



Operations Committee

Meeting Minutes for October 26th, 2023

Meeting Link (Hybrid)

Ian Caguiat (he/him) is inviting you to a scheduled Zoom meeting.

Topic: Operations Committee 2023/24

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://ubc.zoom.us/j/83176618039?pwd=NmYvQjd3djhJWkFMaUdjV1hWTW12dz09>

Meeting ID: 831 7661 8039

Passcode: 924677

Attendance

Present

- Ian Caguiat (VP Administration & Chair)
- Tanvi Pandhi (Kinesiology Councillor)
- Anna Shubina (Arts Councillor)
- Yuki Ichikawa (Science Councillor)
- Julia Do (Student-at-Large)
- Urmi Patel (Student-at-Large)
- Hong Lok Li (Chief Technology Officer)
- Vince Markarian (Building Operations Manager)
- Priscilla Ng/Melissa Bautista (CCEC & Recording Secretary)

Guests

- Noah Mossey (Deputy Ombudsperson)

Regrets

- Michael Kingsmill (Project Manager and Design Services)
- Amaan Panchbhal (Commerce Councillor)



Call to Order

The meeting was called to order at **12:33 PM PDT**.

Territorial Acknowledgement - Anna

I would like to begin by acknowledging that the land on which we gather is the traditional, ancestral, and unceded territory of the xwməθkwəy'əm (Musqueam) People.

Next Meeting: Yuki

Adoption of the Meeting Agenda

Moved: Tanvi

Seconded: Anna

“BE IT RESOLVED THAT the agenda is adopted as presented.”

This motion passes unanimously.

Approval of the Minutes

Moved: Ian

Seconded: Yuki

“BE IT RESOLVED THAT the following minutes be accepted as presented:
August 24th Operations Committee Minutes; and
Minutes-of-the-AMS-Operations-Committee-March-16-2023.”

Important Links:

 [Minutes-of-the-AMS-Operations-Committee-March-16-2023.pdf](#)

 [August 24th Operations Committee Minutes.pdf](#)

This motion passes unanimously.

Agenda Items

1. **Member Introductions**
2. **Vice Chair Appointment**

- Nominations:
 - Anna
 - Urmi
- Unanimous Vote: Anna

Moved: Tanvi

Seconded: Julia

“**BE IT RESOLVED THAT** the AMS Operations Committee designates Anna Shubina as Vice Chair for a period effective immediately and ending at the first AMS Council meeting in May 2023.”

This motion passes unanimously.

3. **Committee Information**

Important Links: [Important Info from Code_ Operations \(UPDATED\).pdf](#)
[Operations Committee Goals.pdf](#)

- Tanvi
 - Where does the Indigenous art piece go?
- Ian
 - On the pole/columns that go up to the 4th floor. Most likely installing a wood carving.

4. **Subcommittee Appointments**

1 appointment in the

[AMS-Art-Gallery-Subcommittee-Terms-of-Reference-June-2023.pdf](#)

- Nominations



- Anna - CONFIRMED

2 appointments in the [Sustainability-Subcommittee-TOR-2023.pdf](#)

- Nominations
 - Julia, Yuki and Urmi
- Votes by Simple Majority: Yuki and Julia

2 appointments in the

[IT-Subcommittee-Terms-of-Reference_2023-07-finalized.pdf](#), with one being the Committee's Vice Chair

- Nominations
 - Tanvi - CONFIRMED

Moved: Tanvi

Seconded: Yuki

“BE IT RESOLVED THAT the AMS Operations Committee appoints Anna Shubina to the Art Gallery Subcommittee effective immediately until April 2024.”

“BE IT FURTHER RESOLVED THAT the AMS Operations Committee appoints Yuki Uchikawa and Julia Do to the Sustainability Subcommittee effective immediately until April 2024.”

“BE IT FURTHER RESOLVED THAT the AMS Operations Committee appoints Tanvi Pandhi and Anna Shubina (Vice Chair) to the IT Subcommittee effective immediately until April 2024.”

This motion passes unanimously.

5. **Subcommittee & Working Group Updates**

- Clubs and Societies Working Group
 - Met 3 times to review club applications and bylaw changes submitted by clubs.
 - The package for new clubs will be submitted at this Tuesday’s meeting.
- Sustainability Subcommittee



- Met once in October for ASAP consultation.
- The rest of the year will be for Sustainability Week programming and planning.
- IT Subcommittee
 - Haven't met yet.
 - Will focus on IT Policy for the next meeting.
 - 2 very important things for the year:
 - IT Policy review
 - Nest camera project
- Art Gallery Subcommittee
 - Talk about Art Fund.
 - Hatch update: Permanent Art Collection exhibit, closing reception on Nov 7th.
 - Makers' Market: Nov 23-25

6. Monthly Building Report for October

- Compiling a tracker and list of reports to follow up on (eg. clubs scratching the floor, security issues for club rooms being left open).
- Vince: Helium balloons are an issue. Rodents are an issue in the Life Basement - Sprouts.

7. BU1 Complaint

Moved: Anna

Seconded: Julia

“BE IT RESOLVED THAT the AMS Operations Committee moves in camera.”

Meeting went in camera at 1:10 PM.

Meeting went ex-camera at 1:44 PM.

Moved: Tanvi

Seconded: Yuki4

“BE IT RESOLVED THAT the AMS Operations Committee approves the ban, as recommended in camera.”



Next Meeting

The next scheduled meeting will take place between **3:30 PM to 4:30 PM on October 31st, 2023.**

Adjournment

There being no further business, the meeting was adjourned at **1:47 PM PDT.**