Cole:
  - I really think we should be getting as close to zero as possible for the deficit.
  - It's hard to cut: that means cutting staff, which we've just done over the past two years.
  - There's not much room to cut more.
- Mary:
  - Could cut hours instead of staff.
- Cole:
  - Enrolment Services should be processing U-Pass exemptions instead of us (saving us staff).
- Saad:
  - We wanted to be involved.
  - UBC is over capacity.
  - We pay for one of their positions (but we get the money back).
- Eshana:
  - It's good to push things to the University.
- Cole:
  - Some positions could be outsourced, like the PR Communications position in the VP External office.
- Eshana:
  - We need more in the Communications Department instead of in each Executive's office.
- Cole:
  - Could delay some hiring till September.
  - I'll look at the budget.

- Mary:
  - The Safewalk budget has increased.
- Lorris:
  - Going to two teams a night.
- Eshana:
  - Coms needs more staff.
- Cole:
  - Can hire through Work Learn.
- Keith:
  - Hiring full-time staff in Coms is more expensive: full-time comes with benefits.
- Cole:
  - Is there an agency we can work with?
- Keith:
  - That would be more expensive.
- Cole:
  - Not necessarily.
  - We would only pay them 40 hours here and there.
- Eshana:
  - Work Learn is good.
  - Not keen on the agency idea.
  - Want to get away from outsourcing.
- Lauren:
  - If you have temporary staff in Coms, they each have their own style and you lose consistency.
- Eshana:
  - Capacity in Coms is less about social media and more about design, videos, etc.

### **RBC/Climate Justice**

- Eshana:
  - Climate Justice came to us.
  - Their asks are not feasible.
  - We would be putting millions of student dollars at risk.
  - They want us to lobby companies, but that should not be what the AMS does; we lobby government and the University.
  - It's not in our mandate as a student union.
  - We need to be focusing on getting students more financial aid, affordable housing, reducing food insecurity, and implementing climate emergency task force recommendations.
  - Things that affect students day to day.
- Lauren:
  - Climate Justice doesn't want banks booting in the Nest.

- Wants talks with branch managers.
- Cole:
  - We're not talking with branch managers.
  - That's not the purpose of the society.
- Saad:
  - We could write a letter to the government about climate change.
- Cole:
  - It's not the purpose of this organization to lobby businesses.
  - It's a violation of the Societies Act.
  - Nowhere in our constitution does it say to lobby companies.
- Sheldon:
  - Student Court once ruled that Council cannot spend money on a whim, but only in accordance with the purposes in our constitution.
- Cole:
  - Asking us to look at our partnership with RBC is fine, but expecting financial commitment or advocacy is not.
- Eshana:
  - The RBC lease in the building is up for renewal in 2024: it's down the line.

### **eHub Get Seeded**

- Eshana:
  - Mitchell was saying the RBC agreement with eHub is coming to an end, and I think they're looking for more relevant organizations for student entrepreneurship.
  - I think with the Services Review coming up I might want to make some changes, so it would be nice to not be bound by contracts that restrict what we change.
- Keith:
  - Who would replace RBC for Get Seeded?
- Cole:
  - Can reach out to accelerators.
- Lorris:
  - Venture capitalists?
- Cole:
  - Not necessarily.
  - Smaller companies.
  - Small sponsorships.
  - It's just a few thousand dollars.
  - More relevant to students.
- Lauren:
  - Hoot Suite.
- Eshana:

- Red Bull, lol.

### **Updates**

- *Keith's update:*
  - Banner project finally approved (at Council last night).
  - Preliminary budget.
  - Orientations.
  - Interviews for Executive support staff.
  - Year End.

### **Adjournment**

The meeting was adjourned at 12:36 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of April 27, 2022

**Attendance**

Present: Cole Evans (President), Mary Gan (VP Finance), Eshana Bhangu (VP Academic & University Affairs), Lauren Benson (VP Administration), Saad Shoaib (VP External), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Lorris Leung (Senior Student Services Manager)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:35 am in Nest Room 3511.

**Agenda**

- The agenda was approved (Cole, Eshana).

**Minutes**

- Approval of the minutes was postponed.

**New Policies**

- Cole:
  - Bringing several policy changes to Council tonight:
    - The new Policy on Prizes and Awards:
      - Previously approved by Exec; now with some minor tweaks.
    - A new Media Interaction Policy:
      - Revising the old Media Policy.
      - Got rid of some definitions.
      - Before, the President and the Communications Manager had equal authority, leading to weird situations.
        - Now in all communications, personnel will defer to the President.
        - The Communications Manager will only be the spokesperson when authorized by the President.
        - That's in alignment with Code, and it's best to have only one.

- Subject matter experts will have to undergo media training, with some exceptions.
  - New language on statements.
  - I-12, the old policy on the Academic Experience Survey, will become a more general policy on surveys.
    - It will refer to the Student Experience Survey, to be released in the first term.
    - The Academic Experience Survey will go out in the second term.
  - The Policy on Policies will be modified to add designated staff and Executives for each policy.
- The Executive agreed to the policy changes.

## Humorous Farewells

### *100-Year Strategic Plan*

- Eshana:
  - Why not?
  - We can scrap this year's plan.
  - We can do transformative things:
    - Put a pool in the Nest.
    - And slides.
- Sheldon:
  - There was a real plan for slides in the Nest at one point.
- Keith:
  - I killed it.
  - There were insurance issues.

### *Mergers & Acquisitions*

- Eshana:
  - We can absorb other student unions.
  - It would cost \$30,000 to \$50,000 to buy UBC SUO.
- Cole:
  - The GSS would cost \$8,000.
    - It needs renovations.
    - We could acquire it easily.
  - The SFU student society is worth negative money; it's a reputational liability.
  - The Okanagan coffee shop has closed; we could franchise Blue Chip and operate it there.
    - We'd still have proprietary ownership and would bill them \$50,000.
- Eshana:
  - Need to improve the coffee quality.

- Cole:
  - Is it the coffee or the equipment?
  - What coffee should we bring in?
- Eshana:
  - Italian.
- Lauren:
  - Virtual coffee.
  - AMS crypto currency.
- Cole:
  - What would we call it?
  - Seagull?
  - We should create a non-fungible token.

#### *Party bus*

- Cole:
  - We want to buy buses.
- Keith:
  - The original idea, when an Executive a few years back wanted a party bus, was to have one go up and down Broadway to bring people to the Pit.
- Mitchell:
  - Could be a shuttle from the airport.
- Cole:
  - Airport shuttle, Whistler shuttle?
- Sheldon:
  - Do you want to repurchase the Whistler Lodge?
- Cole:
  - Pass a referendum fee to purchase it.

MOVED COLE, SECONDED ESHANA:

“That the AMS strike an ad hoc committee to look into the acquisition of a fleet of party buses with capacity to brew.”

... Carried

#### *Nest Expansion*

- Saad:
  - Should add six new floors.
- Cole:
  - Vancity Community Banking will finance.
  - And we would add a pool and slides.
  - A water slide.

- Eshana:
  - Make the whole Atrium full of water.
- Cole:
  - Flying sleeping pods.
- Sheldon:
  - We used to have sleeping or rest areas in the Old SUB, but we found they were not used for sleeping.
- Cole:
  - Sleeping pods would just be sex pods.
- Keith:
  - It's going to be a fun year.

### **Real Farewell**

- Cole:
  - Thanks, everyone.
  - This is the last Executive meeting for four of us.
  - I've been at three years of Exec meetings.
  - I will miss this board room – but will not be returning to it.

### **Adjournment**

The meeting was adjourned at 11:23 am.





**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 4, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Rita Jin (VP Finance), Ben Du (VP Administration), Erin Co (VP External), Mitchell Prost (Student Services Manager, left 1 pm), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Lorris Leung (Senior Student Services Manager)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:37 am in Nest Room 3511.

**Agenda**

- The agenda was adopted by consensus.

**Welcome**

- Eshana:
  - Welcome to the new Execs.
- Ben:
  - It's like the first day of school.
- Eshana:
  - Speak to IT about your computer accounts.
- Sheldon:
  - You should all be set up on the cc:AAccount system so that your emails get copied to the Archives.

**Minutes**

- The minutes of April 7 and April 27 were approved (Eshana, Rita).

**Council and Committee Appointments**

- Eshana:
  - Council usually meets on Wednesdays.
  - Next week the meeting is on Tuesday because I will be away.
  - We will be doing committee appointments:

- Suspending the Committee Appointments Policy which would have us select the appointees online out of Council because the timing doesn't work.
- We will still give five days' notice, then choose the appointees in the meeting.
- We will choose by first past the post voting rather than having ranked ballots or runoffs.
- Students at Large will submit blurbs.
- Councillors will speak.

### Execs on Committees

- The Executive made the following selections:
  - Finance: Eshana.
  - Governance: Dana.

### Council Business

- Eshana:
  - Equity Action Plan.
    - Being reformatted by Coms.
  - Appointments.
  - Credit Card Policy.
  - Preliminary Budget:
    - We should suspend Code requiring this.
- Rita:
  - Yes, given the short time there would be between the already postponed Preliminary Budget and the Final Budget.
- Eshana:
  - The Preliminary Budget was postponed to June 1, but the Final Budget has to be approved June 22.
- Ben:
  - What's the difference between the Preliminary Budget and the Final Budget?
- Keith:
  - The outgoing Executive works on the Preliminary Budget.
  - The incoming works on the Final Budget.
- Eshana:
  - The process is exhaustive.
  - Goes to the Finance Committee.
  - It's important for financial discipline.
  - There should be little difference between the Preliminary and the Final Budget.

## Recent Council Motions

### *Executive Commitments and Management*

- Eshana:
  - Council passed Code amendments limiting Executives' outside commitments and requiring that they be approved by Council.
  - Also the President was given the responsibility of managing the other Executive members.
  - And all Executives will report monthly to Council in camera on their performance.
  - Regular reporting like this will be better than singling anyone out; it makes it routine.
  - We are introducing higher standards.

### *Statement*

- Eshana:
  - Council directed us to issue a statement to condemn apartheid as practised by the Israeli state.
  - This is not directed at the Israeli people or at Jewish students on campus.
  - Mimi is working on it and has been consulting both sides.
  - The statement will go up on the website.
  - We were also directed to advocate to the University.
  - As I predicted, the University Administration has said it will not divest from the nine named companies.
  - They jumped the gun, releasing their response before we even submitted our request.
  - We will still make an official request; they will probably tell us to see their already released response.
  - We are also writing a letter to the Board of Governors; Mimi is working on that.
  - This is not BDS; it is targeted divestment as directed by the Council motion.

## Office Hours, Bios, Permanent Staff

- Eshana:
  - We have to keep five office hours a week.
  - We have publicized our hours.
  - Best to have students make appointments to see you.
  - If no one books, you can use the time for a meeting.
  - One office hour is supposed to be in a public place.
  - We could do that one collectively.
- Mitchell:
  - Monday lunch.
- Eshana:
  - You also need to fill out the form to get your bio on the website.

- And be responsive to the permanent staff:
  - Submit your credit card receipts.

## Communications

- Erin:
  - Useful to have a more set process.
  - If emergencies come up, can they be put first? Like when there was the snap provincial election.
  - Some things need to go out in a timely fashion.
- Dana:
  - There should be a form to submit to Coms.
- Keith:
  - Eric has one.
- Eshana:
  - It's too specific; couldn't add things to it.
- Mitchell:
  - The Services have a point person in Coms to reach out to.
  - There should be a specified person for the Exec too.
- Keith:
  - That would be Anne.
  - Go to her for urgent things.
- Eshana:
  - Eric does weekly check-ins.
  - We should invest more in Coms.
  - Need more staff, more Annes.
  - Student engagement/communications – that's the biggest thing for us.
- Erin:
  - Students say they get their information from personal Instagram accounts.
  - Should be more from the main AMS account.
- Eshana:
  - That account has grown a lot.
  - It now has 7,000 followers.
- Mitchell:
  - Coms is hiring Work Learn students to help out.
- Eshana:
  - For the summer.
  - They have more capacity in the summer; it's a good time to get things ready.
- Ben:
  - Santa Ono does videos.
  - We could do that.
- Eshana:

- But no dogs like in Santa's.
- UBC gets good results from the videos.
- We should get Execs out there.
- Like that Trojan Horse at the 1987 Welcome Back Barbecue:

## Masks

- Ben:
  - Are we extending our mask policy?
- Eshana:
  - Since UBC has extended theirs, it doesn't make sense to have the Nest be without masks.
  - If UBC ends theirs, we will stop.
  - UBC was getting conflicting advice and their decision was that there was no harm in keeping it.
  - It's hard to enforce.
- Erin:
  - Will they give us a heads-up if they change it?
- Eshana:
  - Sometimes they do, sometimes not. They forget.
- Ben:
  - Someone needs to go around to tell people about our policy.
- Eshana:
  - Masks remain mandatory until June 30, but we will review the policy with Council.
- Mitchell:
  - Do we still play those announcements?
- Keith:
  - We can run those again.

## Jewish Students Consultation

- Eshana:
  - Jewish groups are upset with the Council motion on Israel.
  - They gave us good feedback on process.
    - This would be a good time to make changes: we need a formal consultation process.
      - Can make that a team goal.
  - They also want a working definition of anti-Semitism.
    - We can issue a separate statement on that.
  - They'd like to speak at Council as Students at Large when the Advocacy Committee minutes about the Israel motion come to Council.
    - I said we'd notify them and they're more than welcome to attend.

- Dana:
  - Mimi was asking about a policy on geopolitical issues.
- Eshana:
  - I suggested an external policy saying we don't get involved in geopolitical issues, unless they connect to students on campus.
  - This would help define our mandate.
- Mitchell:
  - Would the statement on anti-Semitism go in the Equity Plan?
- Erin:
  - What about other clubs?
  - They might say they weren't consulted.
- Eshana:
  - Good point.
  - Do we want to be reactive?
- Mitchell:
  - That's why we need to be proactive and have a policy on consultations.
- Ben:
  - What about self-participation?
- Eshana:
  - That's what happened with the divestment motion.
  - The divestment group came to us.

