



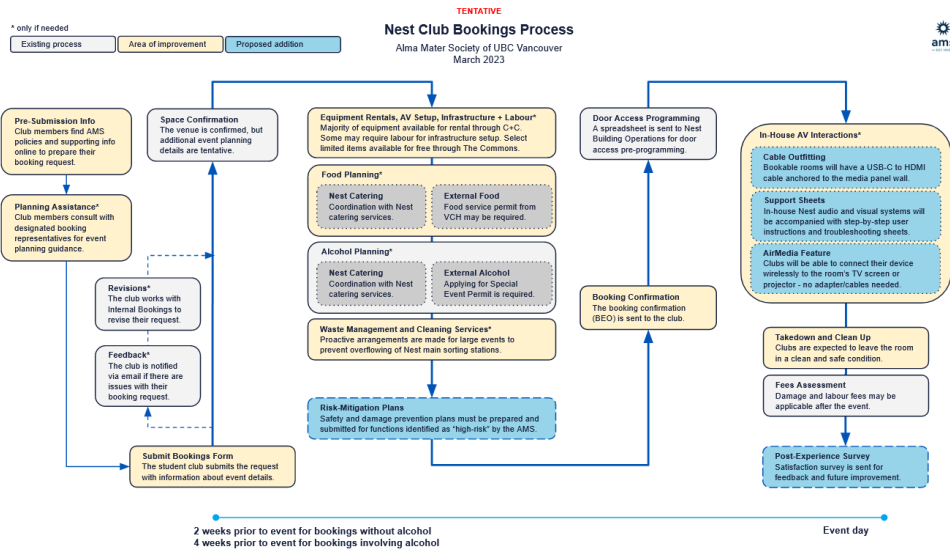
## Office of the VP Administration Report to Council, March 22

### 1. Club Renewals

The 2023 Club Renewal Form has been released and is actively collecting submissions. Public notification will come in various formats, including Clubs Newsletter, direct email broadcast announcements, and social media. All clubs with the intention of remaining constituted with the AMS for the 2023W academic year are required to submit the CRF, which will close on April 15 at 11:59 PM PDT.

### 2. Improvements to the Room Bookings Process

We are applying the insights gathered over the past few months into changes to increase efficiencies with the current Nest room bookings process. The scope of this process remains internal to allow proposed changes to take effect almost immediately, pending approval from the Operations Committee next week. A flowchart has been created to guide the process.



### 3. Nest Safety and Inclusive Spaces Review

A public engagement survey is in its final stages of creation, before launching to the UBC student community for 10 days, starting next week. Feedback collected in this survey will be consolidated into a report before the fiscal year-end, with recommendations to permanent staff and future AMS leadership on making the Nest a more inclusive and safer space. This will be the first review of its kind for the building, since its establishment in 2015.

For questions, feel free to contact Ben directly at [bendu@ams.ubc.ca](mailto:bendu@ams.ubc.ca).