



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 9, 2023

**Attendance**

Present: Esmé Decker (President), Ian Caguiat (VP Administration), Kamil Kanji (VP Academic & University Affairs), Abhi Mishra (VP Finance), Tina Tong (VP External), Justin Lieu (Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 2:09 pm in Nest Room 3529.

**Agenda**

- The agenda was approved (Esmé, Abhi).

**Minutes**

- The minutes of May 31 were approved (Esmé, Kamil).

**SUDS**

- Tina:
  - August 18-21.
  - Talking to Communications about creating a new website (last year's is down).
  - Night life.
  - Waiver forms.
  - Final gala: where?
- Justin:
  - Big deficit for us.
  - It would be good to keep the final gala in house to cut down expenses.
  - We have world class venues.
- Kathleen:
  - One year we did a tent on Main Mall with AMS Catering.
- Tina:
  - We have 27 schools and 98 guests so far.
  - Still reaching out to more; trying to get more BC schools.
  - Besides inviting our Constituency Presidents, should we let them bring their VP's?

- Esmé:
  - Have a conversation with the Constituencies to see what would be relevant to them.
- Kamil:
  - Isn't there supposed to be a Constituencies Professional Development conference?
- Ian:
  - That took place in April.
- Tina:
  - We could invite more UBC people: clubs.
- Ian:
  - We're already doing something for clubs just before.
- Tina:
  - Seeking sponsors.
  - Doing same things as last year.
- Justin:
  - What about food and housing? Also content.
- Tina:
  - Have five presenters: Studentcare, David Eby, Deloitte, CASA, the University of Windsor.
  - Drafting the schedule.
- Kathleen:
  - One sponsor could be the software provider we use in Tutoring.
  - Expensive to add guests.
- Justin:
  - Happy to help plan the event with you.
- Esmé:
  - Have you booked the Great Hall?
- Tina:
  - Planning to.
- Abhi:
  - Book now.

## Contracts

- Sheldon:
  - Reminder about contracts procedure:
    - They go first to the VP Admin or VP Finance.
    - If for more than two years, to Council for approval.
    - Also need to run them by the Managing Director for business and legal issues.
    - Run by the Privacy Officer for privacy issues.
    - After being signed, a copy to the Archives for our records.

- Also make sure there's a set term rather than an indefinite term.
  - And there should be a termination clause.
- Discussion of recent and in process contracts:
  - Bounce, Food Bank, Heffel, Ubysey, CiTR.

## Budget

- Justin:
  - Prepping to go to Council.
  - Making sure the numbers are accurate.
  - Asking managers to check their budgets.
  - Have tentative actuals from last year.
  - It looks like there's a larger deficit than in the preliminary budget.
    - Partly from wage and salary increases.
      - We added an EDI position.
      - Union staff got a retroactive increase.
    - Also inflation.
  - Adjusting our pricing but want to maintain affordability for the students.
  - Anticipating growth.
  - Strong numbers last year on the business side, which is positive.
  - But some of that (in Conferences & Catering) was inflated by the bounceback from COVID.
  - Labour costs were down last year, but that's not sustainable.
  - Have to take a hard look at how we're growing the businesses.
  - Need to pursue a variety of strategies.
  - Need better financial controls, more accountability, checks and balances.

## Goals

- Esmé:
  - Going well.
  - Going through my platform and also Ben's, to honour the voters who voted for him.
  - Also looking at Eshana's carryover goals.
  - We need to connect strategic priorities to each goal.

## Adjournment

The meeting was adjourned at 3:12 pm.