



**Office of the VP Administration
Report to Council, April 12**

1. Club Renewals

The 2023 Club Renewal Form has received 121 applications to date. All clubs with the intention of remaining constituted with the AMS for the 2023W academic year are required to submit the CRF, which will close on April 15 at 11:59 PM PDT.

2. Improvements to the Room Bookings Process

An internal review process involving a core team of student staff, front-line coordinators, as well as senior management has finished. Changes target a more efficient workflow, proactive damage prevention, and resource provisioning to clubs, and are being proposed to the Operations Committee, with most changes taking effect in the 2023W academic year.

3. Microwave Distribution

A large order of microwaves have arrived, and strategic placement will take place over the next couple of days. This will triple our current public microwave availability in the Nest from 6 to 18, and is a part of our larger efforts to create a more convenient experience in the Nest.

4. Event Venue Benefit

Applications are open for a brand-new Benefit providing immediate financial relief to clubs holding events at external venues, covering 50% of venue costs up to \$1,000 CAD. To date, 9 applications have been received. The application period closes on April 21.

5. Cable Outfitting Project Complete

To improve the booking experience of our clubs, student groups, and commercial clients, USB-C to HDMI cables have been anchored to the media panels in every bookable room. This contributes to a lower barrier for students to benefit from our digital media systems.

6. Successful Art Fair, Last Exhibition Happening Now

The two-day Art Fair spanning the lower atrium and first floor of the Nest featuring an assortment of student artists and small local businesses was a success, generating a high level of engagement across the student community. Hatch's last in-person exhibition of the academic calendar is taking place now: "An Ode to My Younger Self".

For questions, feel free to contact Ben directly at bendu@ams.ubc.ca.