[Mitchell leaves.]

### **U-Pass**

- Erin:
  - During the pandemic some students didn't want the U-Pass, but now we're getting hundreds of emails from students who want the U-Pass.
  - Can we get money to subsidize their monthly bus pass, those who are currently paying full fare?
- Rita:
  - There's a subsidy every year; they can apply.
- Erin:
  - Are they eligible?
  - The MoU is clear: only students taking courses in person get the U-Pass.
- Eshana:
  - Even if students are not taking a class, we want them to get the U-Pass.
  - How can we make them eligible?
  - Can you change the eligibility criteria?
- Erin:

- It's the MoU; we'd have to renegotiate that.
- And there might be a mixed response: some who are not taking courses don't want to have to pay for the U-Pass.
- Eshana:
  - We need robust mechanisms and criteria.
  - We also need innovative ideas.
  - This is something for next year.

**Equity Action Plan/Strategic Plan**

- Eshana:
  - The new version of the Equity Plan is ready for Council.
  - On the Strategic Plan there's still significant work to do.
    - My team will work on it with Keith.
    - Engagement with Council is needed.
    - I think at present it would fail despite all the work done by the student consultant because Councillors feel they didn't have a chance to engage.
    - The hope is for approval by the second meeting in June.

**Seat swap**

- Ben:
  - Switching chairs between the offices: Keith's, Eshana's, Erin's, mine.
  - Also the chairs in the lobby.
- Eshana:
  - What about the Gallery furniture?
- Keith:
  - Some is going and will be available.

**Adjournment**

The meeting was adjourned at 1:15 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 10, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs, arrived 10:45), Rita Jin (VP Finance), Ben Du (VP Administration), Erin Co (VP External), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Lorris Leung (Senior Student Services Manager)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:38 am in Nest Room 3511.

**Agenda**

- The agenda was approved (Rita, Ben).

**Minutes**

- The minutes of May 4 were postponed.

**Financial Discipline**

- Eshana:
  - Hoping to improve financial discipline on the student government side.
  - Senior management and permanent staff already do month by month financials.
  - Execs could do this too and produce monthly variance analyses to make sure spending is on target.
  - We have an under-spending problem.
  - If things change, of course there can be adjustments to the budget; there's a reforecast in January.

[Dana arrives.]

- We can devise a system of reports to the Executive Committee.
- We need a commitment to financial discipline.
- Dana suggested a monthly finance session; Rita suggested spreadsheets.
- This is quite standard elsewhere.



- Budget comments are also the norm.
- Ben:
  - Good.
  - Like the standards of the Senate budget.
  - Any challenges?
- Keith:
  - Yes, the Executive doesn't do it.
  - We introduced the system years ago.
- Rita:
  - Execs can ask the Finance team to pull up monthly figures.
- Eshana:
  - The trial balance.
  - The main thing is projects, campaigns.
- Keith:
  - Monthly figures can be produced by the 9<sup>th</sup> of the following month (June 9 for the May figures)
- Eshana:
  - Comments for the final budget.
  - Then month by month.
- Keith:
  - This will help Rita with her quarterly reports.
- Eshana:
  - We could look to do more holistic reports, not just finances.

### Equity Subcommittee

- Eshana:
  - The subcommittee has done the majority of its work: created the Equity Plan.
  - It met only thrice; it's no longer meeting the original intention (to help the Equity & Inclusion leads).
  - I recommend we dissolve the committee.
  - Enough siloing in subcommittees.
  - Now that we have the plan done, we should ensure implementation by including it in Executive goals, and we should have it as a standing agenda item every month at Executive.
  - We should hold each other accountable.
  - It's more valuable if Execs take responsibility.
  - The plan itself recommends a standing committee.
  - If we need a short-term working group, we could do that, made up of Councillors, something smaller, not outside people, less unwieldy.
  - Or we may decide to hire permanent staff.
  - Could do an equity circle for equity-denied groups on campus.

- Mitchell:
  - Compensation for their time if outside groups attend the equity circle?
- Eshana:
  - Yes, that was a campaign promise of mine.
  - We do want to create a policy on compensating members of marginalized groups.
  - Need a top-down approach if creating a new group: Executives taking the lead.
- Dana:
  - Could be a sounding board.
- Sheldon:
  - Terms of reference?
- Eshana:
  - Needs some thought.

MOVED ESHANA, SECONDED DANA:

“That the Equity Subcommittee be dissolved.”

... Carried

## Departmental Update Questions

### *Livestreaming*

- Ben:
  - Can you elaborate on livestreaming?
- Keith:
  - Could be used in the Michael Kingsmill Forum and the Great Hall.
- Ben:
  - Can we start livestreaming Council?
- Sheldon:
  - Code doesn't allow videorecording unless Council votes to allow it, and even then you have to make sure those who don't want to appear on camera don't appear.
  - But it has happened in the past, at certain controversial Council meetings.
- Keith:
  - We were thinking of doing it for other sorts of events.
- Eshana:
  - Not sure we want to introduce recording of Council meetings.
  - People are already careful about what they say.
- Ben:
  - There would be full transparency if it was all digital.
  - City councils do it.
  - There's a barrier to joining a Zoom meeting: it means you yourself are seen.

- But if you stream over YouTube, Twitch, or Facebook Livestream, you avoid that problem and avoid over-capacity.
- Dana:
  - A privacy concern for Councillors.
  - Videos circulate.
  - Some things you don't want to follow you.
  - Accessibility is important, but ...
- Ben:
  - We already produce minutes.
  - How do we know what something will be like till we try it?
- Eshana:
  - I don't have a problem trying something like that.

#### *IT Committee*

- Ben:
  - Will the IT Committee be restarting?
- Keith:
  - Hong (the IT Manager) would like it.
- Eshana:
  - Fincom and the Executive look at IT proposals.
- Keith:
  - But there's no IT expertise involved. That's how we end up with expensive software that doesn't work.

#### *HR Training*

- Dana:
  - Training for employees?
- Keith:
  - Yes, looking to extend it to all employees.
- Dana:
  - On anti-racism and sexual violence?
- Keith:
  - There are resources.
  - Also asking HR to look into specific classes.
- Dana:
  - SASC and SVPRO can come in and do training for Executives.
- Keith:
  - HR will coordinate.

#### *Contribution before overhead*

- Ben:

- Can you elaborate?
- Keith:
  - There's direct and indirect overhead.
  - Indirect includes costs for administration, IT, and HR.
  - Then there's sales minus costs and expenses.

#### *Expanding Communications*

- Erin:
  - Is it possible to expand the Communications Department?
- Keith:
  - Talked about this with Eric (the manager).
  - Could have a dedicated person for the Executive, similar to what Services has.
  - While keeping within the existing budget.
- Erin:
  - Work Learn positions could continue after the summer?
- Keith:
  - Yes, one would be the point person.
- Erin:
  - There are so many people.
  - It's sometimes confusing who to go to.
  - Is there an org chart?

#### *More money from the businesses*

- Rita:
  - How do we get more money?
  - We have more expenditures.
  - We have good ideas for spending.
  - Thoughts on how to cut down?
- Dana:
  - Are there any funds not being used?
- Rita:
  - The VPAUA budget shows under-spending.
- Dana:
  - Executive portfolios under-spend.
- Eshana:
  - Keith can cut.
- Keith:
  - Did.
- Mitchell:
  - We also did cutting (in Services).

- Eshana:
  - Just have to take the hit.
  - COVID recovery.
  - Haven't been in deficit since before Keith.
  - It's an anomaly.
  - There's a clear cause: the pandemic.
  - It will take a couple of years to recover.
  - We got rid of the external governance review: we'll do it internally.
  - The Great Trek anniversary will be a cost.
  - Things can turn out better than expected.

### *Great Trek Celebration*

- Eshana:
  - Students protested to the government in 1922 to get the campus built.
  - It was both a student protest and a celebration.
  - It symbolizes the power of student organization, student unions.
  - Important to be creative over this:
    - An opportunity to connect with students.
  - We have lots of resources.
- Sheldon:
  - There's a time capsule at the Great Trek cairn that's due to be dug up.
  - Put there on the fiftieth anniversary, in 1972.
  - Talk of replacing it with a new time capsule.
  - There's a separate committee looking into the whole Great Trek celebration.
- Eshana:
  - Think of creative ways to involve students.
  - Like the Trojan Horse they built for the Welcome Back Barbecue in 1987.
  - We could get sponsorship from Trojan condoms.
- Dana:
  - We could do a parade.
- Eshana:
  - It's a great opportunity for advocacy.
- Sheldon:
  - We have to involve the Musqueam.
- Eshana:
  - They're on the committee.

### **Updates**

- *Keith's update:*
  - Looking at talent for the Welcome Back Barbecue.
  - Room 3511 and other rooms are being repainted.

- Sheldon:
  - When will the jackhammering in the Gallery end?
- Keith:
  - Thursday.
- *Dana's update:*
  - Promotion for the Academic Experience Survey:
    - Hit 1,000 responses.
    - Will close it in a week or two.
  - Last year's campus orientation Canvas courses can be updated.
  - SASC 20<sup>th</sup> anniversary: liaising between SVPRO and SASC.
    - Potential for collaboration.
    - Maybe an event in July.
- *Ben's update:*
  - Onboarding.
  - Club executives orientation.
  - CampusBase log-in issue.
  - Preliminary reviews on Operations Committee Policy Manual:
    - Changing name to CCR.
    - Making it easier to understand.
- Sheldon:
  - Want to compliment Ben on the sign on his door saying when he's in a meeting.
  - We've had two years of Zoom meetings because of COVID, and you always wonder is so-and-so in a meeting or just checking their computer?
  - And now here's a solution.
- Eshana:
  - Signs in general are good.
  - Time indications.
- Keith:
  - Health and Safety is also reminding us about blinds.
- Eshana:
  - They're all open now.
- *Mitchell's update:*
  - Training for Services team/onboarding.
  - Data collection project underway.
  - Food Bank reopening this Thursday.
  - Received promotional videos for Services that don't already have them.

- *Rita's update:*
  - Transition.
  - Orientation training.
  - Final project reports on funds.
  - Setting up credit cards.
  - Working with Amy on the financial system.
  - RBC credit card.
  - Budget.
  - Financial discipline.
  
- *Erin's update:*
  - Onboarding.
  - Working with UCRU, UNA.
  - SUDS.
  - Meeting GSS, ABCS.
  - SkyTrain to UBC campaign.
  
- *Eshana's update:*
  - Financial discipline.
  - Transitioning.
  - Strategic Plan.
  - Council Orientation.
  - Media Training.
  - Training my staff.
  
- *Keith's update Part 2:*
  - All-Staff Meeting May 24.
  - New Executives can introduce themselves.

**Adjournment**

The meeting was adjourned at 12:07 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 25, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Rita Jin (VP Finance), Ben Du (VP Administration), Erin Co (VP External), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Kamil Kanji (Strategy & Governance Lead)

Regrets: Mitchell Prost (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:20 am in Nest Room 3511.

**Agenda**

- The agenda was approved (Ben, Erin).

**Minutes**

- The minutes of May 4 and May 10 were approved (Eshana, Ben).

**Executive Commitments and Accountability**

- Rita asked about the new Code rules on Executive commitments:
  - The new Executives weren't involved in drafting these rules.
  - There's an accessibility barrier for students who are trying to be involved in the AMS and doing full time school
  - We should see it from an equity perspective
  - I'm wondering why there's no place in the monthly in camera sessions at Council for the whole Executive to talk to Council.
- Eshana:
  - Last year's Exec was not involved either due to conflicts of interest.
  - This was done by the Governance Committee and Council.
  - The in camera one-on-one is for the personal performance of each Executive.
  - The whole Executive is present in open session.
    - In general, we're public and transparent.
- Rita:



- Why was the President made supervisor of the other Executives?
- Sheldon:
  - Last year the President wanted power to ensure the Vice-Presidents are doing their job.
- Kamil:
  - It's supervisory on behalf of council- delegated authority
  - The Governance Committee reviewed the reporting structures and did consultation, and Council decided to give the President more authority, the power to manage and take responsibility for decisions being taken by the executive team
  - When an Executive is under-performing or doing things that are not appropriate, the President can and must take action.
  - It's been a recurrent problem.
  - There was a very elaborate discussion on this.
- Rita:
  - It creates a strange dynamic: do Executives report to the President and then the President to Council?
- Eshana:
  - This hits at a real problem at the AMS over governance- there's no clear reporting structure
  - Hopefully something that can be addressed with Governance review- good accountability measures for all executives and clear reporting structures
- Rita:
  - I'd like more transparency about the change.
  - It's a whole structural/employment change since all execs are elected and there's an additional dynamic now
  - We should consider that all students should be able to be involved in AMS exec positions even with academic or financial commitments
- Kamil:
  - If a VP is not coming in, the President can comment and could make Council aware in the in camera session.
  - If Council feels this is a problem, they can take further, larger action, it's all delegated by council
- Eshana:
  - Councillors are not in the office every day.
  - Council would eventually see and ask what the President was doing about it.
  - So this is to avoid that.
  - It's not two layers: the in camera sessions and the delegated authority to the President go together.

- This also means the President won't be able to avoid responsibility for a bad decision by a VP.
- Rita:
  - Something to reflect on actions with like peer reviews?
- Eshana:
  - Good for governance review, we should explore that
  - But Code change is main responsibility of the Governance Committee.

