



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of January 25, 2023

**Attendance**

Present: Eshana Bhangu (President), Anisha Sandhu (VP Academic & University Affairs), Ben Du (VP Administration, left 1:50), Erin Co (VP External), Celia Chung (Acting Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kathleen Simpson (Senior Manager of Student Services)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 1:06 pm in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes will be done next week.

**Flavour Lab**

- Eshana:
  - Prices are up. Doubled.
  - Would prefer if we could reduce portions and then reduce the price.
  - It's supposed to be an affordable outlet.
- Lawrence:
  - The portions are not even that big.
- Ben:
  - The charm of it is that students can vote on which dishes they prefer.
- Celia:
  - It's not making money.
- Erin:
  - Students voted for Korean chicken: where'd it go?
- Eshana:
  - They do have to rotate the offerings; I'm not too concerned about that.
- Celia:
  - What price would you like?

- Eshana:
  - \$10 and under.
- Celia:
  - And there's still one \$5 item.

### **Budget Reforecast**

- Lawrence:
  - Have heard from Communications and the VP Admin.
  - Going to talk to Celia about the businesses.
- Eshana:
  - Departments should come to Fincom.
  - SASC, the Services, the ones with big budgets.
  - They should come just to give an update even if they're not making changes.

### **Managing Director Hiring**

- Eshana:
  - Expecting Exec feedback.
  - Will get Advisory Board feedback too.
  - Posting will go up soon.

### **Athletics**

- Eshana:
  - The MoU is coming to an end.
  - Renegotiating.
  - The fee is a hot topic.
  - Trying to get a bigger bang for our 1.2 million bucks.
  - Should be and is going mostly to Intramurals, but also to other things.
  - We need to be treated like a sports sponsor, with the right of first refusal about branding.
  - We should be getting more than just a copy of the budget.

### **Food Bank**

- Eshana:
  - Meeting with UBC's Andrew Parr.
  - Asking if they will continue to provide funding next year.
  - It's costing us \$550,000 to run it.
  - Can't afford that.
  - Could reduce costs to \$350,000 if we cut out visits by UBC staff.
- Celia:
  - It used to be only \$175,000.

- Eshana:
  - Student fees, student Food Bank.
  - Sometimes we need to refocus on our mandate.
  - It's tough; some of the visits are from UBC custodial staff, but they can go off campus to other food banks; our students are less likely to go off campus.
  - We should be more available to students.
- Ben:
  - We're a student union collecting student fees.
  - Serving UBC staff is a great extra, but if it jeopardizes access for students, we should be comfortable cutting.
- Eshana:
  - UBC says they understand the student food bank is for students.
  - We've already cut the number of visits by staff members to 8.
  - We're proposing cutting to zero.
  - Students still get 16 visits. Only cutting staff.
- Erin:
  - It would be good not to just turn people away; we should give them other locations to go to.
- Eshana:
  - Yes, we should inform them of alternatives.
  - Also, we're not stopping immediately; we're phasing them out, from May.
- The consensus was to cut staff visits.

## ERP (Reimbursements)

- Eshana:
  - Our consultant, MNP, says it will take 300 hours to clear the backlog.
  - It's expensive. About \$100,000.
  - Can take the money from the Capital Projects Fund, which has a provision for spending on software.
  - The problems identified by MNP include bad training, fragmented information, and limited staff numbers.
- Celia:
  - We're only 10 days behind now.
- Lawrence:
  - Part of the problem was incorrectly submitted requests.
- Eshana:
  - MNP recommends:
    - User guides, workshops.
    - Centralized control.
    - Prioritizing clearance of the backlog.
  - There were design flaws and implementation flaws.

- Need design modification, assessment of the proposed design against what we need.
- Addressing login issues.
- Timeline: complete stabilization by the end of February.
- We have failed our student leaders; there are trust issues now.
- Ben:
  - This can be an investment in the future, creating a well-oiled machine.
- Eshana:
  - We have to support our subsidiaries.
  - We do room bookings and reimbursements for them.
  - We've failed them on reimbursements.
  - They're justified in being unhappy with us.
  - Councillors are not caring because we're not succeeding at one of our basic responsibilities.
- Celia:
  - When we introduced DayForce, we hired extra help.
- Eshana:
  - By the end of March we will have design changes.

MOVED LAWRENCE, SECONDED ESHANA:

“That the Executive recommend that Council allocate up to \$120,000 from the Capital Projects Fund for the ERP system transition and stabilization.”

... Carried

[Ben leaves]

## Referendum

- Eshana:
  - Health & Dental fee increase of \$22.50.
  - Plus language on the ballot saying if this doesn't pass, mental health coverage may be decreased.
- Erin:
  - A referendum on ESG principles, asking students if it's their opinion that UBC should include human rights in those principles.
- Eshana:
  - Bylaw changes.
  - Thrilled to be involved in creating an Indigenous Constituency.
  - From Governance Review: reduction of Council size to produce more representation with fewer members.

- Lawrence:
  - A fee restructuring?
- Eshana:
  - I'll think about it.

**Adjournment**

The meeting was adjourned at 2 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of February 1, 2023

**Attendance**

Present: Eshana Bhangu (President), Anisha Sandhu (VP Academic & University Affairs), Ben Du (VP Administration), Erin Co (VP External), Celia Chung (Acting Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Viola Chao (Equity & Inclusion)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 9:38 am in Nest Room 3529 and over Zoom.

**Agenda**

- The agenda was approved by consensus.

**SASC and Hillel**

- Eshana:
  - Hillel reached out to express dissatisfaction with SASC because of political stances SASC was taking.
- Kathleen:
  - A conversation took place involving Adam Dobrer from Hillel, along with representatives of SASC and the Ombudsperson.
  - Hillel wanted us to recognize the trauma of Jewish students.
  - They wanted to feel heard.
  - The conversation went well.
- Eshana:
  - The context of this was SASC involvement with BDS and some negative interactions over email.
  - SASC is now taking an apologetic and positive approach.
- Kathleen:
  - Hillel was asking for a healing circle.
  - Hopefully we can do something.

**Equity & Inclusion Specialist**

- Job description for new permanent staff position.

- Kathleen:
  - This is great.
  - They can take over lots of what is being done by part-time staff.
  - Will centralize.
- Ben:
  - Will this mean eliminating EDI positions on the student side?
- Lawrence:
  - Are other student unions doing this?
- Viola:
  - Some have it within their Executive team.
- Eshana:
  - That's how we do it now, but the Equity Action Plan called on us to create a permanent position for equity.
  - I originally thought this would mean eliminating all equity positions in the President's Office, but it might be helpful to retain a student position as well, at reduced hours, and I want to preserve the Indigenous Engagement Facilitator position.
  - The new permanent position should work closely with the Executive, the way the Policy Advisor does.
- Kathleen:
  - Do we want to require experience with equity in a higher education setting?
  - That might mean getting further away from being a student.
- Celia:
  - It may be hard to find that experience.
  - This is a new sort of position.
- Eshana:
  - We have room to set direction.
- Viola:
  - It could be an asset, not a requirement.
- Eshana:
  - I think there's too much about coordination in the current description.
  - Do we want to add to the duties and responsibilities?
- Viola:
  - A lot of the coordinating could go to the student role.
- Eshana:
  - Want them to be working with Executives.
  - What could be their role there?
- Ben:
  - Goal-setting.
  - Clubs: is this role supposed to be pro-active?
  - Developing a code of conduct for clubs?

- Or would there be overlap with the Ombudsperson?
- Eshana:
  - Ombudsperson might be best, but there could also be something pro-active for this position to do.
- Ben:
  - The Operations Committee Policy Manual could do with better EDI policies.
  - Should they be liaising with communities as it says here?
- Eshana:
  - Will take the part out about them making statements.
- Ben:
  - They may bring balance when a statement is being drafted.
  - Could restrict what they make statements about: student life.
- Eshana:
  - It's the President who makes statements.
  - They can give input.

## Updates

- *Lawrence's update:*
  - Working with MNP on the backlog: not as extensive as thought.
  - Reforecast.
- Eshana:
  - Getting updated forms for the website?
- Lawrence:
  - They're ready.
- *Erin's update:*
  - Finishing lobbying week packages.
  - Equity-based grants policy paper.
  - Funding submission.
  - UCRU: strategizing for the future.
  - Letter about climate goals.
- *Ben's update:*
  - 26 new club applications, on top of 10 before. Extending deadline to February 3.
  - Beta testing new canvas course.
  - Room booking backlog: working on clearing.
  - Lending Library nearing completion.
  - Finished consultation on pocket lounges and microwaves.
- *Anisha's update:*
  - OER reception went well.



