



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of June 16, 2023

Attendance

Present: Esmé Decker (President), Ian Caguiat (VP Administration), Kamil Kanji (VP Academic & University Affairs), Abhi Mishra (VP Finance), Tina Tong (VP External), Justin Lieu (Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Michael Kingsmill (Design Office), Max Holmes (Speaker of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

- The meeting was called to order at 10:06 am in Nest Room 3529 and over Zoom.

Agenda

- The agenda was approved (Esmé, Kamil).

Minutes

- The minutes of June 9 were approved (Esmé, Abhi).

Food Bank Renovation

- Kathleen:
 - Logistics:
 - The current space is small and is incredibly congested now that visits have increased from 120 a day to 350.
 - There are also limitations on where to store food.
 - Our plan is to knock down a wall to join two areas (the former space and the current space).
 - Also want to change the layout so the entrance and the exit are in different spots to improve traffic flow.
 - Health and Safety:
 - Make the area easier to clean by removing the carpet.
 - Add a sink to allow hand washing (better than using sanitizer), which is necessary for food handling.

- Need new fridges: proposing one walk-in refrigerator so that food will not be outside the refrigerated area longer than it needs to be.
 - Want to be quick with the project; will have to close while doing the renovation.
- Michael:
 - Driving the project:
 - Need to move lots of people through the Food Bank efficiently.
 - Want to handle food in an improved way.
 - Will have front door and back door, so people won't go out the way they came in; they will go out the back; this will encourage flowthrough.
 - Current fridges create heat; not retrofitted to deal with exhaust.
 - We will create additional exhaust capacity.
 - The big challenge is plumbing:
 - Want sink by the back door to wash produce in the back-of-house processing area.
 - Easy to tap into hot and cold water, but the drain is the big issue.
 - Have to cross a corridor to get to the janitor's closet to tie into floor drain there.
 - Have to check for electrical conduits.
 - If all clear, will get engineers to excavate soil and lay pipe.
 - This will be a significant budget element.
 - Can't be sure about the budget until we do ultrasonic tests to check for electrical conduits.
 - Total could be \$75,500 to \$77,500, including \$20,000 for the drain and \$7,000 for the walk-in fridge.
- Abhi:
 - Do we have old drawings to show what's under?
- Michael:
 - We do have old ones from 1967 and more recent ones from the Life Building renovation, but they're difficult to look at, and we can't take a chance.
- Abhi:
 - How long will the walk-in fridge last?
- Michael:
 - The box could last a hundred years, the compressor seven years.
- Abhi:
 - How many additional people will we serve?
- Kathleen:
 - Don't want to do more than 400 a day.
 - We're maxed out financially.
 - We don't want people waiting in line: it's emotionally distressing; people make comments in the hallway.
 - This renovation will speed things up, get more people inside at a time; there will be no traffic jam at the door, and the line will go down to zero.

- We'll be serving people faster and not sorting food in the middle.
- Abhi:
 - What about the Food Bank van?
- Kathleen:
 - Fundraising for that.
- Ian:
 - Are you asking for money from us?
- Kathleen:
 - No, just general approval.
 - Then to Fincom in two weeks.
- Michael:
 - Want this built out for September.
 - Can't dilly dally.
 - The first stage is approving \$2500 from the Capital Projects Fund (CPF) for ultrasonic scanning.
- Ian:
 - Opscom can approve that amount from CPF, and is meeting today.
- Esmé:
 - A walk-in fridge is good.
 - A sink seems necessary.
- Justin:
 - The scan core component is first, but still need to put the larger project forward.
- Esmé:
 - Can go to Fincom on June 22 and Council June 27.
- Abhi:
 - When Food Bank is closed, what will happen?
- Kathleen:
 - We will be able to put non-perishables in a temporary space.

EPA Committee

- Max:
 - Had first meeting.
 - EPA (the Executive Performance and Accountability Committee) will supplement Council's once-a-month sessions.
 - The committee can go more in depth, talking of Executive performance in relation to goals.
 - I've been looking at what the old Oversight Committee did.
 - Code talks about collecting feedback, but there's no template; need to create one.
 - We're also asking the Executive if the appropriate people are being asked for feedback, and we're noting that for certain Executives (VP Academic, VP

- External) there's hardly anyone we're supposed to ask; there are many more for other Executives.
- Could add Policy Advisor.
- Kamil:
 - The terms of reference in Code create a laborious process: maybe we should cut down the frequency of feedback.
- Max:
 - Yes, we've already highlighted that.
 - And should we collect from chairs and committees that work with the VP's?
 - If the group we collect from is too small, people may be reluctant to give feedback.
 - We're going to ask Council to suspend Code to delay the first collection till July.
 - The previous Oversight Committee was more high level.
 - Where would be good for us to focus?
 - The point is to provide an outlet for Council to give feedback.
- Esmé:
 - Could reduce the number of feedback times to three a year (summer, Term 1, Term 2).
 - Could add Advocom and the VP Academic caucus.
 - No caucus for VP External.
 - If you add committees, do you add more for the President?
- Max:
 - Then there's Presidents Council, which is supposed to provide feedback for the Executive as a whole.
 - Is it supposed to do this for the Executive collectively or individually?
- Esmé:
 - We're talking of changing Presidents Council to put the VP Academic and the VP Finance on it instead of the VP Admin because Constituencies are no longer under the VP Admin.
- Ian:
 - Shouldn't all Execs be on the Presidents Council if it's reviewing us?
- Esmé:
 - Could invite all the VP's to attend meetings as guests.

Adjournment

The meeting was adjourned at 11:11 am.