### Executive Committee Goals

- Eshana:
  - Have to present to Council on June 22.
  - Complaints in the past were that the goals were too long.
  - Focus on quality, not quantity.
  - Initial thoughts (for collective goals)?
- Erin:
  - Something about Communications: procedures.
  - Helpful to see pictures and contact information for Executives.
- Eshana:
  - We did do that for the office of the VPAUA, so students would know who to go to.
  - Tell students what each Executive does.
- Ben:
  - Successful social media accounts do weekly or bi-weekly updates.
  - We could post summaries of what we're doing.
  - Maybe even the Executive Committee minutes.
  - Instagram posts.
- Eshana:
  - I really like that.
- Ben:
  - Could be one page for each portfolio in one united post.
- Erin:
  - This could help with telling students who to go to.
  - Details could go in the newsletter, but there would be something briefer in an Instagram post.
- Eshana:
  - We tried videos a few years ago, but that was a flop.
  - Maybe this would be better, more fun.
  - Once a month.
- Dana:
  - I have my team working on a communication plan for campaigns.
  - Maybe we could all come up with a year overview of when to post what.
- Ben:

- Maybe we should have more consistent office hours.
- Also quick email responses to student inquiries.
  - Being responsive to students.
  - Some have been frustrated by the slow response time.
- Erin:
  - I have years of old voicemail on my office phone.
- Eshana:
  - Is that our standard? Striving to respond in a timely manner?
- Ben:
  - That should already be in place.
  - Let's make this a subset of engagement control.
- Eshana:
  - Students need to know who we are:
    - Faces.
    - We're fellow students, people, not just an institution.
  - That's a good start: engagement and communications as collective goals.
  - Now individual goals:
    - A lot will come from your campaign goals.
      - But if one of your goals is not realistic, then don't include it.
    - Be ambitious, but realistic.
    - If something is not easy, don't leave it out.
      - Worst case, you don't fulfill a goal, but what students care about is that you did everything you could.
    - We can talk about these individually.

### Council Orientation

- Eshana:
  - It will be fun.
  - Show your face.
  - There will be a make-up session for those who can't go.
  - For committees, please use OnBoard.
  - Helps with record-keeping and transparency.
  - The system cost us a lot of money, so let's use it.

### Working from Home

- Keith:
  - Introducing a 3 + 2 policy, three days in the office, two at home.
  - Used to be a 4 + 1 policy.
  - Fuel costs are going up; this will allow employees to spend less.
  - Helps with recruitment too: there's a growing trend of people looking for a hybrid work environment.

- This will continue till the end of August.
- Sheldon:
  - It's not compulsory, is it?
- Eshana:
  - Of course not.
  - You can come to work every day if you want.
- Lorris:
  - It's providing flexibility.
- Eshana:
  - This is for staff, not Executives: I expect to see Executives every day.
- Ben:
  - Staff working from home will need to be reachable?
- Keith:
  - Yes, the memo on this indicates that.
  - If not, they can be asked to come in.
- Dana:
  - Sounds a little intrusive.
- Keith:
  - We're not demanding personal phone numbers.
- Lorris:
  - We can call people on Teams.
- Eshana:
  - The downside is losing personal contact.
  - If people are in the office, you can just walk over to them

## Updates

- *Keith's update:*
  - Land & Food is setting up a culinary program in conjunction with us.
  - Useful for us, giving us access to workers.
  - But it's reopened the conversation about the Brewery; they say we promised them \$800,000, but we never finalized anything.
- Eshana:
  - We decided it was not in our interests to proceed with that.
- Keith:
  - They want to revive it.
- Erin:
  - What is happening with the daycare in the Nest?
- Keith:
  - It's UBC's, not ours.
  - It hasn't reopened.
  - We have to contact them.

- Erin:
  - When is the Gallery reopening?
- Keith:
  - Next Tuesday.
- *Services update (Lorris):*
  - Food Bank changed its layout to ensure there's enough supplies.
  - Peer Support is hiring and having a harm reduction meeting.
  - Have a potential candidate for Tutoring Coordinator.
  - SASC has three new workers, but the Assistant Manager (Ashni) is leaving.
    - It's their 20<sup>th</sup> anniversary.
    - There will be celebrations.
- Erin:
  - I hear people are lining up at 7 am for Food Bank.
- Lorris:
  - Unfortunately, due to high demand, people are lining up before we open.
  - Meeting with UBC to see what more can be done about food insecurity.
  - There's increased awareness, leading to more people coming.
- Erin:
  - If you're at the back of the line, will you be too late to get food?
- Lorris:
  - We have volunteers to remind people of the limits on how much they can take.
- *Dana's update:*
  - Working with SASC on the 20<sup>th</sup> anniversary celebrations:
    - Using the Hatch Art Gallery and the Great Hall.
    - In mid-August.
- Erin:
  - SUDS is also in August: need to work around.
- Dana:
  - Don't think the Academic Experience Survey will hit 2,000 responses; it's where it usually is: somewhere over 1,000.
    - Probably will close it on Friday.
- Eshana:
  - University people (Associate Deans) would like to see the data.
  - For Council produce a high level report.
- Dana:
  - Food security.
  - Harm reduction:
    - Making the AMS a member of the Harm Reduction Coalition.

- On search committee for UBC AVP Equity and Inclusion.
- Meeting on Campus Vision 2050.
  
- *Rita's update:*
  - Budget.
  - Treasurers reports.
  - First Finance Committee meeting yesterday:
    - Club business, loans, ToR for Get Thrifty.
    - Code amendment.
  - First Health & Dental meeting.
  - U-Pass subsidies opened.
  
- Eshana:
  - We need Code to change Fincom:
    - The VP Finance shouldn't be wasting time with fund applications.
    - Operations Committee would be a better place for that.
  
- *Ben's update:*
  - Club renewal form closed after an extension to avoid accidental deconstitution:
    - 311 submissions.
  - Canvas course for club exec orientation.
  - Constituted the Ukrainian Student Union.
  - Assessing the permanent art collection.
  - Talked to SASC about an exhibition in the Hatch Art Gallery.
  - Developing a CampusBase help centre to improve user experience.
  - Soapstand orientation.
  
- Keith:
  - Besides appraisal, the pieces in the permanent art collection need to be evaluated.
  
- Ben:
  - That will be done at a later date.
  
- *Erin's update:*
  - UNA – Campus vision – Basketball court.
  - Harm reduction:
    - Special trash cans for syringes.
  - UCRU:
    - Fee structure.
    - Bylaws.
    - Lobby work.
  - U-Pass:
    - Streamlining exemptions.
  - Research on BC budget brief priorities.

- SUDS.
- Municipal elections.
- Provincial lobby week.
  
- *Keith's update Part 2:*
  - Flavour Lab opened.
- Eshana:
  - Everyone likes the Korean Fried Chicken.
- Erin:
  - How often will you change the dishes?
- Keith:
  - Every three months.
  
- *Eshana's update:*
  - Strategic Plan on track.
  - Financial Discipline.
  - Great Trek hundredth anniversary:
    - Carnival.
    - Trojan Horse.
  - Council Orientation.

**Adjournment**

The meeting was adjourned at 11:52 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 1, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Rita Jin (VP Finance), Ben Du (VP Administration), Erin Co (VP External), Mitchell Prost (Student Services Manager), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:17 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of May 25 were deferred.

**Lorris Leaving**

- Eshana:
  - We all hate Lorris for leaving, but are very excited and happy for you.

**Oven**

- Keith:
  - One of the ovens at the commissary (the main kitchen for the AMS) needs to be replaced.
  - It keeps breaking down and further repairs will be too expensive.
  - Replaced two other convection ovens last year.
  - This is a combi (combination) oven.
  - Expensive to replace: \$48,000.
  - Lead time to get a new one: 10-11 months.
  - It's still functional, but if it breaks down before the new one arrives, we do have another one upstairs, though it won't be convenient to use it, and it would cost to move it.
  - The expected lifespan for such ovens is 5 years, and we've had this one 7 years.



MOVED ERIN, SECONDED DANA:

“That the Executive Committee recommend the expenditure of \$48,048 from the SUB Repairs & Replacement Fund to purchase a new combi oven.”

... Carried

### Executive Goals

- Eshana:
  - Aiming for a June 15 draft and June 22 approval of both the collective Executive Committee goals and the individual Executives’ goals.
  - This is based on moving the Council meeting to June 29 because the Speaker cannot attend on June 22.
  - Last time we talked about communications and engagement as collective goals.
- Mitchell:
  - Could the Great Trek be a goal?
- Eshana:
  - I’ll give it some thought.
  - Other ideas?
  - Good to have three or four.
- Dana:
  - Consultation process.
- Keith:
  - Fee restructure.
  - Implementation of the Equity Action Plan.
  - Governance review.
  - Indigenous financial guide.
  - Implementation of the Sustainability Action Plan.
- Eshana:
  - Sustainability would be more me and Ben.
  - Some things could be for the EDI office.
- Dana:
  - EDI as a goal?
- Eshana:
  - Your individual goals should be succinct.
  - Clear, concise, tangible goals.
  - Just for one year.
  - But if something is lasting more than one year, like Campus Vision 2050, you can have that.
- Ben:
  - Going to make Clubs Days bigger than ever.
  - A carnival like the PNE.

- Thinking of ferris wheels, live music, shows: Super Dogs.
- Eshana:
  - Let's have something written for next week.

### Israel letter to BoG

- Eshana:
  - Lots of consultation on the letter.
  - There's also the Council-directed statement.
  - Both being worked on.

### Council

- Eshana:
  - Going to have a pre-Council Budget meeting.

### Managing Director's Update

- Keith:
  - First round of collective bargaining to begin Friday: just a preliminary meeting.
  - Lorris is leaving.
  - New financial system will come in via two phases:
    - First for reimbursements.
    - The rest later.

### Executive Updates

- *Ben's update:*
  - Clubs Days 20-23 September.
  - Club executive orientations have launched.
  - Office and Locker allocations.
  - Room bookings:
    - Going to start the process of improving the system for users.
  - Sustainability:
    - June priorities coming up.
    - Soapstand requires maintenance.
  - Talking to the Resource Groups about doing a survey about improving their physical space.
  - Hatch Art Gallery:
    - Has a commercial client now.
    - Planning for the academic year.
    - SASC has an exhibit scheduled for March.
    - Evaluation of permanent art collection.

- *Rita's update:*
  - Budget.
  - Credit card policy amendment to increase clarity: not huge changes.
  - Code change to increase use of Clubs Benefit and Constituency Aid funds:
    - Increasing number of projects from one to three.
    - Also allow subsidies for club membership fees and Constituency events.
  - Rolling out credit cards this month.
  
- *Dana's update:*
  - Campus Vision 2050: Submitting to BoG and the Property Committee.
  - Academic Experience Survey closing: 1090 responses. Not bad.
  - Harm reduction:
    - BC is decriminalizing possession of certain substances.
    - Looking into the effect of that on UBC housing policy and punitive measures re drugs.
    - Needle disposal: Should have bins in washrooms.
  
- Keith:
  - There are in the men's room.
  
- Lorris:
  - Not in the women's.
  
- Eshana:
  - Let's just add them in the women's.
  
- Dana:
  - SASC:
    - Meeting with them about their 20<sup>th</sup> anniversary.
    - Probably doing something in August.
  
- *Erin's update:*
  - Two new people starting today.
  - BC budget moved up to June this year from September.
  - Campus Vision 2050.
  - Lots of meetings with government staffers.
  - Rapid transit.
  - My team has created several briefs.
  
- *Eshana's update:*
  - Councillor Orientation: planning make-up session.
  - Societies Act issue:
    - If miss three meetings, you lose your seat on a board of directors.
  
- Sheldon:
  - I haven't seen that in the Societies Act or the upcoming changes.

- Will check.
- Eshana:
  - EDI work.
  - Getting the Indigenous Committee up and running; maybe make it into an Indigenous constituency.
  - Strategic Plan: making progress.
  - Governance Review:
    - Considering options, e.g., doing it internally via an ad hoc committee.
  - Jump Start orientation.

**Services Updates**

- Mitchell:
  - Staff in new roles.
  - Waiting for a Tutoring Coordinator.
  - Amending Food Bank's budget.
  - Review of Safewalk usage: adjusting teams.
  - Meeting the new Respondent in the VP Students Office, with the Advocacy Coordinator.
  - Peer Support hiring.

**Adjournment**

The meeting was adjourned at 11:15 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 8, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Rita Jin (VP Finance), Ben Du (VP Administration), Erin Co (VP External), Mitchell Prost (Student Services Manager), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Mimi Neufeld (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:15 am in Nest Room 3511.

**Agenda**

- The agenda was approved (Eshana, Dana).

**Minutes**

- The minutes of June 1 were deferred.

**Council Statement**

- Mimi:
  - Consultation with SPHR (Solidarity for Palestinian Human Rights), the Social Justice Centre, and others.
    - They were mostly happy.
  - Also consulted Hillel and IOC (Israel on Campus), but they stopped responding.
- Eshana:
  - Near final now.
  - Need to get a response from Hillel and IOC.
- Ben:
  - Should get a citation for the statement about thousands of Palestinians being arrested or killed.
- Erin:
  - Make clear this is about the Israeli state, not students.
- Dana:
  - Is the Board submission finished?

- Eshana:
  - A draft is ready.

### **Governance Review**

- Eshana:
  - Scope to be determined by the ad hoc committee, but my campaign promise was that the review would focus on Student Council and student government.
  - There's no point discussing other things already addressed in the last review, e.g., the businesses.
- Sheldon:
  - Need a timeline.
- Mitchell:
  - Should say what the hoped-for results are.

### **Executive on Governance**

- It was agreed that because of her University commitments, Dana would step down as the Executive representative on the Governance Committee.
- The Executive agreed that the new representative should be Eshana.

### **Executive Goals**

- Ben:
  - Address the gap between the AMS and the students.
    - Do things like last year's Town Hall, use digital media, attend community events like Jump Start.
  - There are three generations of students who haven't had the September welcoming experience.
    - First impressions are important.
- Eshana:
  - Orientations are a great opportunity.
  - Biggest problem for the AMS is not that people have negative views of us, but that they don't know about us.
  - Important to engage students effectively.
  - Target third and fourth years.
- Mitchell:
  - Need plan for engagement: videos, reels.
  - Services has an engagement plan.
- Sheldon:
  - The Great Trek celebrations.
  - September activities can lead to that in October.
- Eshana:
  - Looking to increase committee chair hours.

