



Office of the VP Administration

Report to Council, May 31st

Executive Goals

Completed writing the first draft of my executive goals, and I am now setting up meetings with relevant partners and predecessors for consultation. The draft is also in circulation with the other executives and my Office staff for feedback.

Partnership with Drinkfill

Held a meeting with Andy Chou from Drinkfill who serves as our partner for the Soapstand in the Nest. We talked about its usability and updates for its design. We also talked about the possibility of installing a beverage filling station.

Resource Groups

Sent out individual reach-out messages to each of the six AMS Student Resource Groups where we emphasized our availability to assist on their administrative and building needs. We are also in the process of setting up monthly check-ins between them and the AMS Executives.

Club Renewals

We have started rolling out notices for our clubs that were successful in their Renewals, and we are making recommendations to the Clubs and Societies Working Group about some of the clubs who are being rejected this year. We will be opening the Club Executive Orientation Canvas Course and the Club Office and Locker Application Form on June 1st. We are setting up the timeline for the New Club Applications this June.

Building Projects Timeline

We are working with Michael Kingsmill on creating a combined general timeline of the building projects that are currently in progress and projects that we have planned for the summer. Currently, we are focused on the installment of club shelvings, microwaves, and the approval of the pocket lounge project on the south side of the second floor.

AMS Sustainability Priorities

Aside from the ASAP Review work, the AMS Sustainability Team is also working on the creation of the AMS Sustainability Priorities Report which will be presented on June 21st along with the Executive Goals.