

Office of the VP Administration
Report to Council: September 13th, 2023

Goal 1C: Cooling Zone Initiative

This initiative has finally concluded as of September 8th, 2023. We had the most engagement during Jump Start and Imagine Day because of many groups of students being toured around the Nest. A total of 247 bottles of water were consumed, and only 3 ice packs and 5 wet towels were not returned.

Goal 2B: Sustainability Subcommittee

The Terms of Reference for the Sustainability Subcommittee has finally been reviewed by the Operations Committee. We have completed our goal to ensure that it has a student-focused membership and that the Indigenous Student Society has a voting seat as a member of the subcommittee along with the Forestry Undergraduate Society.

Goal 3A: Booking Processes

Aside from looking for potential venues outside of the Nest, we are also currently working to limit the number of commercial bookings for the month of September in future years to ensure that the busiest month of the year is as available as it can be for our subsidiaries. We have also been working with our Internal Events Coordinator in getting the Clubs Administrator included in booking inquiries as a way to educate our team on how to respond in the future.

Goal 3A: Shelvings and New Lockers

The new metal shelvings for our club offices have been distributed as of September 5th, 2023. This is a way for clubs to increase the number of storage in their offices and reduce clutter. The Operations Committee has also approved our project to build new lockers on the fourth floor.

Goal 3D: Clubs & AMS on Jump Start and Imagine Day

Aside from having its own booths in Imagine Day and events at Jump Start, the AMS also collaborated with UBC Orientations by livestreaming the Pep Rally at the Nest. We also successfully hosted our own workshops on September 1st to inform interested first-year students about the AMS. Lastly, we have received confirmation that only 2 out of 15 AMS clubs needed financial support for their Jump Start events and these were fully provided by their team.

Goal 4C: Plant-Based September

This campaign has started this week! Please make sure to visit Porch and purchase your plant-based meal to enter a chance to win one of our raffles. Tomorrow, we will be boothing at the Nest to give out free samples of Porch dishes. We will also be hosting a workshop on food security in collaboration with our Equity and Inclusion Specialist. For more info, please explore this page: <https://www.ams.ubc.ca/what-we-stand-for/campaigns/plant-based-september/>

Goal 4D: Student Environment Centre

As part of our goal to support student-led sustainability initiatives on campus, we have collaborated with the Student Environment Centre to provide them a more accessible, visible, and larger space for the UBC Free Store. The Free Store will now be located at the Life Basement near the ISC and the Food Bank.

Other Updates

- **Club Offices and Lockers** - We have completed distributing information on locker and offices to our Clubs that applied and were allocated spaces this year. The timeline was a bit later than previous year as a consideration to club executives who were away.
- **New Students at Vancouver School of Theology** - For the very first time, we were given the opportunity to host a presentation at the New Students' Orientation of the VST. We provided them some information on the mission of the AMS, the Services that we offer, the Nest, and the clubs and resource groups available for them to join. [If you would like the AMS to host a half an hour workshop for your group, please let us know!](#)
- **Bounce Platform** - We are working with Bounce, our new event ticketing partner, in ensuring that the clubs have the resources and info they need in using the platform. This includes having info sent out through the Clubs Newsletter, the Clubs Handbook, getting it incorporated in the Club Treasurer's Canvas Course, making them available at Clubs Fair 2023 and hosting Bounce 101 Sessions in the coming month.
- **Slack for Subsidiaries** - We have created a new Slack group for our subsidiaries! After the success of the Student Leadership Trainings in August, we wanted to create a way for our club executives to connect with each other and so we have created a Slack group which has been announced through our most recent Clubs Newsletter. This Slack group will also have its separate private channels for constituencies, resource groups, club offices, treasurers, and presidents. This will also be used for important announcements.