- Also can have President step in if a committee is not meeting.
- Ben:
  - Make decision-making transparent and accessible.
    - We need to show results, data.
    - It's important for students to see the whole process.
    - Different from engagement:
      - Engagement means being out in public, engaged in the community.
      - This is about decision-making: informing students about how that happens.
  - Another goal could be Council improvement.
- Dana:
  - Consultation framework.
    - A general principle about consulting with equity-deserving groups.
- Eshana:
  - Not just for them. We are going to have a separate policy for that.
  - It's good to do consultation, but in the end the Executive has to make decisions.
  - We do surveys and data-driven work; we also have a mandate as elected leaders.
  - Have to judge things case by case.
- Dana:
  - The consultation framework would also be about how to do consultation without burdening marginalized groups.
- Eshana:
  - We have a sustainability plan and an equity action plan: can include those in your individual goals.
- Dana:
  - Completing PC-1 and PC-2 (policies on sexual violence and responsible community) can be part of our goals.
- Ben:
  - I'd like to see all of us acting with integrity and honesty.
- Eshana:
  - That goes without saying.
  - This job, representing students, is a huge privilege.

## Updates

- *Keith's update:*
  - First bargaining meeting with one of our unions, but they need to name a replacement on their bargaining team, so there's a delay.
  - Wage banding policy.

- *Mitchell's update:*
  - Now a full team: hired a Tutoring Coordinator.
  - Reducing the number of times people can visit Food Bank from 16 to 12.
  
- *Rita's update:*
  - Quarterly report.
  - Subsidy rubric implementation.
  - Budget.
    - Adding actuals.
    - Fincom inviting Councillors to come and provide feedback because there was no Preliminary Budget.
  
- *Ben's update:*
  - Looking for replacement piano.
  - Sensory Room project.
  - Hatch Art Gallery working on priorities.
  
- *Dana's update:*
  - Meeting with UBC.
  - Board submission draft done.
  - Campus 2050 charrette.
  - SASC anniversary.
  
- Eshana:
  - Can we get SASC to present on how they'll be spending their money?
  - It was done for the old Executive, but the new Executive hasn't heard.
  
- *Erin's update:*
  - BC budget:
    - Narrowing down priorities.
    - Focusing more on affordability.
  - Federally working with UCRU on pre-budget consultation.
  - The Minister of Advanced Education is coming to campus.
  
- *Eshana's update:*
  - Great Trek.
  - Strategic Plan.
  - Governance Review.
  - Budget.
  - Code changes.
  - Cannabis comment.
  
- Keith:
  - Anti-racism training?



- Eshana:
  - For managers and Executives.
  - SASC workshop.
  - Decolonization training.
  - Hired an Indigenous Engagement Facilitator.
  - Indigenous Strategic Plan implementation.
  - Indigenous Finance Guidelines.

**Adjournment**

The meeting was adjourned at 11:44 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 15, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Rita Jin (VP Finance), Ben Du (VP Administration), Mitchell Prost (Student Services Manager), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Erin Co (VP External)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:29 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of May 25 and June 1 were approved.

**Governance Review**

- Eshana distributed the terms of reference for the proposed ad hoc committee.
- Sheldon:
  - Timeline?
- Eshana:
  - The goal is to have proposals ready to go to referendum during the election period.
- Keith:
  - Maybe it should say that in the ToR.
  - Also there's no clear limit on what will be reviewed.
- Eshana:
  - The mandate will be determined by Council.
  - I will tell Council the mandate should not include what was done in the latest review, so not the management structure.
  - The focus should be on Council.

## Executive Goals

- Postponed until a special meeting on Friday.

## Managing Director's Update

- Keith:
  - Quarterly report.
  - Budget.
  - Hiring.
  - Auditors here.
- Sheldon:
  - Are we deciding anything on the mask mandate for the Nest?
- Eshana:
  - If UBC ends their policy on June 30, ours should be rescinded.
- It was agreed that a motion to that effect should go to Council.

## Services Updates

- Lorris:
  - Ashni's last day as Assistant Manager at SASC is June 21.
    - There are other openings as well.
  - Budget.
  - Finishing projects before I leave.
- Mitchell:
  - Housing Week in July.
    - Discord Server.

## Executive Updates

- *Ben's update:*
  - Doing a collaborative review of the Operations Committee Manual.
  - Completed club exec orientations.
  - Streamlining bookings for the Interactive Sustainability Centre.
  - CRC:
    - Developing weekly programming.
    - Looking into feasibility of a charging station.
  - Hatch art appraisal process.
  - Video surveillance policy revision: OpsCom has approved it.
- Eshana:
  - Is the CRC for commuters only now, or for clubs too?
- Ben:
  - It's a community space for both clubs and commuter students.

- *Dana's update:*
  - First Board submission, on Campus Vision 2050.
  - Harm reduction advocacy.
  - Council directed us to advocate ESG principles for investing to UBC.
    - UBC already has this.
    - They've done the environmental principles and are working on the social and governmental principles.
- Eshana:
  - Create a report saying UBC is already doing this.
- *Rita's update:*
  - Quarterly report to Fincom.
  - Budget: Fincom discussing and hopefully approving it.
  - Health & Dental Committee looking into benefits for trans and non-binary students.
- *Eshana's update:*
  - Pride Month
    - Drag Show/Pit Night.
    - Making the Pride library more accessible.
  - Men's Mental Health Month.
  - Strategic Plan:
    - Hoping to send a draft to Executive and Council for feedback within two weeks.
  - Governance Review.
  - Policy to compensate equity-deserving groups.
  - Indigenous finance guide.

## Adjournment

The meeting was adjourned at 11:01 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 29, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Rita Jin (VP Finance), Ben Du (VP Administration), Erin Co (VP External), Mitchell Prost (Student Services Manager), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Aashna Josh (SASC Manager), Mimi Neufeld (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:29 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Mask Mandate**

- Keith:
  - We received a legal opinion saying we can go ahead and remove the mandate as long as we fulfill two duties:
    - To accommodate employees.
    - To accommodate those to whom we are providing service.
- Eshana:
  - Let's make sure we still have free masks in the outlets, and hand sanitizer stations.
    - Maybe add more stations.
  - Our signs can say masks are encouraged (instead of required).
- Ben:
  - We will no longer have the power to expel anyone from the Nest for not wearing a mask.
  - Won't be able to quote policy at them.
- Eshana:
  - Enforcement's been tough, and we'll be following the examples of BC's Public Health Office, the CDC, and now UBC in lifting mandates.

- Ben:
  - If we suspend the policy instead of rescinding it, we can revisit it later.
- Eshana:
  - Council gave us the authority to rescind.
  - If we need to bring it back, we can still do that.
- Dana:
  - Maybe talk to student groups, disability groups.
- Keith:
  - We do have a duty to accommodate.
- Erin:
  - In our messaging, we can still say we have masks.
- Ben:
  - We should respect individual choice.
  - The province said that when they lifted their mandate.
  - People are still able to wear masks, just there's not a legally enforceable requirement.
- Rita:
  - I like the idea of reaching out to groups, but we can still rescind the policy.

MOVED BEN, SECONDED ERIN:

“That effective June 30, 2022 at 12:01 am, Policy BU1-A (Mandatory Face Coverings and Other COVID-19 Measures) be rescinded.”

Note: Council at its June 22 meeting gave the Executive Committee authority to take this action.  
... Carried Unanimously

### **Managing Director's Update**

- Keith:
  - The Advisory Board has given us advice on preparing a report on long-term deficit recoupment for Council (for August).
  - Interviewing.

### **Services Updates**

- Mitchell:
  - Revamping the restocking of Food Bank in order to reduce line-ups.
  - Planning Outreach.
  - Full team now.
  - More hiring.

**SASC's Post-Referendum Funding**

- Aashna:
  - Support and Advocacy Program:
    - Restructuring.
      - Previously only part-time employees; not the greatest structure.
      - Now there will be three full-time plus two part-time.
      - We'll see how this works out in fall and winter when demand is more intense.
    - Additional financial supports for transportation, emergency housing.
    - Looking at counselling funding for January.
  - Education and Volunteers:
    - Adding a full-time educator to create more consistency.
  - Goal:
    - By adding more folks, increase capacity and do more advocacy.
    - Also develop more robust harm reduction pieces.
  - Sexual Assault Initiatives Fund (SAIF):
    - Looking into ideas for new projects for January.
  - Seeking to increase staff retention by increasing wages.
  - Hours:
    - Talking of expanding in the fall.
    - Reduced for the summer, but working well.
  - Drafting strategic plan.
  - Decolonizing and Indigenizing training.
  - Deficit is paid off.
    - Partly from government tax cuts.
  - Budget for 2022/23: \$818,219.
    - There will be leftover funds, but eventually they will be used up.
    - Collective bargaining will lead to changes.
- Lorris:
  - Revenue will be \$864,000
  - Budget of \$818,000.
    - Not under-spending: we're deliberately setting aside \$40,000 for future planning.
    - Wages will increase, and we want to have an extra buffer.
- Keith:
  - Relaunching SAIF for students at large?
- Aashna:
  - In January.
  - We've pulled from SAIF to cover the deficit.
  - In general, our services are not changing: we're maintaining them and offering a bit extra.

- Eshana:
  - Can you talk more about advocacy?
- Aashna:
  - We have Support and Advocacy.
  - Typically advocating on behalf of individual students in dealing with professors, UBC Advising, etc.
  - We also do education work; we are an anti-violence organization, and we do general values-based advocacy.
  - We have values based on providing a safe, inclusive space.
- Ben:
  - What internal mechanisms does SASC use to communicate its stances?
- Eshana:
  - To approach that question through a different lens, SASC is part of the AMS.
  - SASC values are AMS values.
  - The AMS takes stances.
- Ben:
  - The overarching concern is about discrepancies between what SASC and the AMS want to put forward.
  - We need consistent messaging.
- Lorris:
  - It depends on the issue.
  - Not everything will be asked for by the AMS.
  - AMS policy development takes a long time.
  - Hard to define what SASC will have to come to the AMS for; not every little issue.
- Eshana:
  - We need to emphasize that SASC is part of the AMS.
- Aashna:
  - We do have our own values based on our needs.
  - There are a lot of things that we speak to.
  - My concern, if we need to seek permission every time, is that there will be a barrier.
- Eshana:
  - We need to establish a mechanism.
- Aashna:
  - If an issue is coming to the AMS, SASC can check in on it.
- Eshana:
  - If it's a sensitive issue, a big issue, it shouldn't be SASC speaking on its own.
  - SASC is not separate from the AMS.
  - We need a process.
- Aashna:
  - We have no problem checking in if an issue is coming to the AMS.
- Eshana:



- We need to not alienate students from accessing our services.
- Aashna:
  - What would the process be?
  - What would we check in on?
- Eshana:
  - That's what we need to develop.

### **PC1 and PC2 (Policies on Sexualized Violence and Respectful Community)**

- Mimi:
  - Looking now at definitions, jurisdiction, and investigations involving general AMS members.

#### Definitions

- Mimi:
  - Wanted to spend time on the definitions in a decolonial way, making sure we use terms like survivor rather than victim.
  - In PC1 (Respectful Community) split up bullying and harassment, allowing us to better define sexual harassment, a topic that could be discussed in PC1 or PC2.
  - We define EDI terms like equity, intersectionality, and diversity; also terms related to power and how violence works.
  - We draw a distinction between AMS staff and other AMS members.
  - Instead of the old examples sections, we've added a Procedures section laying out and expanding on forms of violence, e.g., misgendering.
  - We've put a lot in, but could develop secondary documents and take some things out.
  - For PC2, again, we have an expansive definition section.
  - One issue is with the terms complainant and respondent.
    - The first is seen as too negative; the second is not necessarily clear.
    - We thought it would be good to find alternative, neutral terms, and came up with Person Reporting (PR) and Person Named (PN).
- Eshana:
  - Those terms seem fine, but Complainant and Respondent are pretty standard.
- Mimi:
  - Checked with WorkSafe, and we don't have to use Complainant and Respondent, but UBC uses those terms, so it may cause confusion.
- Ben:
  - Maybe put the old terms in parentheses or at the top of the report.
- Mimi:
  - Not everyone may want to be called the same thing.

#### Jurisdiction

- Mimi:
  - Looking at what we can do.
  - Looking at expanding our scope beyond the grounds in the BC Human Rights Code.
- Ben:
  - Should we add something saying clubs are prohibited from making their own investigations?
- Eshana:
  - That would be more an educational piece.
  - The policy is what to follow.
- Mimi:
  - There are limits on what we can do.
  - We cannot expel from the AMS.
  - We cannot deny services.
  - As to clubs, might include removing from a club.
- Ben:
  - Would it ever be fair to penalize an entire club?
- Mimi:
  - That's a case by case thing, e.g., club hazing.
- Ben:
  - Maybe add that to the policy.
- Mimi:
  - Or put it in the Operations Manual.

#### Investigations for General AMS Members

- Mimi:
  - Currently these cases go to the AMS Ombudsperson.
  - Feedback we've received:
    - Ombudspersons are advocates for fairness and don't generally do investigations.
  - Investigations are not really what Ombudspersons are for.
  - The AMS Ombudsperson told me they deal with bullying and clubs; they don't do much on the staff side.
  - They talk to the complainant and respondent and to witnesses; they also review policies.
  - Key structural issues:
    - They find they're not really supported.
    - It's a part-time position with a small budget.
    - Some things, e.g., sexualized violence, are beyond the capacity of the office.
    - Who should do the investigations?