- Working on the Academic Experience Survey (AES):
  - Reached out to a company (Kai Analytics).
  - Offering pretty much the same as before, but one new thing: an infographic.
  - Biggest concern: already exceeded budget.
- Eshana:
  - Wouldn't worry about budget: it includes the payout for last year's survey.
  - What about Leger?
- Anisha:
  - Some correspondence with them.
- Eshana:
  - Let them know we're doing an RFP.
  - Have to go to Finance Committee to switch firms.
- Lawrence:
  - Dana was about to do that, but then she left.
- Eshana:
  - Have you started drafting and revising questions?
- Anisha:
  - Wondering about flexibility.
  - The policy says we have to ask certain questions.
- Eshana:
  - Yes, but there is flexibility.
  - In the past we tended to collect the same data UBC does, but we need to collect data that will help our advocacy, e.g. on mental health and on academic experience.
  - The Academic Experience Survey tends not to ask about academic experience, but it should; we want to ask students about their course work, exams, etc.
- Anisha:
  - Can reuse questions from the mental health survey?
- Eshana:
  - Yes.
- *Eshana's update:*
  - Planning going well for Awards Reception.
    - Constituency of the Year.
  - Planning for a Health & Dental increase.
    - Going to be a high dollar figure.
    - Will put a note with question saying mental health coverage will be reduced if the referendum fails.
    - Gender affirming care:
      - Working with Studentcare to try to expand this.

- Don't believe it's feasible this year.
    - We're already in deficit of \$53.16 per student.
    - It is very important to expand access to gender affirming care, but the Health & Dental Plan is a basic plan.
    - We would need an increase of \$83.63 just to match last year and catch up.
  - Looking to get Sauder profs to help with our budget reforecast.
  - On UBC President's search committee.
  - Senate policy to cap cost of digital assessment tools that students have to pay for: going well.
- *Ben's update Part 2:*
  - Jump Start:
    - They were going to scale it back, but there was pushback.
    - Will essentially remain the same.
    - Reducing some time in seminars, but reducing the number students have to attend, so that will get more students to attend.
    - That's their plan for 2023.
    - They also want to reshape the program to serve upper year students and not just first years.
    - Ideally keep Jump Start and let upper years benefit.
- *Eshana's update Part 2:*
  - Governance review going well.
  - Bylaw changes.
  - Indigenous Constituency.
  - Reducing size of Council from 42 to 28.
  - Managing Director posting up.
- *Celia's update:*
  - Ticket sales good for Block Party.
- *Kathleen's update:*
  - All Services on board the data system.
  - Tutoring platform going well.
  - Peer Support busy:
    - Had to invoke emergency procedures for suicide, sexual assault.
  - Advocacy:
    - Amazing feedback.
    - Want to talk about the Faculty Academic Misconduct Policy; want it improved; it imposes more serious consequences than the President's Office.

- New Food Bank coordinator.
  - January the busiest month yet, despite reducing staff visits.
- Safewalk marketing campaign.
- Eshana:
  - Expanding Safewalk to allow the intoxicated to ride, the students who need it the most.
  - Word has gone out that Safewalk will turn you away if you've had even a drink or two.
- Kathleen:
  - We never said no to the intoxicated in our policy.
  - If you can speak and walk, you can come with us.

**Pit**

- Lawrence:
  - Opening on Fridays.
  - Replacing Wednesdays?
- Eshana:
  - No, in addition.
  - Very exciting.
  - More revenue, more fun.
- Celia:
  - Theme parties.
  - Working with Events.

**Minutes**

- The remaining outstanding minutes will be gathered and approved to go to Council.

**Adjournment**

The meeting was adjourned at 10:43 am.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of April 6, 2023

**Attendance**

Present: Eshana Bhangu (President), Anisha Sandhu (VP Academic & University Affairs), Ben Du (VP Administration), Lawrence Liu (VP Finance), Erin Co (VP External), Celia Chung (Acting Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:29 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- Minutes were postponed.

**Council**

- Eshana:
  - Items for upcoming Council meetings:
    - Goals
    - Preliminary Budget
    - Services presentation
    - Air Travel and Survey policies
    - Sustainability report
    - Equity Action Plan
    - Code Changes
    - Strategic Plan
  - Strategic Plan:
    - Lots of consultation done last year.
    - Mission Statement, Vision, Values prepared.
    - We can go ahead on the student government side.
    - Not appropriate to go forward on the business side until we have a new Managing Director.
    - Will leave that to the Managing Director next year.

**Transitions**

- Eshana:
  - Going well.

**Adjournment**

The meeting was adjourned at 12:10 pm.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of April 11, 2023

**Attendance**

Present: Eshana Bhangu (President), Anisha Sandhu (VP Academic & University Affairs), Ben Du (VP Administration), Lawrence Liu (VP Finance), Erin Co (VP External, left 1 pm), Celia Chung (Acting Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 12:50 pm in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- Minutes of past meetings from October-November and February-March were approved by email.

**Strategic Plan**

- Eshana:
  - New draft of Mission Statement.
  - Values are now called Guiding Principles and Values.
  - A new Vision.

[Erin left.]

- Eshana:
  - Been working on the plan for the past year.
  - Realizing we face similar problems every year, just in different forms.
  - The plan discusses challenges, e.g.:
    - Addressing stagnant operations, as we did this past year with reimbursements.
    - Staying relevant to our members when there is so much else competing for their attention.
    - Making sure we don't feel comfortable.

- Advocacy strategy:
  - UBC listens to us because we've been tangible with our asks and negotiate in good faith.
  - That's why we have a seat at almost every table.
  - We earned those seats, but they could be lost.
  - A lot of people ask for lots of things at all times.
  - We can't do them all.
  - We have to prioritize – but have to communicate to the membership about that.
- I have a good feeling about this plan staying relevant.
- We spent a lot of money on consultation last year.
- Thank you to Cole for preparing an earlier draft.
- Strategic priorities from management went into this as well.

## Partnerships

- Eshana:
  - Seeking partnerships and collaboration to fund priorities.
- Ben:
  - Funding could be used for:
    - Food security (a Food Bank vehicle)
    - Career support for students
    - Equity
    - Climate research – Sustainability Projects Fund.
- Other suggestions:
  - International student support.
  - Financial literacy.
- Eshana:
  - Seeking value for students.

## Adjournment

The meeting was adjourned at 1:57 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of April 18, 2023

**Attendance**

Present: Eshana Bhangu (President), Anisha Sandhu (VP Academic & University Affairs), Ben Du (VP Administration), Lawrence Liu (VP Finance), Erin Co (VP External, left 1 pm), Celia Chung (Acting Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:30 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of April 6 and April 11 were approved (Eshana, Lawrence).

**Survey Policy**

- Anisha:
  - Some changes to the timeline etc. since I presented it here.
- Eshana:
  - We will approve it at a later Executive Committee meeting.
- Anisha:
  - It also has to be voted on by Advocacy Committee.

**Executive Expenditures/Well-Being Benefit**

- Lawrence:
  - The HR Committee voted to remove the \$60 a month subsidy Executives get for their phones.
  - They also voted to remove the wellness benefits.
  - Does this have to go to Council?
- Sheldon:
  - Yes, the phone subsidy is in the Executive Expenditures Policy.



- The policy would have to be amended by the Finance Committee and Council.
- Wellness benefits (and all Executive benefits) also have to be voted on by the Finance Committee and then Council: changing them requires a budget amendment.

### **Training and Onboarding**

- Anisha:
  - Good to have some conflict management training for AMS Executives and Council.
- Kathleen:
  - And for Services.
- Discussion of when Orientations will take place: for Executives, in May.

### **Adjournment**

The meeting was adjourned at 12:15 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of April 25, 2023

**Attendance**

Present: Eshana Bhangu (President), Anisha Sandhu (VP Academic & University Affairs, left 12:55, returned 4:15), Ben Du (VP Administration), Lawrence Liu (VP Finance), Erin Co (VP External, left 1 pm, returned 4:30), Celia Chung (Acting Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:34 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of April 18 were approved (Eshana, Erin).

**Survey Policy**

- To be circulated and voted on by email.

**Code Changes**

- Eshana:
  - Some more changes to:
    - Advocacy Committee:
      - Set the number of at large members at 2.
      - Have Advocacy advise rather than assist the Vice-Presidents.
      - Have Advocacy advise on the Academic Experience Survey.
    - Governance role in Code changes: all amendments have to go to the committee or the chair for consultation (but not approval).
    - EPA Committee will have to meet if a Councillor requests it.

**PC1 and PC2**

- Line by line review of the new policies on Respectful Community (PC1) and Sexualized Violence (PC2).

