



VICE-PRESIDENT, ADMINISTRATION

End of Year Goals Update

April 2023

GOAL A

Spaces and Programming Enriching Community

GOAL B

Accelerating Post-Pandemic Growth for Subsidiaries

GOAL C

Pursuing Excellence in Efficient Operations

GOAL D

Advancing Sustainability Through Meaningful Action

GOAL A: SPACES AND PROGRAMMING ENRICHING COMMUNITY

A1: Resource Groups Area Enhancements

Status: In Progress

A survey collected feedback and perspectives over the summer months and four subsequent engagement workshops narrowed the project scope. Five proposed layouts for the entrance of the area were proposed, and one was selected, which features a double-door entryway, power-activated doors, and a dedicated Free Store space.

A2: Community-Focused Reopening of The Commons

Status: Complete

The Commons has been open every weekday since September, providing clubs with event planning guidance and free equipment rentals, and providing students with a quiet informal study space. Two open houses were hosted in September for club members. A charging station was installed in December—the first of its kind in the Nest.

A3: Nest Safety and Inclusive Spaces Review

Status: Nearly Completed

Nearly 300 survey submissions were received on topics such as vulnerability to attacks or injustice in the Nest, building infrastructure and lighting, higher-risk locations, and responding to incidents. A summary report with recommendations is being finalized.

A4: Hatch Art Gallery Website and Exhibitions

Status: Complete

For the first time since the pandemic, this calendar year featured a full schedule of in-person exhibitions at the Hatch, many of which included opening and closing receptions to enhance community building. The Hatch was involved in many partnerships including the 100-year anniversary of the Great Trek, the Sexual Assault Support Centre, Visual Arts Student Association, RedBull Doodle, and more. For the first time ever, we also hosted an art fair featuring student artists and small businesses.

GOAL B: Accelerating Post-Pandemic Growth for Subsidiaries

B1: A Safe and Valuable Clubs Fair 2022

Status: Complete

Clubs Fair successfully featured 232 clubs, live music from 19 student artists, 14 campus partners, 16 external partners, 6 specialty food trucks, 9 SuperDogs shows, and a TransLink exhibit. Brand-new activations and programming that surrounded club booths contributed toward attracting and retaining students at the event to explore new clubs. Refer to the Post-Event Summary Report for more information.

B2: New Club Applications

Status: Complete

An accelerated review process resulted in faster approvals for the June 2022 and September 2022 intake cycles, however an influx of applications in the January 2023 intake prolonged the review process into the second semester. A brand-new Canvas course to onboard newly approved club applicants has been created.

B3: COVID-19 Clubs Growth and Expansion Benefits

Status: Complete

Goal B3 has narrowed in focus, tackling a rising issue facing clubs around scarce capacity in large venues in the Nest (e.g. Great Hall), and high external venue costs. A brand-new Benefit provided immediate financial relief to clubs booking external venues for year-end large events, covering 50% of costs up to \$1,000.00 CAD.

B4: Professional Development Conference for Undergraduate Society Executives

Status: Complete

All newly elected executives of undergraduate societies were invited to a conference featuring keynote speaker Dr. Ainsley Carry (UBC VP Students) on current student affairs and overcoming challenges ahead, and speakers hosting workshops on goal-setting, foundations in equity and inclusion, team and conflict management, preventing and responding to sexual harm, and the role of the AMS in supporting constituencies.

GOAL C: Pursuing Excellence in Efficient Operations

C1: CampusBase Online Help Center

Status: Discarded

Following an internal evaluation of the CampusBase platform and its functionality, preliminary steps were taken to pursue an in-house development alternative, resulting in resources being diverted from creating a help center. Work remains ongoing and the incoming administration is encouraged to resurface this action item.

C2: Club Precinct Refresh and Storage Solutions

Status: Nearly Complete

Handles have been installed on all club lockers in the Nest, resolving an oversight during the construction process and a minor safety hazard. Clubs with office spaces are taking delivery of new shelving units to address a growing storage crisis in the Nest.

C3: Improvements to the Room Bookings Process

Status: Nearly Complete

Every step of the room bookings process has undergone a review to explore areas of improvement for better efficiency. This process included internal stakeholders from student staff (AVP Administration, Clubs Administrator) and permanent staff (Internal Bookings Coordinator, Sr. Manager Conferences and Catering). Key highlights include risk-mitigation plans and more convenient in-house AV interactions.

C4: Safety and Damage Prevention Plans for High-Risk Nest Bookings

Status: Merged Into C3

This action item has been embedded into C3 above.

GOAL D: Advancing Sustainability Through Meaningful Action

D1: Working Towards Net Zero 2025

Status: Complete

Partnered with UBC C+CP to implement an employee carpooling program, developing a GHG report to track emissions from 2021, and collaborating with the VP Finance Office to integrate sustainability considerations in funding applications for infrastructure-related projects. A waste audit was successfully conducted to increase awareness of the materials being discarded across the four waste streams in the Nest, and is a part of our ongoing initiatives to improve waste management practices and reduce our GHG emissions associated with landfilled waste.

D2: ISC and Lending Library

Status: In Progress

The Interactive Sustainability Centre has seen frequent usage for sustainability-oriented clubs and campus groups. Future programming and events in the ISC will add more value to the space. The new equipment-share, Lending Library, has received delivery of the majority of items. Next steps involve setting up a payment gateway and digital infrastructure.

D3: AMS Sustainable Action Plan (ASAP)

Status: In Progress

Public engagement has been conducted in the form of community event engagement and a survey garnering 800+ responses. Focused discussions on the central topics outlined in the Plan were hosted with subject matter experts throughout the second semester. Valuable feedback and data have been gathered to inform the drafting of the new Plan, on track with 2023 being the first review cycle of the Plan.

D4: Encouraging Environment-Friendly Choices

Status: Complete

A newer model for the Soapstand has been installed at a higher-traffic area, and a campus business engagement event on compliance with single-use item fees was held in December in partnership with UBC C+CP. Calculations were conducted for Flavour Lab food items in partnership with the SEEDS Program as a feasibility step toward the implementation of climate-friendly food labels at Nest food outlets.