- Options:
  - Make the Ombudsperson a full-time investigator.
  - Hire an external person.
  - Create a new position.
- Eshana:
  - No way to partner with UBC's DIO (Director of Investigations)?
- Mimi:
  - Have chatted with them.
- Eshana:
  - We'll talk more about this.

### Minutes

- The minutes of June 8 and June 15 were approved as amended (Dana, Erin).

### Farewell to Lorris

MOVED ESHANA, SECONDED ERIN:

"Whereas Lorris is a traitor for prioritizing her husband and family over us,

Therefore be it resolved that the Executive Committee condemns Lorris for leaving us.

Be it further resolved that we still kind of love her and we wish her the very best in her exile."

... Carried

Noted: Ben abstained.

### Adjournment

The meeting was adjourned at 11:38 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of July 15, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Ben Du (VP Administration), Erin Co (VP External), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:11 am on Zoom.

**Agenda**

- The agenda was approved by consensus.

**Policies PC1 and PC2**

- Eshana:
  - Mimi will come again next week so we can wrap up these two policies (Sexualized Violence and Respectful Community).
  - Updating these was a goal of last year's Executive.
- Ben:
  - Question about the title of PC2: Why "Sexualized" rather than "Sexual"?
  - Also, should it say "Prevention"?
- Dana:
  - Pretty standard to just say Sexualized Violence Policy or Sexual Misconduct Policy.
  - Hesitant to add the word "Prevention" because it's not only prevention but also reporting.
- Ben:
  - If the name doesn't seem out of place to others, let's go forward.

**Managing Director's Update**

- Keith:
  - The auditors are here.
  - Performance review time for staff reporting to me.
  - Hiring for the Senior Manager of Student Services and the interim VP Finance.

- There's a new Events Manager: Nadeem Kajani, formerly the Assistant Manager at the Gallery.

### Executive Updates

- *Dana's update:*
  - Campus Vision Advising Committee meeting.
  - Academic Integrity Week.
  - Looking at data from the Academic Experience Survey: report soon.
- *Erin's update:*
  - BC budget consultation.
  - Rent freeze letter to government.
  - Working with other student unions on a possible campaign on international students.
- *Ben's update:*
  - Clubs in the lower level of the UBC Life Building will be impacted by the construction of the new recreation facility:
    - Have met them to discuss.
  - Clubs Resource Centre/Commons restart plan.
  - Creating a working group for Clubs Fair (new name for Clubs Days).
  - The Clubs & Societies working group has been reviewing new club applications.
- Keith:
  - Whoever's in charge of Clubs Days should touch base with Nadeem.
- *Eshana's update:*
  - Looking for an interim VP Finance.
  - Being the interim VP Finance myself for the moment.
  - Indigenous Finance Guidelines.
  - Equity Goals.
  - Inter-Faculty Cup.
- Dana:
  - When do we hire the interim VP Finance?
- Eshana:
  - At the July 27 Council meeting.
  - They will serve until the by-election.

### Adjournment

The meeting was adjourned at 11:27 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 15, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Rita Jin (VP Finance), Ben Du (VP Administration), Mitchell Prost (Student Services Manager), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Erin Co (VP External)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:29 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of May 25 and June 1 were approved.

**Governance Review**

- Eshana distributed the terms of reference for the proposed ad hoc committee.
- Sheldon:
  - Timeline?
- Eshana:
  - The goal is to have proposals ready to go to referendum during the election period.
- Keith:
  - Maybe it should say that in the ToR.
  - Also there's no clear limit on what will be reviewed.
- Eshana:
  - The mandate will be determined by Council.
  - I will tell Council the mandate should not include what was done in the latest review, so not the management structure.
  - The focus should be on Council.

## Executive Goals

- Postponed until a special meeting on Friday.

## Managing Director's Update

- Keith:
  - Quarterly report.
  - Budget.
  - Hiring.
  - Auditors here.
- Sheldon:
  - Are we deciding anything on the mask mandate for the Nest?
- Eshana:
  - If UBC ends their policy on June 30, ours should be rescinded.
- It was agreed that a motion to that effect should go to Council.

## Services Updates

- Lorris:
  - Ashni's last day as Assistant Manager at SASC is June 21.
    - There are other openings as well.
  - Budget.
  - Finishing projects before I leave.
- Mitchell:
  - Housing Week in July.
    - Discord Server.

## Executive Updates

- *Ben's update:*
  - Doing a collaborative review of the Operations Committee Manual.
  - Completed club exec orientations.
  - Streamlining bookings for the Interactive Sustainability Centre.
  - CRC:
    - Developing weekly programming.
    - Looking into feasibility of a charging station.
  - Hatch art appraisal process.
  - Video surveillance policy revision: OpsCom has approved it.
- Eshana:
  - Is the CRC for commuters only now, or for clubs too?
- Ben:
  - It's a community space for both clubs and commuter students.

- *Dana's update:*
  - First Board submission, on Campus Vision 2050.
  - Harm reduction advocacy.
  - Council directed us to advocate ESG principles for investing to UBC.
    - UBC already has this.
    - They've done the environmental principles and are working on the social and governmental principles.
- Eshana:
  - Create a report saying UBC is already doing this.
- *Rita's update:*
  - Quarterly report to Fincom.
  - Budget: Fincom discussing and hopefully approving it.
  - Health & Dental Committee looking into benefits for trans and non-binary students.
- *Eshana's update:*
  - Pride Month
    - Drag Show/Pit Night.
    - Making the Pride library more accessible.
  - Men's Mental Health Month.
  - Strategic Plan:
    - Hoping to send a draft to Executive and Council for feedback within two weeks.
  - Governance Review.
  - Policy to compensate equity-deserving groups.
  - Indigenous finance guide.

## Adjournment

The meeting was adjourned at 11:01 am.





**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 29, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Rita Jin (VP Finance), Ben Du (VP Administration), Erin Co (VP External), Mitchell Prost (Student Services Manager), Lorris Leung (Senior Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Aashna Josh (SASC Manager), Mimi Neufeld (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:29 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Mask Mandate**

- Keith:
  - We received a legal opinion saying we can go ahead and remove the mandate as long as we fulfill two duties:
    - To accommodate employees.
    - To accommodate those to whom we are providing service.
- Eshana:
  - Let's make sure we still have free masks in the outlets, and hand sanitizer stations.
    - Maybe add more stations.
  - Our signs can say masks are encouraged (instead of required).
- Ben:
  - We will no longer have the power to expel anyone from the Nest for not wearing a mask.
  - Won't be able to quote policy at them.
- Eshana:
  - Enforcement's been tough, and we'll be following the examples of BC's Public Health Office, the CDC, and now UBC in lifting mandates.

- Ben:
  - If we suspend the policy instead of rescinding it, we can revisit it later.
- Eshana:
  - Council gave us the authority to rescind.
  - If we need to bring it back, we can still do that.
- Dana:
  - Maybe talk to student groups, disability groups.
- Keith:
  - We do have a duty to accommodate.
- Erin:
  - In our messaging, we can still say we have masks.
- Ben:
  - We should respect individual choice.
  - The province said that when they lifted their mandate.
  - People are still able to wear masks, just there's not a legally enforceable requirement.
- Rita:
  - I like the idea of reaching out to groups, but we can still rescind the policy.

MOVED BEN, SECONDED ERIN:

“That effective June 30, 2022 at 12:01 am, Policy BU1-A (Mandatory Face Coverings and Other COVID-19 Measures) be rescinded.”

Note: Council at its June 22 meeting gave the Executive Committee authority to take this action.  
... Carried Unanimously

### **Managing Director's Update**

- Keith:
  - The Advisory Board has given us advice on preparing a report on long-term deficit recoupment for Council (for August).
  - Interviewing.

### **Services Updates**

- Mitchell:
  - Revamping the restocking of Food Bank in order to reduce line-ups.
  - Planning Outreach.
  - Full team now.
  - More hiring.

**SASC's Post-Referendum Funding**

- Aashna:
  - Support and Advocacy Program:
    - Restructuring.
      - Previously only part-time employees; not the greatest structure.
      - Now there will be three full-time plus two part-time.
      - We'll see how this works out in fall and winter when demand is more intense.
    - Additional financial supports for transportation, emergency housing.
    - Looking at counselling funding for January.
  - Education and Volunteers:
    - Adding a full-time educator to create more consistency.
  - Goal:
    - By adding more folks, increase capacity and do more advocacy.
    - Also develop more robust harm reduction pieces.
  - Sexual Assault Initiatives Fund (SAIF):
    - Looking into ideas for new projects for January.
  - Seeking to increase staff retention by increasing wages.
  - Hours:
    - Talking of expanding in the fall.
    - Reduced for the summer, but working well.
  - Drafting strategic plan.
  - Decolonizing and Indigenizing training.
  - Deficit is paid off.
    - Partly from government tax cuts.
  - Budget for 2022/23: \$818,219.
    - There will be leftover funds, but eventually they will be used up.
    - Collective bargaining will lead to changes.
- Lorris:
  - Revenue will be \$864,000
  - Budget of \$818,000.
    - Not under-spending: we're deliberately setting aside \$40,000 for future planning.
    - Wages will increase, and we want to have an extra buffer.
- Keith:
  - Relaunching SAIF for students at large?
- Aashna:
  - In January.
  - We've pulled from SAIF to cover the deficit.
  - In general, our services are not changing: we're maintaining them and offering a bit extra.

- Eshana:
  - Can you talk more about advocacy?
- Aashna:
  - We have Support and Advocacy.
  - Typically advocating on behalf of individual students in dealing with professors, UBC Advising, etc.
  - We also do education work; we are an anti-violence organization, and we do general values-based advocacy.
  - We have values based on providing a safe, inclusive space.
- Ben:
  - What internal mechanisms does SASC use to communicate its stances?
- Eshana:
  - To approach that question through a different lens, SASC is part of the AMS.
  - SASC values are AMS values.
  - The AMS takes stances.
- Ben:
  - The overarching concern is about discrepancies between what SASC and the AMS want to put forward.
  - We need consistent messaging.
- Lorris:
  - It depends on the issue.
  - Not everything will be asked for by the AMS.
  - AMS policy development takes a long time.
  - Hard to define what SASC will have to come to the AMS for; not every little issue.
- Eshana:
  - We need to emphasize that SASC is part of the AMS.
- Aashna:
  - We do have our own values based on our needs.
  - There are a lot of things that we speak to.
  - My concern, if we need to seek permission every time, is that there will be a barrier.
- Eshana:
  - We need to establish a mechanism.
- Aashna:
  - If an issue is coming to the AMS, SASC can check in on it.
- Eshana:
  - If it's a sensitive issue, a big issue, it shouldn't be SASC speaking on its own.
  - SASC is not separate from the AMS.
  - We need a process.
- Aashna:
  - We have no problem checking in if an issue is coming to the AMS.
- Eshana:

- We need to not alienate students from accessing our services.
- Aashna:
  - What would the process be?
  - What would we check in on?
- Eshana:
  - That's what we need to develop.

### **PC1 and PC2 (Policies on Sexualized Violence and Respectful Community)**

- Mimi:
  - Looking now at definitions, jurisdiction, and investigations involving general AMS members.

#### Definitions

- Mimi:
  - Wanted to spend time on the definitions in a decolonial way, making sure we use terms like survivor rather than victim.
  - In PC1 (Respectful Community) split up bullying and harassment, allowing us to better define sexual harassment, a topic that could be discussed in PC1 or PC2.
  - We define EDI terms like equity, intersectionality, and diversity; also terms related to power and how violence works.
  - We draw a distinction between AMS staff and other AMS members.
  - Instead of the old examples sections, we've added a Procedures section laying out and expanding on forms of violence, e.g., misgendering.
  - We've put a lot in, but could develop secondary documents and take some things out.
  - For PC2, again, we have an expansive definition section.
  - One issue is with the terms complainant and respondent.
    - The first is seen as too negative; the second is not necessarily clear.
    - We thought it would be good to find alternative, neutral terms, and came up with Person Reporting (PR) and Person Named (PN).
- Eshana:
  - Those terms seem fine, but Complainant and Respondent are pretty standard.
- Mimi:
  - Checked with WorkSafe, and we don't have to use Complainant and Respondent, but UBC uses those terms, so it may cause confusion.
- Ben:
  - Maybe put the old terms in parentheses or at the top of the report.
- Mimi:
  - Not everyone may want to be called the same thing.

#### Jurisdiction

- Mimi:
  - Looking at what we can do.
  - Looking at expanding our scope beyond the grounds in the BC Human Rights Code.
- Ben:
  - Should we add something saying clubs are prohibited from making their own investigations?
- Eshana:
  - That would be more an educational piece.
  - The policy is what to follow.
- Mimi:
  - There are limits on what we can do.
  - We cannot expel from the AMS.
  - We cannot deny services.
  - As to clubs, might include removing from a club.
- Ben:
  - Would it ever be fair to penalize an entire club?
- Mimi:
  - That's a case by case thing, e.g., club hazing.
- Ben:
  - Maybe add that to the policy.
- Mimi:
  - Or put it in the Operations Manual.

#### Investigations for General AMS Members

- Mimi:
  - Currently these cases go to the AMS Ombudsperson.
  - Feedback we've received:
    - Ombudspersons are advocates for fairness and don't generally do investigations.
  - Investigations are not really what Ombudspersons are for.
  - The AMS Ombudsperson told me they deal with bullying and clubs; they don't do much on the staff side.
  - They talk to the complainant and respondent and to witnesses; they also review policies.
  - Key structural issues:
    - They find they're not really supported.
    - It's a part-time position with a small budget.
    - Some things, e.g., sexualized violence, are beyond the capacity of the office.
    - Who should do the investigations?

- Options:
  - Make the Ombudsperson a full-time investigator.
  - Hire an external person.
  - Create a new position.
- Eshana:
  - No way to partner with UBC's DIO (Director of Investigations)?
- Mimi:
  - Have chatted with them.
- Eshana:
  - We'll talk more about this.

### Minutes

- The minutes of June 8 and June 15 were approved as amended (Dana, Erin).