- Comparing the lawyers' draft with the in-house draft.
- Eshana:
  - We're not looking for a statement on equity.
  - What we want is a procedure on complaints.
  - The annual review idea won't work; these should be reviewed every three years.

### PC1

#### Ban on using Services

- Kathleen:
  - We should retain the ban on using our Services for those who violate the policies.
  - Need to protect the Services.

#### Definitions:

- General consensus: too many definitions for things not mentioned elsewhere in the policy, so many of them are being removed.

#### Terms to use for the parties: "complainant" is not used anymore.

- Previous drafts used PR and PN for Person Reporting and Person Named, but that seemed too confusing.
- Will simply say things like "the person who filed the report."
- Could say "respondent."
- When referring to both, can say "parties."

#### Disclosure and reporting:

- Kathleen:
  - There are no exceptions to let something not be reported.
- Eshana:
  - If you see bullying, you should report it.
- Kathleen:
  - UBC says it is up to the person experiencing the unwanted behaviour.
- Celia:
  - If there is disclosure and it's serious, we're supposed to take action.
- Eshana:
  - Let's clarify: for PC2, people coming to SASC, there should be confidentiality.
  - Sexualized violence is more sensitive.

#### Discussion of false claims:

- Eshana:

- Concerned about the penalty: holding the person financially responsible for costs if they make a false claim.
  - Could be thousands of dollars.
- Kathleen:
  - Could have chilling effect on complaints.
- Eshana:
  - We don't need that penalty.
  - We can just say there is zero tolerance for frivolous, false, and fake complaints.

#### Examples

- Legal version has them.
- Eshana:
  - They're from WorkSafe BC.

#### Decision-Makers

- Eshana:
  - Point of contention.
  - Who should you report to?
  - Managing Director? HR?
  - Probably HR for staff; Ombuds for general AMS members.

#### Discretion:

- Eshana:
  - Managers should be able to use their discretion.
  - Can we ask the lawyers for language to include discretion?
  - Not every incident needs to go through the formal procedure.

#### PC1 and PC2

- If harassment is under both PC1 and PC2, refer to PC2.

#### Disclosure and Reporting again:

- Issue of reporting being required.
- Eshana:
  - Discrimination and bullying are different from sexualized violence, and affect others as well as the person directly impacted.
- Kathleen:
  - Do Peer Support and SASC have to break confidentiality to report?
- Celia:
  - Maybe allow it not to be reported formally.
  - Someone who discloses could want an informal process, not a formal one.
- Anisha:

- The person disclosing should still have the autonomy to decide.

[Anisha leaves.]

- Kathleen:
  - There's some contradiction in the draft policy about discretion.
  - There are two sides to this.
- Eshana:
  - Formal report? Or just inform HR or manager?

[Erin leaves.]

Conflict of Interest

- Should say something about conflict of interest: e.g., can go to Ombudsperson if there's a conflict of interest with HR.
- Is there a conflict if someone was just accused in the past?
  - No.

Decision-Makers again

- Kathleen:
  - Why so many people involved in the decision-making?
  - Too many people getting to know.
- Eshana:
  - Should AMS Execs be so involved?
  - Currently, Ops Comm decides, but that's not good.
- Ben:
  - The panel idea is for breadth: at least someone on the panel will have experience.
- Eshana:
  - Should the Managing Director be on the panel?
- Lawrence:
  - Already have the President; not sure we need the Managing Director.
- Kathleen:
  - Why is there a Councillor on the panel? What do they add?
- Eshana:
  - They're a check on the VP Admin.
- Celia:
  - Five people is a lot.
- Eshana:
  - We don't need the Equity person on the panel.
- Panel for students will be:

- VP Finance, VP Admin, Chair of Operations Committee (if they are the VP Admin, then the Vice-Chair), Senior Student Services Manager, Chair of HR Committee.
- (President left off so they can be the Review person.)

*The meeting recessed from 2 pm to 4:15 pm.*

PC2

- Making many of the same changes as for PC1.

False claims

- Removing term “unsubstantiated” in warning against false claims: too much of a barrier.
- But retain the statement that those making false claims may be subject to corrective action (“may,” not “will”).

[Erin arrives]

Reporting requirement

- Change “must report” to “strongly encouraged” to report.
- Eshana:
  - Should be exceptions for SASC.
  - Should talk to HR, but not necessarily file a formal report.

Amnesty

- Should be one for people reporting who might otherwise be subject to penalties for substance use.

Summary

- Eshana:
  - Need a What You Need to Know summary of policy.

Interim Measures

- Shouldn't be punished socially.
- Eshana:
  - The measures should not draw attention to the parties.
- Ben:
  - Preserve privacy of all parties.
- Anisha:
  - Ensure everyone can use the support we provide or that we refer people to.
  - Can staff go to SVPRO?
- [People thought so.]

## Timeline and continuation of investigation

- Eshana:
  - 45 days is too long: should be faster for staff.
  - If the person who makes the complaint does not participate, why continue the investigation?
- Anisha:
  - Could be triggering for them.
  - They don't want to take part anymore, but they still want it to continue.

## Decision-Makers

- Kathleen:
  - Too many people.
- Eshana:
  - Remove the President and the Equity position.
  - Can include senior managers for student complaints: all senior managers should be equipped to deal with students.
  - We decided on Chair of HR Committee for PC1.
- Kathleen:
  - Student staff untrained.
- Anisha:
  - VP Admin, Senior Student Services Manager, HR staff on panel.
- Lawrence:
  - President or their designate.
- Eshana:
  - We left the President off the PC1 panel so they could be the Review person (Alternate Decision-Maker).
- Erin:
  - Three is too little. Should be five.
- Eshana:
  - Don't want too many permanent staff on the panel.
  - And if it's sensitive, want fewer people.
- Panel for students will be:
  - VP Administration, Senior Student Services Manager, Chair of HR Committee.
- For staff:
  - Managing Director (same as PC1).

## Training

- Anisha:
  - Will there be training?
- Eshana:
  - They will definitely be trained.

Refund if expelled from a club?

- Draft says they could get a refund.
- Consensus was those expelled for sexualized violence should not get a refund.
- Also should be changed in PC1 (if expelled for violating that policy).

Review:

- Alternate Decision-Maker doing the Review should be:
  - President and Managing Director for students.
  - Executive Committee for staff.

Next Steps:

- Once approved by Executive, to Council.

MOVED LAWRENCE, SECONDED ESHANA:

“That the Executive Committee recommend that Council approve the new PC1 policy.”

... Carried

MOVED ESHANA, SECONDED ERIN:

“That the Executive Committee recommend that Council approve the new PC2 policy.”

... Carried

## **Adjournment**

The meeting was adjourned at 5:50 pm.





**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 5, 2023

**Attendance**

Present: Esmé Decker (President), Kamil Kanji (VP Academic & University Affairs), Ian Caguiat (VP Administration), Abhi Mishra (VP Finance), Tina Tong (VP External), Celia Chung (Acting Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:07 am in Nest Room 3511.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of April 25 were approved (Esmé, Kamil).

**Food Security Initiative (FSI)/Funding for Food Bank**

- Esmé:
  - Received \$350,000 for Food Bank from the University.
  - UBC is reassessing their Meal Share Program.
- Kamil:
  - As much as possible should go to the AMS Food Bank.
  - UBC has \$800,000 altogether.
  - A working group is deciding the distribution between the AMS Food Bank, the Acadia Food Hub, Sprouts, and Meal Share.
- Kathleen:
  - Besides the \$350,000 for the Food Bank, Sprouts is getting \$59,000 and Acadia is getting \$72,000.
- Esmé:
  - Hoping for a discussion outside of formal FSI meetings to come to an understanding.
- Ian:
  - My office is looking to collaborate with Food Bank, for instance through the Sustainability Projects Fund.

- Esmé:
  - There's also procurement through the AMS food outlets.
- Tina:
  - If the Food Bank were a charity, it could get grants.
- Kathleen:
  - We discussed the charity issue last year.
  - Because we're not a charity, we can't issue tax receipts.
  - The legal team said it would be expensive to make Food Bank a charity.
  - It would also mean we wouldn't have control over Food Bank.
  - We did have a charity in the past, and there were challenges.
  - The idea was that we would look at this again this year.
- Celia:
  - Definitely worth looking at.
  - Complex, expensive.
  - Lawyers' fees.
  - Need to create a board.
  - Administrative issues.
- Sheldon:
  - When we had a charity (the AMS Foundation) in the past, one challenge was spending the money it collected.
  - It couldn't be spent directly.
  - Had to be channelled through another charity, such as the University.
- Kathleen:
  - Not sure what we would get if we set up a charity.
  - We haven't focused on big donations.
  - Our staff has a fixed number of hours.
- Kamil:
  - Potential donor campaign.
  - Could direct to services like Food Bank.
  - Create a donor network.
- Abhi:
  - People donate to get tax receipts.
- Kathleen:
  - Alumni UBC offered us training on fundraising.
- Sheldon:
  - We did hire a fundraiser once.
- Esmé:
  - Food security should be a shared goal across the Executive.
- Tina:
  - Has Food Bank ever received government grants?