### Farewell to Lorris

MOVED ESHANA, SECONDED ERIN:

"Whereas Lorris is a traitor for prioritizing her husband and family over us,

Therefore be it resolved that the Executive Committee condemns Lorris for leaving us.

Be it further resolved that we still kind of love her and we wish her the very best in her exile."

... Carried

Noted: Ben abstained.

### Adjournment

The meeting was adjourned at 11:38 am.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of July 15, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Ben Du (VP Administration), Erin Co (VP External), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:11 am on Zoom.

**Agenda**

- The agenda was approved by consensus.

**Policies PC1 and PC2**

- Eshana:
  - Mimi will come again next week so we can wrap up these two policies (Sexualized Violence and Respectful Community).
  - Updating these was a goal of last year's Executive.
- Ben:
  - Question about the title of PC2: Why "Sexualized" rather than "Sexual"?
  - Also, should it say "Prevention"?
- Dana:
  - Pretty standard to just say Sexualized Violence Policy or Sexual Misconduct Policy.
  - Hesitant to add the word "Prevention" because it's not only prevention but also reporting.
- Ben:
  - If the name doesn't seem out of place to others, let's go forward.

**Managing Director's Update**

- Keith:
  - The auditors are here.
  - Performance review time for staff reporting to me.
  - Hiring for the Senior Manager of Student Services and the interim VP Finance.



- There's a new Events Manager: Nadeem Kajani, formerly the Assistant Manager at the Gallery.

### Executive Updates

- *Dana's update:*
  - Campus Vision Advising Committee meeting.
  - Academic Integrity Week.
  - Looking at data from the Academic Experience Survey: report soon.
- *Erin's update:*
  - BC budget consultation.
  - Rent freeze letter to government.
  - Working with other student unions on a possible campaign on international students.
- *Ben's update:*
  - Clubs in the lower level of the UBC Life Building will be impacted by the construction of the new recreation facility:
    - Have met them to discuss.
  - Clubs Resource Centre/Commons restart plan.
  - Creating a working group for Clubs Fair (new name for Clubs Days).
  - The Clubs & Societies working group has been reviewing new club applications.
- Keith:
  - Whoever's in charge of Clubs Days should touch base with Nadeem.
- *Eshana's update:*
  - Looking for an interim VP Finance.
  - Being the interim VP Finance myself for the moment.
  - Indigenous Finance Guidelines.
  - Equity Goals.
  - Inter-Faculty Cup.
- Dana:
  - When do we hire the interim VP Finance?
- Eshana:
  - At the July 27 Council meeting.
  - They will serve until the by-election.

### Adjournment

The meeting was adjourned at 11:27 am.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of July 20, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Ben Du (VP Administration), Erin Co (VP External, left 11:50), Mitchell Prost (Student Services Manager, left 11:30), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Celia Chung (Acting HR Manager), Mimi Neufeld (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:53 am in Nest Room 3511.

**Agenda**

- The agenda was approved (Ben, Erin).

**Wage Banding**

- Celia:
  - Used Payscale to do a market salary review.
  - Two years since last review.
  - Want to understand the market and make sure we're competitive.
- Dana:
  - Is there a discrepancy between the market and what we're paying?
- Celia:
  - We're pretty much in line. A handful of positions are not.
  - We're looking at pay increases in August.
- Dana:
  - Will the increases affect the deficit?
  - Do you have numbers?
- Keith:
  - No, performance reviews are underway.

**Day Care**

- Keith:
  - UBC is not planning to reopen Osprey Day Care (on fourth floor of Nest).
  - Do we want to start our own childminding service?

- Eshana:
  - I'd like us to have a day care service.
- Keith:
  - There are licensing requirements.
- Eshana:
  - It would be good to have one, especially for grad students.
- Erin:
  - The UNA is asking about childcare spaces.
- Keith:
  - So shall we look into our own service?
- Erin:
  - Would it offer spaces to all?
- Eshana:
  - For AMS members.
- Keith:
  - Osprey was just childminding, not all-day daycare.
- Erin:
  - Would it be free?
- Eshana:
  - Yes, 100% want that.
  - Let's look into daycare vs. childminding.
  - For AMS members.
- Keith:
  - And AMS staff?
- Eshana:
  - Yes.

[Mitchell leaves.]

## PC1 and PC2

- Mimi:
  - Hoping to wrap up in next two weeks.
  - A lot that's left is the decisions the Executive has to make.
  - Last time we discussed investigations for general members and the role of the Ombudsperson.
  - People liked the idea of having the investigations done by an external investigator (instead of the Ombudsperson), either from outside UBC or from UBC's Investigation Office.
- Eshana:
  - If we put UBC on it, some clubs and individuals may not be comfortable.
  - It may create a barrier.

- Erin:
  - So hire from an external firm, on retainer.
- Keith:
  - Could be expensive. Can we get UBC to fund it?
- Eshana:
  - Or hire someone to work under the Ombudsperson.
- Keith:
  - Or hire a full-time Ombudsperson.
- Mimi:
  - If want an external firm, will have to research that.
- Keith:
  - Have to figure out funding.
- Mimi:
  - Jurisdiction issue.
  - First step for the investigator is to establish that the case is within AMS jurisdiction.
    - If yes, go ahead.
    - If not, put on record why not.
  - We're allowing 14 days for that.
  - Steps:
    - 1) Investigate
    - 2) Make necessary workplace arrangements for procedural fairness
    - 3) Notify parties
  - Trying to speed up the process; complete within 30 days.
- Erin:
  - Are there criteria for determining jurisdiction?
- Mimi:
  - They're laid out in the policy.
- Erin:
  - Does it need 14 days?
- Eshana:
  - Seems simple. The criteria are there.
  - Could shorten the time period.
- Mimi:
  - Could reduce it to one week.
- Dana:
  - If the investigation can't be completed in 30 days, an AMS member could cease being a member, or a staff member could leave.
- Eshana:
  - The Ombudsperson says often cases are closed because people are no longer AMS members. They graduate.

- Mimi:
  - If the jurisdiction changes, the investigator can re-evaluate.
  - If it can't be done within 30 days, the investigator has to notify the parties.
  - At the end the investigator will make a report, including their finding on whether there's been a policy violation, on a balance of probabilities.
  - They will then send recommendations for corrective action to the decision-makers.
  - Thinking of allowing impact statements.
- Dana:
  - How enforce the corrective actions?
  - One of them is to require a reflective essay: how enforce that?
- Mimi:
  - There's also the question of who will absorb costs for training and counselling.

[Erin leaves.]

- Eshana:
  - Requiring an essay seems paternalistic.
  - And if they don't do it, then what?
- Mimi:
  - Can put in other actions instead of educative requirements.
- Dana:
  - We do have free workshops to refer people to.
- Ben:
  - There's a reference to entering the finding on an individual's record, but we don't maintain a database for general AMS members.
  - We can't track repeat offences.
- Keith:
  - We don't keep a list of who's banned.
- Eshana:
  - We need to create one.
- Ben:
  - We do have a strike system for clubs.
  - Could keep track of clubs.
- Mimi:
  - We could get rid of that for general members.

### **Managing Director's Update**

- Keith:
  - Banners are up advertising the Nest.
  - There are three candidates for the Senior Manager, Student Services.
  - Performance reviews.

**Adjournment**

The meeting was adjourned at 12:04 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of July 27, 2022

**Attendance**

Present: Eshana Bhangu (President), Ben Du (VP Administration), Erin Co (VP External), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Dana Turdy (VP Academic & University Affairs), Mitchell Prost (Student Services Manager)

Guests: Mimi Neufeld (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:28 am in Nest Room 3511.

**Agenda**

- The agenda was approved (Erin, Ben).

**Minutes**

- The minutes of July 20 were approved (Ben, Erin).

**PC1 and PC2 (Sexualized Violence and Respectful Community)**

- Mimi:
  - Looking at jurisdiction issue:
    - Question was, What happens if someone leaves before an investigation is completed?
    - The thinking now is that if at any point jurisdiction changes, the investigator will reassess the jurisdiction and act accordingly.
  - Corrective action:
    - Could add written apology.
- Eshana:
  - Too easy.
- Mimi:
  - Timeline:
    - The 30 days is being seen as very tight (spoke to HR).
    - Might be better to increase to 45.

- Eshana:
  - Just for staff?
- Mimi:
  - For staff for sure.
  - Maybe also for investigations done by the Ombudsperson.
- Ben:
  - Can we still say the best practice is to aim for 30?
- Mimi:
  - They should be conducted as quickly and efficiently as possible.
- Eshana:
  - So it will be 45 for all?
- Keith:
  - That can be the outer limit.
  - Some can be done as quick as 10.
- Erin:
  - But still without compromising the integrity of the investigation.
- Mimi:
  - Decision-Makers:
    - Conflict of interest issue.
      - Can be asked to be not involved if in conflict.
      - Or just might be noted if it not a significant relationship.
      - Would depend on the relationship.
    - Individual or Panel?
      - They're just determining the corrective action, not deciding if there was a violation (the investigator does that).
    - Applying trauma-informed practices and seeking expert advice when necessary.
    - Training should include review of policies.
    - Need basic knowledge in receiving disclosures.
    - Need basic knowledge of anti-oppression, dynamics of violence, and mental health first aid.
    - Have to understand how decisions will impact others.
    - At least one should have advanced knowledge about trauma, weighing evidence.
    - Understanding of fairness, administrative law.
    - Who are the Decision-Makers?
      - Lots of student unions have judicial boards or it goes to their Council.
      - We could have it be the Operations Committee.
        - They're students, which is good.
        - But structural issues, high turnover, training difficulties, privacy, lack of support.



- Could be a single person. Options are:
  - President.
  - VP Admin.
  - SASC Manager.
  - Senior Manager of Student Services.
  
- Ben:
  - Not sure about having one person decide.
  - Discussion is good.
  - If it's just one person, there's no one to have their back.
- Mimi:
  - Shared responsibility is great, especially for the general members.
- Eshana:
  - There's more trust in a decision if it comes from a group.
- Ben:
  - More weight if from a group.
- Eshana:
  - More trust than weight.
- Ben:
  - Risk of having a single individual without the qualifications.
  - If a group, less chance of that.
- Mimi:
  - Two student unions use panels.
  - McGill has a committee with six members including Council members, sexual assault support employees, and students at large.
  - Concordia includes a student at large and a community member, along with a student senator (or BoG rep) and a Councillor.
- Ben:
  - Interesting to include a student at large.
  - More symbolic than providing expertise.
- Eshana:
  - Don't think students at large should be on these committees.
- Mimi:
  - The President and the VP Admin both know the AMS and are both students.
    - Concern over turnover, but a good education plan could overcome that.
  - The SASC Manager and the Senior Manager of Student Services are permanent staff and can be trained.
    - The SASC Manager is the content expert.
    - But both these are senior managers with other obligations.
- Eshana:
  - Not sure about the last two.

- Ben:
  - Definitely should not be them alone; they could be part of a group.
- Keith:
  - Can there be four people on the panel?
- Eshana:
  - Definitely don't want it being just one person.
- Ben:
  - Perhaps the President, the VP Admin, and the Councillors on the Operations Committee.
- Mimi:
  - Helpful to have someone from the permanent staff.
  - For training, knowledge of trauma issues and anti-oppression.
- Sheldon:
  - Someone from HR?
- Eshana:
  - The HR Manager would make sense.
- Mimi:
  - The SASC Manager has knowledge.
  - The other two student unions have spots for people with knowledge of sexualized violence.
  - For our policy on equity and discrimination, who has that specialized knowledge?
- Keith:
  - There's going to be a new permanent staff member for equity.
- Eshana:
  - When can we wrap this up?
- Mimi:
  - Going to finish writing next week; then up to the Executive to decide.
- Erin:
  - Also research on the cost of investigation.

### **Childcare Bursary Fund/Contraceptives**

- Erin:
  - Looking for subsidies for contraceptives.
  - Health and Dental?
  - The unused Childcare Fund?
    - We could rename it the Family Planning Fund.
- Keith:
  - It has \$368,000 in it.
- Erin:
  - We're also planning for daycare.

- Keith:
  - No idea yet how much that will cost.
- Erin:
  - We need to do more research on the demand for free contraceptives.
  - We can perhaps partially subsidize along with Fair Pharmacare,
- Keith:
  - Will have to look into what the Childcare Fund can be used for.
  - In the Health Plan there's \$50,000 for help paying premiums.
    - Could set up a similar process.
- Erin:
  - Fair Pharmacare is tied to income.
- Eshana:
  - We did something similar with the Health & Dental Plan for masks.

### Fee Restructure

- Eshana:
  - Want to do a fee restructure.
- Keith:
  - This is one of the things in the deficit reduction plan.
  - Over the years we have been introducing dedicated fees instead of raising the AMS general fee.
  - One option is to increase the general fee.
- Eshana:
  - We could have a model in which groups have to submit a budget showing how much they want to spend each year.
  - There would be flexibility for the AMS to deal with the deficit.
- Keith:
  - We take in \$23 million in fees, but can only use \$2 million.
- Eshana:
  - We can reduce some fees and raise the general fee.
- Erin:
  - How will groups be able to forecast how much they'll need?
- Eshana:
  - Constituencies go through this process.
  - Other groups are not using their annual intake.
  - Money can still be there: we're not taking away money.
  - There can be a page showing usage by fund: how many projects were funded by the Sustainability Projects Fund? Etc.
- Keith:
  - Can show the movements in the funds.

- Eshana:
  - We could merge fees.
  - But we may not merge the opt-outable fees.
  - We would not merge the Resource Group fee.
- Ben:
  - So the general fee might be \$200 instead of \$45?
  - And if we don't need the full amount coming in to the Clubs Benefit Fund (CBF), for instance, it could be used elsewhere.
- Eshana:
  - But money already in would stay there.
- Ben:
  - Revolutionary!
- Eshana:
  - Stakeholders may say don't take away the money, but this is just saying no more money would go into the old separate funds.
  - So the Grad Class fee could be merged.
- Ben:
  - Who would be making decisions on spending?
- Eshana:
  - The Finance Committee and Council.
  - Just like our process now.
  - We have a good system now; we're good with finances; the only issue is how much is at our discretion to spend.
- Ben:
  - Can we do this?
  - Students approved \$1 for a certain fee.
- Eshana:
  - This will be a referendum question.
  - Can also cut out some fees.
- Erin:
  - If a group has \$50,000 and wants \$60,000 for a good reason, would they be approved?
- Eshana:
  - They would.
- Ben:
  - Communication with stakeholders will be crucial.
  - Need to explain this is a financial issue.
- Eshana:
  - Students will care about a reduction in their fees.
  - This will really change the way we do things in a positive way.
- Ben:

- Who will lead?
- Eshana:
  - Me probably.
  - President and VP Finance.
  - But it should be an Executive team effort.
  - We'll talk to groups.
  - Need something more concrete before going to Council.
  - This would help so much with the deficit.
  - A lot of the fees are just us (AMS fees), e.g., Financial Assistance Fee.
  - We'll go ahead with the fee restructure.

### **Adjournment**

The meeting was adjourned at 11:45 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of August 3, 2022

**Attendance**

Present: Eshana Bhangu (President), Ben Du (VP Administration), Erin Co (VP External), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Dana Turdy (VP Academic & University Affairs), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director)

Guests: Celia Chung (HR Manager)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:32 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of July 27 were tabled until the end of the meeting.

**Work Place Standards/Student Staff**

- Eshana:
  - Some of the student staff work from home, but we want them in the office at least 75% of the time.
  - We're thinking of using DayForce.
  - Want to know how to implement it.
- Celia:
  - Your employees can have timesheets and enter their times manually.
  - You can create a schedule for them.
  - There is also a tap-in option through a DayForce app.
  - Not sure we can use both.
  - The app limits them to the building.
- Eshana:
  - A physical machine would be preferable.

- Celia:
  - DayForce recommends the app, but some employees don't have phones, so we do also have physical fobs.
- Erin:
  - Can the app show what percentage of their time employees worked in the office?
- Celia:
  - Don't know if DayForce can log both the app and a physical check-in.
  - I will send you timesheets.

### **Governance Review**

- Eshana:
  - Want to restrict it to student government.
  - We don't have the expertise to look at the business side.
  - There's a tight timeline to get ready for the referendum.
- It was agreed to have a further discussion the next day.

### **Pep Rally Video**

- Eshana:
  - Need a vision for the video.
- Ben:
  - Last year's was pretty good.
- Eshana:
  - Last year it was suggested we need more students in it, not just Executives.
  - We need it to be more relatable.
  - Our target audience is not just the students who are already engaged, but those who are not engaged.
- Ben:
  - If you try humour and it goes wrong, it can be cringey.
- Eshana:
  - There are different vibes we can go for.
  - Humour is not essential.
  - Being relatable is.
  - Our message can be, It's going to be tough sometimes, but we're here for you.
- Ben:
  - But that makes us seem too much above, like heroes.
- Eshana:
  - We can use this as an opportunity to advertise our services.
  - We have a lot that students don't know about.
  - We can let them know what they get from us, from the Health & Dental Plan to Safewalk.

- Ben:
  - We can show the services in action: show a Safewalk shuttle at night.
- Erin:
  - Value-added for students.
  - We can also promote the restaurants.
- Eshana:
  - So the vision is:
    - Advertise our services.
    - Be relatable.
    - Be real, natural, not too well put together.
- Ben:
  - But we want good quality.
  - We do need to appear put together.

**Minutes**

- The minutes of July 27 were approved (Erin, Eshana).

**Adjournment**

The meeting was adjourned at 11:20 am.





THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of August 10, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Erin Co (VP External), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ben Du (VP Administration)

Guests: Mimi Neufeld (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:33 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of August 3 were approved (Dana, Erin).

**Monkeypox**

- Keith:
  - Concerns have been raised that there will be an increase of monkeypox on campus.
  - It's been suggested we launch an information campaign.
  - Communications can put something together, but an Executive should be the face of it.
- Eshana:
  - I can do that.

**Managing Director's Update**

- Keith:

- Found \$185,000 owed us by the University, because under the terms of the lease they have to pay that amount if they close their Childminding service within 10 years, which they have done.
- Eshana:
  - We can use the money to start our own daycare.
- Keith:
  - New menu at the Flavour Lab.
  - Beef tacos are the most popular.
- Erin:
  - The pork skewers are good too.

## **PC1 and PC2 (Sexualized Violence and Respectful Community)**

### Decision-Makers

- Mimi:
  - On corrective action, assessing how serious the violation was.
  - VP's are not expected to be experts.
  - There are staff to provide support, e.g., the new full-time equity position, SASC.
  - It's important to have support; there's concern about vicarious trauma.
  - Last time we looked at the President, the Vice-Presidents, and Councillors as decision-makers.
  - Those are all political positions.
  - It's important to have trust in the decision and the process.
  - If political, there can be a perceived conflict of interest.
  - May also be a problem for the Executives themselves going forward in their careers.
  - It's in the best interest of all to include permanent staff, e.g., the HR Manager, the Managing Director, Service Coordinators, UBC personnel.
  - There can possibly be opt-outs by people on the panel.
- Dana:
  - How do we ensure balance and an odd number if there are opt-outs?
- Mimi:
  - Decisions will mostly result from conversation.
  - Not sure an odd number is necessary.
- Dana:
  - If two people on a panel have different views and can't figure out a solution in conversation, what will happen?
- Mimi:
  - In that case, a vote.

### Membership of Decision-Making Panel

- Mimi:
  - President: strong knowledge. Makes sense on panel.
  - VP Admin: background with clubs and operations. Makes sense on panel.
  - Third person: A content expert. The new Equity position or SASC.
  - Or both Equity and SASC. Or add a Councillor.
- Dana:
  - Training for Councillors?
- Mimi:
  - At other student unions, people apply, are appointed at the first Council meeting, then get training.
- Eshana:
  - What if the President is too busy?
- Mimi:
  - Could add a designate clause.
  - Could add the Senior Manager of Student Services.
- Mitchell:
  - Services could be a good asset.
- Eshana:
  - Torn between that and a second Councillor.
  - Three students and two permanent staff?
- Erin:
  - Worried that Councillors may not be available.
- Mimi:
  - So President, VP Admin, content expert, Senior Manager of Student Services, and a Councillor?
- *There was consensus on this.*

#### Review of Decisions (Appeals)

- Mimi:
  - This is not just an opportunity to rehear a case.
  - Anyone appealing will have to demonstrate a fundamental procedural error that caused bias.
  - Or they will have to bring forward facts that were not originally available.
  - The deadline to appeal would be four days after the decision.
  - Some student unions say 2; some 5.
- Erin:
  - What if new facts emerge 8 days later?
  - How strict will we be?
- Mimi:
  - Ideally strict.
  - Could allow discretion; could call for a new investigation.

- Could include flexibility.
  - Can add a clause about discretion.
- Another issue:
  - Who is the appeal person?
  - They have to understand the process, the investigation, procedural fairness.
  - Could be the Managing Director or someone in HR or the Ombudsperson.
- Eshana:
  - Ombudsperson would be good. Or HR.
  - Managing Director is very busy.
- Dana:
  - Does HR have capacity for dealing with general members?
- Mimi:
  - Going to talk with HR.

**Adjournment**

The meeting was adjourned at 11:25 am.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of August 17, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Ben Du (VP Administration), Erin Co (VP External), Mitchell Prost (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:16 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of August 10 were postponed.

**Mitchell**

- Eshana:
  - It's Mitchell's last Executive meeting.

MOVED ESHANA, SECONDED BEN:

"Be it resolved that the Executive officially condemn Mitchel for moving on with his life.

Be it further resolved that the Executive declare Mitchell a traitor for moving to another province.

Be it further resolved that we hope his shower malfunctions the first week.

But be it further resolved that we wish him decently well until he comes back, and then we will deal with him."

... Carried unanimously, including  
Keith Hester MD, CPA, CGA. CGMA, ACMA, FCCA and  
the Archivist, the Clerk of Council, and the Privacy Officer

- Mitchell:
  - Been great.
  - Sad to leave.
  - Here since 2020.
  - Was Advocacy vice-chair.
  - I'll miss the AMS.

**Adjournment**

The meeting was adjourned at 11:35 am.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of August 31, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Ben Du (VP Administration), Erin Co (VP External), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:47 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of August 10 and 17 were tabled until the end of the meeting.

**Welcome Back Barbecue**

- Eshana:
  - How many tickets have been sold?
- Keith:
  - 3200, about 60% of capacity. (Capacity is 6000.)
  - Trying to sell out.
  - Need more advertising.
  - There was a spike last week when we did a post.
  - Need to sell out to break even.
- Dana:
  - How well was Block Party doing at an equivalent time?
- Keith:
  - They were at the same stage as this, and then sold out.
- Eshana:
  - It's worrying because it's the first time doing Welcome Back this size since Covid.
- Erin:
  - We should put up posters around residences and use social media.

- Ben:
  - Let's announce the headliners.

### **Safe Haven App**

- Eshana:
  - Reached out to by U of T students who use this app.
- Dana:
  - You press a button and it notifies friends and family that you're on your way home.
  - Has lots of features.
  - Could call Campus Security or 911.
  - Can record audio; might be used as evidence.
  - Good success at U of T.
  - Can partner with Uber or Lyft.
  - 60 cents per student, or \$36,000.
- Erin:
  - We do have Safewalk.
- Eshana:
  - Might integrate with Safewalk.
  - Or we could develop our own app.
- Erin:
  - Western has an app to see restaurant menus and services, directing you to bookings.
  - A bit like Campus Base.
- Keith:
  - Something for the new Senior Manager of Student Services to evaluate.
- Eshana:
  - And IT for the app.
- Keith:
  - This assumes we don't have SASC.

### **International Overdose Awareness Day**

- Eshana:
  - Putting communications out on that.

### **Managing Director's Update**

- Keith:
  - Draft audit: made a small surplus, but still in deficit from subsidizing Health & Dental benefits.
    - Council presentation next time.
    - Deficit discussion then.



- New Senior Manager of Student Services: Kathleen Simpson, former AMS VP External.
- New furniture in the Gallery has arrived.
  - Old chairs have been moved out to the corridor and the Lev Bukhman Lounge.
  - Tables moved to Lower Level.
  - Rather than throw the old furniture out.

### **Out on the Shelves**

- Eshana:
  - The Out on the Shelves Library is finding their space too small (in the Resource Groups area).
  - Trying to find a space that does it justice.

### **Executive Updates**

- *Erin's update:*
  - Harm reduction.
  - UCRU.
  - Municipal elections.
  - Provincial lobbying.
- *Dana's update:*
  - Harm reduction.
  - Sexual violence conversation.
  - SASC coffee sleeve campaign.
  - Housing Toolkit.
- *Ben's update:*
  - Plans for Clubs Fair.
    - Talking with external organizations about sponsorship.
    - No ferris wheel – but Super Dogs!
  - New club applications.
  - Club office allocations.
  - Permanent art collection on display.
- Eshana:
  - Let's start a conversation about selling a painting to help the deficit.
- *Eshana's update:*
  - Financial Quarterly: Code suspension to delay it.
  - Strategic Plan.
- Keith: We need a Framework more than a Plan.

- Eshana:
  - Elections Administrator appointment on Council docket:
    - A lot of Constituency by-elections coming up.
  - Speaking to VP Students about getting more funding.
- Erin:
  - U-Pass fund: doing research on opting in.
  - Money towards Food Bank
  - Also for Housing.
- Eshana:
  - Health & Dental Reserve.
- Keith:
  - Need a referendum.
- Erin:
  - Free contraceptives.
- Keith:
  - A lot of that is covered by the Health & Dental Plan.
  - There's also \$1 million in tuition surplus that was allocated to the Norm Theatre.
- Eshana:
  - Great Trek celebration.
  - Faculty Cup.

**Minutes**

- The minutes of August 10 and 17 were approved as corrected (Erin, Dana).

**Adjournment**

The meeting was adjourned at 11:25 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of September 15, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic and University Affairs), Ben Du (VP Administration), Erin Co (VP External Affairs), Kathleen Simpson (Sr. Student Services Manager), Keith Hester (Managing Director)

Regrets: Sheldon Goldfarb (Archivist and Clerk of Council)

Guests: Michael Kingsmill (Project Manager and Design Services)

Recording Secretary: Ben Du

**Call to Order**

The meeting was called to order at 9:19 AM in NEST 3511.

**Agenda**

The meeting agenda was approved by consensus.

**Previous Minutes**

The Executive Committee minutes of August 31 were approved (Dana, Ben).

**Blue Chip Relocation and New Mediterranean Eatery**

- Michael:
  - The plan is for Blue Chip to be relocated to Pie R Squared.
  - Expanded queue line, larger space footage.
  - Equipment changes and WorkSafeBC guidelines are embedded in the plans.
  - The alcove would be captured as a part of the BOH.
  - Existing Blue Chip space will feature a new Mediterranean food array.
  - The new Blue Chip would open in May 2023.

- The new Mediterranean Eatery would open in September 2023.
- Ben:
  - Will we have any overflow / peak hour queue management for Blue Chip?
- Michael:
  - We've planned for it and it's in the calculation of lineal footage.
- Ben:
  - What will happen to Blue Chip Express?
- Michael:
  - The express outlet will be retained and will remain in its current location.
- Eshana:
  - I'd like to see an accelerated timeline.
- Ben:
  - What will staffing look like for the new food outlet? Have we considered implementing self-order kiosks at the new Blue Chip to address the long line-ups during peak hours?
- Keith:
  - Hiring for the new food outlet will happen close to project completion.
  - We've considered self-serve kiosks, but the problem is a shortage in kitchen staff.