- Kathleen:
  - Not to my knowledge.
  - Main sources of funding are:
    - UBC
    - GoFundMe (last year we got \$30,000 from private donors)
    - parking fines
    - Add \$1 program (in AMS outlets)
- Tina:
  - Can we partner with Food Banks BC?
- Kathleen:
  - The Greater Vancouver Food Bank told us that we have to be a charity to do that.
  - They've been great partners, but they support the Acadia Food Hub and are already giving a lot.
- Kamil:
  - Sounds like we need to be a charity.
- Kathleen:
  - We can also work on saving money.
  - Investing in a larger vehicle, an electric transit van.
- Esmé:
  - Each of us has an area related to food security.
- Kamil:
  - The \$350,000 is really good.
- Ian:
  - Should we be publicizing the \$350,000?
- Esmé:
  - We may say we're looking at various avenues of funding.

## Updates

### Goals:

- Kamil:
  - First draft of goals almost done.
    - Eight goals, with action items under them.
  - Had to get them done early because I'm going away.
- Ian:
  - Drafting goals:
    - Six, with five action items under each.
    - Talking to Ben and other predecessors.
    - Looking at Operations Manual and club goals.
- Tina:
  - Main focus is on the BC budget consultation:

- Food Security
- Affordability
- International and Indigenous student support.
- Esmé:
  - Overall mission or goal will draw on the past year or two, post-Covid:
    - Groups are building up on campus.
    - Our goal will be to build connections about advocacy and student experiences.
- Tina:
  - Want to meet various groups to create inclusivity.
  - Other Executives can join.

#### Teams

- Esmé:
  - My team:
    - CK working on orientation.
    - Dana on scheduling.
      - Asked her to do an environmental scan of other schools related to our policies PC1 and PC2 (sexualized violence and respectful community).
      - Working on those this summer.
    - She's also working on committee applications.
      - We're appointing to CiTR's board tonight.
- Tina:
  - First meeting of my AVP's last night.
- Kamil:
  - My team is hard at work:
    - Land use plan
    - Consultation on fees
    - UBC's Academic Features Plan (complement to UBC's Campus Vision 2050)
    - UBC budget breakdown
    - OER plans
    - Looking into recycling textbooks
- Ian:
  - My office can collaborate on recycling textbooks:
    - Using the Nest
    - Free/lending library.
- Abhi:
  - Team settling in.
  - Finalizing Canvas course.

- Want to create FAQ resource.
- Reimbursements:
  - People filing wrong
  - Could use FAQ for that.
- Ian:
  - Club renewals, Canvas course.
  - Onboarding team.
  - CiTR agreement to be sorted.
  - Muslim Students/Black Students Collective issue.
  - Reusable containers: UBC wants to do bulk purchase.
  - Going to look into Mug Share to see why it didn't work out.
- Tina:
  - Setting up group chat with previous AVP's.
  - U-Pass inquiries.
  - Meeting with the ABCS (Alliance of BC Students).
  - No meeting with UCRU yet (the federal group); I'm the vice-chair.

### **New Managing Director**

- Celia:
  - Arranging orientation for Justin Lieu, the new Managing Director.
  - He'll be meeting the managers.
  - What do the Executives want?
- Kamil:
  - There's the AMICUS annual conference for general managers from the U-15 schools May 29-June 1.
  - Might be valuable for him to attend.
- Esmé:
  - Group meeting with the Exec or one-on-one?
- Ian:
  - Could do both.

### **Adjournment**

The meeting was adjourned at 11:13 am.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 17, 2023

**Attendance**

Present: Esmé Decker (President), Ian Caguiat (VP Administration), Tina Tong (VP External), Justin Lieu (Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kamil Kanji (VP Academic & University Affairs), Abhi Mishra (VP Finance)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:16 am in Nest Room 3529.

**Agenda**

- The agenda was approved (Esmé, Ian).

**Minutes**

- The minutes of May 5 were postponed.

**Updates**

- *Esmé's update:*
  - Was in Toronto, at U of T. Heard about their Haven app (for safety).
  - Staff working on Council orientation for May 28.
- Kathleen:
  - We turned down creating a safety app for Safewalk.
  - Not necessarily a good fit.
- *Ian's update:*
  - Revised version of agreement with CiTR.
    - Going to say yes.
    - It will allow them to do ICA's (independent contractor agreements) for less than \$100 without us signing off on them.
  - Sending introduction to the Resource Groups.
  - Club renewals are starting.
    - Club exec training workshops in August.
    - Clubs Fair September 26-29.

- Hatch Art Gallery:
  - Art collection audit.
  - Working on donation procedures for art.
- ASAP (our sustainability plan) up for review.
- Looking at SPF (Sustainability Projects Fund) process.
- Reviewing the Operations Committee Policy Manual.
- Meeting with Michael Kingsmill about renovation projects.
  - The air conditioning project is not happening this summer.
- Kathleen:
  - Can we meet to discuss the ethical purchasing part of ASAP and how it affects Food Bank?
- Ian:
  - Trying to remove the ethical purchasing section of ASAP and make it into a separate policy.
- Sheldon:
  - It used to be a separate policy.
- *Tina's update:*
  - Draft done for submission for BC budget consultation.
    - Presentation May 30.
    - Will have a longer version as well as the short version.
    - Our asks will be:
      - Student financial aid: expanding the BC access grant, repeating an ask from last year.
      - More funding for sexualized violence protection, repeating an ask we've been making for multiple years.
      - Difficult to get money to go to Food Bank, so we're proposing a new grant on food security to go directly to students
  - U-Pass:
    - Exemptions.
    - Summer subsidy program that the previous team introduced (have processed May applications).
  - SUDS, the Student Union Development Summit, our annual summer conference of student unions:
    - Finalizing the guest list.
    - Reaching out to sponsors and venues.
    - Two presenters confirmed.
  - UCRU (Undergraduates of Canadian Research-intensive Universities, the federal student group we belong to):
    - Meeting and onboarding.
  - UAC (the U-Pass Advisory Committee):
    - Meeting.

- U-Pass contract runs till April 2025.
  - Planning to negotiate an extension through the summer of 2025.
- UNA (University Neighbourhoods Association, for non-student residents on campus):
  - Meeting May 16; we attended.
  - Asked about appointing a student rep.
- ABCS, Association of BC Students:
  - We're not part, but we work closely with them.
- Met with Premier David Eby:
  - A getting to know each other meeting.
  - Staying in touch about advocacy.
- BCFS, BC Federation of Students:
  - Another provincial group.
  - Going to meet with them.
- Discussions of merging UCRU with CASA (another federal student group, the Canadian Alliance of Student Associations).
  - UCRU could become a subsidiary of CASA.
  - CASA has many schools; UCRU is only for the larger schools.
  - UCRU's problem is that it is not centralized; it's a loose coalition and not sustainable the way it is.
- *Kathleen's update:*
  - Food Bank:
    - Opened Monday.
    - Fewer people using it than normal. Gives us some breathing room.
    - Last hiring for Food Bank.
    - Food Bank renovations.
    - Food Bank vehicle.
  - Preparing report for Council on user data for the Services.

## Adjournment

The meeting was adjourned at 11:02 am.





**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 25, 2023

**Attendance**

Present: Esmé Decker (President, on Zoom from Montreal), Ian Caguiat (VP Administration), Kamil Kanji (VP Academic & University Affairs, on Zoom from Europe), Abhi Mishra (VP Finance, on Zoom from Montreal), Justin Lieu (Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Tina Tong (VP External)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 4:05 pm (PDT) in Nest Room 3529 [7:05 pm in Montreal, 1:05 am in Europe].

**Agenda**

- The agenda was approved (Esmé, Ian).

**Minutes**

- The minutes of May 5 and May 17 were approved (Esmé, Ian).

**Updates**

- *Esmé's update:*
  - Very busy with stakeholder meetings for Studentcare in Montreal.
    - Sessions on mental health, insurance trends, successful negotiation tactics, branding, mitigating burnout, managing time, EDI.
    - Shared insights on the AMS's role in UBC's Academic Integrity Hub.
    - Told our referendum story re gender-affirming care; also met with the Trans Coalition about that.
    - Cool to connect with people from various schools (SFU, UVic, UNBC, Capilano).
      - UNBC wanted to know about our experiences with being unaffiliated to student alliances/federations.
  - Met with Koda Tootoosis, the Indigenous rep, about transforming the Indigenous Committee into a Constituency:
    - Sharing support and information.