### **Haven App**

- Dana:
  - Haven App is a personal safety resource and tool (alert and locator).
  - The app has a destination timer, a siren option, and can track the location of friends, call emergency contacts or campus security and 911 emergency, record audio in dangerous situations with the data stored locally, among other features.
- Eshana:
  - This app is good for a place without a service like Safewalk.
  - They reached out saying the app can be provided free-of-charge for this year.
- Keith:
  - The app would cost \$35,000.00 per year for our AMS membership size.
- Eshana:
  - Have we looked into working on an app in-house?
- Keith:
  - We're talking with our Chief Technology Officer.
- Eshana:
  - Let's engage student clubs in the process.
- Erin:
  - Other student unions have apps with a similar purpose and include events built in.
- Keith:
  - We had an app about five years ago.
  - Nobody downloaded the app.

### **Adjournment**

The meeting was adjourned at 10:27 AM.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**  
Minutes of September 21, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Ben Du (VP Administration), Erin Co (VP External), Kathleen Simpson (Senior Manager of Student Services), Keith Hester (Managing Director), Joshua Kim (President's Office)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Nadeem Kajani and Rish Das (Events)

Recording Secretary: Joshua Kim

**Call to Order**

- The meeting was called to order at 12:13 pm in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of September 15 were approved (Erin, Dana).

**Welcome Back BBQ Recap:**

Rish: Welcome Back BBQ, in terms of how much we were initially to lose for this event, was \$80k range; we sold around 5000 tickets; \$255k revenue. The event wasn't sold out mostly due to a lot of events being hosted in Vancouver during that week, and that affected how people wanted to spend their money and led to people not buying tickets for this event. Another thing might be pricing... we increased the ticket pricing by \$5 from Block Party, and obviously, the early birds sold out quickly, but the higher price tickets took some time to sell out. The rationale behind the increase in ticket prices was due to a general inflationary price increase with equipment. Some money was saved with the artist who was not able to make it with a much cheaper artist. Trial balance right now, revenue not shown since Showpass revenue comes at the end of this month as well alcohol sales and some sponsorship money not reflected yet. Roughly we are losing \$115k-\$120k.

Eshana: What went really well, do you think?

Rish: The work that was put into the event, as well as the staff that we hired for scanning the wristbands. What didn't go well would be the two sides of the 19+ and underage were combined, and the fence was almost going to fall over. The only incident that was stressful. Outside of that, in general, the feedback from people shows that people had a good time. The food trucks had a good time. Tried hard liquor this time, and people liked this and ordered hard liquor over coolers. RCMP was not comfortable with a merged area of 19+ and underage people together. How we planned the site, in my opinion, was good. 19+ section had a lot of people. 2500 1st years to rest being 19+, upper-year students. No major complaints so far. I do want to discuss what we want to do about the refunds for the artist who didn't show up.

Nadeem: Some also just couldn't show up.

Rish: For an event like this, the tickets are pretty non-refundable. Unless on our organizer side we do something crazy like changing the date or cancel the event. If one artist can't make it and if 90% of the event goes ahead as planned, the tickets shouldn't be refunded.

Eshana: How many refund requests?

Rish: 20-25 people.

Erin: Do concerts normally refund tickets when they are sick?

Rish: No, people normally just sell their tickets to others.

Eshana: If 20-25 people are requesting a refund, I am okay with giving them the refunds.

Rish: I don't think we should do that as that may open up an opening for others to request one.

Eshana: What do others think?

Erin & Dana: No, we shouldn't give them a refund.

Dana: About cleanup, I saw something on social media about garbage being left in the morning.

Rish: UBC came around on Saturday morning, so should've been fine.

Dana: I heard there was a couple of trash left there.

Nadeem: Made sure our team organized the garbage into groups for the cleaning crew to clean up easier.

Eshana: First time Welcome Back being this big.

Rish: September is a pretty big month for events. Not too concerned about Block Party ticket sales as a lot of people want to party at the end of the school year. People are excited to graduate and have fun. A lot easier for ticket sales for Block Party. Welcome Back BBQ is a little more challenging as on our social media, there are always other promotions as well on our channels. We didn't get our desired date as well.

Erin: Do you recommend Welcome Back BBQ being as big as it was this year next year?

Rish: Yeah, and if we can get the word out starting June, that would be great. In terms of size, I don't think that we should size down.

Eshana: Tickets should be cheaper, though.

Rish: Yeah, and if we can drop down the artists' expenditure a little bit.

Eshana: Appreciate all the work the AMS Events team put into it. Hesitant to call it a success when we are losing \$115k on an event and bring it to Council as a success. Why did French Montana sing "Unforgettable" in the middle? The amount of crowd that left after the song.

Rish: Whatever the number, I am telling you now. Please consider that we were already expecting to lose \$80k, and the \$115k-120k is just \$35k-40k over the loss we were expecting.

Eshana: Who decided the composition of the Firstweek kit items?

Rish: It's just what we've done before.

Eshana: This year seemed way more expensive.

Rish: Welcome Back BBQ tickets this year are already pretty expensive, plus the other items would increase the price of the overall kit.

Eshana: I just expect more from you guys.

Nadeem: This year, we even tried to keep the old-school bundle and the events ticket pass. The kit was just a little bit too expensive. We will now try not to sell the kits but instead give out free kits with a different composition.

### **BOG Submission**

Dana: We must send it over today to make it to the September BOG Meeting Agenda. Extensive consultation has been done with various student groups

**Updates**

Ben:

- Bigger and better clubs fair with over 100 clubs + campus partners
- Even non-AMS clubs, such as CV2050
- Adding some attractions like food trucks, Super Dogs, live music, TransLink
- Way bigger price tag but spending same amount of money as we did last year from the operating budget and we're correcting the deficit with sponsors

Erin:

- Municipal election
- Provincial lobby week
- Federal lobby week
- World prescription day
- Harm reduction resources map

Dana:

- Textbook broke campaign was a success
- Updated the open letter from 2020 to be more relevant
- Doing submissions to the Board + presenting AMS priorities
- On many committees doing many things

Eshana:

- Indigenous finance guidelines were released
- Indigenous cultural month planning
- Increased mental health coverage

Kathleen:

- Areas of focus:
  - Getting food bank funding from UBC
  - Two of the safewalk vehicles aren't working properly
  - SASC agreement with SLFS
- Post from Peer Support on supporting students impacted by the unrest in Iran

**Adjournment**

The meeting was adjourned at 1:26 pm.





**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**  
Minutes of September 28, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Erin Co (VP External), Keith Hester (Managing Director), Kathleen Simpson (Senior Manager of Student Services)

Regrets: Ben Du (VP Administration), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Erin Co

**Call to Order**

- The meeting was called to order at 10:25 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Equity Goals Presentation**

1. Make the AMS Equity Team a constant resource to Executives to help embed EDI within each of their portfolios
2. Liaise with Constituencies re: EDI
3. Facilitate EDI Training to all Student Government and Permanent AMS Staff
4. Create a permanent, full-time EDI staff member at the AMS
5. Develop an internal compensation policy for equity-deserving groups we consult regarding EDI initiatives at the AMS
6. Carry out an EDI assessment or review, alongside the Governance and Services reviews occurring this year
7. Revise the current Equity Action Plan (EAP) to have more tangible and updated goals
8. Create a mental health taskforce
9. Create an Indigenous strategic task force at the AMS
10. The Indigenous strategic task force should be implemented in a gradual perspective of permanent embedding
11. Inclusion and Reconciliation (academic year 22-23)
12. Establish and integrate longer-term steps and goals for Indigenization and Decolonization in the AMS Equity Action Plan

Dana: Indigenous Constituency?

Eshana: Already working on it.

Erin: How do we track goals?

Eshana: Presenting goals to Council

Keith: Timeline attached to any of this?

Eshana: All to be completed by end of the year

**Food Bank**

Kathleen: Funding coming from the Capital Projects Fund, new Food Bank space will be in a larger space where the old ESC was

Keith: Is the fridge commercial?

Kathleen: No, due to the space and other logistical constraints

**Food Security Funding**

Dana: Santa announced 500k for food security funding, more details to come

**Adjournment**

The meeting was adjourned at 11:21 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**  
Minutes of October 7, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Erin Co (VP External), Ben Du (VP Administration), Keith Hester (Managing Director), Kathleen Simpson (Senior Manager of Student Services), Ian Caguiat (President's Office)

Guests: Michael Kingsmill (AMS Design Office), Mimi Neufeld (Policy Advisor)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Ian Caguiat

**Call to Order**

- The meeting was called to order at 11:24 am in Nest Room 3511.

**AC Project**

Michael:

- Had a meeting with UBC counterpart to start their ramp up for the tendering of the construction document brought up months ago.
- Will attract 5 larger contractors to bid on this work.
- We'll be back to Council with updates.

**Blue Chip/Pie R Squared Project Update**

Michael:

- Moving the Blue Chip store to PieR Squared and using the current Blue Chip space for a Mediterranean cuisine place; pasta is coming back too.
- Blue Chip will have an expanded line up, more equipment for more coffee capacity, home baked cookies, current display cases.
- Alterations to the back of the house.
- More seating area for a bigger cafe sit-down vibes.
- Blue tile for Blue Chip.
- Will be getting the permit from December-January.
- Feb-March: Set-up for April.
- Beginning of April: Closed for a week for migration.
- Close Blue-Chip and start renovation from May, June and July.

- Use August for training and warm-up
- For the new restaurant in Blue Chip's space, equipment is measured down: been working with Vishwa, everything is fitting into place.
- Line up will be inside the store now to ease the congestion.
- Around \$80,000 for the equipment that will be installed .
- Develop new compact seating beside the wall.
- Take out rather down sit down meal.
- Keep as much as we can such as wood panelling.
- Will be rebuilding a new counter.
- Greenery to make the place look pleasant.
- Estimated cost:
  - 4th iteration of budgeting, will hit 8th or 9th, always dropping.
  - Blue Chip Cookie Store is carrying around \$200,000 for it and \$10,000 equipment, signage, furniture and other things are also not included yet.

Eshana: Blue Chip to PieR Squared can be a bit more accelerated?

Michael: We want it full use for until final exams; we carry the project in two streams but they do merge; mechanical and structural drawings cannot be rushed; maybe get it moved and opened in March.

Eshana: No students in the summer for the April opening; Term 2 opening is preferred such as mid of March.

**Adjournment**

The meeting was adjourned at 11:45 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of October 12, 2022

**Attendance**

Present: Eshana Bhangu (President), Dana Turdy (VP Academic & University Affairs), Ben Du (VP Administration), Kathleen Simpson (Senior Manager of Student Services), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Erin Co (VP External)

Guests: Annabelle Liao (Sustainability Projects Coordinator)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:40 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Lending Library**

- Annabelle:
  - This will be a resource hub where students can borrow equipment to increase accessibility to items they can't afford to buy.
  - Low cost, low barrier.
  - Still finalizing a location.
  - Drew up an inventory list.
  - Did a survey inquiring about needs.
    - 63.7% said they would use such a thing.
    - They would pay for borrowing.
    - Preferred lending time: a week.
    - Mostly undergraduates.
  - Diverging from last year's Thingery proposal, which was mostly for repair tools.
    - Survey showed no interest in that.
    - Students instead want culinary, recreational, artistic, and technological equipment, and academic aids.
  - Current location plan: next to Interactive Sustainability Centre.

- It would also be a place to study and would have a work bench where borrowers can sanitize what they borrow.
  - Planning a return deposit, 25% of replacement cost, to ensure safe return.
  - QR codes on each item.
  - Will use volunteers.
  - Quality assurance.
  - Equipment cost: \$4,000. Choosing budget-friendly items.
  - Construction cost: \$38,000.
- Ben:
  - Want to go to Council to get funding from the Capital Projects Fund (CPF).
- Eshana:
  - Why not the Sustainability Projects Fund (SPF)?
- Ben:
  - Could do that.
  - We changed Code to allow the AMS itself to apply to SPF.
- Eshana:
  - Only \$4,000 for equipment, but \$38,000 for construction?
  - Is it worth it?
  - And if students don't borrow, what then?
- Annabelle:
  - That's why we're only starting with \$4,000 worth.
- Sheldon:
  - Is this renting or borrowing equipment?
- Ben:
  - There is a payment.
- Annabelle:
  - And a deposit.
- Eshana:
  - Consequences if someone doesn't return something?
  - A 25% deposit may not be enough.
  - Maybe better to have severe consequences.
- Dana:
  - Get their credit card when they borrow, and if they don't return ...
- Ben:
  - SPF for the \$4,000 and CPF for the \$38,000?
- Eshana:
  - We have a lot of other CPF projects underway: Pie R, air conditioning, Food Bank, financial systems.
- Keith:
  - We need to see the operational model.
  - What system will there be to track inventory?

- Have to figure out how to deal with non-returns.
- Liability if someone burns themselves with a grill they borrow from us.
- Who's doing safety tutorials?
- Who's doing quality assurance checks?
- We tried this in the Clubs Resource Centre: equipment given to clubs did not return.
- Eshana:
  - This requires more thought.
  - Keith, Ben, and I can come up with a plan.

### **PC1 and PC2**

- Eshana:
  - Next week.

### **Minutes**

- The minutes of September 21 and 28 and October 7 were postponed.

### **Updates**

- *Kathleen's update:*
  - Safewalk vehicle suffered hit and run; is not working now.
    - Repairs will take a couple of weeks.
    - Our other vehicle is not working either; it had an accident three or four months ago.
      - Getting quote on Friday.
  - Food Bank:
    - Asking UBC's Andrew Parr about lower rates for Food Bank.
- *Keith's update:*
  - Planning Blue Chip move.
  - Financial system update to Council.
  - Planning next year's budget.
  - \$4 million loan for renovation of lower level of Life Building came in.

### **Adjournment**

The meeting was adjourned at 11:09 am.