- Very exciting, unprecedented.
- *Abhi's update:*
  - Also at the Studentcare conference:
    - Talked to other schools about their health and dental plans and deficits.
    - They're all working on improving their financial position.
    - Good to know we're not alone.
    - The deficits are from high utilization rates of the health and dental plan.
  - Canvas course for treasurers:
    - Good feedback.
    - We're being told it's helpful.
    - Still authorizing treasurers.
  - VP Finance caucus.
  - Spoken to managers about budget and concerns.
  - Looking at Services re costs (high), revenue (low), profits (even lower).
    - Not that the focus is on making money, but on better utilizing our funds.
    - Improving our Services.
- *Kamil's update:*
  - Academic Experience Survey report done.
  - Budget brief for Constituencies almost done.
  - Submitting feedback to UBC on affordability, etc.
  - Taking part in UBC's review of academic policies (on Senate committee).
  - One on ones with VP Academics.
  - OER Champions Night/Textbook Broke.
  - Talking to UBC about their financial aid policy.
  - Doing research into the University Endowment.
  - One-on-ones with University Executives.
  - Providing feedback on UBC's international application fee.
- *Ian's update:*
  - Executive goals draft done.
  - Talking to our Soapstand partner about a redesign.
    - Might add a beverage filling station.
  - Food labelling with the Climate Friendly Food Team.
  - Toolkit on making sustainable and healthy food choices.
  - Ticketing system contract for clubs with a new ticketing platform (Bounce) to replace Showpass.
    - Adding something to the contract to prevent endorsements during elections.
  - Southside pocket lounge renovation: \$40,000.
  - Food Bank expansion.

- Club shelves to be installed.
- Sensory rooms.
- Monthly check-ins with Resource Groups:
  - Inviting Minnie, the new Equity person, to attend.
- Clubs newsletter to update clubs.
- Introductory letter from Operations Committee.
  
- *Kathleen's update:*
  - Preparing for Services Presentation to Council:
    - Cost per interaction is down; budget down.
    - Peer Support: over 40% of sessions involved suicidality.
  - Sponsorship package for Food Bank.
  - Car for Food Bank.
  - Trends in Advocacy:
    - Lots more disputes related to the Centre for Accessibility.
  
- Kamil:
  - Re the Peer Support statistic, the Academic Experience Survey shows that 93% of the students think our mental health service is good.
  
- Esmé:
  - That's a stark statistic about Peer Support.
  - We should brainstorm about free services for students.
  
- Kathleen:
  - People wait too long before reaching out for help.
  
- Esmé:
  - Maybe we can do marketing to encourage people to come earlier.
  
- Kathleen:
  - It would be easier to handle more people with less serious concerns than fewer with more serious.
  
- Esmé:
  - Concordia's advocacy commissioner was talking about their robust student housing program.
  - Also co-op housing for students.
  
- Sheldon:
  - There was talk of us partnering with Utile, a Quebec group, about co-op housing a couple of years ago, but the project seems to have faded away.
  
- *Justin's update:*
  - Learning as much as I can.
  - Finding out what the managers are doing, what the pinch points are.
  - Top of mind is the budget to get a better sense of where we stand financially.
  - Looking at how feasible things are.

- *Tina's update (via Esmé):*
  - BC budget consultation:
    - Doing final draft of the longer version.
    - Presentation prep going well.

### Executive Goals

- Esmé:
  - We want to be transparent about transforming our campaign platforms into goals.
  - If things are removed, we need to explain, e.g., by saying they're not feasible.
  - Want to increase transparency and accountability.

### Mental Health

- Abhi:
  - Can we work more with UBC Residences about mental health?
- Ian:
  - There are counsellors in the residences already.
  - We might advocate for more use of them.
- Kathleen:
  - There's a six-week wait time at UBC Counselling.
- Kamil:
  - We need to be clear on what we're asking for.
  - Have to decide whether we're seeking more funding for our services or for the University's.
- Esmé:
  - Our social media team is making videos on tips for First Years.
  - Discussing the types of mental health services might be good for the video.
- Justin:
  - Even if the University wants to increase counsellors, it's a struggle to fill those roles.
  - If we can make a pitch to support our services, that would be a win for everyone.
- Esmé:
  - We can be truthful and say:
    - If you can wait six weeks, you can go to UBC Counselling.
    - If you want immediate support from peers, come to AMS Peer Support.

### Adjournment

The meeting was adjourned at 5:08 pm (or 8:08 pm or 2:08 am).



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 31, 2023

**Attendance**

Present: Esmé Decker (President), Ian Caguiat (VP Administration), Kamil Kanji (VP Academic & University Affairs), Abhi Mishra (VP Finance), Tina Tong (VP External), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Justin Lieu (Managing Director)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 11:48 am in Nest Room 3529.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of May 25 were approved (Esmé, Ian).

**BC budget consultation**

- Tina:
  - Presentation went well (to the Finance & Government Services Committee).
  - The ABCS also presented on sexualized violence, adding on to what we said.

**Executive Goals**

- Esmé:
  - EDI's been on for a couple of years, so is here again, and now we have Minnie as the Equity person.
- Abhi:
  - Financial sustainability should be central, or else we will not be able to support all our services and operations.
  - We keep pulling from our investments to cover Health & Dental.
  - We need to get our priorities in order.
  - We need to look for donors and partners; fundraising.

- Kathleen:
  - We used to have someone doing that.
- Esmé:
  - Should it be just Financial Sustainability and not Affordability?
- Kamil:
  - Yes, move Affordability to Student Life and Well-being.
- Ian:
  - Let's say something about making events better, relevant, in touch with the student body.
- Esmé:
  - Rebuilding relations between student groups.
  - Implementing the Strategic Plan.
- Kamil:
  - Council will want specificity.
- Tina:
  - Let's talk of safety and wellness resources instead of saying mental health.
  - Need to be broader.
- Kamil:
  - Don't need to mention we're doing policy reviews: that's part of our job.
- Ian:
  - In the goal on Strengthening Connections and Community, let's talk about students rather than student groups.
- Esmé:
  - It can begin by saying the goal is increasing understanding of how students can access support and resources.
- Kathleen:
  - In Services, our approach has been to find the students where they are, not expecting them to find us.
  - Finding ways to reach out and going beyond social media and emails.
- Kamil:
  - We can place cards on tables in the Nest.
- Esmé:
  - In person engagement.
- Abhi:
  - We can talk about classroom announcements, cards on tables, etc. as examples.
- Kathleen:
  - Posters, physical signage.
- Abhi:
  - WeChat?
- Esmé:
  - Talk about the consultation framework?

- Implementation of engagement principles.
- Tina:
  - For the Financial Sustainability goal, we can talk about decreasing dependence on student fees.
- Esmé:
  - Need to review the Equity Action Plan.
- Ian:
  - Do we need EDI as a goal?
  - It should be integrated into everything we do.
- Esmé:
  - Yes, the point is to integrate it into the organization so that we don't have to mention it.
- There was agreement to cut the EDI goal.
- Esmé:
  - Now that we've drafted the goals, we can talk to the managers about them at the Friday meeting.

**Adjournment**

The meeting was adjourned at 12:46 pm.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of June 9, 2023

**Attendance**

Present: Esmé Decker (President), Ian Caguiat (VP Administration), Kamil Kanji (VP Academic & University Affairs), Abhi Mishra (VP Finance), Tina Tong (VP External), Justin Lieu (Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 2:09 pm in Nest Room 3529.

**Agenda**

- The agenda was approved (Esmé, Abhi).

**Minutes**

- The minutes of May 31 were approved (Esmé, Kamil).

**SUDS**

- Tina:
  - August 18-21.
  - Talking to Communications about creating a new website (last year's is down).
  - Night life.
  - Waiver forms.
  - Final gala: where?
- Justin:
  - Big deficit for us.
  - It would be good to keep the final gala in house to cut down expenses.
  - We have world class venues.
- Kathleen:
  - One year we did a tent on Main Mall with AMS Catering.
- Tina:
  - We have 27 schools and 98 guests so far.
  - Still reaching out to more; trying to get more BC schools.
  - Besides inviting our Constituency Presidents, should we let them bring their VP's?



- Esmé:
  - Have a conversation with the Constituencies to see what would be relevant to them.
- Kamil:
  - Isn't there supposed to be a Constituencies Professional Development conference?
- Ian:
  - That took place in April.
- Tina:
  - We could invite more UBC people: clubs.
- Ian:
  - We're already doing something for clubs just before.
- Tina:
  - Seeking sponsors.
  - Doing same things as last year.
- Justin:
  - What about food and housing? Also content.
- Tina:
  - Have five presenters: Studentcare, David Eby, Deloitte, CASA, the University of Windsor.
  - Drafting the schedule.
- Kathleen:
  - One sponsor could be the software provider we use in Tutoring.
  - Expensive to add guests.
- Justin:
  - Happy to help plan the event with you.
- Esmé:
  - Have you booked the Great Hall?
- Tina:
  - Planning to.
- Abhi:
  - Book now.

## Contracts

- Sheldon:
  - Reminder about contracts procedure:
    - They go first to the VP Admin or VP Finance.
    - If for more than two years, to Council for approval.
    - Also need to run them by the Managing Director for business and legal issues.
    - Run by the Privacy Officer for privacy issues.
    - After being signed, a copy to the Archives for our records.

- Also make sure there's a set term rather than an indefinite term.
  - And there should be a termination clause.
- Discussion of recent and in process contracts:
  - Bounce, Food Bank, Heffel, Ubysey, CiTR.

## Budget

- Justin:
  - Prepping to go to Council.
  - Making sure the numbers are accurate.
  - Asking managers to check their budgets.
  - Have tentative actuals from last year.
  - It looks like there's a larger deficit than in the preliminary budget.
    - Partly from wage and salary increases.
      - We added an EDI position.
      - Union staff got a retroactive increase.
    - Also inflation.
  - Adjusting our pricing but want to maintain affordability for the students.
  - Anticipating growth.
  - Strong numbers last year on the business side, which is positive.
  - But some of that (in Conferences & Catering) was inflated by the bounceback from COVID.
  - Labour costs were down last year, but that's not sustainable.
  - Have to take a hard look at how we're growing the businesses.
  - Need to pursue a variety of strategies.
  - Need better financial controls, more accountability, checks and balances.

## Goals

- Esmé:
  - Going well.
  - Going through my platform and also Ben's, to honour the voters who voted for him.
  - Also looking at Eshana's carryover goals.
  - We need to connect strategic priorities to each goal.

## Adjournment

The meeting was adjourned at 3:12 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of June 16, 2023

**Attendance**

Present: Esmé Decker (President), Ian Caguiat (VP Administration), Kamil Kanji (VP Academic & University Affairs), Abhi Mishra (VP Finance), Tina Tong (VP External), Justin Lieu (Managing Director), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Michael Kingsmill (Design Office), Max Holmes (Speaker of Council)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:06 am in Nest Room 3529 and over Zoom.

**Agenda**

- The agenda was approved (Esmé, Kamil).

**Minutes**

- The minutes of June 9 were approved (Esmé, Abhi).

**Food Bank Renovation**

- Kathleen:
  - Logistics:
    - The current space is small and is incredibly congested now that visits have increased from 120 a day to 350.
    - There are also limitations on where to store food.
    - Our plan is to knock down a wall to join two areas (the former space and the current space).
    - Also want to change the layout so the entrance and the exit are in different spots to improve traffic flow.
  - Health and Safety:
    - Make the area easier to clean by removing the carpet.
    - Add a sink to allow hand washing (better than using sanitizer), which is necessary for food handling.

- Need new fridges: proposing one walk-in refrigerator so that food will not be outside the refrigerated area longer than it needs to be.
  - Want to be quick with the project; will have to close while doing the renovation.
- Michael:
  - Driving the project:
    - Need to move lots of people through the Food Bank efficiently.
    - Want to handle food in an improved way.
  - Will have front door and back door, so people won't go out the way they came in; they will go out the back; this will encourage flowthrough.
  - Current fridges create heat; not retrofitted to deal with exhaust.
    - We will create additional exhaust capacity.
  - The big challenge is plumbing:
    - Want sink by the back door to wash produce in the back-of-house processing area.
    - Easy to tap into hot and cold water, but the drain is the big issue.
    - Have to cross a corridor to get to the janitor's closet to tie into floor drain there.
    - Have to check for electrical conduits.
    - If all clear, will get engineers to excavate soil and lay pipe.
    - This will be a significant budget element.
  - Can't be sure about the budget until we do ultrasonic tests to check for electrical conduits.
  - Total could be \$75,500 to \$77,500, including \$20,000 for the drain and \$7,000 for the walk-in fridge.
- Abhi:
  - Do we have old drawings to show what's under?
- Michael:
  - We do have old ones from 1967 and more recent ones from the Life Building renovation, but they're difficult to look at, and we can't take a chance.
- Abhi:
  - How long will the walk-in fridge last?
- Michael:
  - The box could last a hundred years, the compressor seven years.
- Abhi:
  - How many additional people will we serve?
- Kathleen:
  - Don't want to do more than 400 a day.
  - We're maxed out financially.
  - We don't want people waiting in line: it's emotionally distressing; people make comments in the hallway.
  - This renovation will speed things up, get more people inside at a time; there will be no traffic jam at the door, and the line will go down to zero.

- We'll be serving people faster and not sorting food in the middle.
- Abhi:
  - What about the Food Bank van?
- Kathleen:
  - Fundraising for that.
- Ian:
  - Are you asking for money from us?
- Kathleen:
  - No, just general approval.
  - Then to Fincom in two weeks.
- Michael:
  - Want this built out for September.
  - Can't dilly dally.
  - The first stage is approving \$2500 from the Capital Projects Fund (CPF) for ultrasonic scanning.
- Ian:
  - Opscom can approve that amount from CPF, and is meeting today.
- Esmé:
  - A walk-in fridge is good.
  - A sink seems necessary.
- Justin:
  - The scan core component is first, but still need to put the larger project forward.
- Esmé:
  - Can go to Fincom on June 22 and Council June 27.
- Abhi:
  - When Food Bank is closed, what will happen?
- Kathleen:
  - We will be able to put non-perishables in a temporary space.

## EPA Committee

- Max:
  - Had first meeting.
  - EPA (the Executive Performance and Accountability Committee) will supplement Council's once-a-month sessions.
  - The committee can go more in depth, talking of Executive performance in relation to goals.
  - I've been looking at what the old Oversight Committee did.
  - Code talks about collecting feedback, but there's no template; need to create one.
  - We're also asking the Executive if the appropriate people are being asked for feedback, and we're noting that for certain Executives (VP Academic, VP

- External) there's hardly anyone we're supposed to ask; there are many more for other Executives.
- Could add Policy Advisor.
  - Kamil:
    - The terms of reference in Code create a laborious process: maybe we should cut down the frequency of feedback.
  - Max:
    - Yes, we've already highlighted that.
    - And should we collect from chairs and committees that work with the VP's?
    - If the group we collect from is too small, people may be reluctant to give feedback.
    - We're going to ask Council to suspend Code to delay the first collection till July.
    - The previous Oversight Committee was more high level.
    - Where would be good for us to focus?
    - The point is to provide an outlet for Council to give feedback.
  - Esmé:
    - Could reduce the number of feedback times to three a year (summer, Term 1, Term 2).
    - Could add Advocom and the VP Academic caucus.
    - No caucus for VP External.
    - If you add committees, do you add more for the President?
  - Max:
    - Then there's Presidents Council, which is supposed to provide feedback for the Executive as a whole.
    - Is it supposed to do this for the Executive collectively or individually?
  - Esmé:
    - We're talking of changing Presidents Council to put the VP Academic and the VP Finance on it instead of the VP Admin because Constituencies are no longer under the VP Admin.
  - Ian:
    - Shouldn't all Execs be on the Presidents Council if it's reviewing us?
  - Esmé:
    - Could invite all the VP's to attend meetings as guests.

## Adjournment

The meeting was adjourned at 11:11 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of July 7, 2023

**Attendance**

Present: Esmé Decker (President), Ian Caguiat (VP Administration), Kamil Kanji (VP Academic & University Affairs), Abhi Mishra (VP Finance), Tina Tong (VP External), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Justin Lieu (Managing Director)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:11 am in Nest Room 3529 and over Zoom.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of June 21 were approved (Esmé, Kamil).

**CASA**

- Tina:
  - Finalizing Council presentation.
  - Will provide a brief history of UCRU, CFS, CASA.
  - Issues with UCRU.
  - Solution may be to join CASA.
  - But cons: fees.
  - Will talk about CASA's wins.
  - Will talk about CASA's observership program.
  - We could get students from University of Manitoba and University of Calgary to speak, or maybe just me.
  - Fraser Valley is in CASA; could have them come.
- Esmé:
  - You should do the presentation.
  - If there are any guests, they can briefly introduce themselves, but should mostly be there to answer questions.

- This is mostly for information.
- If Council seems interested in observership, we can move a motion for that from the floor.
- Probably people will want to think about it.
- Tina:
  - I'm neutral.
- Esmé:
  - How many schools are in CASA?
- Tina:
  - Lots of little schools.
  - Maybe fixing up UCRU is a better option: introducing a fee, creating a centralized office.
  - U of T, McMaster, and Western have become CASA observers.
  - In UCRU lately, no one's been too keen on taking offices.
  - The UCRU website is not working.
  - Nothing much is going on.
  - It's unproductive.
  - The CFS has 400,000 students; it's bigger, but not as good at lobbying as CASA.
  - It also has lots of small schools.
- Esmé:
  - If we want to stick with UCRU, we could try to shake it up.
  - You have an opportunity to lead there.
  - We could host their AGM in February.
  - Let's hear what Council has to say.

## Ian's Goals

- Ian:
  - Removed the benefit and grant items.
  - Lowering expenses for things like the cooling zone.
  - Will provide a booking resource package for clubs instead of a venue benefit.
  - Will promote sustainable and affordable food options and food security initiatives instead of food support benefit.
  - Not going to fully execute the reusable container proposal; will do more research on it.
  - Also promoting bring your own container and the mugshare program.
  - UBC is in the process of mandating a reusable container program in their food services, and we will eventually have to do it as well.
  - Removed some goals after the June 27 Council meeting.
  - Focusing on collaboration with clubs on Culture Fest and Sustainability Week instead of providing direct funding.



- Esmé:
  - And some of your goals are just executing already approved initiatives or projects.
- Ian:
  - Yes.
- Esmé:
  - Looks really good.

**Adjournment**

The meeting was adjourned at 10:58 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of July 21, 2023

**Attendance**

Present: Esmé Decker (President), Kamil Kanji (VP Academic & University Affairs), Ian Caguiat (VP Administration), Abhi Mishra (VP Finance), Tina Tong (VP External), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Justin Lieu (Managing Director)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:22 am in Nest Room 3529 and over Zoom.

**Agenda**

- The agenda was approved (Esmé, Abhi).

**Minutes**

- The minutes of July 14 were approved (Esmé, Abhi).

**Code of Conduct**

- Esmé:
  - Eshana let me know of a draft Code of Conduct that was done with the lawyers last year.
  - It's similar to what's in the current Code of Procedure and Statement of Office.
  - Trying to determine the purpose of bringing in this new Code.
  - There is a page for listing current conflicts of interest; that might be the most useful new addition.
  - It also uses the term "fiduciary," which isn't in the current Code of Procedure.
  - There may be a conflict with the Bylaws, which define our Board of Directors to mean just the voting members of Council, whereas this new Code talks of Council as a whole.
  - Another proposed addition is the section on speaking with one voice.
- Kathleen:
  - That may be controversial.
- Abhi:
  - But no one on our board should publicly go against the decisions of the board.

- If you're on a board, you have a duty to support its decisions.
- Kathleen:
  - I can imagine pushback.
  - Talk of academic freedom.
- Abhi:
  - But it will still be public how people voted or spoke before the decision was reached.
- Kathleen:
  - If someone is running for election and wants to change things, there could be a problem.
- Ian:
  - Yes, I'm concerned about elections.
- Sheldon:
  - This is a question that has come up over the years: is Council a board or a political body?
- Abhi:
  - If you have a company with no unity, you will have no company left.
- Ian:
  - What do other organizations do?
  - How do they handle elections?
- Esmé:
  - I can have Josh look into what other student unions do.
  - I can ask Ayesha to bring this to Governance Committee.

**Adjournment**

The meeting was adjourned at 11:07 am.



THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

**AMS EXECUTIVE COMMITTEE**

Minutes of July 28, 2023

**Attendance**

Present: Esmé Decker (President), Kamil Kanji (VP Academic & University Affairs, arrived 11:05), Ian Caguiat (VP Administration), Abhi Mishra (VP Finance), Tina Tong (VP External), Kathleen Simpson (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Justin Lieu (Managing Director)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:20 am in Nest Room 3529 and over Zoom.

**Agenda**

- The agenda was approved (Esmé, Abhi).

**Minutes**

- The minutes of July 21 were approved (Esmé, Abhi).

**PC1 and PC2**

- Esmé:
  - Sent changes to the lawyer.
  - He said things look great.
  - Said it still a good idea to have a malicious claims clause noting that corrective action can be taken.
    - The way the proposed version was written was not great.
    - We are thinking of putting it in the zero tolerance section.
    - There have been cases of the policy being weaponized; there is precedent; want to prevent that.
  - Going to ask stakeholders what they think about other issues brought up at the April 28 Council meeting.
  - Going to return to the language of respondent and claimant/complainant.
    - Sometimes a complaint is lodged on behalf of someone else, so we want to be able to use both claimant and complainant.
  - The lawyer said everything looks good legally.

- Gag orders and rape shields are more to do with court cases; we can ban from our building, but can't ensure people won't see each other elsewhere.
- Talking about communicating with departments to meet staff where they are to get engagement with the policy.
- Want to have a stable policy in place for the school year.
- Doing reviews every year will provide an ongoing opportunity to engage with the policy and let the Executive know what improvements have to be made.
- We're making flow charts.

### Possibility Seeds

- Esmé:
  - This is a non-profit focused on raising awareness about consent culture and gender-based violence.
  - We received an email from them about a campaign in September.
  - We can share the dates with SASC.
- Kathleen:
  - September is a huge month at SASC.
  - It can be a good fit.
- Esmé:
  - They did a campaign last year.
  - They got provinces to do proclamations.
  - There was one in BC.
  - The proclamations were for one year.
  - We can call for them again.
  - This matches our advocacy principles.
  - Our logo is on their report from last year, but not on their current website.
- Ian:
  - We were going to do something on consent last year as part of the 20<sup>th</sup> anniversary of SASC, but not as part of this campaign.
  - They also asked us to sign on to a policy, but we were busy with Textbook Broke last September.
  - September is a busy time: Textbook Broke, Clubs Fair, Events.
- Esmé:
  - It's supposed to be easy for us to join in.
- Kathleen:
  - Funding was announced for 50 organizations, but not SASC.
  - Did any go to postsecondary? UBC's SVPRO?
- Tina:
  - Can try to find out.

## Updates

- *Kathleen's update:*
  - Peer Support promotions: directing students to SAP, the Student Assistance Program for mental health.
  - Safewalk car is back, repaired.
    - Exciting to have two cars again for the first time since I've been here.
  - Training and hiring to fill vacancies.
  - Planning for Orientations, Student Resource Fair, Jump Start (Peer Support/SASC at Jump Start).
  
- *Abhi's update:*
  - Talking to VP Finances in the Constituencies about the financial literacy program.
    - Haven't met as a caucus yet.
    - September may be better for that.
  - Club treasurers submitting budgets and authorizations.
  - Monthly variance sheets for Executives being worked on.

[Kamil arrives.]

- Esmé:
  - Looking at trial balances to compare projections and actuals.
  - Keeps us all checking our accounts.
  
- *Esmé's update:*
  - Affiliates Committee met.
    - Going to get a non-voting seat for St. Mark's on the Health & Dental Committee.
  - Food Security Initiative meeting.
    - Going to work on funding from the VP Students for the Meal Share program.
  - Presidents Council discussed Orientations.
    - Lots of Constituencies are having barbecues.
    - We're doing Welcome Back Barbecue September 15.
  - Met the Advisory Board.
  - Going to work on scheduling monthly meetings for Advisory Board, Presidents Council; also between us and the GSS.
  - Discussion about introducing a Nominating Committee to play a role in choosing people to sit on our committees.
    - For the time being drafting revisions for committee applications for September.
    - Giving Councillors space to reflect on their interests and experience.
    - Making things clearer for Students at Large.

- Also, more information about committees on the application form.
- *Kamil's update:*
  - Proposal sent to UBC for the Undergraduate Research Fund.
  - Tina and I are meeting the UBC VP External to talk about collaboration.
  - Working on priorities to present for the UBC budget.
  - Hoping to make progress on issues with the CFA (Centre for Accessibility).
  - International student awards: looking to help shape what these will look like in the next five years.
- *Esmé's update (Part 2):*
  - AGM planned for the evening of Thursday, October 19.
    - Still virtual.
    - No big motions planned yet.
    - Thinking about an information session.
- Kamil:
  - You want appealing questions to draw people.
- Esmé:
  - Awards Night will be February 15 in the Alumni Centre.
- *Tina's update:*
  - Meeting about CASA with people in the observership program.
    - Talk of merging UCRU into CASA, but that may not be possible.
    - Conclusion: We should probably either join the CASA observership or fix UCRU or both.
- Esmé:
  - Best situation would be a strong UCRU and both a UCRU federal lobbying week and a CASA lobbying week, as well as each school doing its own federal lobbying.
  - Council wasn't keen on observership, but there may be benefits, such as speaking at lobby weeks and at conferences.
- Tina:
  - SUDS pretty much done.
    - 97 tickets.
    - Catering being finalized.
    - Workshops, presenters, schedules, and night life being confirmed.
    - Inviting some Constituency Presidents.
- Esmé:
  - CK will let Constituencies know what will be relevant to them at SUDS.
  - We can talk about inviting all the Presidents.
- Tina:

- Would have to up our catering.
- *Ian's update:*
  - Cooling Zone Initiative will be promoted soon.
  - The Nurse on Campus Program is confirmed to booth at the Nest during the year.
  - Helped the AMS Food Bank Expansion with relocation by providing the ISC (the Interactive Sustainability Centre) as a temporary storage space and by clearing out Room 32.
  - Meeting with the Resource Groups about their entrance renovations.
  - Nest Safety and Inclusivity post coming out early next week.
  - New Club Applications will be in Ops Com this Friday.
  - Office/Locker Applications will be followed up on by end of next week.
  - Will send an email to Kathleen about the AMS Workshop at Jump Start.
  - The Return-It Bin Program is confirmed at the Nest - we will have commercial bins and plastic board bins.
  - Admin Volunteer Team Hiring is going well.
  - AMS Student Leadership Training is set – RSVP's are being processed with half online and half in-person; food will be from the Flavour Lab.

**Adjournment**

The meeting was adjourned at 11:45 am.





THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of August 4, 2023

**Attendance**

Present: Esmé Decker (President), Ian Caguiat (VP Administration), Abhi Mishra (VP Finance), Justin Lieu (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kamil Kanji (VP Academic & University Affairs), Tina Tong (VP External), Kathleen Simpson (Senior Manager of Student Services)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:11 am in Nest Room 3529 and over Zoom.

**Agenda**

- The agenda was approved (Esmé, Ian).

**Minutes**

- The minutes of July 28 were postponed.

**Policy Advisor**

- Esmé:
  - Waiting for comments on the job description.
  - One question: should they still report to the Senior Manager of Student Services? Or to the Managing Director?
- Justin:
  - This raises a larger question of who reports to who, the reporting structure as a whole.
- Esmé:
  - For now we can probably keep it as is; perhaps switch later after larger conversations.
  - The position title is changing to University and Government Relations Advisor (UGRA).
  - The External Policy Manual is gone, so any reference to that in the job description should go.
  - We can add that they can help with policy editing as needed, or just take that out.
  - The focus should be on government policies rather than internal policies.

- The work is usually done by designated staff and committees.
- There's a reference to position statements: they sound like external policies, but we don't usually do external policies anymore.
- Ian:
  - Will they train staff on lobbying and do work on environmental scans?
  - Mimi did, and it was helpful.
- Esmé:
  - Adding that in.
- Abhi:
  - Helping with campaigns?
- Esmé:
  - The UGRA would help the commissioners.
  - But let's leave this discussion for now until Tina, Kamil, and Kathleen are here.

**All-Staff Meeting**

- Esmé:
  - Looking for feedback on yesterday's meeting.
- Abhi:
  - Great way to keep everyone updated.
  - Maybe improve the format, do something less formal.
- Esmé:
  - The social we're planning will be good to have.
- Justin:
  - Didn't land as I hoped.
  - Perhaps because of the format.
  - Being hybrid didn't help; it limited us.
  - Maybe should be all in person.
- Sheldon:
  - It was perhaps too high level?
- Justin:
  - That was intentional.
  - Wanted to provide an introduction to what the organization is doing on a larger scale, beyond individual departments.
  - What was missing was engagement, discussion.
  - Could cover less and be more in-depth.
- Esmé:
  - I was interested in small group discussions.
  - Still want to do a survey.
  - Talk about where the Strategic Plan would apply.
- Justin:
  - That ties into frequency.

- If we get the monthly newsletter going, that would help.
  - If we want more engagement, once a term is not enough.
- Sheldon:
  - Could focus on specific departments each time.
  - Used to do that: have Communications present, or Events.
- Esmé:
  - I like that.
- Sheldon:
  - The mingling was good.
- Ian:
  - There's value in being hybrid, for accessibility.
  - But use a different room, not the Forum.
  - Maybe send out survey ahead of time.
- Esmé:
  - A question period would have been good.
- Justin:
  - There was meant to be one, but we ran out of time.
  - Could have started earlier despite the technical breakdown.
  - Sixteen participants online, but how many were engaged?
    - Half didn't go to the break-out rooms.
  - If truly trying to accomplish engagement, it's better in person.
- Esmé:
  - I like Zoom break-out rooms.
- Consensus on doing them bimonthly.

## PC1 and PC2

- Esmé:
  - Planning to go through drafts.
    - Make them consistent, easier to read, so staff can provide feedback.
  - Survey looks great.
  - Translation request.
  - Meeting next week with interested staff.

## Code of Conduct

- Esmé:
  - The idea is to create something stronger than the current AMS Statement of Office.
  - Something to make it more clear that we're a legal society, not just a high school student council.
  - Councillors have fiduciary duty to the AMS.
  - That could all be in the AMS Code of Procedure too: they should match.

- The idea is to have people take things more seriously and understand their role more.
- Have everyone declare their conflicts of interest up front.
- Still a question: which should take precedence? The AMS Code of Procedure or the Code of Conduct?
- That's a conversation for the Governance Committee and the Agenda Committee.
- Ian:
  - Many people run for office not knowing how serious these positions (on AMS Council) are.
  - Can we make it clear?
  - Can the AMS handle the Constituency elections that send reps to AMS Council?
- Esmé:
  - This is definitely a conversation to have with Max (the Elections Administrator).
- Sheldon:
  - Currently, the Bylaws say Constituency reps are elected in accordance with the Constituency constitutions, which means the elections are run by the Constituencies.
- Justin:
  - Maybe don't have the AMS running those elections, but the AMS could provide education sessions.
- Esmé:
  - I can talk to the Presidents Council too.
  - Need the message to get out to people that they're going to be on the board of directors of a multi-million dollar organization.
- Ian:
  - In some Constituencies, the Presidents are the AMS reps.
  - We need to provide information to the presidential candidates in Constituency elections.

**Adjournment**

The meeting was adjourned at 11:14 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of August 11, 2023

**Attendance**

Present: Esmé Decker (President), Kamil Kanji (VP Academic & University Affairs), Ian Caguiat (VP Administration), Abhi Mishra (VP Finance), Justin Lieu (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Tina Tong (VP External), Kathleen Simpson (Senior Manager of Student Services)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

- The meeting was called to order at 10:21 am in Nest Room 3529 and over Zoom.

**Agenda**

- The agenda was approved (Esmé, Kamil).

**Minutes**

- The minutes of July 28 and August 4 were postponed.

**Residence Housing**

- Esmé:
  - The group Improve UBC Housing has asked us to sign on to their letter opposing the recent reduction in front-desk service hours at certain student residences.
  - They raise health, safety, and accessibility issues.
  - Kamil has met them and UBC administrators.
  - There will also be a loss of overnight access to study areas, gyms, printers, etc.
  - There used to be 24/7 service at the front desks.
  - Now from 11 pm to 7 am, instead of having staff at the front desks, there will be mobile service teams.
  - The letter from the group calls for the reinstatement of 24/7 front desk service.
  - It also calls for other things, such as updating training protocols and introducing a clause into residents' contracts to allow emergency access to units.
  - The letter quotes UBC as saying the service reduction will produce no cost savings.
- Justin:
  - We may want to verify the statement about no cost savings.
  - How do we know current training protocols are not adequate?

- Esmé:
  - Before we sign the letter, we should confirm some things.
- Kamil:
  - We can do our own advocacy on this.
  - I'm meeting the Residence Hall Association about this in a couple of minutes.
- Esmé:
  - CTV wants to talk to us about this issue.
- Kamil:
  - Global too.

### **Historical Photos**

- Ian:
  - Michael Kingsmill and I are bringing the Historical Timeline project to Operations Committee to get \$800 for it.
  - This is the display of historical photos on the wall by the main office.
  - Want to get it ready in time for SUDS.

### **PC1 and PC2**

- Esmé:
  - Drafting done.
  - Need to do reformatting.
  - Sending the drafts out to stakeholders for consultation, including staff, the union, the Presidents Council, the GSS, SVPRO, the Resource Groups, and SASC.
  - Coming to next Exec meeting.

### **Adjournment**

The meeting was adjourned at 11:02 am.